

NOTICE TO BIDDERS

Notice is given that the City of Midwest City and Midwest City Municipal Authority (jointly referred to as City) will receive sealed bids in the office of the City Clerk/Secretary office, Midwest City Municipal Complex, 100 N. Midwest Boulevard, Midwest City, Oklahoma, until 2:00 p.m., on **July 30, 2024**, for:

Public Works General and Emergency Services

Any bids received more than ninety-six (96) hours, excluding Saturdays, Sundays, and holidays, before the time set for opening of bids, as well as bids received after 2:00 p.m. on the above date will be returned unopened. Bids shall be made in accordance with the bid documents, all of which are on file and available for public examination in the office of the City Clerk/Secretary in the Midwest City Municipal Complex. Complete sets of bid documents may be online via the city website: <https://www.midwestcityok.org/rfps>.

Bids filed with the City Clerk/Secretary shall be opened publicly and read aloud in the City Council Chambers at the time stated above or later. All bids shall be considered by the Mayor and Council of the City and the Chairman and Trustees of the Municipal Authority prior to the contract being awarded. The City shall consider award of the bid at or after 6:00 pm on **August 27, 2024**, to the lowest and best bidder meeting specifications. The City may lay the same over to a subsequent meeting for comparison and computation.

The bidder shall use the City bid documents only and all forms must be signed and notarized/attested. The bidder shall file his/her bid in a sealed envelope. Each envelope shall bear a legible notation thereon that it is a bid upon the item proposed. The bid shall be filed with the City Clerk/Secretary in the City Clerk's office. All bids shall be typewritten or in ink.

The following documents comprise the bid package. Incomplete bid packages will be rejected.

- 1. Bid**
- 2. Bid Bond**
- 3. Statement of Bidder's Qualifications (SBQ)**
- 4. Business Relationships Affidavit (BRA)**
- 5. Bid Affidavit (BA)**
- 6. Noncollusion Affidavit (NA)**
- 7. Addendum Acknowledgement(s)**
- 8. Contractor Certification**

The specifications are complete as written. No oral representations made by any agent or employee of the City or its affiliate agencies shall be of any force or effect unless reduced to writing and submitted to all prospective bidders at least 24 hours in advance of the bid opening.

Any protest of the award of this proposed contract shall be in writing, shall specify the grounds for the protest in specific terms and shall be received by the City Council within three (3) business days after the award of the contract by the governing body. The governing body reserves the right to review all bids and make the award to the lowest and best bidder. All other provisions of the specifications shall also apply.

Additional information may be obtained from the City of Midwest City, Public Works Department, **Carrie Evenson, Assistant Public Works Director, Public Works Department, 8730 SE 15th, Midwest City, Oklahoma 73110, (405) 739-1062, cevenson@midwestcityok.org**.

The City reserves the right to reject any or all bids.



Sara Hancock, City Clerk/Secretary
City of Midwest City/Midwest City Municipal Authority