

A notice for staff briefings for the Midwest City Council was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Council Minutes

May 14, 2019 – 6:00 PM

This meeting was held in the Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma. Mayor Matt Dukes called the meeting to order at 6:03 PM with the following members present: Councilmembers *Susan Eads, Pat Byrne, *Española Bowen, Sean Reed, Christine Allen, and Jeff Moore with City Clerk Sara Hancock, City Attorney Heather Poole, and City Manager Guy Henson. Absent: none.

OPENING BUSINESS. Public Works Director Vaughn Sullivan opened with the invocation, followed by the Pledge of Allegiance led by Councilmember Eads. Council and Staff made community-related announcements. Mayor Dukes presented the proclamations to retiree Chris Whitlow and to Parks and Recreation for “Kids to Parks Day.”

Eads made a motion to recess the City Council Meeting at 6:15 PM, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

Returned to City Council Meeting at 6:24 PM.

CONSENT AGENDA. Eads made a motion to approve the consent agenda, except item 5 and 10, as submitted, seconded by Bowen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the special meeting of April 16, 2019 and the regular meeting of April 23, 2019, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2018-2019, increase: General Fund, expenses/Transfers Out (00) \$804,267. Police Fund, revenue/Transfers In (00) \$320,286. Fire Fund, revenue/Transfers In (00) \$259,010. General Fund, expenses/Transfers Out (00) \$2,520. CDBG Fund, revenue/Transfers In (00) \$2,520. General Fund, expenses/Street (09) \$58,547. Hotel/Motel Fund, expenses/Transfers Out (87) \$4,369. Park and Rec Fund, revenue/Transfers In (00) \$611. CVB Fund, revenue/Transfers In (00) \$2,447. Welcome Center Fund, revenue/Transfers In (00) \$1,311. Customer Deposits Fund, revenue/Investment Interest (00) \$5,278; expenses/Transfers Out (00) \$5,278. Municipal Court Fund, revenue/Investment Interest (00) \$225; expenses/Transfers Out (00) \$225. General Fund, revenue/Transfers In (00) \$225. L&H Fund, expenses/Personnel (03) \$377,018. General Fund, revenue/Transfers In (00) \$224,971. Sales Tax Capital Improvement Fund, expenses/Transfers Out (00) \$227,366. Capital Improvements Fund, revenue/Transfers In (00) \$91,963. Sooner Rose TIF Fund, expenses/None (00) \$1,221; expenses/Hospital Authority (90) \$65,000. General Gov't Sales Tax Fund, expenses/City Manager (01) \$750. Fire Fund, expenses/Fire (64) \$270,580. Grants Fund, revenue/Intergovernmental (88) \$75,619; expenses/Transfers Out (88) \$75,619. Disaster Relief Fund, revenue/Transfers In (88) \$75,619. Capital Improvements Fund, expenses/Capital Improvements (57) \$8,000. Fire Fund, expenses/Fire (64) \$36,000. 2018 Election G.O. Bonds Fund, expenses/Fire (64) \$1,272; expenses/Emergency Operations (21) \$26,198. Decrease: 2018 Election G.O. Bonds Fund, expenses/Park & Rec (06) \$94,104; expenses/General Government (14) \$26,703; expenses/29th Street (92) \$60,910; expenses/Animal Control (10) \$3,142.

3. Discussion and consideration approving a resolution for the City Council of the City of Midwest City relating to the expenditure of approximately \$17,000 of the total police/fire joint training facility bond project and \$19,000 of the total fire station remodel bond project for the payment of professional program management services; indicating the official action of the City Council for the reimbursement to Midwest City Fire Department's 040 Fund balance of such expenditure by the issuance of tax exempt general obligation bonds of the City of Midwest City, previously authorized at an election held for that purpose on August 28, 2018 authorizing the payment of professional services.
4. Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.
5. **Discussion and consideration of renewing the Consulting Agreement with Gallagher Benefit Services Inc. in the amount of \$55,560 to include the coordination and management of benefit services, serving as the liaison with PlanSource to provide an electronic platform for streamlining benefit enrollments and information, and for the coordination and management of the Section 125 Flexible Spending Plan (Cafeteria Plan) with Discovery Benefits for the 2019- 20 fiscal year.** Reed made a motion to table, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
6. Discussion and consideration of renewing for the Fiscal Year 2019/2020 contracts with DB Compensation Software in the amount of \$2,000.04 to maintain the City's non-represented employees' compensation plan and job descriptions. There is no cost increase over last year.
7. Discussion and consideration of entering into a contract to provide employee assistance and related services with Dan L. Benton, Licensed Professional Counselor for FY 2019/2020 to provide the Employee Assistance Program and related services to City employees at the rate of \$2.25 per employee per month, \$106.83 per initial assessment and \$62.44 per session.
8. Discussion and consideration of entering into a contract to provide employee assistance and related services with Stacey A. Stephens, a Licensed Professional Counselor (LPC) for the FY 2019/2020 to provide the Employee Assistance Program (EPA) and related services at the rate of \$2.25 per employee per month, \$106.83 charge per initial assessment and \$62.44 per session. In addition Ms. Stephens will provide lead or assistance to lead counselor in conducting post critical incident group debriefing services at a fee of \$100 per debrief, as requested by the City.
9. Discussion and consideration of approving and entering into an agreement in the amount of \$6,000 with Production Essentials, LLC to provide a sound system and sound system services associated with entertainment in Regional Park as part of the 2019 Tribute to Liberty 4th of July celebration.
10. **Discussion and consideration of approving and entering into an agreement with Dr. Irvin L. Wagner, Professor of Music at University of Oklahoma, in the amount of \$12,000, for a 50-piece concert band to provide the headliner entertainment in Regional Park as part of the 2019 Tribute to Liberty 4th of July celebration.** After discussion, Eads made a motion to approve the agreement, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

11. Discussion and consideration of renewing the Memorandum of Understanding with the Oklahoma Department of Mental Health and Substance Abuse Services for FY 2019/2020 in an amount not to exceed \$25,000, which establishes the terms and conditions under which the City participates in this program to identify eligible municipal offenders in Midwest City who are in need of behavioral health treatment services and fund supplies necessary to operate the screening program such as a computer or drug testing supplies in the amount of \$1,000.
12. Discussion and consideration of accepting maintenance bonds from Mid-South Contracting, L.L.C. in the amount of \$1,868.50 for the sewer line improvements located at 5600 Tinker Diagonal.
13. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$6,500.00 for fiscal year 2019-2020 with THICK DESCRIPTIONS ("TD") to establish the terms and conditions under which THICK DESCRIPTIONS will provide an extended week long S.T.E.A.M. (Science, Technology, Engineering, Anthropology, and Math) camp to NIA Youth Summer Camp participants.
14. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$2,200.00 for fiscal year 2019-2020 with Crutchco Public School to establish the terms and conditions under which Crutchco Public School will provide a school bus and driver for NIA Youth Summer Camp.
15. Discussion and consideration declaring the following items as surplus: (2) Vacuums; (1) Storage Cabinet; (2) Storage Drawers; (7) Light Fixtures; (1) Air Compressor; (2) Full Length Mirrors; (6) Lobby Chairs; (4) Flush Mount Stainless Paper Towel Dispensers; (5) Toilet Paper Holders Stainless; (4) Soap Dispensers Stainless, and authorizing their disposal by public auction, sealed bid, or destruction, if necessary.
16. Discussion and consideration of declaring (1) 2008 Chevrolet 2500 Animal Welfare Truck and 2006 Simulated Impaired Driving Experience, as surplus and authorizing their disposal by public auction, sealed bid or destruction, if necessary.
17. Discussion and consideration of declaring the following equipment from Street Department: (2) Stihl weed eaters, (2) Stihl back pack blowers, (1) One Stihl blower vacuum and (1) One Stihl chain saw, as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary.
18. Discussion and consideration of declaring surplus (8) Whelen Vortex 1 sirens and (2) Whelen Vortex R4 sirens and putting them up for public auction, sealed bid or destruction, if necessary.

DISCUSSION ITEMS.

1. **(PC – 1990) Discussion and consideration of approval of the proposed preliminary plat of Cassidy Cove Section III, described as a part of the NW/4 of Section 1, T11N, R2W, located at 500 and 600 Davidson Road. (Continued from April 23, 2019 Council meeting.)** After discussion, Eads made a motion to table the item, seconded by Bowen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

Discussion Items continued.

Staff made a request to approve item 3 first and then item 2.

3. **Consider and award of the sale of General Obligation Bonds of the City of Midwest City, Oklahoma in the amount of Seventeen Million Two Hundred Fifty Thousand and no/100s dollars (\$17,250,000.00) to the lowest bidder.** After discussion with Greg Neito of The Baker Group, Reed made a motion to award the bid to D.A. Davidson and Company, seconded by Allen. Roll call vote: Aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

2. **Consider and adopt an ordinance providing for the issuance of General Obligation Bonds in the sum of Seventeen Million Two Hundred Fifty Thousand and no/100s Dollars (\$17,250,000.00) by the City of Midwest City, Oklahoma authorized at an election duly called and held for such purpose: Prescribing Form of Bonds; Providing for registration thereof; Providing for a system of registration for uncertificated registered public obligations; Providing levy of an annual tax for payment of principal and interest on the same; fixing other details of the issue; and Declaring an Emergency.**

After discussion with Greg Neito of The Baker Group, Reed made a motion to approve Ordinance 3380, as submitted, seconded by Allen. Roll call vote: Aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

Eads made a motion to declare Ordinance 3380 an emergency, seconded by Bowen. Roll call vote: Aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

4. **Discussion and consideration of 1) approving a change order in the amount of \$22,770.00 with SafetyCom, Inc. for additional equipment to encrypt the outdoor warning sirens, and 2) purchasing the necessary encrypted radio equipment from Total Radio in the amount of \$29,973.24 per the Oklahoma State Wide Contract #SW1053M, Public Safety Communication Equipment - Motorola Solutions.** After discussion with Staff, Eads made a motion to approve the change order, as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
5. **Discussion and consideration of approving and awarding proposal to Tyler Technologies for their Brazos' eCitation and eCrash Solutions, who submitted the only bid, in the amount of \$23,557.00 (five year total includes \$564 annual maintenance) for one device, and \$6,500.00 for software modules with a \$1,300 annual maintenance.** After discussion with staff, Eads made a motion to approve the proposal, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
6. **Discussion and consideration of 1) purchase and installation of Kenwood/EF Johnson P25 radios for the Fire department in the amount of \$283,588.34 from the Oklahoma County contract #CW19044 with Stolz Telecom LLC and 2) approving the resolution authorizing the purchase and installation of Kenwood/EF Johnson P25 radios per Oklahoma County contract #CW19044 with Stolz Telecom LLC.** After discussion with Staff, Eads made a motion to approve Resolution 2019-12, as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

Discussion Items continued.

7. **Discussion and consideration of awarding the bid and entering into a contract with Casco Industries for New Self Contained Breathing Apparatus (SCBA) and associated, bid upon, equipment and optional accessories, in a total amount of \$436,875.** After discussion with Staff, Allen made a motion to award the bid and enter into a contract, seconded by Eads. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
8. **Discussion and consideration of awarding the bid and entering into a contract with Tescorp for two (2) Self Contained Breathing Apparatus Air Compressor Fill Stations at \$41,576.00 each and (2) Integrated Carbon Monoxide Detectors at \$2,900.00, in the total amount of \$88,952.00, to be placed at Fire Stations No. 1 and 6.** After discussion with Staff, Bowen made a motion to approve the bid and enter into the Agreement, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
9. **Discussion and consideration of appointing representatives from Midwest City to an advisory committee that would oversee efforts related to a pilot study for Indirect Potable Reuse (IPR) by the City of Norman.** After discussion with Staff, Eads made a motion to appoint Councilmember Byrne, Assistant Public Works Director Paul Streets, and Midwest City citizen Steve Carano, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.
10. **Discussion and consideration of appointing a replacement for Travis Jernigan to the Plumbing, Gas, and Mechanical Board. (Continued from April 23, 2019 Council meeting)** Eads made a motion to appoint Shawn Sission, seconded by Moore. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

FURTHER INFORMATION.

1. Discussion and consideration to approve an Ordinance amending the Midwest City Municipal Code, Chapter 28, Offenses, Section 28-130, Possession of Dangerous Drugs; Section 28-131, Possession and sale of certain toxins and other drugs prohibited, and Section 28-132, Possession or sale of drug related paraphernalia, and Providing for Repealer and Severability.

* At 7:10 PM, Eads and Bowen recused themselves from Further Information item 2.

2. Presentation of information by Dana Brockway, Executive Committee Legal Redress, NAACP Oklahoma City Branch.

EXECUTIVE SESSION.

1. **Discussion and consideration of (1) entering into executive session, as allowed under 25 O.S., § 307(B)(4), to discuss Shane Campbell v. the City of Midwest City, Case No. CM-2017-01546126A and CM-2017-01548K, and (2) in open session, authorizing the city manager to take action as appropriate based on the discussion in executive session.**

7:41 PM, Reed made a motion to go into executive session, seconded by Allen. Voting aye: Byrne, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: Eads, Bowen. Motion carried.

**At 7:41 PM, Eads and Bowen returned to the meeting and entered Executive Session.

At 7:50 PM, Allen made a motion to return to open session, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

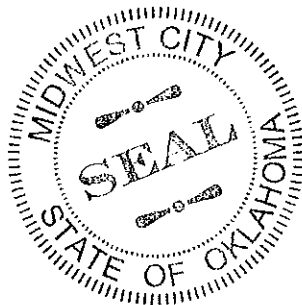
At 7:50 PM, Eads made a motion to authorize the Assistant City Manager to take action as appropriate, as discussed in executive session, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Mayor Dukes. Nay: none. Absent: none. Motion carried.

ADJOURNMENT.

There being no further business, Mayor Dukes adjourned the meeting at 7:50 PM.

ATTEST:


SARA HANCOCK, City Clerk




MATT DUKES, Mayor

A notice for the regular Midwest City Municipal Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Municipal Authority Minutes

May 14, 2019 – 6:01 PM

This meeting was held in the Midwest City Council Chamber in City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:51 PM with the following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Guy Henson. Absent: none.

CONSENT AGEDNA. Eads made a motion to approve the Consent Agenda, as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Chairman Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the regular meeting of April 23, 2019 as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2018-2019, increase: Capital Improvement Revenue Bond Fund, revenue/Transfers In (00) \$224,971. Surplus Property Fund, expenses/Surplus Property (26) \$2,500. Water Fund, revenue/Transfers In (00) \$5,278. Capital Improvement Revenue Bond Fund, expenses/Transfers Out (00) \$224,971. Capital Improvement Revenue Bond Fund, revenue/Transfers In (00) \$135,403. Decrease: 2018 G.O. Bonds Municipal Authority Fund, expenses/John Conrad Regional Golf (47) \$81,125.
3. Discussion and consideration of awarding bid and entering into a contract with Midwest Wrecking in the amount of \$5,115.00 for the Demolition Services at 3200 N Air Depot Blvd., Midwest City, Oklahoma.
4. Discussion and consideration of approving and entering into an agreement in the amount of \$12,000 with Dr. Irvin L. Wagner, Professor of Music at University of Oklahoma, for a 50- piece concert band to provide the headliner entertainment in Regional Park as part of the 2019 Tribute to Liberty 4th of July celebration.
5. Discussion and consideration of approving and entering into an agreement with Western Enterprises, Inc. in the amount of \$22,500 to provide a fireworks production for the 4th of July celebration (Tribute to Liberty) at Joe B. Barnes Regional Park on July 4, 2019.
6. Discussion and consideration of approving and entering into an agreement in the amount of \$6,000 with Production Essentials, LLC to provide a sound system and sound system services associated with entertainment in Regional Park as part of the 2019 Tribute to Liberty 4th of July celebration.
7. Discussion and consideration of declaring various items from Line Maintenance, Water Plant and Water Resource Recovery Facility surplus property and authorizing their disposal by sealed bid, public auction, or by other means as necessary.

8. Discussion and consideration of declaring two pieces of equipment from the Sanitation Department surplus property and authorizing their disposal by sealed bid, public auction, or by other means as necessary.

NEW BUSINESS/PUBLIC DISCUSSION.

There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes closed the meeting at 7:51 PM.

ATTEST:



SARA HANCOCK, Secretary



MATT DUKES, Chairman

A notice for the regular Midwest City Memorial Hospital Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Memorial Hospital Authority Minutes

May 14, 2019 – 6:02 pm

This meeting was held in the Midwest City Council Chambers at City Hall, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:16 PM with the following members present: Trustees: Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Guy Henson. Absent: none.

CONSENT AGENDA. Allen made a motion to approve the Consent Agenda, as submitted, seconded by Eads. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Chairman Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the regular meeting of April 23, 2019, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2018-2019, increase: Hospital Authority Fund, revenue/Transfers In (90) \$39,679; revenue/Investment Interest (90) \$54; expenses/Transfers Out (90) \$39,679. Hospital Authority Fund, expenses/Hospital Authority (90) \$6,308.

DISCUSSION ITEM.

1. **Discussion and consideration of accepting the Hospital Authority Investment Performance Review for the period ending March 31, 2019 and action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** Jim Garrels, President of Fiduciary Capital Advisors Inc. spoke with the Council. Reed made a motion to accept the report, seconded by Eads. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore and Chairman Dukes. Nay: none. Absent: none. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION.


There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 6:24 PM.

ATTEST:


SARA HANCOCK, Secretary


MATT DUKES, Chairman

Notice for the Midwest City Economic Development Authority meeting was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Economic Development Authority Meeting Minutes

May 14, 2019 – 6:03 PM

This meeting was held in the Midwest City Council Chambers, in City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:51 PM with the following members present: Trustees: Susan Eads Pat Byrne, Española Bowen, Sean Reed, Christine Allen, and Jeff Moore; and Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Guy Henson. Absent: none.

CONSENT AGENDA. Eads made a motion to approve the consent agenda, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: none. Motion carried.

1. Discussion and consideration of approving the minutes of the special meeting of March 26, 2019, as submitted.
2. Discussion and consideration of approving and entering into an agreement with Western Enterprises, Inc. in the amount of \$22,500 to provide a fireworks production for the 4th of July celebration (Tribute to Liberty) at Joe B. Barnes Regional Park on July 4, 2019.

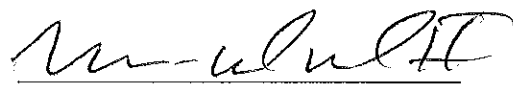
NEW BUSINESS/PUBLIC DISCUSSION.

There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 7:52 PM.

ATTEST:



MATT DUKES, Chairman



SARA HANCOCK, Secretary