

CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 25, 2020 – 6:00 PM

- A. CALL TO ORDER.
- B. OPENING BUSINESS.
- Invocation by Assistant City Manager Vaughn Sullivan
 - Pledge of Allegiance by Midwest City High School Jr. ROTC Cadets Moore and King
 - Community-related announcements and comments
 - Mayoral Proclamation: Roland Branham, Joel Bain, Darin Hodges, Brian Lowrie, and Casey Yochum
 - City Manager Presentation: Darin Hodges
- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.
1. Discussion and consideration of approving the minutes of the February 11, 2020 meeting, as submitted. (City Clerk, S. Hancock)
 2. Discussion and consideration of accepting the City Manager's Report for the month of January, 2020. (Finance - C. Barron)
 3. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase. Grants Fund, revenue/Intergovernmental (62) \$48,500; expenses/Police (62) \$48,500. (Finance - C. Barron)
 4. Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan. (Human Resources - T. Bradley)
 5. Discussion and consideration of 1) approval of and entering into the Oklahoma Housing Finance Agency (OHFA) Home Investment Partnerships Program (HOME) grant contract to receive \$200,000 for down payment and closing cost assistance in Midwest City and agreeing to provide \$50,000 in banked matching funds; 2) authorization of the Mayor, City Manager, and/or his designee to enter into the necessary contracts and certifications to implement all aspects of the grant. (Grants Management - T. Craft)
 6. Discussion and consideration of the acceptance of and making a matter of record Permit No. WL000055200022 from the State Department of Environmental Quality for the Center Market Place Retail Development Water Line Extension, Midwest City, Oklahoma. (Public Works - P. Menefee)

7. Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200024 from the State Department of Environmental Quality for the Center Market Place Retail Development Sewer Line Extension, Midwest City, Oklahoma. (Public Works - P. Menefee)
8. Discussion and consideration to approve awarding the bid to and entering into a contract with Roberson Fleet Services/Carter Chevrolet for one (1) or more New Midsize Crew-Cab Pickup Trucks in an amount of \$24,056 for a 2021 Chevrolet Colorado or \$25,295 for a 2020 Chevrolet Colorado. (City Clerk - S. Hancock)
9. Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary. (Information Technology - R. Rushing)

D. DISCUSSION ITEMS.

1. (PC-2021) Public hearing with discussion and consideration of an ordinance to redistrict from C-3, Community Commercial to SPUD, Simplified Planned Unit Development, governed by the C-4, General Commercial district, subject to staff comments, for the property addressed as 6308 E. Reno Ave. No action was taken on this item at the October 22, 2019 Council meeting. (Community Development - B. Harless)
2. (PC-2039) Discussion and consideration of approval of the StatusOne Preliminary Plat for the property described as a part the SW/4 of Section 12, T11N, R2W, addressed as 2500 S. Douglas Blvd. (Community Development - B. Harless)
3. Discussion and Consideration of accepting an update regarding ongoing OG&E Street Lighting maintenance. This item was tabled at the January 28, 2020 meeting. (Public Works – P. Streets)
4. Public hearing with discussion and consideration of an appeal of the notice and order for “exterior paint” filed by the owner of the property located at 204 East Jacobs Drive. (Neighborhood Services - M. Stroh)
5. Public hearing with discussion and consideration of an appeal of the notice and order for “exterior paint” and the notice and order for “general exterior” filed by the owner of the property located at 206 East Jacobs Drive. (Neighborhood Services - M. Stroh)
6. Discussion and consideration of approving and entering into an agreement with CoxCom, Inc. to govern the terms and conditions under which it may use the City's rights-of-way to provide cable services from March 1, 2020 through February 28, 2030. (City Attorney - H. Poole)
7. Discussion and consideration of entering into and approving an Agreement for Professional Services with 505 Architects LLC, in the amount of \$7,050 plus reimbursable expenses not to exceed \$1,500 to provide a Feasibility Analysis Report for the City Council Chambers in preparation for a future ADA compliance project. (Community Development - B. Bundy)



CONSENT AGENDA



Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

MIDWEST CITY COUNCIL MINUTES

February 11, 2020 – 6:00 PM

This meeting was held in the Midwest City Council Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma. *Mayor Matt Dukes called the meeting to order at 6:00pm with following members present: Councilmembers **Susan Eads, ***Pat Byrne, Española Bowen, ****Sean Reed, *****Christine Allen and Jeff Moore with City Clerk Sara Hancock, City Attorney Heather Poole, and Assistant City Manager Vaughn Sullivan. Absent: none.

OPENING BUSINESS. Assistant City Manager Vaughn Sullivan opened with the invocation, followed by the Pledge of Allegiance led by Carl Albert High School Jr. ROTC Cadets Jenkins, Avelar, and Haught. Council and Staff made community-related related announcements and comments. Mayor Dukes and Assistance City Manager Sullivan presented OML Service Awards to Lonnie Bray, Jonathan Goforth, Jeffrey Holland, Jerimy Meek, David Price, Paul Streets, Ronald Strecker, Micheal Stroh, and Gregory Wipfli.

CONSENT AGENDA. Allen made a motion to approve the consent agenda, as submitted, seconded by Bryne. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Moore, and Mayor Dukes. Nay: None

1. Discussion and consideration of approving the minutes of the regular January 28, 2020 meeting.
2. Discussion and consideration of passing and approving an Ordinance 3401 amending the Midwest City Municipal Code, Chapter 15, Fire Protection and Prevention, Article IV, Open Burning, by amending sections 15-100 through 15-104 and adopting sections 15- 105 through 15-113; establishing an effective date; and providing for repealer and severability.
3. Discussion and consideration of passing and approving an Ordinance 3402 amending the Midwest City Municipal Code, Chapter 43, Water, Sewer, Sewage Disposal and Stormwater Quality, Article III, Sewer and Sewage; Division 6, Fats, Oils and Grease Control Requirements for Commercial Establishments; by amending Sections 43-188 through Section 43-195; establishing an effective date; and providing for repealer and severability.
4. Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200016 from the State Department of Environmental Quality for the Aspen Ridge Addition Section 3 Sewer Line Extension Project.
5. Discussion and consideration of entering into a contract agreement with G&S Sign Services in the amount of \$38,876.00 for the construction and installation of a message board sign located at the Charles Johnson Building located at 8726 S.E. 15th Street.

6. Discussion and consideration of entering into a contract agreement with G&S Sign Services in the amount of \$29,977.00 for the construction and installation of a message board sign located at Lions Park at 2201 South Midwest Boulevard.
7. Discussion and consideration of renewing an agreement with the Oklahoma Department of Agriculture, Food and Forestry Department of Defense for firefighting property.
8. Discussion and consideration of declaring Joey, a 10-year old police canine, surplus and authorizing his disposal by sealed bid.
9. Discussion and consideration of approving an Ordinance 3403 authorizing the sale of a 2010 Bridgeport Unit #41-03-23, property with a value of more than \$10,000.00, as required by Article IV, Section 4, of the Midwest City Charter; and providing for repealer and severability.
10. Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary.
11. Discussion and consideration approving Ordinance 3404 as required by Article IV, Section 4 of the Midwest City Charter, declaring one (1) 2013 BMW R1200 RT-P, VIN #WB1044002D2W2264, which has a value of more than \$10,000, surplus and authorizing its disposal; and providing for repealer and severability.

DISCUSSION ITEM.

1. **(PC-2012) Public hearing with discussion and consideration of an ordinance to redistrict from R-6, Single Family Detached Residential to SPUD, Simplified Planned Unit Development, governed by the R-HD, High Density Residential and C-3, Community Commercial districts and a resolution to amend the Comprehensive Plan from LDR, Low Density Residential and PSP, Public/Semi-Public, to HDR, High Density Residential, for the property described as Lots 9-13, 17 and 18, Block 5 of the Pine Addition.**

Council and staff had discussion.

*Councilmember Reed left the meeting at 7:11 pm and returned at 7:13 pm.

*Councilmember Byrne left the meeting at 7:13 pm and returned at 7:15 pm.

At 7:23 pm, the Council Recessed and they returned to open session at 7:29 pm.

The following people spoke:

- Kim McNew, 204 E. Jacobs Dr.
- Richard Cochran, 204 W. Marshall Dr.

*Councilmember Eads left the meeting at 7:52 pm and returned at 7:54pm.

- Ray Opalka, 336 Babb Dr.

*Councilmembers Reed & Byrne left the meeting at 8:25 pm; Reed returned at 8:26pm and Byrne returned at 8:28 pm.

- Richard Dekat, 208 Atkinson Dr.

*Mayor Dukes left the meeting at 8:30 pm returned at 8:32 pm.

- Jarod Jenks, 507 E. Grumman Dr.
- Molly Morrell, 313 E. Kittyhawk Dr.
- Ron Masoner, 224 E. Kittyhawk Dr.

*Councilmember Allen left the meeting at 8:44 pm and returned at 8:45 pm.

At 8:49 pm, the Council Recessed and they returned at 8:58 pm.

- Richard Cochran, 204 W. Marshall Dr.
- Jeff Johnson, applicant

After Staff and Council discussion, Reed made motion to approve, seconded by Allen; Reed amended his motion to approve with the minimum requirements for parking and fire to be met per mixed uses standards, seconded by Allen. Roll call vote: Aye: Allen, Reed, and Byrne. Nay: Moore, Bowen, and Eads. Abstain: Dukes. Motion failed.

NEW BUSINESS/PUBLIC DISCUSSION.

Larry Roberts, 210 E. Jacobs addressed the council.

ADJOURNMENT.

There being no further business, Mayor Dukes adjourned the meeting at 9:41 pm.

MATTEW D. DUKES II, Mayor

ATTEST:

SARA HANCOCK, City Clerk



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
cbarron@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council
FROM: Christy Barron, City Treasurer/Finance Director
DATE: February 25, 2020
SUBJECT: Discussion and consideration of accepting the City Manager's Report for the month of January, 2020.

The funds in January that experienced a significant change in fund balance from the December report are as follows:

Police (20) decreased by \$416,155 because of the three pay periods and police vacation buybacks.

Police Capitalization (21) decreased due to the payments for:
Vehicles <\$295,677>

Water (191) decreased because of the quarterly payment to:
Central Oklahoma Master Conservancy <\$248,615>

Hotel/Conference Center (195) had an operational loss of \$97,283 in January.

Golf (197) had an operational loss of \$43,872 in January.

2018 Election G.O. Bonds (270) decreased due to the payments for:
Various Capital Outlay Payments <\$1,100,653>

MWC Hospital Authority (425) activities for January:
Compounded Principal (9010) – unrealized gain on investment \$140,358
Discretionary (9050) – unrealized gain on investment \$32,586

G.O. Debt Services (350) increased \$1,459,237 due to receipt of ad valorem taxes to pay G.O. bonds.

Christy Barron
Finance Director

City of Midwest City
Financial Summary by Fund
for Period Ending January, 2020

(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2019 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
9	GENERAL GOVERNMENT SALES TAX	3,280,627	-	3,183,251	1,509,190	(1,411,814)	97,376	3,280,627
10	GENERAL	6,294,291	(148,192)	5,995,765	22,612,382	(22,462,048)	150,334	6,146,100
11	CAPITAL OUTLAY RESERVE	885,120	-	933,143	10,541	(58,565)	(48,024)	885,120
13	STREET AND ALLEY FUND	1,510,773	-	1,266,863	333,303	(89,393)	243,910	1,510,773
14	TECHNOLOGY FUND	189,690	-	164,040	241,781	(216,131)	25,651	189,690
15	STREET LIGHT FEE	1,965,774	-	1,630,191	362,712	(27,128)	335,583	1,965,774
16	REIMBURSED PROJECTS	976,640	(8)	874,019	200,935	(98,322)	102,613	976,633
17	29TH & DOUGLAS PROPERTY	5,500,287	-	5,500,283	3	-	3	5,500,287
20	MWC POLICE DEPARTMENT	4,758,702	-	4,188,477	9,493,902	(8,923,677)	570,224	4,758,702
21	POLICE CAPITALIZATION	386,123	-	491,782	505,482	(611,140)	(105,658)	386,123
25	JUVENILE FUND	10,599	-	30,214	33,851	(53,467)	(19,616)	10,599
30	POLICE STATE SEIZURES	72,169	-	72,631	2,086	(2,548)	(462)	72,169
31	SPECIAL POLICE PROJECTS	93,100	-	78,652	30,917	(16,469)	14,448	93,100
33	POLICE FEDERAL PROJECTS	48,955	-	61,341	329	(12,715)	(12,386)	48,955
34	POLICE LAB FEE FUND	23,512	-	21,650	6,226	(4,364)	1,862	23,512
35	EMPLOYEE ACTIVITY FUND	19,497	-	20,232	10,754	(11,489)	(735)	19,497
36	JAIL	148,560	-	151,135	34,493	(37,069)	(2,576)	148,560
37	POLICE IMPOUND FEE	134,074	-	156,316	30,334	(52,576)	(22,242)	134,074
40	MWC FIRE DEPARTMENT	3,252,158	(1,489)	2,803,249	7,316,229	(6,868,808)	447,421	3,250,669
41	FIRE CAPITALIZATION	1,072,935	-	877,748	359,953	(164,766)	195,187	1,072,935
45	MWC WELCOME CENTER	357,513	(165)	357,883	153,244	(153,779)	(535)	357,348
46	CONV / VISITORS BUREAU	203,865	(207)	200,919	225,045	(222,306)	2,739	203,658
50	DRAINAGE TAX FUND	-	-	-	-	-	-	-
60	CAPITAL DRAINAGE IMP	565,226	-	569,922	274,997	(279,693)	(4,696)	565,226
61	STORM WATER QUALITY	974,829	-	878,476	455,911	(359,558)	96,354	974,829
65	STREET TAX FUND	1,681,074	-	1,519,081	300,103	(138,109)	161,993	1,681,074
70	EMERGENCY OPER FUND	701,206	-	713,432	332,093	(344,319)	(12,226)	701,206
75	PUBLIC WORKS ADMIN	484,626	-	351,006	689,428	(555,808)	133,621	484,626
80	INTERSERVICE FUND	505,225	-	462,631	1,641,871	(1,599,277)	42,593	505,225
81	SURPLUS PROPERTY	473,803	(372,068)	97,486	32,775	(28,526)	4,249	101,735
115	ACTIVITY FUND	337,215	(105)	354,596	95,232	(112,719)	(17,486)	337,110
123	PARK & RECREATION	602,655	(150)	651,194	340,134	(388,823)	(48,689)	602,505
141	COMM. DEV. BLOCK GRANT	26,065	-	6,029	326,018	(305,981)	20,037	26,065
142	GRANTS/HOUSING ACTIVITIES	157,755	-	147,646	93,152	(83,043)	10,109	157,755
143	GRANT FUNDS	100,422	(40,422)	60,000	420,894	(420,894)	-	60,000

City of Midwest City
Financial Summary by Fund
for Period Ending January, 2020

(Unaudited)

Fund Number	Fund Description	Assets	Liabilities	6/30/2019 Fund Balance	Revenues	Expenditures	Gain or (Loss)	Fund Balance
157	CAPITAL IMPROVEMENTS	2,342,236	-	2,363,534	487,770	(509,068)	(21,298)	2,342,236
172	CAP. WATER IMP-WALKER	1,288,484	-	1,022,289	292,348	(26,153)	266,195	1,288,484
178	CONST LOAN PAYMENT REV	2,661,325	(15,358)	3,186,744	456,856	(997,634)	(540,777)	2,645,967
184	SEWER BACKUP FUND	83,342	-	82,373	970	-	970	83,342
186	SEWER CONSTRUCTION	4,309,293	(175,000)	3,827,884	862,674	(556,265)	306,408	4,134,293
187	UTILITY SERVICES	529,179	(924)	500,342	707,961	(680,047)	27,914	528,256
188	CAP. SEWER IMP.-STROTH	374,873	-	603,107	245,988	(474,222)	(228,234)	374,873
189	UTILITIES CAPITAL OUTLAY	3,417,503	(73,431)	3,044,870	397,179	(97,976)	299,203	3,344,073
190	MWC SANITATION DEPARTMENT	2,810,800	-	2,266,302	4,228,406	(3,683,909)	544,498	2,810,800
191	MWC WATER DEPARTMENT	2,652,189	-	2,412,871	4,014,007	(3,774,689)	239,318	2,652,189
192	MWC SEWER DEPARTMENT	828,769	(2)	1,063,871	3,333,469	(3,568,573)	(235,104)	828,767
193	MWC UTILITIES AUTHORITY	947,713	-	936,841	11,028	(155)	10,873	947,713
194	DOWNTOWN REDEVELOPMENT	2,336,980	(5,045)	2,316,052	27,247	(11,365)	15,882	2,331,935
195	HOTEL/CONFERENCE CENTER	634,942	(462,358)	278,061	2,691,187	(2,796,664)	(105,477)	172,584
196	HOTEL 4% FF&E	1,060,414	(4,809)	819,894	626,127	(390,416)	235,711	1,055,605
197	JOHN CONRAD REGIONAL GOLF	74,201	(42,371)	74,131	538,535	(580,837)	(42,301)	31,830
201	URBAN RENEWAL AUTHORITY	56,386	-	36,197	25,457	(5,268)	20,189	56,386
202	RISK MANAGEMENT	1,213,750	(37)	1,553,379	511,430	(851,095)	(339,665)	1,213,714
204	WORKERS COMP	3,102,663	-	3,019,327	554,816	(471,480)	83,336	3,102,663
220	ANIMALS BEST FRIEND	88,012	-	79,400	12,326	(3,713)	8,612	88,012
225	HOTEL MOTEL FUND	-	-	-	385,663	(385,663)	-	-
230	CUSTOMER DEPOSITS	1,498,185	(1,498,185)	-	17,547	(17,547)	-	-
235	MUNICIPAL COURT	53,035	(53,035)	-	602	(602)	-	-
240	L & H BENEFITS	1,363,123	(54,603)	2,111,500	4,756,241	(5,559,220)	(802,979)	1,308,521
250	CAPITAL IMP REV BOND	16,860,247	(58,748,373)	(44,133,137)	8,898,208	(6,653,197)	2,245,011	(41,888,126)
269	2002 G.O. STREET BOND	326,554	-	444,318	5,042	(122,806)	(117,764)	326,554
270	2018 ELECTION G.O. BOND	23,819,592	(41,975)	25,642,175	294,139	(2,158,696)	(1,864,558)	23,777,617
271	2018 G.O. BONDS PROPRIETARY	10,785,582	-	10,773,118	126,339	(113,875)	12,464	10,785,582
310	DISASTER RELIEF	1,309,981	(146,501)	1,233,976	148,498	(218,995)	(70,497)	1,163,479
340	REVENUE BOND SINKING FUND	-	-	-	3,457,617	(3,457,617)	-	-
350	G. O. DEBT SERVICES	2,910,752	(37,375)	587,081	2,311,566	(25,270)	2,286,296	2,873,377
352	SOONER ROSE TIF	1,896,168	-	6,988,109	239,926	(5,331,867)	(5,091,941)	1,896,168
353	ECONOMIC DEV AUTHORITY	51,767,630	(49,277,649)	1,631,682	2,722,723	(1,864,424)	858,299	2,489,981
425-9010	MWC HOSP AUTH-COMP PRINCIPAL	100,250,459	(7,114,819)	88,312,029	6,732,276	(1,908,663)	4,823,613	93,135,642
425-9020	MWC HOSP AUTH-LOAN RESERVE	559,708	(559,708)	2,500,000	22,590	(2,522,590)	(2,500,000)	-
425-9050	MWC HOSP AUTH-DISCRETIONARY	11,651,730	(11,959)	10,782,311	3,044,132	(2,186,673)	857,459	11,639,770
425-9060	MWC HOSP IN LIEU OF/ROR/MISC	8,789,164	-	6,427,979	22,718,718	(20,357,531)	2,361,187	8,789,166
425-9080	MWC HOSP AUTH GRANTS	482,685	-	-	482,685	-	482,685	482,685
	TOTAL	302,932,714	(118,886,319)	177,659,893	124,866,592	(118,480,087)	6,386,505	184,046,398



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
cbarron@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Christy Barron, City Treasurer/Finance Director

DATE: February 25, 2020

SUBJECT: Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase. Grants Fund, revenue/Intergovernmental (62) \$48,500; expenses/Police (62) \$48,500.

This budget supplement increase is needed to budget 2020 Oklahoma Highway Safety Grant from Oklahoma Highway Safety Office.

Christy Barron
Finance Director

SUPPLEMENTS

February 25, 2020

Fund GRANTS (143)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
62	Intergovernmental	48,500			
62	Police			48,500	
		<u>48,500</u>	<u>0</u>	<u>48,500</u>	<u>0</u>

Explanation:
To budget Fiscal Year 2020 Oklahoma Highway Safety Grant from Oklahoma Highway Safety Office.



Human Resources
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1235

Memorandum

TO: Honorable Mayor and Council

FROM: Troy Bradley, Human Resources Director

DATE: February 25, 2020

RE: Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.

This item is placed on the agenda at the request of the Council. Attached to this memo is information regarding the current financial condition of the City Employees' Health Benefits Plan for the month of January 2020 which is the seventh (7) period of the FY 2019/2020.

Troy Bradley, Human Resources Director

FISCAL YEAR 2019-2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
PLAN INCOME												
Projected Budgeted (MTD)	674,837	674,837	674,837	674,837	674,837	674,837	674,837	674,837	674,837	674,836	674,836	674,836
Actual (MTD)	627,213	652,720	650,545	655,169	734,359	715,169	723,236					
Projected Budgeted (YTD)	674,837	1,349,674	2,024,511	2,699,348	3,374,185	4,049,022	4,723,859					
Actual (YTD)	627,213	1,279,933	1,930,478	2,585,647	3,320,007	4,035,176	4,758,412					
PLAN CLAIMS/ADMIN COSTS	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Projected Budgeted (MTD)	727,655	640,699	727,655	640,699	640,699	727,655	640,699	640,699	727,655	640,698	640,698	640,698
Actual (MTD)	646,453	673,397	845,354	678,761	893,068	996,518	825,669					
Projected Budgeted (YTD)	727,655	1,368,354	2,096,009	2,736,708	3,377,407	4,105,062	4,745,761					
Actual (YTD)	646,453	1,319,850	2,165,204	2,843,965	3,737,033	4,733,551	5,559,220					
EXCESS INCOME vs. EXPENDITURES	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Projected Budgeted (MTD)	-52,818	34,138	-52,818	34,138	34,138	-52,818	34,138	34,138	-52,818	34,138	34,138	34,138
Actual (MTD)	-19,240	-20,677	-194,809	-23,592	-158,708	-281,349	-102,433					
Projected Budgeted (YTD)	-52,818	-18,680	-71,498	-37,360	-3,222	-56,040	-21,902					
Actual (YTD)	-19,240	-39,917	-234,726	-258,318	-417,026	-698,375	-800,808					
FISCAL YEAR 2018-2019	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
PLAN INCOME												
Projected Budgeted (MTD)	590,806	886,209	590,806	590,806	590,806	590,806	590,806	590,806	886,209	590,806	590,806	590,806
Actual (MTD)	580,003	778,717	869,305	675,077	605,701	604,448	596,882	575,414	821,358	578,427	665,692	606,593
Projected Budgeted (YTD)	590,806	1,477,015	2,067,821	2,658,627	3,249,433	3,840,239	4,431,045	5,021,851	5,908,060	6,498,866	7,089,672	7,680,478
Actual (YTD)	580,003	1,358,720	2,228,025	2,903,102	3,508,803	4,113,251	4,710,133	5,285,547	6,106,905	6,685,332	7,351,024	7,957,617
PLAN CLAIMS/ADMIN COSTS	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Projected Budgeted (MTD)	569,824	854,736	569,824	569,824	569,824	569,824	569,824	569,824	854,736	569,824	569,824	569,824
Actual (MTD)	697,154	533,729	955,290	867,993	682,361	587,394	736,335	389,324	755,224	518,118	696,172	634,023
Projected Budgeted (YTD)	569,824	1,424,560	1,994,384	2,564,208	3,134,032	3,703,856	4,273,680	4,843,504	5,698,240	6,268,064	6,837,888	7,407,712
Actual (YTD)	697,154	1,230,883	2,186,173	3,054,166	3,736,527	4,323,921	5,060,256	5,449,580	6,204,804	6,722,922	7,419,094	8,053,117
EXCESS INCOME vs. EXPENDITURES	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Projected Budgeted (MTD)	20,982	31,473	20,982	20,982	20,982	20,982	20,982	20,982	31,473	20,982	20,982	20,982
Actual (MTD)	-117,151	244,988	-85,985	-192,916	-76,660	17,054	-139,453	186,090	66,134	60,309	-30,480	-27,430
Projected Budgeted (YTD)	20,982	52,455	73,437	94,419	115,401	136,383	157,365	178,347	209,820	230,802	251,784	272,766
Actual (YTD)	-117,151	127,837	41,852	-151,064	-227,724	-210,670	-350,123	-164,033	-97,899	-37,590	-68,070	-95,500

**FY19-20 CHANGE TO 24 PAY PERIODS FROM 26
2 EACH MONTH**

Jan 7/FY 2020: \$1,306,527
 Jan 7/FY 2019: \$1,855,652
 Jan 7/FY 2018: \$1,910,587
 Jan 7/FY 2017: \$1,513,626

**** HAD FIVE MONDAYS WITH REPORTED MEDICAL
CLAIMS PAID****



Grants Management
100 N. Midwest Boulevard
Midwest City, OK 73110
405.739.1216

TO: Honorable Mayor and City Council

FROM: Terri L. Craft, Grants Manager

DATE: February 25, 2020

RE: Discussion and consideration of 1) approval of and entering into the Oklahoma Housing Finance Agency (OHFA) Home Investment Partnerships Program (HOME) grant contract to receive \$200,000 for down payment and closing cost assistance in Midwest City and agreeing to provide \$50,000 in banked matching funds; 2) authorization of the Mayor, City Manager, and/or his designee to enter into the necessary contracts and certifications to implement all aspects of the grant.

Staff applied for 2019 HOME funds from OHFA in November to continue city-wide down payment and closing cost assistance to first time homebuyers in Midwest City. The program will provide up to \$5,000 in down payment and closing cost assistance to approximately 40 income eligible first time homebuyers. This program encourages homeownership in the community and requires applicants attend a homebuyer education course.

This program has been in operation since 1995 and has provided over 640 low and moderate income households with the opportunity to purchase their first home in Midwest City.

Administration of the program, to include application intake and closing coordination will be completed by Grants Management Department staff. The city will establish and maintain an account for the contract amount, process invoices for payment, and invoice OHFA for reimbursement. Please see attached contract.

Action is at the discretion of the Council.

Terri L. Craft
Grants Manager

**HOME INVESTMENT PARTNERSHIPS
HOME PROGRAM
WRITTEN AGREEMENT
PART I**

This Written Agreement entered into by and between Oklahoma Housing Finance Agency, a state beneficiary public trust, as the State of Oklahoma's designated Participating Jurisdiction (PJ) for the **HOME** Program (OHFA) and City of Midwest City (hereinafter "MWC"), effective as of the ____ day of February, 2020.

SUMMARY

OHFA Contract Number: 19-1631

TERM OF THIS WRITTEN AGREEMENT: From date of execution through January 31, 2023

TYPE OF ACTIVITY: Homebuyer Assistance

AFFORDABILITY: Minimum Period in Years: 5 years

Deed Restrictions: LURA: _____ Other: Recapture Agreement

HOME Funding Amount: \$200,000

Submit Reimbursement Report To: HOME Department
OHFA
P.O. Box 26720
Oklahoma City, OK 73126

Issue Payment To: City of Midwest City
Mayor Matthew D. Dukes, II
100 N. Midwest Blvd.
Midwest City, OK 73110

Written Agreement Components: Part I-Summary and Signatures
Part II-Terms and Conditions
Part III-Special Conditions
Part IV-Budget

SIGNATURES FOR EXECUTION OF WRITTEN AGREEMENT

**HOME INVESTMENT PARTNERSHIPS
HOME PROGRAM
WRITTEN AGREEMENT
PART I**

OHFA and **MWC** acknowledge and agree that the rights and obligations of each are subject to and governed by the federal HOME Program (24 CFR 92), The HOME Program Final Rule and other Federal Regulations as may be promulgated from time to time, OHFA HOME Program Rules and each of the terms and conditions set forth in Part I, Part II, Part III and Part IV to this Written Agreement, attached hereto and incorporated by this reference.

EXECUTED BY:
City of Midwest City

EXECUTED BY:
Oklahoma Housing Finance Agency

Signature
Matthew D. Dukes, II, Mayor

Signature
Deborah Jenkins, Executive Director

Date _____

Date _____

State of Oklahoma, County of Oklahoma
This Written Agreement was acknowledged
before me on the ____ of _____, 2020
by Matthew D. Dukes, II, Mayor, City of
Midwest City

State of Oklahoma, County of Oklahoma.
This Written Agreement was acknowledged
before me on the ____ of _____, 2020
by Deborah Jenkins, Executive Director,
Oklahoma Housing Finance Agency

Typed Name, _____ Notarial Officer
My commission expires: _____

_____, Notarial Officer
My commission expires: _____

**HOME INVESTMENT PARTNERSHIPS PROGRAM
WRITTEN AGREEMENT
PART II – GENERAL TERMS AND CONDITIONS**

WITNESSETH:

WHEREAS, City of Midwest City (“MWC”) has submitted an Application for funding under the HOME Investment Partnerships Program (the “HOME Program”), which HOME Program is administered by Oklahoma Housing Finance Agency (“OHFA”) as the designated Participating Jurisdiction (PJ) on behalf of the State; and

WHEREAS, based upon the representations, statements and warranties contained in the Application and exhibits and amendments to either filed with, and accepted by, OHFA (hereinafter collectively the “Application”), OHFA has approved funding for the HOME Project; and

NOW THEREFORE, for and in consideration of the mutual agreements and covenants contained in this Written Agreement (Parts I, II, III and IV by reference), OHFA and MWC hereby agree to the following terms and conditions as follows:

1. AVAILABILITY OF HOME FUNDS

All payments to MWC contemplated by this Written Agreement are to be made only from HOME Funds made available to OHFA by the U.S. Department of Housing and Urban Development (“HUD”) for use in the HOME Program (the “HOME Funds”). Notwithstanding any other provisions of this Written Agreement, payments to be made to MWC pursuant to this Written Agreement are subject to the continued availability of such HOME Funds, as determined by federal and/or state action and/or law. In the event HOME Funds become unavailable to fund this Written Agreement, either in whole or in part, OHFA may, upon written notice to MWC, terminate this Written Agreement, reduce the allocation contemplated by this Written Agreement and the payments to MWC or take such other appropriate action necessitated by any change in the availability of HOME Funds. Said notice shall be delivered by the U.S. Postal Service certified mail return receipt requested or in person with proof of delivery. The effective date of such termination the reduction of the Written Agreement allocation or payments to MWC shall be specified in the notice or shall be the actual effective date of the federal and/or state determination, whichever is later. OHFA shall be the final authority as to the availability of HOME Funds.

2. MODIFICATION OR AMENDMENTS TO WRITTEN AGREEMENT

2.1. Written agreement required. This Written Agreement may be extended, renewed or otherwise modified or amended only by the written agreement of the duly-authorized representatives of OHFA and MWC, unless an amendment or modification is required by federal or state law or regulation, in which case such amendment or modification may be unilaterally made by OHFA.

2.2. Prior approval of OHFA required. All proposed modifications or amendments to this Written Agreement, including the waiver of any provisions herein, must be submitted to OHFA, in writing, and approved by the Executive Director prior to MWC's implementation of the proposed modification or amendment.

2.3. De-obligation of HOME Funds. OHFA may unilaterally modify this Written Agreement to de-obligate funds not obligated by MWC as of the close of the Funding Period specified in Part I of this Written Agreement.

3. OKLAHOMA HOUSING FINANCE AGENCY

3.1. Funding of HOME Project. Subject to the terms and conditions set forth herein and to the availability of HOME Funds as described in Part II, paragraph 1 of this Written Agreement, OHFA will provide HOME Funds for use in the HOME Project described in the Application and approved by OHFA, up to the total allocation specified in Part I of this Written Agreement.

3.2. Monitoring. OHFA shall, throughout the term of this Written Agreement and any extension thereof, monitor and evaluate the financial feasibility and progress of the HOME Project and MWC's continuing fiscal responsibility and MWC's compliance with HOME Program requirements and the terms and conditions of this Written Agreement. Such monitoring and evaluation shall not in any manner, relieve or waive any obligations of MWC under this Written Agreement or pursuant to applicable state and federal statutes, regulations and rules. Any representation to the contrary by MWC to any third party is strictly prohibited and may be grounds for the termination of this Written Agreement by OHFA.

4. ACKNOWLEDGMENTS AND CERTIFICATIONS OF MWC

4.1. General acknowledgments and certifications. MWC acknowledges, represents, warrants and certifies without limitation to OHFA that:

a. The Application was relied upon by OHFA in approving this Written Agreement and that the information, representations and statements contained in the Application were true and correct as of the date of the filing of the Application and as of the making of this Written Agreement, and agrees to inform OHFA, in writing, of any changes in any information filed with OHFA, including representations contained in the Application, within ten (10) days of the occurrence of same. MWC acknowledges and agrees to be bound by the obligations, duties and representations contained in the Application, which Application is incorporated and made a part of this Written Agreement by reference;

b. All requirements of OHFA's *Contractors Implementation Manual* currently utilized in the administration of the HOME Program, and as may be amended during the term of this Written Agreement, which Implementation Manual is incorporated and made a part of this Written Agreement by reference

(hereinafter the “Implementation Manual”), shall be complied with by MWC and MWC’s employees and agents and any sub-contractors. The MWC is charged with the responsibility of monitoring and complying with any changes to the Implementation Manual through OHFA’s website www.ohfa.org;

c. No costs sought to be reimbursed with HOME funds or otherwise shall be incurred in connection with the HOME Project until MWC has received written notice of the release of HOME Funds by OHFA;

d. MWC has full responsibility for the payment of all employee benefits or deductions required by law, including without limitation, Workers’ Compensation insurance, unemployment insurance, social security, state and federal income tax;

e. MWC is an independent Contractor, notwithstanding any other provisions of this Written Agreement, and shall be fully responsible for and shall have the sole and exclusive control of MWC’s employees, sub-contractors and agents in the means and methods required to fulfill the obligation of MWC under this Written Agreement; and

f. MWC is solely responsible for insuring that the use of all HOME Funds received pursuant to this Written Agreement comply with all applicable federal, state, and local statutes, regulations and/or other legal authority, as may be modified or amended during the term of this Written Agreement, or any extension thereof, related to the expenditure or use of said HOME Funds.

4.2. Compliance with applicable laws. MWC specifically certifies to the State of Oklahoma, OHFA and HUD that MWC and MWC’s employees, agents and sub-contractors have read and are familiar with the 24 CFR Parts 91 and 92 HOME Investment Partnerships Program and the HOME Final Rule, as amended from time to time, and will comply with those requirements and will comply with all applicable terms of the following statutes, regulations and executive orders, the terms and requirements of which are specifically incorporated in this Written Agreement by this reference. Any conflict between the Written Agreement and 24 CFR Parts 91 and 92 or the Final Rule shall be controlled by 24 CFR Parts 91 and 92 or the Final Rule, except in those cases where OHFA has adopted more restrictive requirements than those included in 24 CFR Parts 91 and 92. The following are for general reference and do not constitute or represent all of the HOME Program or other federal regulations and are referenced in 24 CFR Part 92 Subpart H Other Federal Requirements:

4.2.1 Non-discrimination and Equal Opportunity

Equal opportunity: No person in the United States shall, on the grounds of race, color, national origin, religion, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with HOME Funds. In addition, HOME Funds must be made available in accordance with the following:

- a. Title VI of the Civil Rights Act of 1964 (42 USC §2000d, et seq.), which prohibits discrimination on the basis of race, color, or national origin under any program receiving federal funds. Implementing regulations are at 24 CFR, Part 1;
- b. Title VIII of the Civil Rights Act of 1968 (42 USC §3600-3620, 1988), popularly known as the Fair Housing Act;
- c. Executive Order 11063 (1962), as amended by Executive Order 12259 (3 CFR, 1958-1963 Comp., p. 652 and 3 CFR, 1980 Comp., p. 307), which requires equal opportunity in housing. Implementing regulations are at 24 CFR, Part 107;
- d. Age Discrimination Act of 1975 (42 USC §6101-07), which prohibits discrimination on the basis of age. Implementing regulations are at 24 CFR, Part 8;
- e. Section 504 of the Rehabilitation Act of 1973 (29 USC §794), which prohibits discrimination against disabled individuals. Implementing regulations are at 24 CFR, Part 8;
- f. Executive Order 11246 (3 CFR 1964-65, Comp., p.339), which prohibits discrimination on the basis of race, color, religion, sex, or national origin and requires affirmative action in connection with federally assisted construction Written Agreements. Implementing regulations are at 41 CFR, Part 60;
- g. Section 3 of the Housing and Urban Development Act of 1968 (12 USC, Section 1701u), which requires that, to the greatest extent feasible, opportunities for training and employment be provided to lower-income persons in the project area and that Written Agreements for work in connection with the project be awarded to businesses in or owned in, substantial part by residents of the project area. Regulations are at 24 CFR, Part 135;

4.2.2 92.352 Environmental Review

- a. National Environmental Policy Act of 1969 (42 USC §4231, et seq.) and other provisions of law that further the purposes of the Act as specified in HUD Environmental Review Regulations at 24 CFR, Part 58;

4.2.3 Displacement, relocation and acquisition:

All requirements of 24 CFR, Part 92.353, Displacement, Relocation and Acquisition;

4.2.4 92.354 Labor

- a. Davis-Bacon Act (40 USC §276a-276a-5), which requires payment of the prevailing wage for the locality to workers on construction Written Agreements with 12 or more units assisted. Regulations are at 29 CFR, Part 5. The MWC

further certifies that it shall include in its bidders' packages the U. S. Department of Labor Wage Determination List and a statement that the MWC and any sub-contractors must comply with these wage rates in performance of the work required;

b. Copeland (Anti-Kickback) Act (18 USC §874, 40 USC §176c), which applies to all Written Agreements covered by Davis-Bacon and provides that workers must be paid weekly, with only permissible deductions allowed. Regulations are at 29 CFR, Part 3;

c. Written Agreement Work Hours and Safety Standards Act (40 USC §327, et seq.), which requires overtime compensation. Regulations are at 29 CFR, Part 5;

d. Fair Labor Standards Act of 1938 as amended (29 USC §20, et seq.) which establishes the basic minimum wage for all work and requires payment of over-time at the rate of at least time and a half.

4.2.5 92.355 Lead-Based Paint: Housing assisted with HOME funds constitutes HUD associated housing for the purpose of Title IV of the Lead-Based Paint Poisoning Prevention Act (42 USC §4821, et seq.) and is, therefore, subject to 24 CFR, Part 35. MWCs are responsible for notification, testing and abatement activities;

4.2.6 Flood Insurance: All applicable requirements of 24 CFR, Part 92.352, 24 CFR, Part 58 and Section 202 of the Flood Disaster Protection Act of 1973, as amended (42 USC, §4106). [Under the Flood Disaster Protection Act of 1973, as amended, HOME Funds may not be used in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, unless: (i) the community in which the area is located is participating in the National Flood Insurance Program, or less than one year has passed since FEMA notification regarding such special flood hazards; and (ii) flood insurance protection is obtained as a condition of the approval of financial assistance.]

4.2.7 92.356 Conflict of interest: All applicable requirements of 24 CFR Part 92.356 Conflict of Interest.

4.2.8 92.357 Executive Order 12372: All requirements of 24 CFR, Part 92.357 regarding Executive Order 12372, Inter-governmental Review of Federal Programs. Regulations are at 24 CFR, Part 52;

4.2.9 92.358 Consultant activities: No person providing consultant services in an employer–employee type relationship shall receive more than a reasonable and customary rate of compensation for personal services paid with HOME funds.

4.3. Written Agreement Administration. MWC specifically certifies to the State of Oklahoma, OHFA and HUD that MWC shall comply with the following, the

terms and requirements of which are specifically incorporated in this Written Agreement by this reference:

- a. 24 CFR, Part 92.502 and the requirements of OHFA contained in the Implementation Manual concerning cash management of federal funds; and
 - b. unless directed otherwise in writing by OHFA, 24 CFR, Parts 84.21 and 92, as amended, and the requirements of OHFA contained in the Implementation Manual related to the application, acceptance and use of federal funds.
- 4.4 The Violence Against Women Act (VAWA) **24 CFR Part 92.359** Provides protections for victims of domestic violence, dating violence, sexual assault, or stalking. VAWA protections are not only available to women, but are available equally to all individuals regardless of sex, gender identity, or sexual orientation.

5. INSURANCE AND BONDING REQUIREMENTS

5.1. **Insurance.** MWC shall maintain insurance covering MWC and MWC's employees and the HOME Project of the type and in the amounts required by the Implementation Manual, including without limitation general liability insurance and Worker's Compensation Insurance as required by applicable state and federal worker's compensation statutes. Proof of insurance shall be maintained and made available to OHFA upon request.

5.2. **Bonding.** OHFA may, as provided in the Implementation Manual, require surety bonds for all officers, directors or employees of MWC responsible for the financial transactions contemplated in this Written Agreement or related thereto. If OHFA requires surety bonds, MWC must comply with the requirement. Proof of any required bonds shall be maintained and made available to OHFA upon request.

6. SUB-CONTRACTORS

6.1. **MWC responsibility.** MWC shall advise each sub-contractor, if any, of the sub-contractors obligations to adhere to the applicable terms, conditions and certifications of this Written Agreement, including without limitation the right of OHFA to audit. MWC shall require all sub-contractors to meet the minimum insurance requirements as required by reference to State law and as set forth in the Implementation Manual. MWC shall be responsible to OHFA for all acts and omissions of MWC's sub-contractors and of persons directly or indirectly employed by said sub-contractor.

6.2. **Sub-contractor certifications.** MWC shall require that all sub-contractors execute a certification, as required by 24 CFR, Part 92.350, certifying that neither the sub-contractor nor any principal thereof is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any government program. MWC also agrees, upon request of OHFA, to obtain from MWC's sub-contractors any of the certifications described in paragraph 4 of this Written Agreement. Any certifications required under this

paragraph 6.2 or obtained at the request of OHFA shall be maintained by the MWC in accordance with paragraph 10.2 of this Written Agreement.

6.3. Indemnification of OHFA by sub-contractors. MWC shall require that all sub-contractors to execute a *Hold Harmless and Indemnification Agreement* in the form prescribed by OHFA. The Hold Harmless and Indemnity Agreement shall be maintained by the MWC in accordance with paragraph 10.2 of this Written Agreement.

6.4. Independent Contractors. Nothing herein shall be deemed to create a contractual relationship between any sub-contractor and OHFA, nor shall any sub-contractor incur or purport to incur any obligation on the behalf of OHFA.

7. HOLD HARMLESS CLAUSE

MWC shall hold and save harmless HUD, the State of Oklahoma, OHFA and their respective agents, officers, and employees from all claims and actions, all expenses defending same, that are brought as a result of any injury or damage sustained by any person or property in consequence of any act or omission by MWC. MWC shall hold and save harmless HUD, the State of Oklahoma, OHFA and their respective agents, officers, and employees from any claim or amount recovered as a result of infringement of patent, trademark or copyright or from any claim or amounts arising or recovered under Workers' Compensation Law or any other law. In any agreement with any sub-contractor or any agent for MWC, MWC will specify that such sub-contractors or agents shall hold harmless HUD, the State of Oklahoma, OHFA, and their respective agents, officers, and employees for all the here in before described expenses, claims, actions, or amounts recovered.

8. POLITICAL ACTIVITY

8.1. Hatch Act. All employees of MWC shall observe the limitations on political activities to which they may be subject under the Hatch Act (5 USC §1501s, et seq., 18 USC §595).

8.2. Prohibition on use of HOME Funds. No portion of the HOME Funds may be used for any political activity or to further the election or defeat of any candidate for public office, or for lobbying activities.

9. NO-CONFLICT COVENANT

MWC certifies, warrants and covenants to HUD, the State of Oklahoma and OHFA that other than the compensation for services contemplated by this Written Agreement, no governing board member, director, officer, agent, consultant, employee or sub-contractor of MWC has any interest, direct or indirect, in the HOME Project covered by this Written Agreement nor will any such person or entity receive any benefit from the HOME-assisted activities and projects under this Written Agreement and that none of the enumerated persons shall acquire any such interest during their tenure in office or employment by MWC and for one year thereafter. MWC further covenants that in the performance of this Written Agreement no person having any such interest

will be employed by MWC. MWC warrants to OHFA that, in the event MWC becomes aware that any governing board member, director, officer, agent, consultant or employee of MWC has a prohibited interest in or is receiving any benefit from the HOME-assisted activities, HOME Funds and HOME Project(s) covered by this Written Agreement, MWC shall immediately notify OHFA.

10. RECORDS, PUBLICATIONS AND OTHER MATERIALS

10.1. Maintenance of HOME Project Records. MWC shall be responsible for the creation, compilation and maintenance of records and materials pertaining to the use and expenditure of the HOME Funds and the Home Project(s) funded or assisted by said HOME Funds pursuant to this Written Agreement, including, but not limited to, work plans, work orders, invoices, site drawings, interim statements and summaries, photographs, video tapes, correspondence, financial and accounting records and reports, property and personnel records, and any other records set forth in 24 CFR, Part 92.508, *Recordkeeping*, and other instruments and supporting documents, exhibits and records (hereinafter collectively the "HOME Project Records"). MWC shall keep and maintain all HOME Project Records in an organized, systemized fashion at principal office of MWC. All HOME Project Records maintained by MWC shall be segregated from MWC's other records at all times.

10.2. Retention of records. MWC shall retain all HOME Project Records for at least as long as the minimum period(s) specified in 24 CFR, Part 92.508(c).

10.3. Ownership of HOME Project Records. All HOME Project Records are the property of OHFA and MWC shall have no proprietary claim to same. OHFA shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports and materials prepared pursuant to this Written Agreement. No materials or records created, produced or maintained by MWC pursuant to this Written Agreement shall be made subject by MWC to copyright in the United States or any other country.

10.4. Legend. Any publication or other material produced as a result of this Written Agreement shall include in a prominent location near the beginning the following statement:

This (type of material) was financed in whole or in part by funds from the U.S. Department of Housing and Urban Development as administered by Oklahoma Housing Finance Agency on behalf of the State of Oklahoma.

10.5. Audits. All records and accounts of MWC shall be made available on demand to the Oklahoma State Auditor and Inspector, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States and OHFA and their respective agents and designees for inspection and use in carrying out its responsibilities for administration of HOME Funds.

10.6. Reporting requirements. MWC shall furnish OHFA with narrative reports and financial reports related to the HOME Project, HOME Funds and compliance with the terms and conditions of this Written Agreement, in the form and at such times as might be required by OHFA. MWC shall provide OHFA with timely copies of reports from any audits that include HOME Funds received pursuant to this Written Agreement.

10.7. Closeout reports. MWC shall submit closeout documents in accordance with the forms and requirements of the Implementation Manual. MWC may closeout a Written Agreement when all HOME Funds have been drawn down, expended and accounted for in accordance with the terms of this Written Agreement.

11. COMPENSATION TO MWC

11.1. Amount of allocation. The total allocation of HOME Funds for use in the HOME Project is set forth in Part I of this Written Agreement.

11.2. Requests for reimbursements. Requests for reimbursements may not exceed the allocation amount. All requests for reimbursement shall be submitted to OHFA during the Funding Period specified in Part I of this Written Agreement. MWC's final request for reimbursement must be submitted not later than sixty (60) days after the close of the Funding Period. Requests for reimbursement submitted more than sixty (60) days after the close of the Funding Period may be disallowed by OHFA.

11.3. Decrease in reimbursement request. In order to effect proper cash management, OHFA may, if OHFA determines that MWC has HOME Funds on hand at the time a reimbursement request is made, modify the basis for compensation to MWC and decrease the amount of the reimbursement request. MWC agrees that the determination to decrease a reimbursement request shall be at the sole discretion of OHFA.

11.4. Uses of HOME Funds. HOME Funds allocated pursuant to this Written Agreement shall be used only for expenses incurred during the Funding Period specified in Part I of this Written Agreement for the purposes and activities approved and agreed to by OHFA, except as provided in the Final Rule at 24 CFR Part 92.206(d)(1), and consistent with the terms and conditions of this Written Agreement. No HOME Funds may be used for expenses or obligations incurred after the Funding Period.

11.5. Audit expenses. Allowable audit expenses may be accrued for an audit to be performed after the end of the Funding Period.

12. PROPERTY PROCUREMENT

12.1. Property acquired. Procurement, management, and disposition of property acquired with HOME Funds shall be governed by MWC's internal policies and applicable state laws.

12.2. Construction material. Materials acquired for construction purposes shall be deemed real property once they have become a part of the project.

13. AUDIT and DISALLOWED COSTS

MWC shall comply with 2 CFR, Part 200 which is incorporated and made a part hereof. In the event an audit by a CPA firm, OHFA compliance audit or other disclosure results in the determination that MWC has expended HOME funds on disallowed or ineligible costs or other misuses of said funds, MWC shall immediately reimburse OHFA in full for any and all such costs.

14. REPAYMENTS AND RECAPTURED FUNDS

Repayment of HOME Funds is required to be made in accordance with 24 CFR, Part 92.503, *Program Income, repayments, and recaptured funds* and 24 CFR Part 85. MWC shall record the receipt and expenditure of repayment in accordance with the standards specified in 24 CFR, Part 92.503 and shall ensure that repayments are used for additional HOME activities consistent with the representations made in the Application or returned to OHFA immediately.

15. TERMINATION OR SUSPENSION

15.1. By agreement. This Written Agreement may be terminated or suspended in whole or in part at any time by written agreement of the parties.

15.2. For cause. This Written Agreement may be terminated or suspended by OHFA, in whole or in part, for cause, after notice and an opportunity for MWC to present reasons why such action should not be taken. Procedures for such a process shall be in accordance with OHFA's Administrative Rules. Grounds constituting cause include, but are not limited to:

- a. MWC fails to comply with provisions of this Written Agreement or with any applicable laws, regulations, guidelines, or procedures, including OHFA policies and issuances, or is unduly dilatory in executing its commitments under this Written Agreement;
- b. Purposes for the HOME Funds have not been or will not be fulfilled or would be illegal to carry out;
- c. MWC has submitted incorrect or incomplete documentation pertaining to this Written Agreement;
- d. MWC is unduly dilatory in executing its commitments under this or a prior Written Agreement with OHFA, including, but not limited to, submission of any audits due, resolution of audit findings, and monitoring results.

15.3. Bankruptcy. If a Petition in Bankruptcy is filed by, or against MWC or the HOME Project, OHFA may, at its option cancel and terminate this Written Agreement.

15.4 De-obligate Funding: OHFA may unilaterally modify this Written Agreement to de-obligate funds not properly drawn down, expended and accounted for by the MWC as of the final date of the term of the contract, or such earlier date as determined by OHFA in the event of an uncured default by MWC.

15.5 Liability for breach. MWC shall not be relieved of liability to OHFA for damages sustained by OHFA by virtue of any breach of this agreement by MWC. OHFA may withhold payments due under this agreement pending resolution of the damages.

16. MISCELLANEOUS PROVISIONS

16.1. Interpretation and Enforceability. In the event the terms or provisions of this Written Agreement are breached by either party or in the event that a dispute may arise between the parties regarding the meaning, requirements, or interpretation of the terms and provisions of this Written Agreement, then such breach or dispute shall be resolved pursuant to the terms of this Written Agreement and the administrative procedures available under OHFA's Administrative Rules and the Oklahoma Administrative Procedures Act, 75 Oklahoma Stat., Sections 251, et seq. In the event OHFA must initiate proceedings to enforce the terms and conditions of this Written Agreement or seek redress for damages caused by MWC's breach of this Written Agreement, OHFA shall be entitled to recover all costs, including without limitation, court costs and attorneys fees, incurred in such proceedings.

16.2. Non-Waiver of Defaults. Any failure by OHFA, at any time, to enforce or require the performance of any of the terms or conditions of this Written Agreement, or to exercise a right hereunder, or payment or reimbursement of MWC, shall not, nor shall it be construed to constitute a waiver or limitation of any terms, conditions or rights of OHFA, the State of Oklahoma or HUD hereunder or at law.

16.3. Assignment. MWC shall not assign this Written Agreement in whole or in part, without the prior written consent of OHFA, nor shall MWC assign or pledge any moneys due to, or to become due to MWC pursuant to this Written Agreement, without the prior written consent of OHFA.

16.4. Binding Effect. The terms and conditions of this Written Agreement shall extend and inure to the benefit of and be binding upon the respective successors, heirs, and assigns of the parties hereto. All indemnifications contained in this Written Agreement shall survive the completion of the Project, and the expiration or termination of this Written Agreement.

16.5. Entire Agreement. This Written Agreement, including Parts I, II, III and IV, attachments, documents and statutes, regulations and Executive Orders incorporated by reference, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties relating to the matters set forth herein.

16.6. Construction. This Agreement shall be construed, enforced, and governed in accordance with the laws of the State of Oklahoma and applicable federal statutes and regulations.

16.7. General. The captions and headings used in this Written Agreement are intended for convenience only and shall not be used for purposes of construction or interpretation.

16.8. Notice. All notices, requests and demands shall be to the following persons:

To OHFA: Oklahoma Housing Finance Agency
ATTENTION: Housing Development Director
100 N. W. 63rd Street, Suite 200
Mail: P.O. Box 26720
Oklahoma City, Oklahoma 73126-0720

To MWC:
To the attention of the City of Midwest City at the address set forth in Part I of this Written Agreement.

Any notice, unless otherwise specified herein, will be deemed to have been given on the date such notice is personally delivered or deposited in the United States via certified mail, return receipt requested, properly addressed and with postage prepaid.

IN WITNESS WHEREOF, the authorized representatives of MWC and OHFA have executed this Written Agreement as witnessed by their signatures on Part I to this Written Agreement, *Summary and Signatures*.

PART III - SPECIAL CONDITIONS

City of Midwest City (MWC) has read and reviewed all of the following Special Conditions and agrees and acknowledges that MWC must comply with each:

1. HOME Project Allocation and Use of HOME funds

- A. MWC will utilize HOME funds of \$200,000 awarded by this Written Agreement for Homebuyer Assistance to forty (40) qualified homebuyers in Midwest City.
- B. MWC will be acting as a Sub-Recipient administering a part of OHFA's Down-Payment Assistance Program.
- C. MWC agrees to comply with HOME regulations and the HOME Final Rule and required provisions at 24 CFR Part 92.504 and the terms of this Written Agreement.
- D. This subsidy from OHFA to MWC is in the form of a grant.
- E. The Match requirement for this Written Agreement is \$50,000, contributed by MWC from its Banked Match for \$50,000.

2. HOME Project Description

- A. MWC will provide direct financial assistance to approximately forty (40) HOME-eligible homebuyers through down payment, closing costs, and principal reduction.
- B. The amount of assistance shall not exceed \$5,000 per homebuyer. It is further limited to the amount of subsidy necessary to make the home affordable to the homebuyer household as set forth in the next section.
- C. Homebuyer will contribute a portion of down payment/closing costs amounting to a minimum of \$500 or 1.5% of the sales contract price, whichever is greater.

3. Underwriting Standards

- A. The front end ratio cannot exceed 35%, and the back end ratio cannot exceed 50%. The front end ratio is defined as a household's monthly housing expenses divided by the household's monthly gross income. The back end ratio is defined as a household's total monthly debt divided by the household's total monthly gross income.
- B. The interest rate charged must be reasonable and customary.
- C. No adjustable rate mortgages are allowed.
- D. Costs such as loan processing fees, loan servicing fees, and/or underwriting fees must not exceed \$1,000 total. These costs may be paid out of HOME funds as soft costs, but they cannot be charged directly to the homebuyer(s).
- E. **MWC must underwrite each proposed home sale to ensure the homebuyer(s) receive no more subsidy than is required to make the home affordable to the homebuyer(s). "Affordable" for this purpose means at least twenty percent (20%), but not more than thirty five percent (35%) of the household's total monthly gross income will be used for monthly housing expenses. Therefore, the front end ratio should not be lower than fifteen percent (15%).**
- F. **OHFA must review each underwriting and approve each sales price prior to closing. The sales price of any home cannot exceed 95% of the Area Median Sales Price for the Oklahoma County in which the home is located, as established by HUD.**

4. Project Operational Requirements

- A. All units will be restricted to homebuyers at 80% or less of Area Median Income (AMI). MWC will ensure that all homebuyers and/or households have incomes that do not exceed 80% of the AMI for Oklahoma County as published annually by HUD.
- B. MWC will ensure a Second Mortgage is filed on each unit that receives HOME-assistance. The term of affordability is for five (5) years. **OHFA has the right to enforce all provisions of this Written Agreement throughout the period of affordability, five (5) years, regardless of the Written Agreement completion date.**
- C. The Recapture amount will be the amount of the subsidy. Recaptured funds will be based upon net proceeds.
- D. Each homebuyer shall successfully complete Homebuyer Education prior to closing. The classes must be organized by someone who is certified, or is eligible for certification, by Oklahoma Homebuyers Education Association or other such recognized organization that provides training/certification.
- E. MWC will ensure homeowner eligibility according to HOME income guidelines and the Homebuyer Assistance guidelines in OHFA's HOME Application Packet.
- F. MWC must enter into a Written Agreement with each eligible homebuyer that includes, at a minimum, the following: The housing must conform to the requirements of 24 CFR 92.254(a). The housing must be modest; its value must not exceed 95% of the median price of comparable housing. The home must be the principal place of residence of the homebuyer. Recapture provisions must be set forth in detail, and written in such a way that the homebuyer can understand them. The agreement should set forth the amount of HOME assistance provided, the form of such assistance, and the deadline for acquiring the housing unit with the HOME funds, if applicable. The agreement should be drafted in such a manner as to ensure compliance with all HOME Program requirements, and ensure that the homebuyer fully understands such requirements.

5. Period of Affordability

- A. MWC will ensure the affordability requirements are met in accordance with 24 CFR Part 92, including the homebuyer maintaining the property as the principal place of residence.
- B. A Recapture Agreement must be prepared and filed. The Recapture Agreement will provide for recapture of the direct subsidy upon any sale of the property, and only from any net proceeds of the sale. It must be for the duration of the period of affordability. The period of affordability will be five (5) years. Homeowners shall be permitted to retain any and all proceeds above and beyond the required recapture amount, if any exist.
- C. OHFA has the right to enforce all provisions of this Written Agreement throughout the period of affordability, regardless of the Written Agreement completion date.

6. Environmental Review

- A. MWC will ensure that all appropriate environmental reviews are satisfactorily completed pursuant to the guidelines set out in 24 CFR Part 58. **Under the HOME Environmental process, no funds, either HOME or non-HOME funds may be committed until the**

Release of Funds is received, except as noted in Section 8.B. below. Also, no contracts should be entered into during this timeframe, especially a contractor or homeowner. This Written Agreement is contingent upon successful completion of the environmental review process.

7. Project Documentation

- A. Documentation for all Federal Requirements (Fair Housing, Minority Outreach, Environmental, Housing Complaints, Conflict of Interest, and etc.) must be maintained and available for review.
- B. Create and maintain a complete record of all items pertaining to the Project, documentation and information that would help expedite the compliance monitoring process. OHFA prefers that said information be organized, with tabs.

8. Disbursement of Funds

- A. **Requests for disbursement of funds cannot be submitted until such time as the funds are needed for payment of eligible costs. The amount of each request must be limited to the amount needed to pay eligible expenditures.**
- B. Eligible costs incurred in accordance with 24 CFR Part 58 on or after **January 29, 2020** until the date of execution of this Written Agreement may be reimbursed upon completion of Environmental Review Process. These costs shall be processed through the normal Disbursement procedures.

9. Notice of Personnel Changes

- A. MWC will notify OHFA anytime there is a change in any staff position that would be involved in this project. MWC's capacity will be reevaluated at that time.

10. Schedule for Completing Tasks and Deadlines

- A. MWC must fully complete the Project as set forth in the Application by no later than July 31, 2021. **In monitoring the performance of MWC, OHFA will also refer to the more detailed schedule provided in the Application, which stated completion by July 31, 2021, which is a part of this Written Agreement and incorporated by reference.**

11. Logs and Reports

- A. Establish and maintain a Use of Funds Log, which clearly identifies the amount of funds used in each project (HOME, other federal, private or a combination thereof).
- B. Establish and maintain a Match Tracking Log that will account for expenditures of Match contributions used in each project.
- C. Reimbursement Reports: Must be submitted by noon on Friday to be paid by the following Friday.
- D. Activity Completion Reports: Must be submitted within 120 days of final activity draw.

- E. Closeout Documentation: Submit no later than 60 days after the end of the Written Agreement period or completion of project.
- F. The Minority Business Enterprises report is due on or before October 10th of each year for period from Oct. 1 - Sept 30.
- G. The Annual Performance Report (APR) is due on or before May 15th of each year for the period of April 1-March 31. The APR must also be submitted with the closeout.
- H. Provide other progress/performance and financial reports as required or upon the request of OHFA.

12. Match Requirements

All HOME Project Funds expended under this Written Agreement require a minimum of 25% in eligible match contributions. **Match liability is incurred at the time project funds are drawn.**

As set forth in the 2018 Action Plan for the HOME Program, OHFA requires that all applicants meet the full 25% Match requirement, regardless of any Match waivers or reductions by HUD. The Match you committed and identified in your application may be banked based upon submission of proper documentation **if the HOME funds are drawn during a Match waiver period.**

13. Other Requirements

Perform all other tasks and meet all other requirements as outlined in the Application, which is incorporated herein and made a part hereof.

If MWC fails to comply with the terms of this Written Agreement, OHFA may require MWC to repay all or a part of the HOME funds invested in the project.

MWC has read and reviewed all of the Special Conditions and agrees and acknowledges that it must comply with each.

MWC by Matthew D. Dukes II, Mayor

Date

**PART IV
BUDGET**

<u>Cost Categories</u>	<u>Amount</u>
Down payment assistance 40 homes	\$200,000.00
Total	\$200,000.00
Banked Match	\$50,000.00
Total Match	\$50,000.00
Total	\$250,000.00

In monitoring the performance of City of Midwest City, OHFA will also refer to the more detailed budget provided in the Application, which is a part of this Written Agreement and incorporated by reference.

All HOME Project Funds expended under this Written Agreement require a minimum of 25% in eligible match contributions. **Match liability is incurred at the time project funds are drawn.**

As set forth in the 2019 Action Plan for the HOME Program, OHFA requires that all applicants meet the full 25% Match requirement, regardless of any Match waivers or reductions by HUD. The Match you committed and identified in your application may be banked based upon submission of proper documentation **if the HOME funds are drawn during the Match waiver period.**



Public Works City Engineer
Patrick Menefee
pmenfee@midwestcityok.org
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110
O: 405-739-1066 /Fax: 405-739-1090

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: February 25th, 2020

Subject: Discussion and consideration of the acceptance of and making a matter of record Permit No. WL000055200022 from the State Department of Environmental Quality for the Center Market Place Retail Development Water Line Extension, Midwest City, Oklahoma.

Permit No. WL000055200025 is for the construction of 240 L.F. of six inch (6") sewer line to serve the Center Market Place Retail Development, Midwest City, Oklahoma.

Acceptance of the permit is at the discretion of the City Council.

Patrick Menefee

Patrick Menefee, P.E.,

City Engineer

Attachment



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

January 22, 2020

Tim Lyon, City Manager
City of Midwest City
100 North Midwest Boulevard
Midwest City, Oklahoma 73110

Re: Permit No.: WL000055200025
Center Market Place Retail
Water Line Extension Project
PWSID No.: 1020806

Dear Mr. Lyon:

Enclosed is Permit No.: WL000055200025 for the construction of approximately 240 L. F. of six (6) inch water lines and appurtenances to serve the City of Midwest City Center Market Place Retail Water Line Extension Project, Oklahoma County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 22, 2020. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Midwest City, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer, and retaining one (1) set for our files.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Robert B. Walker', is written over a large, faint circular watermark of the Oklahoma Department of Environmental Quality logo.

Robert B. Walker
Construction Permit Section
Water Quality Division

RBW/RC/md

Enclosure

c: Oklahoma City DEQ Office
Travis Mensik, Regional Manager, DEQ
Terence Haynes, P. E., SMC Consulting Engineers, PC





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT NO.: WL000055200025

WATER LINES

PWSID NO.: 1020806

PERMIT TO CONSTRUCT

January 22, 2020

Pursuant to O.S. 27A 2-6-304, the City of Midwest City is hereby granted this Tier I Permit to construct approximately 240 L. F. of six (6) inch water lines and appurtenances to serve the City of Midwest City Center Market Place Retail Water Line Extension Project, located in part of NW-1/4, Section 9, T-11-N, R-2-W, I. M., Oklahoma County, Oklahoma, in accordance with the plans approved on January 22, 2020.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) Based on review of the submitted limited hydraulic information, this water line design is deemed adequate to provide the 2015 International Fire Code, Appendix B, Table B105.2, including footnotes a or b, reduced fire hydrant fire flow for a commercial building, with International Building Code (IBC) classification of IIB, fire surface area of approximately 25,000-ft, and to be equipped with an automatic sprinkler system designed in accordance with either 2015 IFC Section 903.3.1.1 [minimum fire hydrant fire flow of 1,000-gpm (see footnote a)], or Section 903.3.1.2. [minimum fire hydrant fire flow of 1,500-gpm (see footnote b)].
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT NO.: WL000055200025

WATER LINES

PWSID NO.: 1020806

PERMIT TO CONSTRUCT

- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 13) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division





Public Works City Engineer
Patrick Menefee
pmenfee@midwestcityok.org
8730 S.E. 15th Street,
Midwest City, Oklahoma 73110
O: 405-739-1066 /Fax: 405-739-1090

To: Honorable Mayor and Council

From: Patrick Menefee, P.E., City Engineer

Date: February 25th, 2020

Subject: Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200024 from the State Department of Environmental Quality for the Center Market Place Retail Development Sewer Line Extension, Midwest City, Oklahoma.

Permit No. SL000055200024 is for the construction of 380 L.F. of eight inch (8") sewer line to serve the Center Market Place Retail Development, Midwest City, Oklahoma.

Acceptance of the permit is at the discretion of the City Council.

Patrick Menefee, P.E.,

City Engineer

Attachment



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

January 22, 2020

Tim Lyon, City Manager
City of Midwest City
100 North Midwest Boulevard
Midwest City, Oklahoma 73110

Re: Permit No. SL000055200024
Center Market Place Retail
Sewer Line Extension Project
Facility No.: S-20541

Dear Mr. Lyon:

Enclosed is Permit No.: SL000055200024 for the construction of approximately 380 L. F. of eight (8) inch sewer line and appurtenances to serve the City of Midwest City Center Market Place Retail Sewer Line Extension Project, Oklahoma County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on January 22, 2020. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Midwest City, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Robert B. Walker', is written over a large, faint circular watermark of the Oklahoma Department of Environmental Quality logo.

Robert B. Walker
Construction Permit Section
Water Quality Division

RBW/RC/md

Enclosure

c: Oklahoma City DEQ Office
Travis Mensik, Regional Manager, DEQ
Terence L. Haynes, P.E., SMC Consulting Engineers, PC





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No.: SL000055200024

SEWER LINES

FACILITY No.: S-20541

PERMIT TO CONSTRUCT

January 22, 2020

Pursuant to O.S. 27A 2-6-304, the City of Midwest City is hereby granted this Tier I Permit to construct approximately 380 L. F. of eight (8) inch sewer line and appurtenances to serve the City of Midwest City Center Market Place Retail Sewer Line Extension Project, located in part of NW-1/4 of Section 9, T-11-N, R-2-W, I. M., Oklahoma County, Oklahoma, in accordance with the plans approved on January 22, 2020.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the "Oklahoma Pollutant Discharge Elimination System Standards - OPDES" (OAC 252:606) rules and to comply with the state certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted, or invalid information has been presented in applying for the permit.
- 4) That tests will be conducted as necessary to insure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 5) That the Oklahoma Department of Environmental Quality shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.

Page 1 of 2





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

KEVIN STITT
Governor

PERMIT No.: SL000055200024

SEWER LINES

FACILITY No.: S-20541

PERMIT TO CONSTRUCT

- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That all manholes shall be constructed in accordance with the standards for Water Pollution Control Facility Construction (OAC 252:656-5-3), as adopted by the Oklahoma Department of Environmental Quality.
- 12) That when it is impossible to obtain proper 10-foot horizontal and 2-foot vertical separation between water mains and sewer lines as stipulated in Water Pollution Control Facility Construction OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested in accordance with the ASTM standard for the sewer line leakage test used, with no detectable leakage prior to backfilling, in accordance OAC 252:656-5-4(c)(3).
- 13) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division





City Clerk Department
100 N. Midwest Boulevard
Midwest City, OK 73110
office 405.739.1240
fax 405.869.8655

TO: Honorable Mayor and Council
FROM: Sara Hancock, City Clerk
DATE: February 25, 2020
SUBJECT: Discussion and consideration to approve awarding the bid to and entering into a contract with Roberson Fleet Services/Carter Chevrolet for one (1) or more New Midsize Crew-Cab Pickup Trucks in an amount of \$24,056 for a 2021 Chevrolet Colorado or \$25,295 for a 2020 Chevrolet Colorado.

Bids were received on February 11, 2020 at 2:00 pm for one (1) or more new midsize crew-cab pickup trucks. There was only one bid received, which was from Roberson Fleets Services.

Action is at the discretion of the Council.

Respectfully,

A handwritten signature in cursive script that reads "Sara Hancock".

Sara Hancock
City Clerk

Bid Tabulation

ONE (1) OR MORE NEW MIDSIZE CREW-CAB PICKUP TRUCK(S)

***Only 1 company responded to bid**

Opened: February 11, 2020

Amount

1. Roberson Fleet Services

Attn: Dee Roberson

Carter Chevrolet

PO Box 447

Okarche, OK 73762

Dee@rfsfleet.com

405-737-3389

2021 Chevrolet Colorado

\$24,056.00

Alternate Bid:

2020 Chevrolet Colorado

\$25,295.00

Invitation for Sealed Bids

CITY OF MIDWEST CITY
100 N. MIDWEST BOULEVARD
MIDWEST CITY, OK 73110

Write legibly in ink or use typewriter. Please see instructions on next page.

Published in:
THE JOURNAL RECORD

Date Advertised:
Friday, January 31, 2020

Bids must be in the Office of the City Clerk by: **Tuesday, February 11, 2020, no later than 2:00 P.M.**
IMPORTANT: Bid envelope must indicate bid item enclosed and date of bid opening.

Description	Quantity	Unit Price	Total Net Price
NEW MIDSIZE CREW-CAB PICKUP TRUCKS	ONE (1) OR MORE	_____	_____

THE CITY OF MIDWEST CITY IS EXEMPT FROM PAYMENT OF OKLAHOMA SALES TAX AND FEDERAL EXCISE TAX.

I have examined the specifications and agree, provided I am awarded a contract within thirty (30) days from the date fixed for opening bids, to provide the above described items for the sum shown, in accordance with the terms set out in "Agreement by Bidder."

DELIVERY WILL BE MADE IN 120 DAYS OR LESS FROM DATE OF ORDER. DATED THIS 11 DAY OF February, 20 20.

FIRM Carter Chevrolet BY James Boykin
ADDRESS 17312 N May, Edmond Ok TITLE Account Specialist
73012

Accepted by the City Council this _____ day of _____, 20 _____

City Clerk

Mayor

Approved as to form this _____ day of _____, 20 _____

City Attorney



Information Technology
100 N. Midwest Boulevard
Midwest City, OK 73110
Office 405.739.1374
Fax 405.869.8602

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ryan Rushing, Information Technology Director

DATE: February 25, 2020

SUBJECT: Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid or other means as necessary.

The following computer equipment and peripheral devices are obsolete, defective or have been replaced.

Ryan Rushing, Information Technology Director

Asset Tag	Model	Model No.	Category	Manufacturer	Serial	EOL
13713	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0588	5/1/2016
13714	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0589	5/1/2016
13715	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0590	5/1/2016
13724	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0599	5/1/2016
13726	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0601	5/1/2016
13744	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0619	5/1/2016
13746	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0621	5/1/2016
13748	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0623	5/1/2016
13752	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0627	5/1/2016
13755	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0630	5/1/2016
13758	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0633	5/1/2016
13759	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0634	5/1/2016
13761	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0636	5/1/2016
13764	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0639	5/1/2016
13768	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0643	5/1/2016
13769	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0644	5/1/2016
13771	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0646	5/1/2016
13774	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0649	5/1/2016
13775	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0650	5/1/2016
13777	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0652	5/1/2016
13781	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0656	5/1/2016
13790	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0665	5/1/2016
13796	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0671	5/1/2016
13803	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4303	5/1/2013
13805	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4305	5/1/2013
13808	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4308	5/1/2013
13809	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4309	5/1/2013
13814	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4314	5/1/2013
13820	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4320	5/1/2013
13821	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4321	5/1/2013
13824	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4324	5/1/2013
13826	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4326	5/1/2013



Information Technology
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 Midwest City, OK 73110
 Office 405.739.1374
 Fax 405.869.8602

13830	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4330	5/1/2013
13833	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4333	5/1/2013
13837	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4337	5/1/2013
13839	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4339	5/1/2013
13842	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4342	5/1/2013
13844	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4344	5/1/2013
13735	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0610	5/1/2016
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13847	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4347	5/1/2013
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13856	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4356	5/1/2013
13857	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4258	5/1/2013
13861	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4262	5/1/2013
13867	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4268	5/1/2013
13872	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4273	5/1/2013
13876	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4277	5/1/2013
13879	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4280	5/1/2013
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13883	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4284	5/1/2013
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13892	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4293	5/1/2013
13893	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4294	5/1/2013
13894	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4295	5/1/2013
13895	XTS2500 Portable	XTS2500	RADIOS	Motorola	205CHK4296	5/1/2013
13896	XTS2500	XTS2500	RADIOS	Motorola	205CHK4297	5/1/2013



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	Portable					
51405	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0673	5/1/2016
51407	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0675	5/1/2016
51408	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0676	5/1/2016
51409	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0677	5/1/2016
51410	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0678	5/1/2016
51412	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0680	5/1/2016
51413	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0681	5/1/2016
51414	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0682	5/1/2016
51415	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0683	5/1/2016
51416	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0684	5/1/2016
51417	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0685	5/1/2016
51418	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0686	5/1/2016
51419	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0687	5/1/2016
51421	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0689	5/1/2016
51425	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0693	5/1/2016
51428	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0696	5/1/2016
51430	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0698	5/1/2016
51432	XTL2500 Mobile	XTL2500	RADIOS	Motorola	514CHK0700	5/1/2016



DISCUSSION ITEMS





The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT

Billy Harless, Community Development Director

ENGINEERING DIVISION
Brandon Bundy, City Engineer
CURRENT PLANNING DIVISION
Kellie Gilles, Manager
COMPREHENSIVE PLANNING
Petya Stefanoff, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Brakefield, Building Official
GIS DIVISION
Greg Hakman, GIS Coordinator

To: Honorable Mayor and City Council

From: Billy Harless, Community Development Director

Date: February 25, 2020

Subject: (PC-2021) Public hearing with discussion and consideration of an ordinance to redistrict from C-3, Community Commercial to SPUD, Simplified Planned Unit Development, governed by the C-4, General Commercial district, subject to staff comments, for the property addressed as 6308 E. Reno Ave. No action was taken on this item at the October 22, 2019 Council meeting.

Executive Summary: The structure at 6308 E. Reno Ave. is a multi-tenant commercial building and currently houses a medical marijuana dispensary which is an allowable use in the C-3, Community Commercial district. This request is to rezone the property to a Simplified Planned Unit Development, SPUD, governed by the C-4 General Commercial district, allowing all uses currently allowed in the C-3, Community Commercial district and the only C-4 use of commercial marijuana grow. Staff met with the applicant in April of 2019 to discuss the possibility of rezoning this property to allow the use of commercial marijuana grow as this use is not allowed in the C-3 district. The Midwest City Council adopted an ordinance creating the use of commercial marijuana grow and setting forth the allowable zoning districts for the use which are C-4, General Commercial, I-1, Light Industrial, I-2, Moderate Industrial and I-3, Heavy Industrial as these districts are usually buffered from residential areas. At the time of the pre-application meeting, no applications to rezone property for marijuana grow had been reviewed by the Planning Commission and City Council. Since that time, two (2) rezoning applications for marijuana grow/processing have been heard. The one for grow heard in July 2019 was denied. No action was taken on this item at the October 22, 2019 Council meeting. The Planning Commission recommended approval of this item on October 1, 2019. Action is at the discretion of the City Council.

Dates of Hearing: Planning Commission – October 1, 2019
City Council – October 22, 2019, February 25, 2020

Council/Ward: Ward 4 – Sean Reed



Applicant: Grail Pendarvis

Owner: Cary B Davis

Proposed Use: marijuana grow facility

Size:

The area of request contains approximately 115' of frontage on E. Reno Ave. and contains an area of approximately .58 acres.

Zoning Districts:

Area of Request – C-3, Community Commercial

North – R-HD, High Density Residential

South – R-6, Single Family Residential

West – C-3, Community Commercial

East – C-1, Restricted Commercial District

Land Use:

Area of Request – Firehouse Farms Dispensary
North – Meadowood Village Apartments



South – Single family homes



East – Commercial uses



West – Commercial uses



Comprehensive Plan Citation:

Commercial

Areas designated for commercial land use are intended for a variety of commercial uses and establishments with outside storage, display and sales. Examples of such uses include automobile-related services, manufactured home sales, self-storage units, welding shops, and pawnshops. Commercial uses often located along major thoroughfares not because they need the visibility, as retail uses generally do, but because they need the accessibility. The challenge lies in the face that commercial uses often have a greater need for outside storage areas and these areas tend to lessen the visual quality of major thoroughfares.

Municipal Code Citation:

2.26 SPUD, Simplified Planned Unit Development

2.26.1. General Description

The simplified planned unit development, herein referred to as SPUD, is a special Zoning district that provides an alternate approach to conventional land use controls to produce unique, creative, progressive or quality land developments.

The SPUD may be used for particular tracts or parcels of land that are to be developed as one unit according to a master development plan map.

The SPUD is subject to special review procedures and once approved by the City Council it becomes a special zoning classification for the property it represents.

2.26.2 Intent and Purpose

The intent and purpose of the simplified planned unit development provisions are to ensure:

(A) Innovative development

Encouraging innovative development and protect the health, safety and welfare of the community.

(B) Efficient use of land

Encourage efficient use of land, facilitate economic arrangement of buildings and circulation systems;

(C) Appropriate limitations and compatibility

Maintain appropriate limitations on the character and intensity of use, assuring compatibility with adjoining and proximate properties, and following the guidelines of the comprehensive plan.

Senate Bill 1030:

§425:

Municipalities may follow their standard planning and zoning procedures to determine if certain zones or districts would be appropriate for locating marijuana-licensed premises, medical marijuana businesses or any other premises where marijuana or its by-products are cultivated, grown, processed, stored or manufactured.

History:

1. PC-531 (1981) – Council approved a rezone to C-3, Community Commercial.
2. PC-1676 (2008) – Council approved a Special Use Permit to allow the use of Participant Recreation and Entertainment: Indoor, alcoholic beverages and low-point beer permitted in the C-3, Community Commercial District.
3. The Planning Commission recommended approval of this item October 1, 2019.
4. The City Council took no action on this item at the October 22, 2019 meeting.

Staff Comments:

Engineer's report:

Note: This application is a rezoning for an existing business to a SPUD. No engineering improvements are required with this application.

Water Supply and Distribution

A six (6) inch public water main is located on the south side of East Reno Avenue in the street right-of-way extending along the north side of the area of request. Public water mains extend along the full frontage of this property, therefore water line improvements are not required as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

An eight (8) inch public sewer main is located on the south side of East Reno Avenue in the street right-of-way extending along the north side of the area of request. The public sewer main is accessible and existing facility is connected to the city sewer main, sewer line improvements are not required as outlined in Municipal Code 43-109.

Streets and Sidewalks

Access to the area of request is available from East Reno Avenue. East Reno Avenue is classified as a primary arterial in the 2008 Comprehensive Plan. East Reno Avenue is a four (4) lane, medianed, curbed, asphalt concrete roadway.

Current code requires a total street right-of-way width of one hundred twenty (120) feet for primary arterials and presently, East Reno Avenue has one hundred forty (140) feet of right-of-way adjacent to and parallel to the of the area of request.

Right of way grants to the city are not required with this application.

Street improvements are not required with this application.

Sidewalk is not required with this application.

Drainage and Flood Control, Wetlands, and Sediment Control

Drainage serving the area of request is done by East Reno Avenue's gutters and underground drainage system. Currently, the area of request is fully developed with a commercial business and surface parking. None of the area of request is affected by flood zone AE (the 100-year floodplain) as shown on the effective Flood Insurance Rate map (FIRM) number 40109C0310H, dated December 12, 2009.

Drainage and detention improvements are not required with this application.

Easements and Right-of-Way

No additional rights-of-way and/or easements are required with this application.

Fire Marshal's report:

The Fire Marshal has reviewed this application. The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

Plan Review Comments:

As mentioned in the Executive Summary, staff met with the applicant in April of 2019 to discuss this application. The City Council took no action on this item at the October 22, 2019 Council meeting. Since that time, the applicant has followed-up with staff on several occasions to see when his application would be re-heard.

If this request is approved, the applicant's equipment used as part of the growing operation will have to meet current building, electrical and fire codes.

A master development plan is not required as the structure is already existing and there are no plans to expand or change the existing structure.

Action is at the discretion of the City Council.

Action Required:

Approve or reject the ordinance to redistrict to SPUD for the property as noted herein, subject to staff's comments as found in the February 25, 2020 agenda packet and made a part of PC-2021 file.

A handwritten signature in black ink, appearing to read "Billy Harless". The signature is fluid and cursive, with a long horizontal stroke at the end.

Billy Harless,
Community Development Director

KG

The City of
MIDWEST CITY

COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION

William Harless, Community Development Director
Patrick Menefee, P.E., C.F.M., City Engineer

To : Kellie Gilles, Plans Review Manager

From : Patrick Menefee, City Engineer

Date : September 18th, 2019

Subject : Engineering staff comments for pc-2021 rezoning application

ENGINEERING STAFF CODE CITATIONS AND COMMENTS - PC-2021:

Note: This application is a rezoning for an existing business to a SPUD. No engineering improvements are required with this application.

Water Supply and Distribution

A six (6) inch public water main is located on the south side of East Reno Avenue in the street right-of-way extending along the north side of the area of request. Public water mains extend along the full frontage of this property, therefore water line improvements are not required as outlined in Municipal Code 43-32.

Sanitary Sewerage Collection and Disposal

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Streets and Sidewalks

Access to the area of request is available from East Reno Avenue. East Reno Avenue is classified as a primary arterial in the 2008 Comprehensive Plan. East Reno Avenue is a four (4) lane, medianed, curbed, asphalt concrete roadway. Current code requires a total street right-of-way width of one hundred twenty (120) feet for primary arterials and presently, East Reno Avenue has one hundred forty (140) feet of right-of-way adjacent to and parallel to the of the area of request.

Right of way grants to the city are not required with this application.

Street improvements are not required with this application.

Sidewalk is not required with this application.

Drainage and Flood Control, Wetlands, and Sediment Control

Drainage serving the area of request is done by East Reno Avenue's gutters and underground drainage system. Currently, the area of request is fully developed with a commercial business and surface parking. None of the area of request is affected by flood zone AE (the 100-year floodplain) as shown on the effective Flood Insurance Rate map (FIRM) number 40109C0310H, dated December 12, 2009.

Drainage and detention improvements are not required with this application.

Easements and Right-of-Way

No additional rights-of-way and/or easements are required with this application.



The City of
MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT
CURRENT PLANNING DIVISION

Simplified Planned Unit Development

The following is to be used if the request is for a Simplified Planned Unit Development. If this request is not for a Simplified Planned Unit Development, do not complete the next 2 pages.

This document serves as the DESIGN STATEMENT and fulfills the requirement for the SPUD. The Special Development Regulations section of the form must be completed in its entirety. If the applicant proposes additional, more restrictive, design criteria than established in the Special Development Regulations, please elaborate under Other Development Regulations.

A. Special Development Regulations

- List of the owners and/or developers: GRACE PENDARVIS, Jermell Sherman,
Gregory Pendarvis
- Please list the adjoining land uses, both existing and proposed.
North: _____
South: open field / residential
East: Laundromat / commercial
West: Eye care center / commercial
- Please list the use or uses that would be permitted on the site. Small Batch
Medical Marijuana Grow
- This site will be developed in accordance with the Development Regulations of the _____
(384) zoning district.
- Please list all applicable special development regulations or modified regulations to the base zoning district: None - C4 use of Medical Marijuana
growth
- Please provide a statement of the existing and proposed streets, including right-of-way standards and street design concepts: Reno Ave
- Please describe the physical characteristics of the following:
Sight-proof screening proposed: Privacy Fencing, ~~Planting~~ Separating
The front from the back
Landscaping proposed: None



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

Signs proposed: 1 Business Sign

Area of open space proposed: _____

Proposed access points: front Drive

Drainage information: Existing

8. Existing or proposed building size: 4500 sq ft

Maximum building height: 15 ft

Number of existing or proposed buildings: 1

Building setbacks – Front: _____

Sides: _____

Rear: _____

9. Please provide a description of the proposed sequence of development.

Receive SPUD, ~~outfit~~ outfit carbon filters,
 Fence the back parking lot.

B. Other Development Regulations

Please list any other amenities or controls included in the SPUD: None

C. Master Plan Map (attached)

Exhibit A: _____

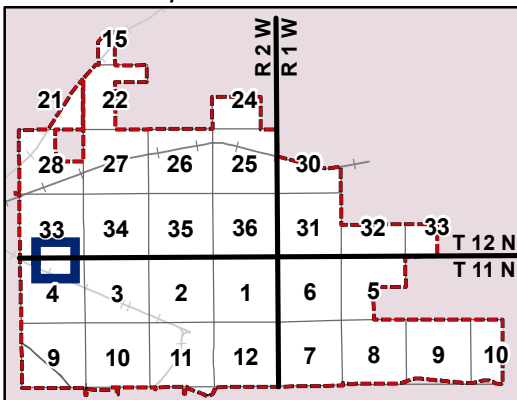
This site will be developed in accordance with the Master Development Plan Map as submitted to the City of Midwest City for approval in conjunction with this request.

Signature [Handwritten Signature] Date 5-30-19



Copyright nearmap 2015

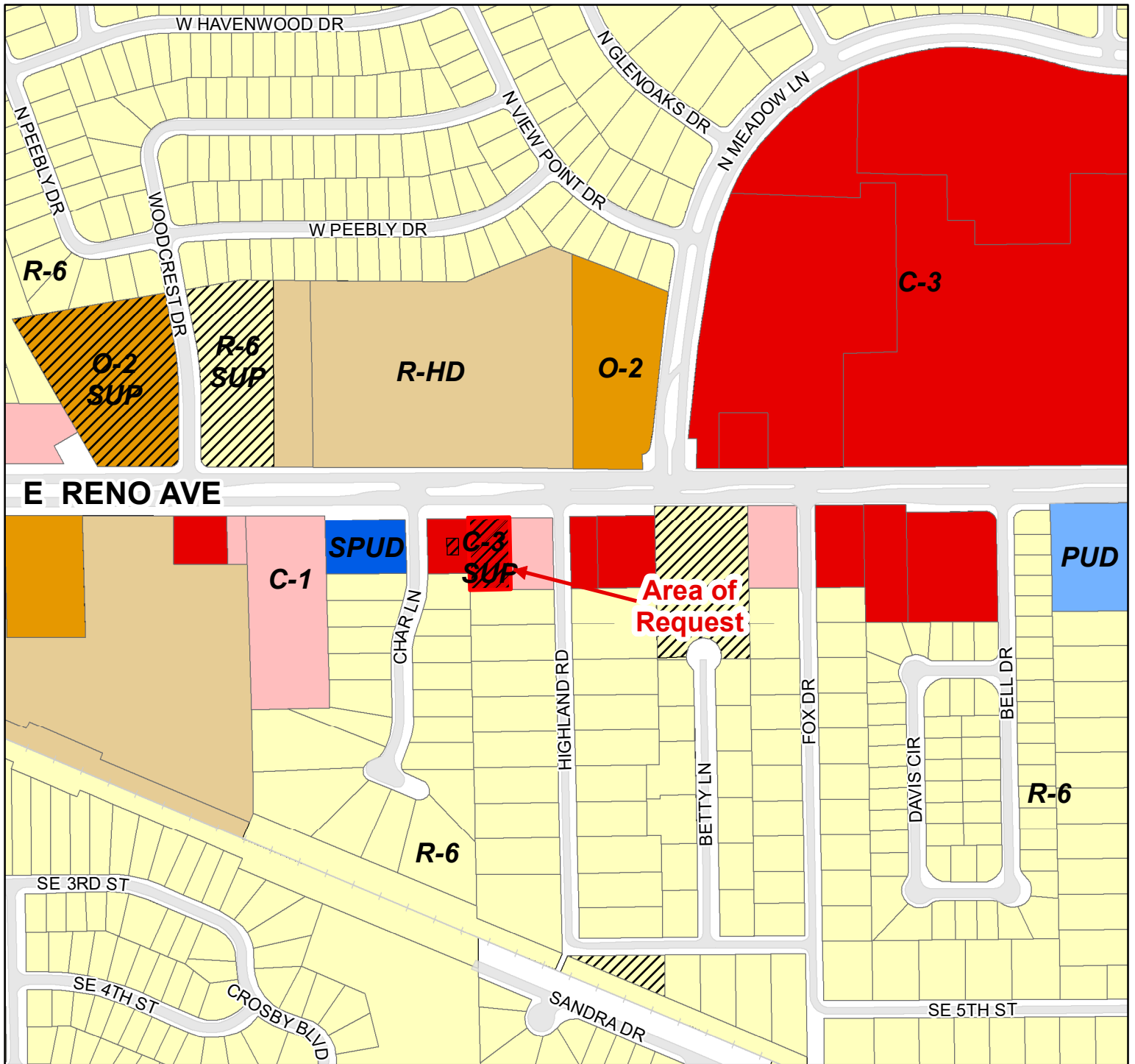
Locator Map



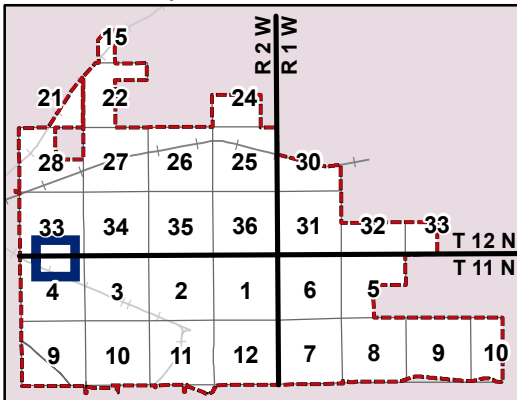
**2019 NEARMAP AERIAL VIEW FOR
PC-2021
(NE/4, Sec. 4, T11N, R2W)**



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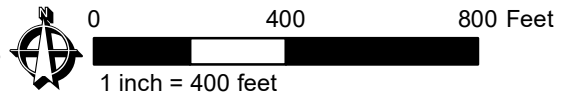
Locator Map



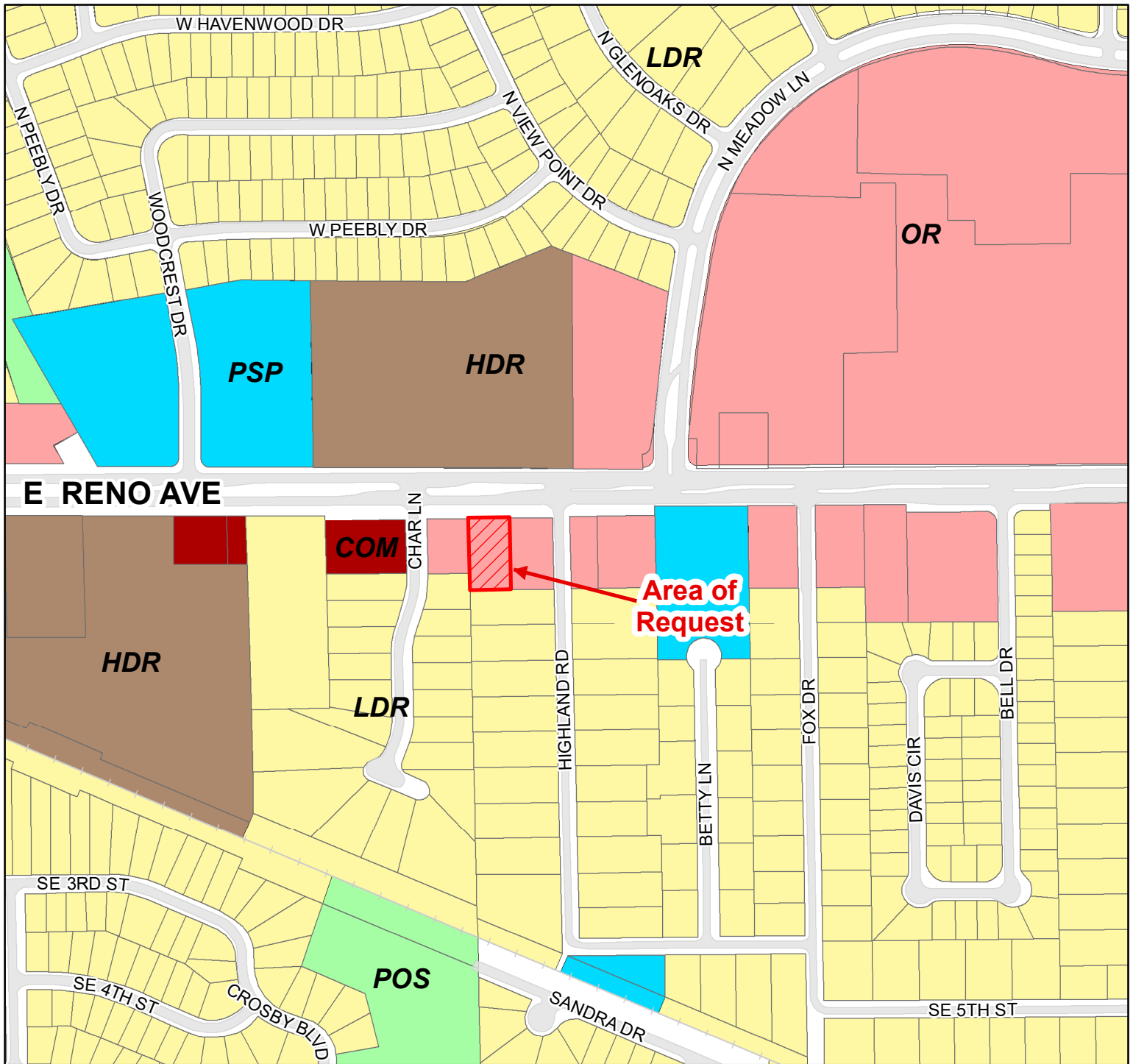
Current Zoning Legend

A-1	I-2 SUP	R-35
A-1 SUP	I-3	R-2F
C-1	O-1	R-MD
C-1 SUP	O-1 SUP	R-MD SUP
C-2	O-2	R-HD
C-3	O-2 SUP	R-HD SUP
C-3 SUP	R-6	R-MH-1
C-4	R-6 SUP	R-MH-2
C-4 SUP	R-8	PUD
I-1	R-10	SPUD
I-2	R-22	HOS
		HOS SUP

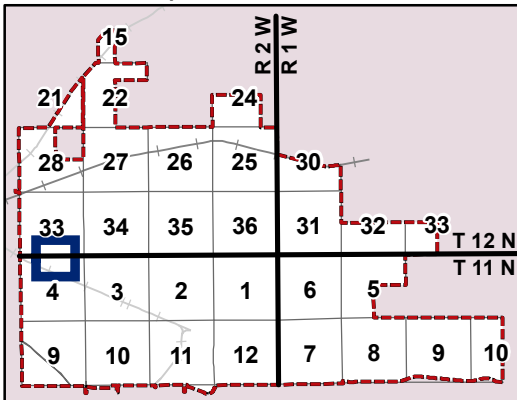
**ZONING MAP FOR
PC-2021
(NE/4, Sec. 4, T11N, R2W)**



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Locator Map

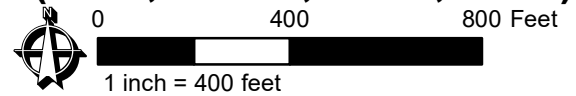


Future Land Use Legend

- Single-Family Detached Residential
- Medium Density Residential
- High Density Residential
- Manufactured Home
- Public/Semi-Public
- Parks/Open Space
- Office/Retail
- Commercial
- Industrial
- Town Center

**FUTURE LAND USE
MAP FOR
PC-2021**

(NE/4, Sec. 4, T11N, R2W)



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1 **PC-2021**

2 **ORDINANCE NO. _____**

3 **AN ORDINANCE RECLASSIFYING THE ZONING DISTRICT OF THE PROPERTY**
4 **DESCRIBED IN THIS ORDINANCE TO SPUD, SIMPLIFIED PLANNED UNIT DE-**
5 **VELOPMENT, AND DIRECTING AMENDMENT OF THE OFFICIAL ZONING DIS-**
6 **TRICT MAP TO REFLECT THE RECLASSIFICATION OF THE PROPERTY’S ZON-**
7 **ING DISTRICT; AND PROVIDING FOR REPEALER AND SEVERABILITY**

8 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDWEST CITY, OKLAHOMA:

9 **ORDINANCE**

10 **SECTION 1.** That the zoning district of the following described property is hereby reclassified
11 to SPUD, Simplified Planned Unit Development, subject to the conditions contained in the PC-
12 2021 file, and that the official Zoning District Map shall be amended to reflect the reclassifica-
13 tion of the property’s zoning district as specified in this ordinance:

14 Lot 22 of the Wolfes Highland Gardens Addition – located within the NE/4 of Section 4,
15 T11N, R2W, Midwest City, OK

16 **SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict herewith are
17 hereby repealed.

18 **SECTION 3. SEVERABILITY.** If any section, sentence, clause or portion of this ordinance is
19 for any reason held to be invalid, such decision shall not affect the validity of the remaining por-
20 tions of the ordinance.

21 **PASSED AND APPROVED** by the Mayor and Council of the City of Midwest City, Oklahoma,
22 on the _____ day of _____, 2020.

23 **THE CITY OF MIDWEST CITY, OKLAHOMA**

24 _____
25 **MATTHEW D. DUKES II, Mayor**

26 **ATTEST:**

27 _____
28 **SARA HANCOCK, City Clerk**

29 **APPROVED** as to form and legality this _____ day of _____, 2020.

30 _____
31 **HEATHER POOLE, City Attorney**



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT

Billy Harless, Community Development Director

ENGINEERING DIVISION
 Brandon Bundy, City Engineer
 CURRENT PLANNING DIVISION
 Kellie Gilles, Current Planning Manager
 COMPREHENSIVE PLANNING
 Petya Stefanoff, Comprehensive Planner
 BUILDING INSPECTION DIVISION
 Christine Brakefield, Building Official
 GIS DIVISION
 Greg Hakman, GIS Coordinator

To: Honorable Mayor and City Council

From: Billy Harless, Community Development Director

Date: February 25, 2020

Subject: (PC-2039) Discussion and consideration of approval of the StatusOne Preliminary Plat for the property described as a part the SW/4 of Section 12, T11N, R2W, addressed as 2500 S. Douglas Blvd.

Executive Summary: This preliminary plat is being requested in order to divide the existing ten (10) acre lot into three (3) parcels for development. The frontage along S. Douglas Blvd. is zoned C-3, Community Commercial and the rear, or eastern, portion of the lot is zoned R-6, Single Family Detached Residential. A portion of the site is within the floodplain which is shown on the preliminary plat. All required public improvements including a cul-de-sac road, water and sanitary sewer extensions and a trail are requirements of this preliminary plat and must be installed prior to application of the final plat. The applicant has requested waivers pertaining to creation of a Homeowners

Association and floodplain requirements. Action is at the discretion of the Planning Commission and City Council.



Dates of Hearing: Planning Commission – February 4, 2020
 City Council – February 25, 2020

Owner: James Webster Trust

Applicant: Chris Webster

Engineer: Jon Doyle, Cedar Creek

Proposed Use: Two (2)

commercial lots and one (1) 6.64 acre residential lot

Size:

The area of request has a frontage of approximately 330’ along S. Douglas Blvd. and a depth of approximately 910’ containing an area of approximately 10 acres, more or less.

Zoning Districts:

Area of Request – R-6, Single Family Residential

North – Planned Unit Development (PUD) and Simplified Planned Unit Development (SPUD)

South – C-1, Restricted Commercial and R-6, Single Family Residential

East – R-6, Single Family Residential

West – C-3, Community Commercial

Land Use:

Area of Request – One single family residence

North – Commercial business, apartments and single family homes

South – Sonic and vacant

East – Single family homes

West – Commercial businesses

Municipal Code Citation:

38-18.1. Purpose

The purpose of a Preliminary Plat shall be to determine the general layout of the subdivision, the adequacy of public facilities needed to serve the intended development, and the overall compliance of the land division with applicable requirements of the Subdivision Ordinance.

History:

1. The area of request has never been platted.
2. The west 200 feet of the parcel were rezoned to C-3, Community Commercial in 1987 (PC-990).
3. The C-3 zoning was extended 150' to the west in May of 2018 (PC-1947).
4. The Planning Commission recommended approval of this item February 4, 2020.

Staff Comments:

Engineer's report:

Note: This application is for a preliminary plat of StatusOne located at 2500 S Douglas Boulevard.

Section 38-18 in the Subdivision Regulations requires all existing and proposed utility lines and public improvements be reflected on the preliminary plat or accompanying plan. The proposed public utility line installations required with this application are shown on the plat, must be constructed and will be dedicated to the city prior to the final plat application. It should be noted that a fifty-four (54) inch OKC water main runs along the eastern side of Douglas Boulevard. The developer cannot utilize this water main and may cause difficulty when crossing with proposed utilities. Caution during design and construction is advised.

Water Supply and Distribution

There is a twelve (12) inch public water main running along the west side of Douglas Boulevard.

The applicant has proposed teeing into this water main, boring across Douglas Boulevard and extending an eight (8) inch public water main to all of the proposed lots as required in Municipal Code 43-32. The lines will be within the proposed right of way for StatusOne Dr.

Connection to the public water supply system for domestic service is a building permit requirement per Municipal Code 43-32 for all new buildings.

Sanitary Sewerage Collection and Disposal

The proposed development has access to multiple different sewer lines.

- A ten (10) inch main runs south to north along the west side of Soldier Creek, bisecting the proposed development:
- There is a system of eight (8) inch lines servicing the Orchard Subdivisions which generally border the northeast corner of the proposed development.
- An eight (8) inch sewer runs along the western side of Douglas Boulevard from south to north.
- An eight (8) inch main extends along a portion of the southern boundary of the proposed development and eventually flows in the ten (10) inch line described above.

The applicant has proposed constructing a public sewer main providing service to all of the proposed lots by extension of the eight (8) inch line running along the southern boundary. This line will be constructed in a fifteen (15) foot easement dedicated on the plat. Connection to the public sanitary sewer system for domestic service is a building permit requirement per Municipal Code Chapter 43-109 for all lots.

Streets and Sidewalks

The proposed development is divided by a regulated creek which hinders access across the entire property.

Douglas Boulevard is listed as a primary arterial in the 2008 Comprehensive Plan. A right-of-way of 120 feet is required, 60 feet on each side of centerline with an additional ten (10) foot utility easement adjacent to the proposed development. It will be required to be dedicated on the final plat if not already existing.

The applicant proposes to construct a public local street, StatusOne Drive, with sidewalks to service the area of request. Access to all the lots is proposed of Douglas Boulevard via an approximate 420-foot-long cul-de-sac called StatusOne Drive.

Sidewalk currently exists across the frontage of Douglas Boulevard. Additional sidewalk will be required on both sides of the proposed internal roadway and ramps constructed to current standard aligned north/south at the intersection with Douglas Boulevard. This sidewalk will be required to be built prior to the final plat application as per Section 38-47.2. Any work to the existing drives or sidewalk will require current Midwest City standard.

Improvement plans for the street and sidewalks must be prepared by a registered professional engineer and be submitted to staff for plan review and approval.

The comprehensive plan dictates the connection of internal streets within the square mile sections that are designated as future collector roads. The thoroughfare plan does not designate this area to contain a future collector road.

The subdivision plan also requires the connection of roads in a proposed subdivision if the proposal contains fifty or more proposed lots. This application falls below that threshold at three lots. The applicant proposes to construct a public local street that is a cul de sac with one point of ingress / egress.

Drainage and Flood Control, Wetlands, and Sediment Control

The proposed development is rolling with a creek bisecting the property and a ridge on the approximate western quarter. Drainage to the proposed development generally is as follows:

- A developed storm sewer exists running along the east side of Douglas Boulevard draining south to north. This line serves to drain the right-of-way and does not have a known capacity.
- Soldier Creek bisects the property, running from south to north. Soldier Creek is a regulated creek with the existence of regulated FEMA floodway and floodplain.
- On the southeast corner of the proposed development lies an outfall from a detention pond serving the Orchard 2nd Addition. This outfall then runs across the proposed development via a natural channel to Soldier Creek.
- Sheet flow comprises of the rest of the drainage both into and out of the proposed development.

All the drainage eventually flows into Soldier Creek. Currently, the proposed development tract has one (1) house but is otherwise undeveloped with no improvements or structures. The applicant has proposed that a common detention pond handle lot 1 and lot 3 as well as the road infrastructure. Lot 2 would remain as single family zoning which will restrict development to one (1) single structure. As such, detention for that area would not be required since the impervious surface would be negligible.

The area of request is dissected by a regulated floodway and flood zone AE (the 100-year floodplain) as shown on the effective Flood Insurance Rate Map (FIRM) number 40109C0330H, dated December 18th, 2009.

No identified wetlands are located on or abutting the proposed development as shown on the National Wetlands Inventory, www.fws.gov/wetlands/data/Mapper.html prepared by the United States Department of the Interior Fish and Wildlife Service, access October 15th, 2019.

All future development on the proposed tracts must conform to the applicable requirements of Municipal Code Chapter 13, "Drainage and Flood Control."

Resolution 84-20 requires that developers install and maintain sediment and/or erosion controls in conjunction with their construction activities. Any proposed development must conform to the applicable requirements of Municipal Code Chapter 43, "Erosion Control." Sediment control plans must be submitted to and approved by the city before any land disturbance is done on-site. The developer is responsible for the cleanup of sediment and other debris from drainage pipes, ditches, streets and abutting properties as a result of his activities.

Easements and Right-of-Way

The required easements and existing right of way for the area of request are illustrated on the preliminary plat and will be dedicated to the city when the final plat is filed.

All easements and right of way dedications are to comply with Municipal Code Sections 38-43, 38-44, and 38-45.

A 15' Utility easement will be required to be dedicated along the southern property line per 38-48.15.(c)(2).

Waiver Request

The applicant has requested a waiver to the following floodplain requirements:

Sec. 38-44.6. 100-year floodplains.

(b) 100- year floodplain restrictions.

(3) All 100-year floodplains are subject to the following requirements for all types of development.

(a) The 100-year floodplain shall be dedicated on the final plat to the city as a single lot or may be owned and maintained by an HOA, pursuant to section 38-50. Homeowners' association (HOA) requirements, of this Subdivision Ordinance.

(b) At no time shall any portion of the 100-year floodplain exist or be within any single-family or two-family residential lot.

AND

Sec. 38-44.6. 100-year floodplains.

(f) Adjacent street types.

(3) Cul-de-sac streets..

(b) Culs-de-sac shall comply with the following criteria (See Figure 58: Culs-de-Sac Adjacent to a 100-Year Floodplain).

1. A minimum fifty (50) percent of an adjacent cul-de-sac bulb shall be open to the 100-year floodplain and no residential lot shall encroach within the area between this line and the major creek.

2. An entry monument(s) or feature(s) as well as landscaping shall be provided at the end of the cul-de-sac and a pathway of a minimum twelve (12) feet in width shall be provided to the major creek as approved by the director of community development.

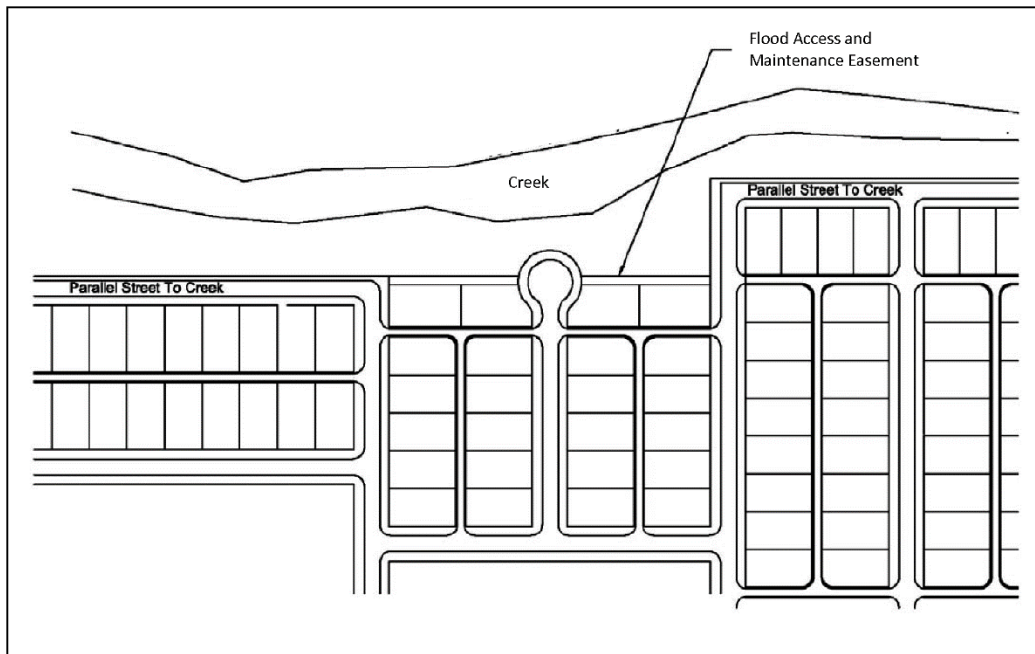


Figure 58

The waiver is being requested because following the requirements would make the eastern side of the proposed development difficult to develop. The intent in the subdivision regulations of dedicating the floodplain is to allow for maintenance and preserve the area for future drainage, utilities, greenway trails. The intent of the cul-de-sac requirements is similar in providing a place for access for both maintenance and trails. Staff understands the developer does not yet have a plan for Lot 2 and it will likely change in the future.

As such, staff is requesting that the developer dedicate a drainage, utility, and access easement in lieu of the requirement a separate lot.



View looking from South to North



View looking from frontage east towards Lot 3 and existing structure



View looking from frontage east towards Lot 1. Propose outflowing detention pond to this existing inlet.



View looking east from the northern property boundary.



Existing drive on Douglas, roughly lot 1 (northern half of property)



Existing drive on Douglas in the middle of the property, approximate location of StatusOne Dr.

Stormwater Quality's report:

1. The ODEQ requires a 50-foot buffer from the top bank of Soldier Creek.
2. The detention pond should be utilized as a sediment basin, with appropriate controls installed, if at all possible. This will be addressed during stormwater permit review.

Fire Marshal's report:

The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

Plan Review Comments:

This preliminary plat is being requested in order to divide the existing single lot into three (3) lots. The western 325' of this property, where proposed lots 1 and 3 are located, is zoned C-3, Community Commercial. The remainder of the property, lot 2, is zoned R-6, single family detached residential.

At this time, the applicant only has plans to develop the commercial lots, lots 1 and 3. With lot 2 as a single lot, the only development could be that of one single family dwelling unit. The applicant may further subdivide lot 2 in the future. If that happens, all requirements of the zoning ordinance and subdivision regulations will be applied.

There is no requirement for parkland dedication as there is only one residential lot and it is over an acre in size. As mentioned previously, if this is subdivided further in the future, parkland dedication requirements would apply.

As there is residentially zoned property within this proposed subdivision and there is 100-year floodplain present, the Subdivision Regulations do require a Homeowners Association. Section 38-50.2(B)(1) allows for a waiver to this requirement if the subdivision will result in large lot development with lots one acre or greater and the individual lot owner submits documentation to adequately demonstrate the owner's ability to maintain all elements to City standards in perpetuity. The preliminary plat contains a note stating that the 100-year floodplain will be maintained by the property owner. The applicant has submitted a waiver to this requirement. If this preliminary plat is approved, the same note must be shown on the final plat that will be filed with Oklahoma County.

The Trails Master Plan does identify a trail along the 100-year floodplain. The applicant has provided a 30' trail easement and a 15' maintenance easement as required by the Subdivision Regulations. Staff has verified that the proposed easement matches abutting easements on the west side of the creek to allow for future connectivity.

The applicant has submitted a tree canopy management plan as required by Section 38-53 of the Subdivision Regulations. The applicant has chosen to comply with Option A, standard compliance. Under this option, the applicant may only remove trees in proposed street right-of-ways, proposed utility easements including areas dedicated for water, wastewater, drainage and other similar infrastructure.

All development, residential and commercial, must meet the requirements of the Zoning Ordinance as well as the Subdivision Regulations.

Action Required: Approve or reject the StatusOne Preliminary Plat located on the property as noted herein, subject to the staff comments and found in the February 25, 2020 agenda packet and made a part of PC- 2039 file.

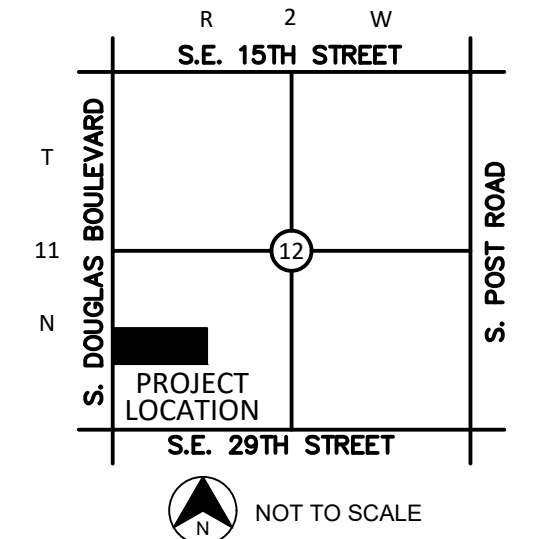
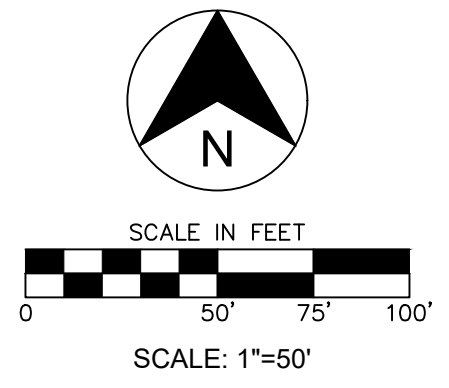
A handwritten signature in black ink, appearing to read "Billy Harless". The signature is fluid and cursive, with a long horizontal stroke at the end.

Billy Harless,
Community Development Director

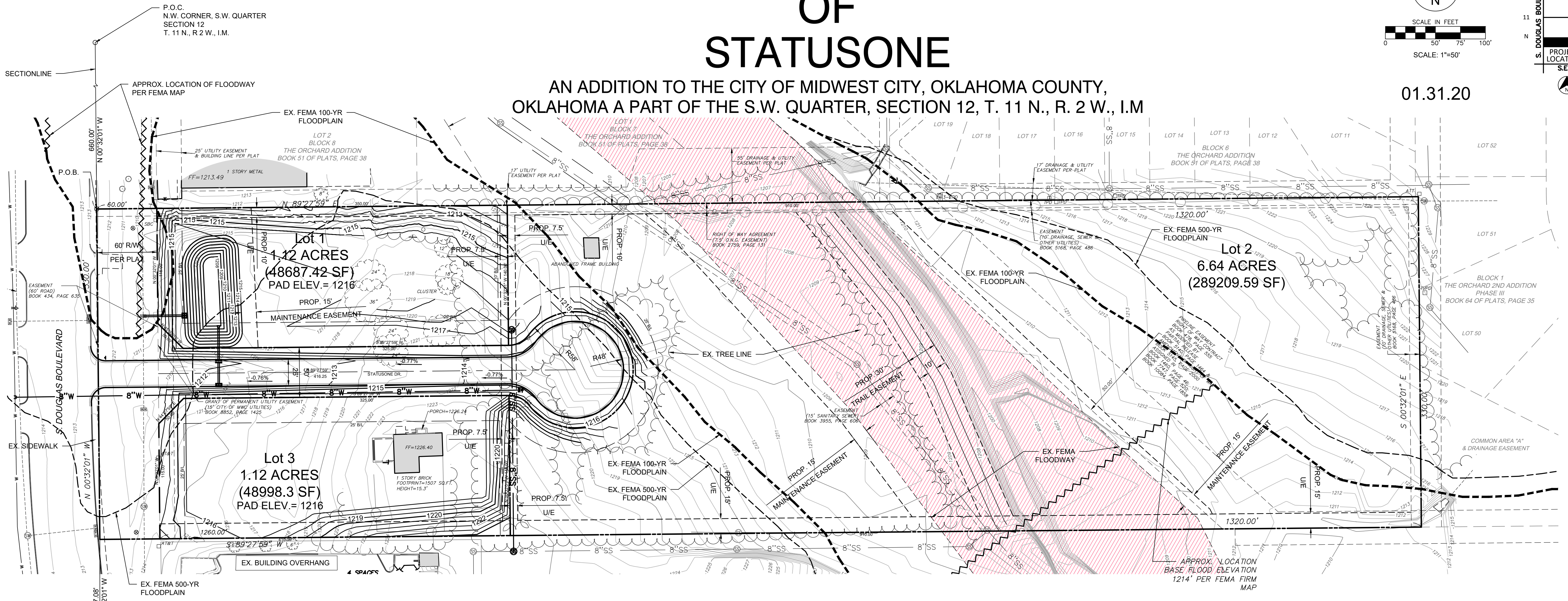
KG

PRELIMINARY PLAT OF STATUSONE

AN ADDITION TO THE CITY OF MIDWEST CITY, OKLAHOMA COUNTY,
OKLAHOMA A PART OF THE S.W. QUARTER, SECTION 12, T. 11 N., R. 2 W., I.M



01.31.20



CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	23.11'	25.00	52°57'26"	N 62°59'16" E	22.29'
C2	289.43'	58.00	285°58'53"	N 00°32'01" W	69.88'
C3	23.11'	25.00	52°57'26"	N 64°03'18" W	22.29'

LEGAL DESCRIPTION

A tract of land lying in the Southwest Quarter of Section Twelve (12), Township Eleven (11) North, Range Two (2) West of the Indian Meridian, Oklahoma County, Oklahoma, being more particularly described as follows:

COMMENCING at the northwest corner of said Southwest Quarter;
 THENCE South 00°32'01" East, along the west line of said Southwest Quarter, a distance of 660.00 feet to the POINT OF BEGINNING;
 THENCE North 89°27'59" East, passing at a distance of 60.00 feet the southwest corner of Block 8, THE ORCHARD ADDITION, an Addition to the City of Midwest City recorded in Book 51 of Plats, Page 38, Oklahoma County Records, also being a point on the east right of way line of S. Douglas Boulevard, continuing along the south line of Block 8 and Block 6 of said plat, for a total distance of 1320.00 feet to a point on the west line of Block 1, THE ORCHARD 2ND ADDITION PHASE III, an Addition to the City of Midwest City recorded in Book 64 of Plats, Page 35, Oklahoma County Records;
 THENCE South 00°32'01" East, along the west line of said Block 1, a distance of 330.00 feet to the southwest corner of said Block 1;
 THENCE South 89°27'59" West, passing at a distance of 1260.00 feet a point on the east right of way line of said S. Douglas Boulevard, continuing to a total distance of 1320.00 feet to a point on the west line of said Southwest Quarter;
 THENCE North 00°32'01" West, along said west line, a distance of 330.00 feet to the POINT OF BEGINNING.

Said described tract of land contains an area of 435,600 square feet or 10,000 acres, more or less.

The Oklahoma State Plane Coordinate System (South Zone) using the bearing of South 00°32'01" East as the west line of the Southwest Quarter of Section 12, Township 11 North, Range 2 West of the Indian Meridian was used as the basis of bearing for this survey.

LEGEND

- BOUNDARY LINE
- - - RIGHT OF WAY LINE
- - - EASEMENT LINE
- ==== EXISTING CONCRETE CURB AND GUTTER
- ==== PROPOSED CONCRETE CURB AND GUTTER
- PROPOSED FIRE LANE STRIPING
- OHE OVERHEAD ELECTRIC
- UGE UNDERGROUND ELECTRIC
- GAS GAS LINE
- UGT UNDERGROUND TELEPHONE
- FO UNDERGROUND FIBER OPTIC
- 8"SS SANITARY SEWER
- 8"W WATERLINE
- BENCHMARK
- ⊕ FIRE HYDRANT
- ⊕ WATER VALVE
- ⊕ EX. WATER METER PIT
- ⊕ EX. WATER METER
- PROP. WATER METER
- ⊕ EX. SPRINKLER VALVE
- ⊕ EX. AUTO SPRINKLER
- ⊕ EX. ELECT. PEDESTAL
- ⊕ EX. ELECT. TRANSFORMER
- ⊕ EX. ELECT. METER
- ⊕ PROP. ELECT. METER
- ⊕ EX. AIR CONDITIONER
- ⊕ EX. SIGNAGE
- ⊕ EX. LIGHT POLE
- ⊕ PROP. LIGHT POLE
- ⊕ EX. BOLLARD
- ⊕ PROP. INLETS (SEE GRADING PLAN FOR TYPE)
- ⊕ VERTICAL SEPARATION REQUIREMENT
- ⊕ EX. POWER POLE
- ⊕ PROP. POWER POLE
- ⊕ EX. TELEPHONE PED.
- ⊕ EX. TELEPHONE MANHOLE
- ⊕ EX. TRAFFIC SIGNAL LIGHT
- ⊕ EX. TRAFFIC CONTROL BOX
- ⊕ EX. FLAG POLE
- ⊕ EX. YARD LIGHT
- ⊕ EX. GREASE TRAP
- ⊕ EX. SS MANHOLE
- ⊕ PROP. SS MANHOLE
- ⊕ EX. GAS METER
- ⊕ PROP. GAS METER
- ⊕ EX. ELECT. MANHOLE
- ⊕ EX. STORM MANHOLE

SITE DATA

LOT INFORMATION:
 NUMBER OF LOTS: 3
 TOTAL AREA OF DEVELOPMENT: 10.00 ACRES

NOTE: THE 100-YEAR FLOODPLAIN SHALL BE DEDICATED ON THE FINAL PLAT TO THE CITY AS A SINGLE LOT OR MAY BE OWNED AND MAINTAINED BY PROPERTY OWNER.

NOTE: DETENTION SHALL BE MAINTAINED BY PROPERTY OWNER ASSOCIATION

NOTE: THE OWNER WILL MAINTAIN THE FLOODPLAIN.

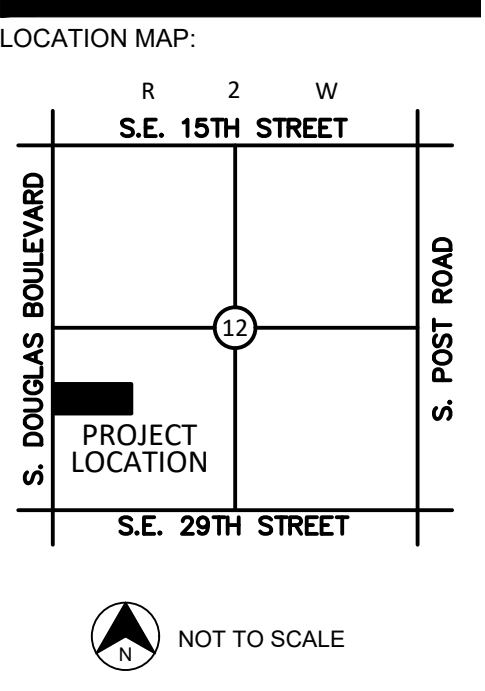
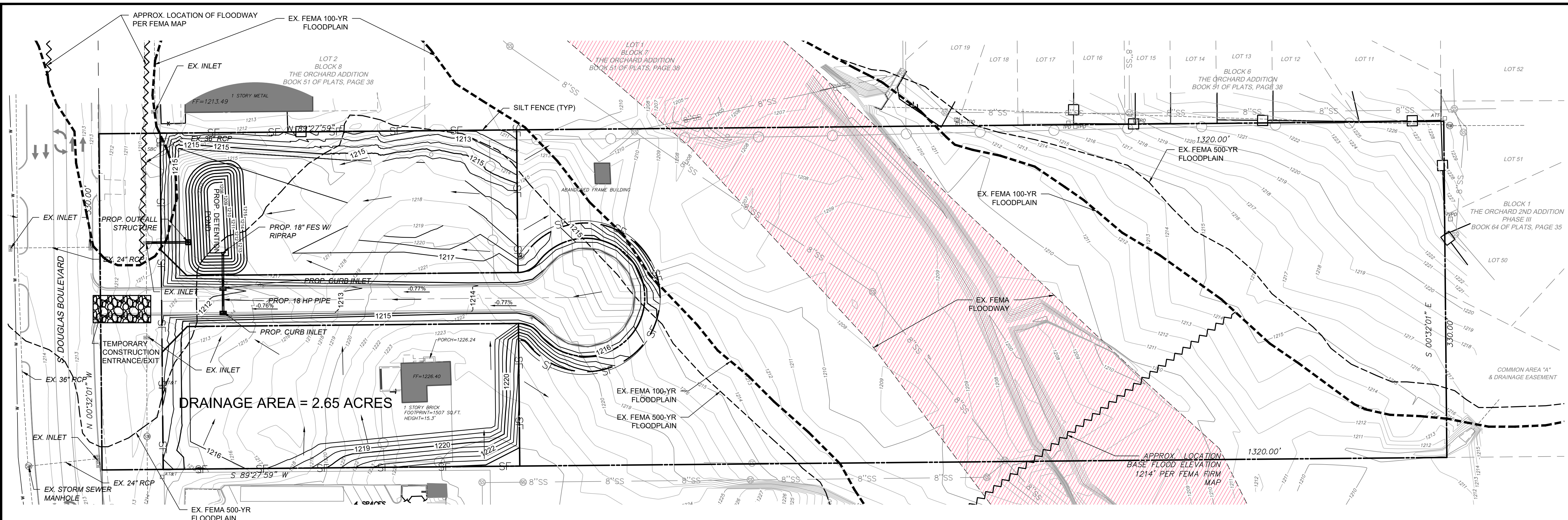
BASIS OF BEARING: AN ASSUMED BEARING OF S 00°32'01" E AS THE WEST LINE OF SW1/4 OF SECTION 12, TOWNSHIP 11 NORTH, RANGE 2 WEST OF THE INDIAN MERIDIAN, PER STATE PLANE GRID.

OWNER/SUBDIVIDER:
 AMBER WEBSTER,
 CHRISTOPHER WEBSTER
 FRANCES WEBSTER TRUST,
 JAMES WEBSTER TRUST
 2115 VALLEY ROAD
 COSTA MESA, CA 92627
 310-245-9975

SURVEYOR:
 DTM
 20 NE 38TH STREET
 OKLAHOMA CITY, OK 73105
 405-601-7402

ENGINEER:
 CEDAR CREEK ENGINEERING
 P.O. BOX 14534
 OKLAHOMA CITY, OK 73113
 405-778-3385





PROJECT: **STATUS ONE**

MIDWEST CITY, OKLAHOMA

PROJECT NUMBER: 19126
 DRAWING DATE: 01.31.20
 ISSUE DATE: 01.31.20

LEGEND

→ DIRECTION OF DRAINAGE FLOW

EROSION CONTROL NOTES

A. SEDIMENT BASINS ARE ATTRACTIVE TO CHILDREN AND CAN BE VERY DANGEROUS. IN ALL CASES, LOCAL ORDINANCES AND REGULATIONS REGARDING HEALTH AND SAFETY MUST BE ADHERED TO.

B. ALL CONTRACTORS AND SUBCONTRACTORS INVOLVED WITH STORM WATER POLLUTION PREVENTION SHALL OBTAIN A COPY OF THE STORM WATER POLLUTION PREVENTION PLAN AND THE STATE OF OKLAHOMA NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT (NPDES PERMIT) AND BECOME FAMILIAR WITH THEIR CONTENTS.

C. ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE DISPOSED OF WITHIN 30 DAYS AFTER FINAL STABILIZATION. FINAL STABILIZATION HAS OCCURRED WHEN ALL SOIL DISTURBING ACTIVITIES ARE COMPLETED AND A UNIFORM PERENNIAL VEGETATIVE COVER WITH A DENSITY OF 70% OF THE COVER FOR UNPAVED AREAS AND AREAS NOT COVERED BY PERMANENT STRUCTURES HAS BEEN EMPLOYED.

D. BEST MANAGEMENT PRACTICES (BMP'S) AND CONTROLS SHALL CONFORM TO FEDERAL, STATE, OR LOCAL REQUIREMENTS OR MANUAL OF PRACTICE, AS APPLICABLE. CONTRACTOR SHALL IMPLEMENT ADDITIONAL CONTROLS AS DIRECTED BY PERMITTING AGENCY OR OWNER.

E. CONTRACTOR SHALL MINIMIZE CLEARING TO THE MAXIMUM EXTENT PRACTICAL OR AS REQUIRED BY THE GENERAL PERMIT.

F. GENERAL CONTRACTOR SHALL DENOTE ON PLAN THE TEMPORARY PARKING AND STORAGE AREA WHICH SHALL ALSO BE USED AS THE EQUIPMENT MAINTENANCE AND CLEANING AREA, EMPLOYEE PARKING AREA, AND AREA FOR LOCATING PORTABLE FACILITIES, OFFICE TRAILERS, AND TOILET FACILITIES.

G. ALL WASH WATER (CONCRETE TRUCKS, VEHICLE CLEANING, EQUIPMENT CLEANING, ETC.) SHALL BE DETAINED AND PROPERLY TREATED OR DISPOSED.

H. SUFFICIENT OIL AND GREASE ABSORBING MATERIALS AND FLOTATION BOOMS SHALL BE MAINTAINED ON SITE OR READILY AVAILABLE TO CONTAIN AND CLEAN-UP FUEL OR CHEMICAL SPILLS AND LEAKS.

I. DUST ON THE SITE SHALL BE CONTROLLED. THE USE OF MOTOR OILS AND OTHER PETROLEUM BASED OR TOXIC LIQUIDS FOR DUST SUPPRESSION OPERATIONS IS PROHIBITED.

J. RUBBISH, TRASH, GARBAGE, LITTER, OR OTHER SUCH MATERIALS SHALL BE DEPOSITED INTO SEALED CONTAINERS. MATERIALS SHALL BE PREVENTED FROM LEAVING THE PREMISES THROUGH THE ACTION OF WIND OR STORMWATER. DISCHARGE INTO DRAINAGE DITCHES OR WATERS OF THE STATE.

K. ALL STORM WATER POLLUTION PREVENTION MEASURES PRESENTED ON THIS PLAN, AND IN THE STORM WATER POLLUTION PREVENTION PLAN, SHALL BE INITIATED AS SOON AS PRACTICABLE.

L. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS STOPPED FOR AT LEAST 14 DAYS, SHALL BE TEMPORARILY SEEDED. THESE AREAS SHALL BE SEEDED NO LATER THAN 14 DAYS FROM THE LAST CONSTRUCTION ACTIVITY OCCURRING IN THESE AREAS.

M. DISTURBED PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS PERMANENTLY STOPPED SHALL BE PERMANENTLY SEEDED. THESE AREAS SHALL BE SEEDED NO LATER THAN 14 DAYS AFTER THE LAST CONSTRUCTION ACTIVITY OCCURRING IN THESE AREAS. REFER TO THE GRADING PLAN AND/OR LANDSCAPE PLAN.

N. IF THE ACTION OF VEHICLES TRAVELING OVER THE GRAVEL CONSTRUCTION ENTRANCES IS NOT SUFFICIENT TO REMOVE THE MAJORITY OF DIRT OR MUD, THEN THE TIRES MUST BE WASHED BEFORE THE VEHICLES ENTER A PUBLIC ROAD. IF WASHING IS USED, PROVISIONS MUST BE MADE TO INTERCEPT THE WASH WATER AND TRAP THE SEDIMENT BEFORE IT IS CARRIED OFF THE SITE.

O. ALL MATERIALS SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLES ONTO ROADWAYS OR INTO STORM DRAINS MUST BE REMOVED IMMEDIATELY.

P. CONTRACTORS OR SUBCONTRACTORS WILL BE RESPONSIBLE FOR REMOVING SEDIMENT IN THE DETENTION POND AND ANY SEDIMENT THAT MAY HAVE COLLECTED IN THE STORM SEWER DRAINAGE SYSTEMS IN CONJUNCTION WITH THE STABILIZATION OF THE SITE.

Q. ON-SITE & OFFSITE SOIL STOCKPILE AND BORROW AREAS SHALL BE PROTECTED FROM EROSION AND SEDIMENTATION THROUGH IMPLEMENTATION OF BEST MANAGEMENT PRACTICES. STOCKPILE AND BORROW AREA LOCATIONS SHALL BE NOTED ON THE SITE PLAN AND PERMITTED IN ACCORDANCE WITH GENERAL PERMIT REQUIREMENTS.

R. SLOPES SHALL BE LEFT IN A ROUGHENED CONDITION DURING THE GRADING PHASE TO REDUCE RUNOFF VELOCITIES AND EROSION.

S. DUE TO THE GRADE CHANGES DURING THE DEVELOPMENT OF THE PROJECT, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADJUSTING THE EROSION CONTROL MEASURES (SILT FENCES, STRAW BALES, ETC.) TO PREVENT EROSION.

T. ALL CONSTRUCTION SHALL BE STABILIZED AT THE END OF EACH WORKING DAY. THIS INCLUDES BACKFILLING OF TRENCHES FOR UTILITY CONSTRUCTION AND PLACEMENT OF GRAVEL OR BITUMINOUS PAVING FOR ROAD CONSTRUCTION.

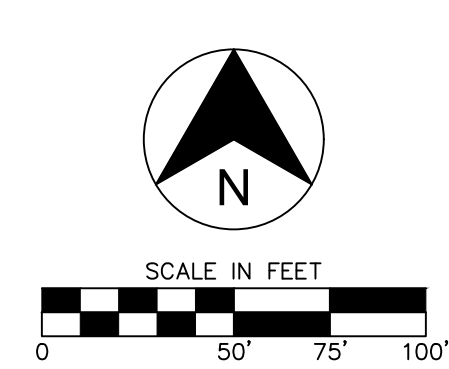
U. A 3' STRIP OF SOD SHALL BE PLACED ALONG THE EDGE OF ALL PAVING TO ACT AS A SEDIMENT BUFFER AND AID IN THE ESTABLISHMENT OF VEGETATION.

LEGEND

---	BOUNDARY LINE	---	RIGHT OF WAY LINE
---	EASEMENT LINE	---	EXISTING CONCRETE CURB AND GUTTER
---	PROPOSED CONCRETE CURB AND GUTTER	---	PROPOSED FIRE LANE STRIPING
---	OHE	---	OVERHEAD ELECTRIC
---	UGE	---	UNDERGROUND ELECTRIC
---	GAS	---	GAS LINE
---	UGT	---	UNDERGROUND TELEPHONE
---	FO	---	UNDERGROUND FIBER OPTIC
---	8"SS	---	SANITARY SEWER
---	8"W	---	WATERLINE
●	BENCHMARK		
+	FIRE HYDRANT	⊗	EX. POWER POLE
⊕	WATER VALVE	⊗	PROP. POWER POLE
⊕	EX. WATER METER PIT	⊕	EX. TELEPHONE PED.
⊕	EX. WATER METER	⊕	EX. TELEPHONE MANHOLE
⊕	PROP. WATER METER	⊕	EX. TRAFFIC SIGNAL LIGHT
⊕	EX. SPRINKLER VALVE	⊕	EX. TRAFFIC CONTROL BOX
⊕	EX. AUTO SPRINKLER	⊕	EX. FLAG POLE
⊕	EX. ELECT. PEDESTAL	⊕	EX. YARD LIGHT
⊕	EX. ELECT. TRANSFORMER	⊕	EX. GREASE TRAP
⊕	EX. ELECT. METER	⊕	EX. SS MANHOLE
⊕	PROP. ELECT. METER	⊕	PROP. SS MANHOLE
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⊕	EX. SIGNAGE	⊕	PROP. GAS METER
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⊕	PROP. LIGHT POLE	⊕	EX. STORM MANHOLE
⊕	EX. BOLLARD		
⊕	PROP. INLETS (SEE GRADING PLAN FOR TYPE)		
---	LIMITS OF DISTURBANCE		
---	SILT FENCE		
---	TEMPORARY DIVERSION DIKE		
---	SODDING		
⊕	INLET PROTECTION		
⊕	CONCRETE WASHOUT AREA		

- SEQUENCE OF CONSTRUCTION**
- PHASE 1**
1. A PRE-CONSTRUCTION MEETING SHALL BE HELD BY THE GENERAL CONTRACTOR'S MANAGER, AND THE OPERATOR'S ENGINEER PRIOR TO LAND DISTURBING ACTIVITIES.
 2. PREPARE AND PULL ALL NECESSARY PERMITS.
 3. CONSTRUCT TEMPORARY CONSTRUCTION EXITS AT LOCATIONS SHOWN ON THE SWPPP PLANS AND PREPARE TEMPORARY PARKING AND STORAGE AREA. UPON IMPLEMENTATION AND INSTALLATION OF THE FOLLOWING AREAS: TRAILER, PARKING, LAY DOWN, PORTA-POTTY, WELL WASH, CONCRETE WASHOUT, MASONS AREA, FUEL AND MATERIAL STORAGE CONTAINERS, SOLID WASTE CONTAINERS, ETC., DENOTE THEM ON THE SITE MAPS IMMEDIATELY AND NOTE ANY CHANGE IN THE LOCATIONS AS THEY OCCUR THROUGHOUT THE CONSTRUCTION PROCESS.
 4. CONSTRUCT THE SILT FENCES ON THE SITE. HALT ALL ACTIVITIES AND CONTACT THE CIVIL ENGINEERING CONSULTANT TO PERFORM INSPECTION AND CERTIFICATION OF BMP'S. GENERAL CONTRACTOR SHALL SCHEDULE AND CONDUCT STORMWATER PRE-CONSTRUCTION MEETING WITH ENGINEER AND ALL GROUND-DISTURBING CONTRACTORS BEFORE PROCEEDING WITH CONSTRUCTION.
 5. INSTALL PUBLIC WATER, SEWER AND BOX CULVERT
 6. DEMO, CLEAR AND GRUB THE SITE.
 7. BEGIN GRADING THE SITE.
 8. START CONSTRUCTION OF BUILDING PAD AND STRUCTURES.
 9. DISTURBED AREAS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS CEASED FOR MORE THAN 14 DAYS SHALL BE TEMPORARILY SEEDED AND WATERED.
- PHASE 2**
1. INSTALL UTILITIES, UNDER DRAINS, STORM SEWERS, CURB AND GUTTERS.
 2. INSTALL INLET PROTECTION DEVICES.
 3. INSTALL RIP RAP AROUND OUTLET STRUCTURES.
 4. FINALIZE PAVEMENT SUBGRADE PREPARATION.
 5. INSTALL BASE MATERIAL AS REQUIRED FOR PAVEMENT.
 6. PAVE LOT.
 7. REMOVE TEMPORARY CONSTRUCTION EXITS ONLY PRIOR TO PAVEMENT CONSTRUCTION IN THESE AREAS. (THESE AREAS TO BE PAVED LAST)
 8. DISTURBED AREAS OF THE SITE WHERE CONSTRUCTION ACTIVITY HAS CEASED FOR MORE THAN 14 DAYS SHALL BE TEMPORARILY SEEDED AND WATERED.
 9. FINE GRADE AND INSTALL PERMANENT SEEDING AND PLANTINGS.
 10. REMOVE ALL TEMPORARY EROSION AND SEDIMENT CONTROLS DEvised. (ONLY IF SITE IS STABILIZED)
 11. REMOVE INLET PROTECTIONS AROUND INLETS AND MANHOLES NO MORE THAN 48 HOURS PRIOR TO PLACING STABILIZED BASE COURSE.

PRELIMINARY STORMWATER MANAGEMENT PLAN



SEAL:

SUBMITTAL: **PRELIMINARY PLAT SUBMITTAL**

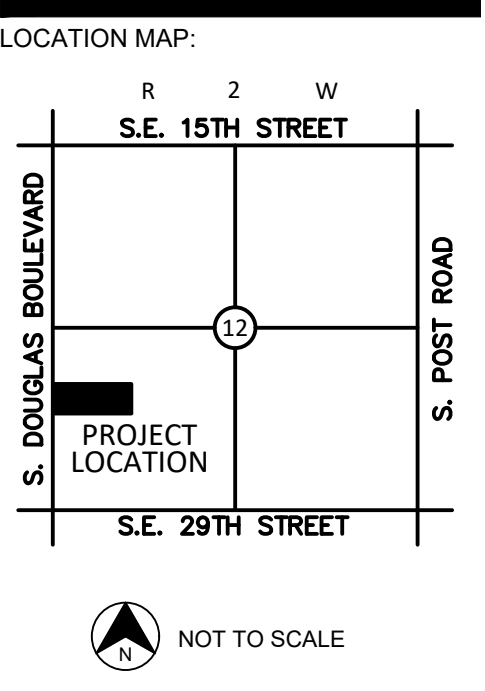
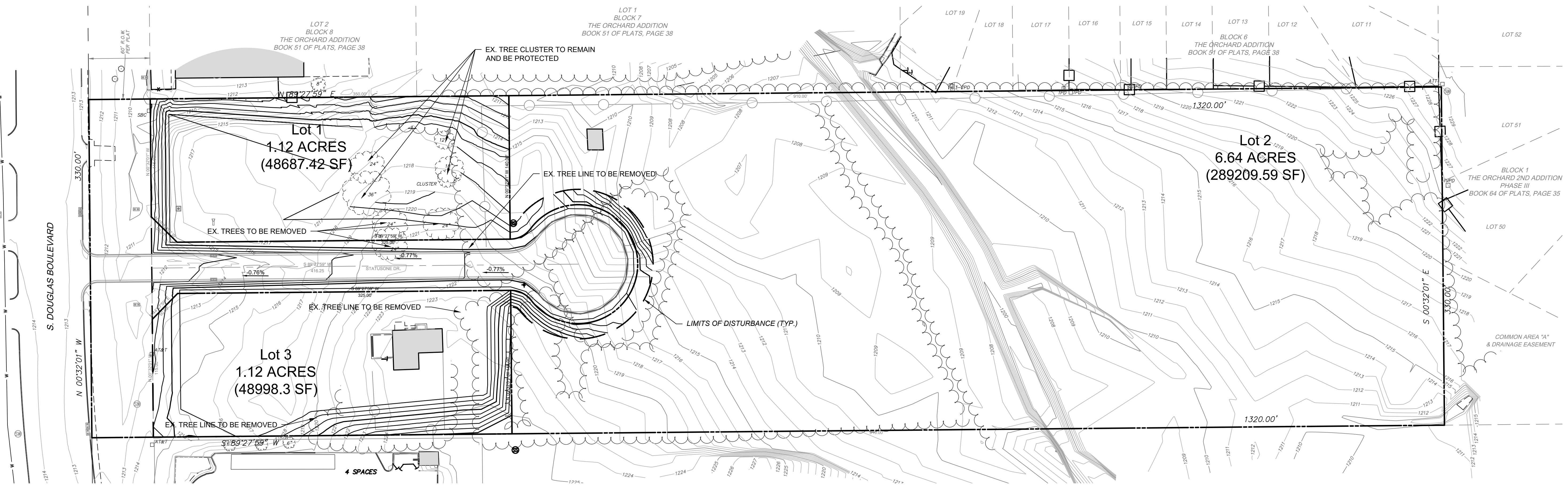
REVISIONS:

NO.	DATE	DESCRIPTION

THESE PLANS AND DRAWINGS ARE NOT TO BE REPRODUCED, CHANGED OR COPIED IN ANY FORM OR MANNER, WHATSOEVER, WITHOUT FIRST OBTAINING THE WRITTEN PERMISSION AND CONSENT OF CEDAR CREEK CONSULTING, INC. THIS SHEET IS NOT TO BE USED FOR CONSTRUCTION UNLESS THE ISSUE DATE IN THE TITLE BLOCK COINCIDES WITH OR POST DATES THE DRAWING DATE. ANY CHANGES MADE FROM THESE PLANS WITHOUT CONSENT OF CEDAR CREEK CONSULTING, INC., ARE UNAUTHORIZED, AND SHALL RELIEVE CEDAR CREEK CONSULTING OF RESPONSIBILITY FOR ALL CONSEQUENCES ARISING OUT OF SUCH CHANGES.

DRAWING TITLE: **STORMWATER MANAGEMENT PLAN**

SHEET: **C4.00**



PROJECT:
STATUSONE
 MIDWEST CITY, OKLAHOMA
 PROJECT NUMBER: 19126
 DRAWING DATE: 01.31.20
 ISSUE DATE: 01.31.20

SEAL:

SUBMITTAL:
**PRELIMINARY PLAT
 SUBMITTAL**

REVISIONS:

MARK	DATE	DESCRIPTION

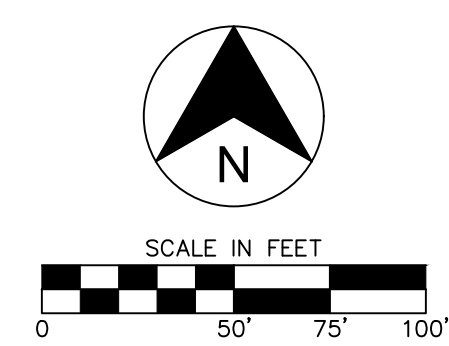
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DRAWING TITLE:
**TREE
 CANOPY
 PLAN**

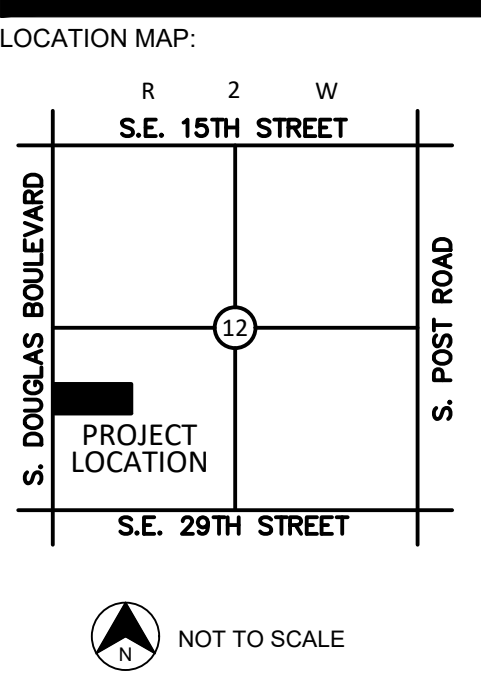
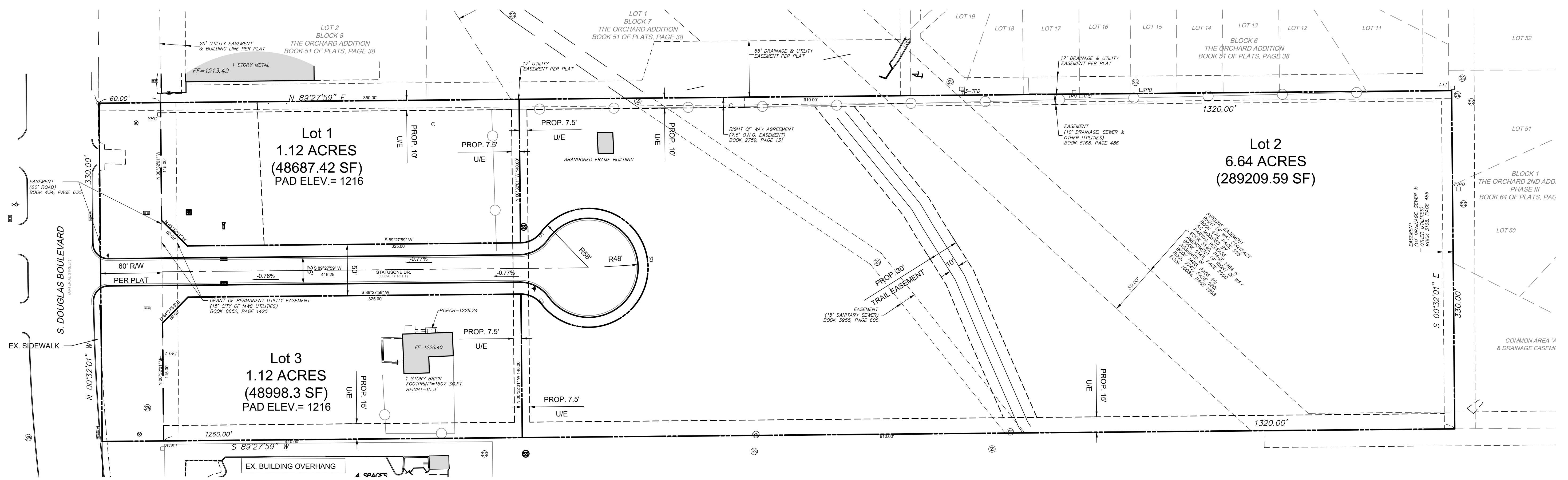
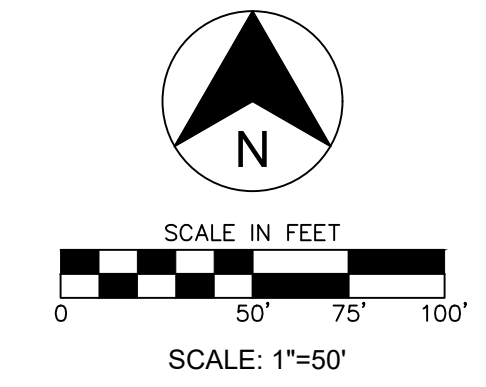
SHEET:
C5.00

NOTE: TREES TO BE PROTECTED AND REMAIN IF POSSIBLE
 NOTE: ALL TREES WITHIN THE LIMITS OF DISTURBANCE TO BE REMOVED UNLESS OTHERWISE STATED

PRELIMINARY TREE CANOPY PLAN



STREET LAYOUT PLAN



PROJECT: **STATUSONE**

MIDWEST CITY, OKLAHOMA

PROJECT NUMBER: 19126
DRAWING DATE: 01.31.20
ISSUE DATE: 01.31.20

NOTE: ALL STREET SHALL BE BUILT TO THE CITY OF MIDWEST CITY'S STANDARDS AND SPECIFICATIONS

SITE DATA	
LOT INFORMATION:	
NUMBER OF LOTS: 3	
TOTAL AREA OF DEVELOPMENT: 10.00 ACRES	

CURVE TABLE (LOTS)					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	23.11'	25.00	52°57'26"	N 62°59'16" E	22.29'
C2	289.43'	58.00	285°58'53"	N 00°32'01" W	69.88'
C3	23.11'	25.00	52°57'26"	N 64°03'18" W	22.29'

LEGEND	
---	BOUNDARY LINE
---	RIGHT OF WAY LINE
---	EASEMENT LINE
---	EXISTING CONCRETE CURB AND GUTTER
---	PROPOSED CONCRETE CURB AND GUTTER
---	PROPOSED FIRE LANE STRIPING
OHE	OVERHEAD ELECTRIC
UGE	UNDERGROUND ELECTRIC
GAS	GAS LINE
UGT	UNDERGROUND TELEPHONE
FO	UNDERGROUND FIBER OPTIC
8"SS	SANITARY SEWER
8"W	WATERLINE
●	BENCHMARK
+	FIRE HYDRANT
W	WATER VALVE
WP	EX. WATER METER PIT
W	EX. WATER METER
W	PROP. WATER METER
SV	EX. SPRINKLER VALVE
AS	EX. AUTO SPRINKLER
EP	EX. ELECT. PEDESTAL
ET	EX. ELECT. TRANSFORMER
EM	EX. ELECT. METER
EM	PROP. ELECT. METER
AC	EX. AIR CONDITIONER
S	EX. SIGNAGE
L	EX. LIGHT POLE
LP	PROP. LIGHT POLE
B	EX. BOLLARD
IP	PROP. INLETS (SEE GRADING PLAN FOR TYPE)
VS	VERTICAL SEPARATION REQUIREMENT
OP	EX. POWER POLE
PP	PROP. POWER POLE
TP	EX. TELEPHONE PED.
TM	EX. TELEPHONE MANHOLE
TL	EX. TELEPHONE LIGHT
TCL	EX. TRAFFIC SIGNAL LIGHT
TCL	EX. TRAFFIC CONTROL BOX
FP	EX. FLAG POLE
YL	EX. YARD LIGHT
GT	EX. GREASE TRAP
SM	EX. SS MANHOLE
PSM	PROP. SS MANHOLE
GM	EX. GAS METER
PGM	PROP. GAS METER
EMH	EX. ELECT. MANHOLE
SMH	EX. STORM MANHOLE

SUBMITTAL: **PRELIMINARY PLAT SUBMITTAL**

REVISIONS:

MARK	DATE	DESCRIPTION

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DRAWING TITLE:

SHEET:



CEDAR
CREEK

Ms. Kellie Gilles, AICP
Current Planning Manager
City of Midwest City
405-739-1223

Re: StatusOne Preliminary Plat Waive Request

Ms. Gilles:

We hereby request to waive the HOA requirement per **section 38-50.2(b)(1)** as there is only 1 residential lot and it is well over 1 acre in size and (2) the individual lot owner has submitted documentation to adequately demonstrate the owner's ability to maintain the floodplain to City standards in perpetuity.

Furthermore, we request to waive the requirements set in **section 38-44.6(b)(3)(a) and (b)** as the current flood plain divides the residential lot and would, therefore, land lock the east portion of the lot.

We would also request to waive the requirements set in **section 38-44.6(f)(3)(b)(1) and (2)** as the majority of the land adjacent to the cul-de-sac is out of the 100 year flood plain.

It is the intent of the owner to develop this residential lot in the future, and these requirements will be addressed at that time. Thank you very much.

Sincerely,

Jon Doyle, PE
Cedar Creek Engineering for Chris Webster

The City of
MIDWEST CITY

COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION

William Harless, Community Development Director

Brandon Bundy, P.E., C.F.M., City Engineer

To: Kellie Gilles, Plans Review Manager

From: Brandon Bundy, City Engineer

Date: January 28th, 2020

Subject: Engineering staff comments for pc-2039 preliminary plat application

ENGINEERING STAFF CODE CITATIONS AND COMMENTS - PC-2039:

Note: This application is for a preliminary plat of StatusOne located at 2500 S Douglas Boulevard.

Section 38-18 in the Subdivision Regulations requires all existing and proposed utility lines and public improvements be reflected on the preliminary plat or accompanying plan. The proposed public utility line installations required with this application are shown on the plat, must be constructed and will be dedicated to the city prior to the final plat application.

It should be noted that a fifty four (54) inch OKC water main runs along the eastern side of Douglas Boulevard. The developer cannot utilize this water main and may cause difficulty when crossing with proposed utilities. Caution during design and construction is advised.

Water Improvements

There is a twelve (12) inch public water main running along the west side of Douglas Boulevard.

The applicant has proposed teeing into this water main, boring across Douglas Boulevard and extending an eight (8) inch public water main to all of the proposed lots as required in Municipal Code 43-32. The lines will be within the proposed right of way for StatusOne Dr.

Connection to the public water supply system for domestic service is a building permit requirement per Municipal Code 43-32 for all new buildings.

Sanitary Sewerage Collection and Disposal

The proposed development has access to multiple different sewer lines.

- A ten (10) inch main runs south to north along the west side of Soldier Creek, bisecting the proposed development:
- There is a system of eight (8) inch lines servicing the Orchard Subdivisions which generally border the northeast corner of the proposed development.
- An eight (8) inch sewer runs along the western side of Douglas Boulevard from south to north.
- An eight (8) inch main extends along a portion of the southern boundary of the proposed development and eventually flows in the ten (10) inch line described above.

The applicant has proposed constructing a public sewer main providing service to all of the proposed lots by extension of the eight (8) inch line running along the southern boundary. This line will be constructed in a fifteen (15) foot easement dedicated on the plat.

Connection to the public sanitary sewer system for domestic service is a building permit requirement per Municipal Code Chapter 43-109 for all lots.

Streets and Sidewalks

The proposed development is divided by a regulated creek which hinders access across the entire property.

Douglas Boulevard is listed as a primary arterial in the 2008 Comprehensive Plan. A right-of-way of 120 feet is required, 60 feet on each side of centerline with an addition ten (10) foot utility easement adjacent to the proposed development. It will be required to be dedicated on the final plat if not already existing.

The applicant proposes to construct a public local street, StatusOne Drive, with sidewalks to service the area of request. Access to all the lots is proposed of Douglas Boulevard via an approximate 420 foot long cul-de-sac called StatusOne Drive.

Sidewalk currently exists across the frontage of Douglas Boulevard. Additional sidewalk will be required on both sides of the proposed internal roadway and ramps constructed to current standard aligned north/south at the intersection with Douglas Boulevard. This sidewalk will be required to be built prior to the final plat application as per Section 38-47.2. Any work to the existing drives or sidewalk will require current Midwest City standard.

Improvement plans for the street and sidewalks must be prepared by a registered professional engineer and be submitted to staff for plan review and approval.

The comprehensive plan dictates the connection of internal streets within the square mile sections that are designated as future collector roads. The thoroughfare plan does not designate this area to contain a future collector road. The subdivision plan also requires the connection of roads in a proposed subdivision if the proposal contains fifty or more proposed lots. This application falls below that threshold at three lots. The applicant proposes to construct a public local street that is a cul de sac with one point of ingress / egress.

Drainage and Flood Control, Wetlands, and Sediment Control

The proposed development is rolling with a creek bisecting the property and a ridge on the approximate western quarter. Drainage to the proposed development generally is as follows:

- A developed storm sewer exists running along the east side of Douglas Boulevard draining south to north. This line serves to drain the right-of-way and does not have a known capacity.
- Soldier Creek bisects the property, running from south to north. Soldier Creek is a regulated creek with the existence of regulated FEMA floodway and floodplain.
- On the southeast corner of the proposed development lies an outfall from a detention pond serving the Orchard 2nd Addition. This outfall then runs across the proposed development via a natural channel to Soldier Creek. This drainage is contained within the regulated floodplain.
- Sheet flow comprises of the rest of the drainage both into and out of the proposed development.

All the drainage eventually flows into Soldier Creek. Currently, the proposed development tract has one (1) house but is otherwise undeveloped with no improvements or structures.

The applicant has proposed that a common detention pond handle lot 1 and lot 3 as well as the road infrastructure. Lot 2 would remain as single family zoning which will restrict development to one (1)

100 N. Midwest Boulevard, Midwest City, Oklahoma 73110

Engineering Division (405) 739-1220 X FAX (405)739-1399

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single structure. As such, detention for that area would not be required since the impervious surface would be negligible.

The area of request is dissected by a regulated floodway and flood zone AE (the 100-year floodplain) as shown on the effective Flood Insurance Rate Map (FIRM) number 40109C0330H, dated December 18th, 2009.

No identified wetlands are located on or abutting the proposed development as shown on the National Wetlands Inventory, www.fws.gov/wetlands/data/Mapper.html prepared by the United States Department of the Interior Fish and Wildlife Service, access October 15th, 2019.

All future development on the proposed tracts must conform to the applicable requirements of Municipal Code Chapter 13, "Drainage and Flood Control."

Resolution 84-20 requires that developers install and maintain sediment and/or erosion controls in conjunction with their construction activities. Any proposed development must conform to the applicable requirements of Municipal Code Chapter 43, "Erosion Control." Sediment control plans must be submitted to and approved by the city before any land disturbance is done on-site. The developer is responsible for the cleanup of sediment and other debris from drainage pipes, ditches, streets and abutting properties as a result of his activities.

Easements and Right-of-Way

The required easements and existing right of way for the area of request are illustrated on the preliminary plat and will be dedicated to the city when the final plat is filed.

All easements and right of way dedications are to comply with Municipal Code Sections 38-43, 38-44, and 38-45.

A 15' Utility easement will be required to be dedicated along the southern property line per 38-48.15.(c)(2).

Waiver Request

The applicant has requested a waiver to the following floodplain requirements:

Sec. 38-44.6. 100-year floodplains.

(b) 100-year floodplain restrictions.

(3) All 100-year floodplains are subject to the following requirements for all types of development.

(a) The 100-year floodplain shall be dedicated on the final plat to the city as a single lot or may be owned and maintained by an HOA, pursuant to section 38-50. Homeowners' association (HOA) requirements, of this Subdivision Ordinance.

(b) At no time shall any portion of the 100-year floodplain exist or be within any single-family or two-family residential lot.

AND

Sec. 38-44.6. 100-year floodplains.

(f) Adjacent street types.

(3) Cul-de-sac streets..

(b) Culs-de-sac shall comply with the following criteria (See Figure 58: Culs-de-Sac Adjacent to a 100-Year Floodplain).

1. A minimum fifty (50) percent of an adjacent cul-de-sac bulb shall be open to the 100-year floodplain and no residential lot shall encroach within the area between this line and the major creek.

2. An entry monument(s) or feature(s) as well as landscaping shall be provided at the end of the cul-de-sac and a pathway of a minimum twelve (12) feet in width shall be provided to the major creek as approved by the director of community development.

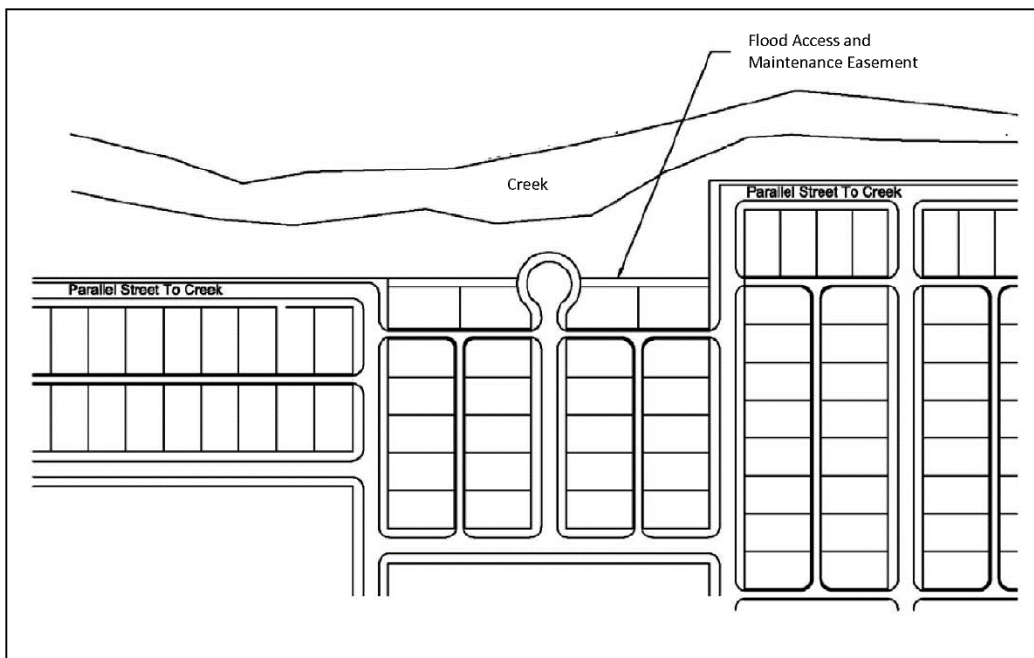


Figure 58

The waiver is being requested because following the requirements would make the eastern side of the proposed development difficult to develop. The intent in the subdivision regulations of dedicating the floodplain is to allow for maintenance and preserve the area for future drainage, utilities, greenway trails. The intent of the cul-de-sac requirements is similar in providing a place for access for both maintenance and trails. Staff understands the developer does not yet have a plan for Lot 2 and it will likely change in the future. **As such, staff is requesting that the developer dedicate a drainage, utility, and access easement in lieu of the requirement a separate lot.**



View looking from South to the North



View looking from frontage east towards Lot 3 and existing structure

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Propose outflowing detention pond to this existing inlet

View looking from the frontage east towards Lot 1



View looking east from the northern property boundary



Existing drive on Douglas, roughly lot 1 (northern half of property)



Existing drive on Douglas in the middle of the property, approximate location of StatusOne Dr.



Midwest City Fire Marshal's Office

8201 E Reno Avenue, Midwest City, OK 73110
dhelmberger@midwestcityok.org Office: 405-739-1355
www.midwestcityok.org



Re: PC - 2039

Date: 28 January 2020

PC-2039 is a request for a preliminary plat on S. Douglas. The proposed front two lots are zoned C-3 Community Commercial. The back lot is zoned R-6, Single Family Detached Residential. There are currently no plans for development on the residential portion.

- The property is required to meet and maintain the requirements of Midwest City Ordinances Section 15.

Respectfully,

A handwritten signature in black ink, appearing to read "D. Helmberger".

Duane Helmberger
Fire Marshal
Midwest City Fire Department

The Midwest City Fire Department is committed to providing the highest level of public safety services for our community and citizens. We protect lives and property through fire suppression, emergency medical response, disaster management, fire prevention and public education.



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

Applicant: Statusone
 Phone Number: _____
 Address: 2500 S Douglas Blvd

Preliminary Plat Requirements/Checklist - Engineering

The preliminary plat shall be accompanied by a statement signed by the registered engineer preparing the plat that he has, to the best of his ability, designed the subdivision in accordance with the latest subdivision regulations and in accordance with the ordinances and regulations governing the subdivision of land.

38-18	Preliminary Plat:	
Administrative	North arrow, scale, date, and site location map	BB
Administrative	The total number of lots	BB
Administrative	The total area of development	BB
Administrative	The location of proposed lots, areas in Acres and Square Feet, and dimensions.	BB
Administrative 38-42.3(b)(3)	The location of property lines, existing easements, buildings, fences, cemeteries or burial grounds, and other existing features within the area to be subdivided and similar facts regarding existing conditions on immediately adjacent property.	BB
Administrative 38-42.3(b)(3)	The location of any natural features such as water courses, water bodies, flood hazard areas, tree masses, steep slopes, or rock outcroppings within the area to be subdivided and similar facts regarding existing conditions on immediately adjacent property.	BB
Administrative 38-42.3(b)(3)	The location, width, and name of all existing or platted streets or other public ways (i.e. railroad and state-owned) within or immediately adjacent to the tract.	BB
Administrative	The location of all existing or abandoned oil or gas wells, oil or gas pipelines and other appurtenances associated with the extraction, production and distribution of petroleum products and all related easements on the site or on immediately adjacent property.	BB
13-18.2(c)	The applicant shall furnish with the application to the city a current title commitment issued by a title insurance company authorized to do business in Oklahoma, a title opinion letter from an attorney licensed to practice in Oklahoma, or some other acceptable proof of ownership, identifying all persons having an ownership interest in the property subject to the preliminary plat.	---
Administrative	The legal metes and bounds of the property being developed.	BB
13-69.7(1)	The area of the preliminary drainage plan in acres shown at points where storm water enters and leaves the proposed subdivision, and where drainage channels intersect roadways and at junction points.	BB
13-69.7(3)	The location, size, and type of existing and proposed storm water control facilities including storm sewers, inlets, culverts, swales, channels and retention or detention ponds and areas. The approximate area in acres served by said facilities shall be shown.	BB



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

13-69.7(4)	Special structures such as dams, spillways, dikes or levees.	---
Administrative	Location of Floodplain if adjacent or within development	BB
Administrative	Location of Wetlands if adjacent or within development. If so, the developer is required to notify the Army Corp of Engineers.	none
Administrative 38-43.3(a)(1)	Show the location and size of water mains.	BB
Administrative 38-43.3(a)(1)	Show the location and size of wastewater mains.	BB
Administrative 38-43.3(a)(2)	Show the location and specifications for fire hydrant systems.	BB
Administrative	Finish floor elevations for all pad sites	BB
Administrative 13-69.7(2)	Drainage arrows on all lots showing the final grading and where the water will drain	BB
Administrative 38-54.3(c)(1) 38-54.3(d)(1) 38-54.4	Required retaining walls and retaining wall easements	BB
Administrative	Existing contours with intervals not to exceed two (2) feet referenced to a United State Geological Survey or Geodetic Survey bench mark or monument.	BB
Administrative	Show the proposed street layout and right of ways.	BB
38-45.4(c)	All existing arterial streets and such collector and local streets as may be necessary for convenience of traffic circulation and emergency ingress and egress.	BB
38-45.4(d)	All access points to existing roadways and be of the required number.	BB
38-45.4(e)	The development shall have two (2) connections to adjacent properties.	--
38-45.4(n)	The names of all new proposed streets.	BB
38-45.4(o)	The development shall not have any proposed cul-de-sacs longer than five hundred (500) feet in length	BB
38-47	The location and size of all proposed pedestrian crosswalks, bike trails, horse trails, or other supplementary movement systems.	BB
38-18.2(a)(1) 38-44.3(a)(2)	Preliminary stormwater management plan (SWMP)	BB
38-44.3(e)(1)	A digital copy of the preliminary SWMP shall be submitted along with the preliminary plat.	BB
38-44.3(e)(2)	The preliminary SWMP shall be labeled as "Preliminary"	BB
38-44.3(e)(3)	The preliminary SWMP shall be signed, sealed, and dated by the professional engineer (P.E.) or shall contain a statement showing the professional engineer's name and license number and affirming the preliminary SWMP was prepared under the direction of the engineer and that the plan is preliminary	BB



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

38-44.3(b)(3)	If no preliminary drainage plan is required [only upon city engineer's approval, see 38-44.44 (b)(3)]: show existing drainage patterns, runoff coefficients, and the proposed changes to these items (before and after development)	BB
38-44.3(c)	The preliminary SWMP must comply with the Engineering Standards Manual and construction details and the Midwest City Code of Ordinances (e.g. chapters 13 and 43), including control/sediment plans	BB
38-18.2(a)(2) 38-44.4(a)(2)	Preliminary drainage plan	BB
13-69.7(1)	The area of the preliminary drainage plan in acres shown at points where storm water enters and leaves the proposed subdivision, and where drainage channels intersect roadways and at junction points.	BB
13-69.7(3)	The location, size, and type of existing and proposed storm water control facilities including storm sewers, inlets, culverts, swales, channels and retention or detention ponds and areas. The approximate area in acres served by said facilities shall be shown.	BB
13-69.7(4)	Special structures such as dams, spillways, dikes or levees.	none
38-44.4(c)(1)	The preliminary drainage plan shall show the watershed affecting the development and how the runoff from the fully-developed watershed will be conveyed to, through, and from the development.	BB
38-44.4(c)(2)	The preliminary drainage plan must comply with the Engineering Standards Manual and construction details and the Midwest City Code of Ordinances (e.g. chapters 13 and 43)	BB
38-44.4(d)(1)	Three (3) paper copies of the preliminary drainage plan	electronic
38-44.4(d)(2)	The preliminary drainage plan shall be labeled as "Preliminary"	BB
38-44.4(d)(3)	The preliminary drainage plan shall be stamped by and dated by the engineer, professional	
38-44.5	If the development proposed is adjacent to or within the 100-year floodplain the following are required:	BB
38-44.6(a)	No Development within a floodway.	BB
38-44.6(b)(1)	All 100-year floodplains shall be maintained in an open natural condition	BB
38-44.6(b)(2)(a)	The 100-year floodplain shall be dedicated on the final plat to the city as a single lot or may be owned and maintained by an HOA	Waiver requested
38-44.6(b)(3)(b)	No portion of a single-family or two-family residential lot shall exist within the 100-year floodplain	Waiver requested
38-44.5(b)(3)(c)	A fifteen-foot wide maintenance easement adjacent to the floodway	BB
38-44.5(b)(3)(e)	All streets adjacent to a 100-year floodplain shall have a minimum ROW width of fifty (50) feet.	BB
38-44.5(b)(3)(f)(2)	All streets adjacent to a 100-year floodplain shall have a minimum sixty (60) percent of the linear frontage	BB
38-44.5(b)(3)(f)(3)(a)	Not more than one (1) cul-de-sac in a row adjacent to 100-year floodplain	BB



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

38-44.5(b)(3)(f)(2)(b)(1)	A minimum fifty (50) percent of an adjacent cul-de-sac bulb shall be open to the 100-year floodplain and no residential lot shall encroach within the area between this line and the major creek.	Waiver requested
38-44.5(b)(3)(f)(2)(b)(2)	An entry monument(s) or feature(s) as well as landscaping shall be provided at the end of the cul-de-sac and a pathway of a minimum twelve (12) feet in width shall be provided to the major creek	Waiver requested
38-18.2(a)(3) 38-43.3	Preliminary utility plan	BB
Administrative	The preliminary utility plan shall show the location and width of all adjacent utility easements	BB
38-38.43.2(2)	Width of all proposed utility easements	BB
38-43.3(a)(1)	The preliminary utility plan shall show the location and size of water mains.	BB
38-43.3(a)(1)	The preliminary utility plan shall show the location and size of wastewater mains.	BB
38-43.3(a)(2)	The preliminary utility plan shall include plans and specifications for fire hydrant systems.	BB
38-43.4(b)	All water and wastewater utilities including connections within the ROW or easements shall be vested to the city.	BB
38-43.4(d)	No utility or service lines shall cross another lot.	BB
38-43.4(e)	Any utility adjacent to non-city government roads shall be constructed outside that ROW and in a separate easement unless agreed upon by non-city owner and Midwest City	BB
38-18.2(a)(5)	Preliminary site development plan	BB
Administrative	Finish floor elevations for all pad sites	BB
Administrative 13-69.7(2)	Drainage arrows on all lots showing the final grading and where the water will drain (not to drain over more than adjacent lot)	BB
Administrative 38-54.3(c)(1) 38-54.3(d)(1) 38-54.4	Required retaining walls and retaining wall easements	BB
Administrative	Existing contours with intervals not to exceed two (2) feet referenced to a United State Geological Survey or Geodetic Survey bench mark or monument.	BB
38-18.2(a)(6)	Street layout plan	Not needed
Administrative	The classification of every street within or adjacent to the development.	
38-45.4(b)	The streets within the development shall conform to the city's comprehensive plan.	
38-45.4(c)	The proposed street system shall extend all existing arterial streets and such collector and local streets as may be necessary for convenience of traffic circulation and emergency ingress and egress.	
38-45.4(d)	The street layout plan shall show all access points to existing roadways and be of the required number.	



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 ENGINEERING DIVISION

38-45.4(e)	The street layout plan shall have two (2) connections to adjacent properties.	
38-45.4(n)	The street layout plan will have the names of all new proposed streets.	
38-45.4(o)	The street layout plan shall not have any proposed cul-de-sacs longer than five hundred (500) feet in length	
38-47	The location, size, and easements of all proposed pedestrian crosswalks, bike trails, horse trails, or other supplementary movement systems.	
38-18.2 (a) (7)	Street signage and striping plan	---
Administrative	Proposed signage of development	BB
Administrative	Proposed striping if required	---
38-18.2 (a) (9)	Other plans	
Administrative	If fee in lieu of improvements: include quantities and cost estimates	
Engineering Comments and Recommendations:		
Associated Departments (Fire, Stormwater, and Utilities) Comments and Recommendations:		



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

Status One Prelim Plat

Applicant: Chris Webster
 Phone Number: 310-246-9975
 Address: _____

Preliminary Plat Requirements/Checklist – Planning

- Lot to be subdivided is less than 5 acres
- Lot to be subdivided has an area of more than 10,000 square feet

38-48.2	Zoning Compliance	
38-48.2	All lots shall conform to zoning district compliance.	X
38-48.4	Lot Shape	
38-48.4 (A) (B)	Lots shall generally be rectangular in shape. Flag lots are prohibited. Irregular lots shall meet all width, frontage and setback requirements as required by the zoning ordinance.	X
38-48.5	Lot Lines	
38-48.5 (A) (1)	Side lot lines shall be at ninety degree angles or radial to street Right-of-Way lines to the greatest extent possible.	X
38-48.5 (B) (1)	All lot lines shall align along County, school district and other jurisdictional boundary lines.	X
38-48.6	Lot Orientation Restrictions	
38-48.6 (A)	No single-family, two-family or townhome lot shall front onto or have a driveway onto any Arterial Street.	X
38-48.6 (B)	Lots are prohibited from backing to local streets.	X
38-48.7	Limits-of-No-Access – shown on preliminary plat	
38-48.7 (A)(1)	Low Density lots shall not derive access from an Arterial Street.	X
38-48.7 (A)(2)	Lots facing Collector Streets should be minimized to the fullest extent.	X
38-48.8	Lot Frontages	
38-48.8 (A)(1)	Each lot shall have adequate access to a street by having frontage on a street that is not less than 35' at the street Right-of-Way line. This also applies to lots fronting onto an eyebrow or bulb portion of a cul-de-sac.	X
38-48.8(B)(1)(a)	For single-family, two-family and townhomes, double frontage lots are prohibited from backing or having the side facing onto an Arterial Street without appropriate screening.	X
38-48.8(B)(1)(b)	Where lots back or side onto an Arterial Street, no driveway access is allowed onto the Arterial Street.	N/A
38-48.8(B)(2)	For multifamily and nonresidential lots, if lots have frontage on more than one street, a front building line must be established for each street.	X
38-48.8(B)(3)	Residential lots should face the front of a similar lot, park or open space.	X
38-48.10	Lot and Block Numbering	
38-48.10(A)	All lots within each phase of a development are to be numbered consecutively	X



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

	within each block. Each block shall have alpha or numeric designations.	
38-48.11	Building Lines	
	Building lines along all streets shall be shown on the Preliminary Plats and shall conform with the minimum setbacks for front, side and rear yards as required by the zoning district.	X
38-48.12	Block Requirements	
38-48.12(B)(1)	Blocks for residential uses shall not be longer than 1,800 feet measured along the center line of the block.	X
38-48.12(B)(2)	When a block exceeds 600 feet in length, the Planning Commission may require a dedicated easement not less than 15 feet wide and a paved crosswalk not less than 4 feet wide to provide pedestrian access across the block.	NA
38-48.12(C)(1)	Blocks used for residential purposes should be of sufficient width to allow for two tiers of lots of appropriate depth.	NA
38-48.12(C)(2)	Exceptions to the prescribed block width shall be permitted for blocks adjacent to major streets, railroads or waterways.	NA
38-48.12(C)(3)	Blocks intended for business and industrial use should be of a width suitable for the intended use, with due allowance for off-street parking and loading facilities.	X
38-48.14	Subdivision Name Requirement	
38-48.14(A)(1)	New subdivisions shall be named so as to prevent conflict or "sound-alike" confusion with names of other subdivisions.	X
38-48.14(A)(2)	Subdivisions with similar names shall be located in proximity to each other.	NA
38-49.3	Subdivision Amenities – Where amenities are proposed in conjunction with a development, such amenities shall be reviewed and approved in accordance with the following:	No amenities Proposed
38-49.3(A)	Preliminary plans and illustrations, along with a written statement of such concepts, shall be submitted for review and approval with the Preliminary Plat.	NA
38-49.3(B)	Plans for amenities shall then be incorporated into the screening plan and/or landscape plan for submittal as part of the construction plans.	
38-49.3(C)	Lighting plans for all outdoor amenities	
38-49.3(D)	Plans for structural elements shall be sealed by a licensed Professional Engineer and shall be considered for approval by the City.	
38-49.4	Design of Amenities	
38-49.4(A)(1)(a)	Entry features shall be constructed entirely on privately owned property and shall not suspend over a public Right-of-Way.	
38-49.4(A)(1)(b)	Minor elements of an entry feature may be placed within an entry street median upon Plat approval, provided that such street median is platted as a non-buildable lot and dedicated to a HOA for private ownership and maintenance.	
38-49.4(A)(1)(c)	An entry feature having a water pond, fountain or other water feature shall only be allowed if approved by the Planning Commission and City Council during the plat review process.	
38-	No entry feature, other than screening walls or extensions of screening walls,	



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

49.4(A)(1)(d)	may be constructed on any portion of a single-family, two-family or townhome	NA										
38-49.4(A)(1)(e)	All such features shall be constructed on lots that are platted as "non-buildable" lots and dedicated to a HOA for private ownership and maintenance.											
38-49.4(A)(2)	Entry features shall not encroach into the visibility triangle or otherwise impair pedestrian or vehicular visibility.											
38-49.4(A)(3)	The maximum height for entry features and structures shall be the maximum height of the governing zoning district as measured from the nearest street or sidewalk grade.											
38-49.4(B)	If private recreation facilities are provided, they shall be centrally located within the overall development to the greatest extent possible.											
38-49.4(C)	All outdoor amenities shall provide appropriate lighting.											
38-49.4(D)	A detention or retention pond shall be considered an amenity if it meets the following design considerations:											
38-49.4(D)(1)	Located between the building and street or completely bounded by streets											
38-49.4(D)(2)	Viewable from public space											
38-49.4(D)(4)	Accessible by patrons											
38-49.4(D)(5)	Seating area, public art or fountain											
38-49.4(D)(6)	One tree or planter at least 16 square feet for every 200 square feet of open space, and be located within or adjacent to the open space.	↓										
38-50.2	Homeowners' Association (HOA) Applicability											
38-50.2(A)	Any one or more of the following elements created as part of a development shall require formation of a HOA prior to recordation of a final plat in order to maintain the amenity or facility:	Applicant has request Waiver to HOA Requirements										
38-50.2(A)(1)	Amenity	NA										
38-50.2(A)(2)	100-year Floodplain	X										
38-50.2(A)(3)	Private streets	NA										
38-50.2(A)(4)	Thoroughfare screening	NA										
38-50.2(A)(5)	Detention or retention ponds	X										
38-50.2(A)(6)	Private park	NA										
38-51.2	Applicability of Parks and Open Space Dedication	NA										
	This shall apply to all residential subdivision plats having a dwelling unit density of greater than one unit per net acre	Residential is less than one dwelling unit per acre										
38-51.5(A)	The acreage to be contributed concurrent with the final approval by the City Council of any residential subdivision plat shall be determined by the following formula:											
	<table border="1"> <tr> <td>Two acres</td> <td>X (multiplied by)</td> <td>Each 1,000 persons projected to occupy the fully developed subdivision</td> <td>=</td> <td>Amount of land to be contributed</td> </tr> <tr> <td colspan="5" style="text-align: center;">Which is</td> </tr> </table>	Two acres	X (multiplied by)	Each 1,000 persons projected to occupy the fully developed subdivision	=	Amount of land to be contributed	Which is					
Two acres	X (multiplied by)	Each 1,000 persons projected to occupy the fully developed subdivision	=	Amount of land to be contributed								
Which is												



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

	.002 acres	X (multiplied by)	Number of person per dwelling unit	X (multiplied by)	# of dwelling units projected for subdivision	=	Amount of land to be contributed	
38-51.6	Suitability of land							NA
38-51.6(A)(1)	The dedicated land should form a single parcel or tract of land at least 3 acres in size unless the Parkland Review Committee determines that a smaller tract would be in the public interest.							
38-52.3	Design requirements for parks and open space							
38-52.3(A)	Parks and open spaces shall be bounded by a street or by other public uses.							
38-52.3(B)(1)	Single-family and two-family residential lots shall be oriented such that they front or side onto parks and open spaces but do not back to them.							
38-52.3(B)(2)	Residential lots shall only be allowed to back onto a park or open space when:							
38-52.3(B)(2)(a)	A trail is provided within the related park or open space.							
38-52.3(B)(2)(b)	The sites physical character does not reasonably accommodate an alternative design or the layout of the subdivision complements the use of the use of park or open space (e.g., lots backing to a golf course.)							
38-52.3(C)(1)	A proposed development adjacent to a park of open space shall not be designed to restrict public visibility or reasonable access from other area developments.							
38-52.3(C)(2)	Street connections to existing or future adjoining subdivisions shall be required to provide reasonable access to parks and open space areas.							
38-52.3(D)(1)	Where a non-residential use must directly abut a park or open space area, the use shall be oriented such that it sides, and does not back onto the park or open space area if at all possible							
38-52.3(D)(2)	Nonresidential uses shall be separated from the park or open space by a minimum 6 foot tall decorative metal fence with an irrigated living screen.							
38-52.3(E)	Alleys should not be designed to encourage their use as a means of vehicular, bike or pedestrian travel to the park.							
38-52.3(F)(1)	Public access into parks and open spaces shall not be less than 50' in width at the public Right-of-Way line, at the street curb, and at any other public access point.							
38-52.3(F)(2)	Such access shall not be part of a residential lot or other private property.							
38-52.8	Hike-and-Bike Trail Requirements							
38-52.8(B)	Hike-and-Bike trails, especially those providing access too and along 100-year Floodplains and other open spaces, shall be in accordance with the following design criteria:							X
38-52.8(B)(1)	A minimum 30' wide level ground surface shall be provided for a 10' wide public hike-and-bike trail. The 30' wide level ground surface (compliant with ADA) may be provided within and/or outside of the 100-year floodplain.							X
38-52.8(B)(2)	The Right-of-Way of a public street may count towards the 30' wide, ADA compliant level ground surface upon approval from the Director of Community Services.							NA



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

38-52.8(B)(4)	The hike-and-bike trail shall be designed to minimize visibility blind spots from public streets for public safety purposes.	X
38-52.8(C)(1)	The Director of Community Services shall have the authority to determine the placement of a public hike-and-bike trail at the time of the preliminary plat review and approval.	X
38-52.8(C)(2)	The location of such trails shall be safe and economical.	X
38-52.8(C)(3)	No development shall interrupt future trail routes or otherwise hinder efficient public access to or from an existing or future planned trail.	X
38-52.8(D)(1)	The location of trails within developments adjacent to or within a 100-year Floodplain recognized on the Trails Master Plan shall be coordinated with the Director of Community Services and shall be staked in the field by the developer and approved by the Director of Community Services prior to the submittal of a preliminary plat.	X
38-52.8(D)(2)	The location of the trail shall be specified on the preliminary plat as the approved location for the hike-and-bike trail, and an easement for such shall be shown on the preliminary plat and final plat for any portions of the trail that traverse private property.	X
38-52.8(E)	When development is adjacent to an undeveloped property, a pedestrian access stub-out in conjunction with a street connection to the edge of the development shall be required to allow for future access between developments as indicated on the Trails Master Plan.	NA - no street connector Prop. in 100-year Floodplain
38-53.4	Tree Canopy Management Plan	
38-53.4	A Tree Canopy Management Plan shall be required as part of the preliminary plat. This only applies to sites five acres or larger.	X
38-53.5(B)(1)	The applicant shall prepare a Tree Canopy Management Plan and shall submit the plan as part of the preliminary plat application.	X
38-53.5(B)(2)	Within the Tree Canopy Management Plan, the applicant shall provide the following information:	X
38-53.5(B)(2)(a)	Pre-development tree canopy coverage (as determined by the City)	X
38-53.5(B)(2)(b)	Post-development tree canopy coverage (as determined by the applicant)	X
38-53.5(B)(2)(c)	Visual identification of tree canopy to be removed.	X
38-53.5(C)(1)	Tree Canopy Management Plan shall be reviewed by the Director of Community Development for compliance with all standards.	X
38-53.5(C)(2)	After reviewing the Tree Canopy Management Plan, the Director of Community Development shall make a recommendation to the Planning Commission and City Council. The Director must act within 30 days of the official filing date of the preliminary plat application.	X
38-53.6	Tree Preservation Requirements	
38-53.6(A)	Option A (Standard Option) – Only trees in the following areas may be removed:	X



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

38-53.6(A)(1)	The Tree Canopy or any tree located within any street Right-of-Way may be removed.	X
38-53.6(A)(2)	The Tree Canopy or any tree located within any area dedicated for water, wastewater, drainage and other similar infrastructure needs may be removed.	X
38-53.6(A)(3)	The Tree Canopy or any tree located within any area required by the subdivision ordinance for a site feature, such as a screening wall, may be removed.	NA
38-53.6(B)	Option B (Alternative Compliance)	NA
38-53.6(B)(1)	The applicant may elect to develop a site using the Residential Cluster Development option.	↓
38-53.6(B)(2)	In the design of the Tree Canopy Management Plan, if a Residential Cluster Development Option is used, only the Tree Canopy or trees within the designated open space areas shall be preserved.	
38-53.7	Tree Mitigation Plan – Required if trees are removed prior to approval of a Tree Canopy Management Plan	
38-53.7(B)(2)	Tree Mitigation Requirements:	
38-53.7(B)(2)(a)	The applicant shall calculate the area of Tree Canopy that should have been preserved under Option A or Option B.	
38-53.7(B)(2)(b)	The resulting calculation shall be the amount of Tree Canopy that shall be restored.	
38-53.7(B)(2)(c)	Replacement trees shall be required to cover an area equal to the calculated restoration area.	
38-53.7(B)(2)(d)	The applicant shall calculate the number of replacement trees needed to cover the calculated restoration area.	
38-53.7(B)(2)(e)	In calculating the area for replacement trees, the mature size of replacement trees shall be used.	
38-53.7(B)(2)(f)	In calculating the area for replacement trees, only large trees shall be used.	
38-53.7(B)(2)(g)	Tree Canopy coverage at maturity is to be obtained through the planting of 2.5 inch caliper trees at spacing that will meet the calculated restoration area.	
38-53.7(B)(2)(h)	Replacement trees shall be a minimum 2.5 inch caliper trees.	
38-53.7(B)(2)(i)	Replacement trees shall be planted at spacing that will meet the calculated restoration area.	
38-53.7(B)(2)(j)	The Tree Canopy Management Plan shall show graphically the location of each replacement tree.	
38-53.7(B)(2)(k)	The number of replacement trees shall be shown in a tabular format and indicated the tree species and area of coverage assumptions for each tree species at maturity.	
38-53.7(B)(2)(l)	Replacement trees shall be planted prior to the approval of a final plat.	
38-53.7(B)(3)	Alternative Tree Mitigation Requirements	↓



The City of
MIDWEST CITY
 COMMUNITY DEVELOPMENT DEPARTMENT
 CURRENT PLANNING DIVISION

	Administrative	
	One digital copy of the preliminary plat	X
	Three 24x36 copies of the preliminary plat to scale	X
	Name of subdivision centered at the top of the preliminary plat.	X
	Name of city, county, state, section, township and range centered and printed at the top of the preliminary plat.	X
	Name and address of the owner of record, the subdivider, the owners engineer and the registered surveyor preparing the plat.	X
	Legal description of the property to be subdivided, including the acreage and number of proposed lots in the subdivision.	X
	Key map showing the location of the property to be subdivided referenced to existing or proposed arterial streets or highways.	X

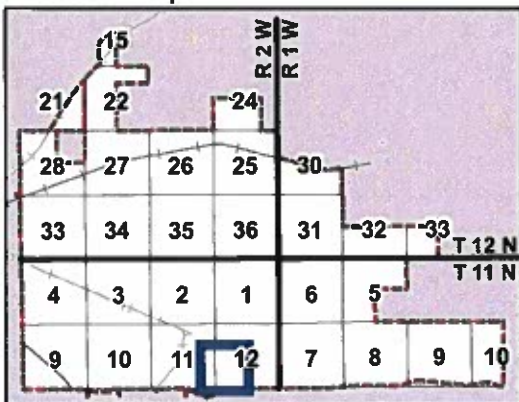
Preliminary Plat Requirements/Checklist - Zoning

5.14.1	Lot Variety Required (required for areas 5 acres or larger)	NA
5.14.1(A)	Applicability – This section only applies to single-family residential developments of 5 acres or larger.	NA
5.14.1(B)(1)	15% of lots within a development shall be larger than the minimum lot size. Lots shall be increased at least 20% of the minimum lot size.	NA
5.14.1(B)(2)	15% of lots within a development may be smaller than the minimum lot size. Lot sizes shall not be reduced greater than 20% of the minimum lot size.	NA
5.14.1(C)	Single-family lots shall not be smaller than 6,000 square feet.	NA
5.14.1(D)	Lots of various sizes shall be evenly distributed throughout a development.	NA

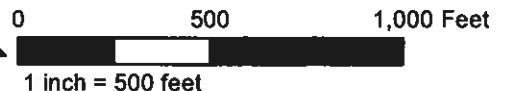
Additional Notes:



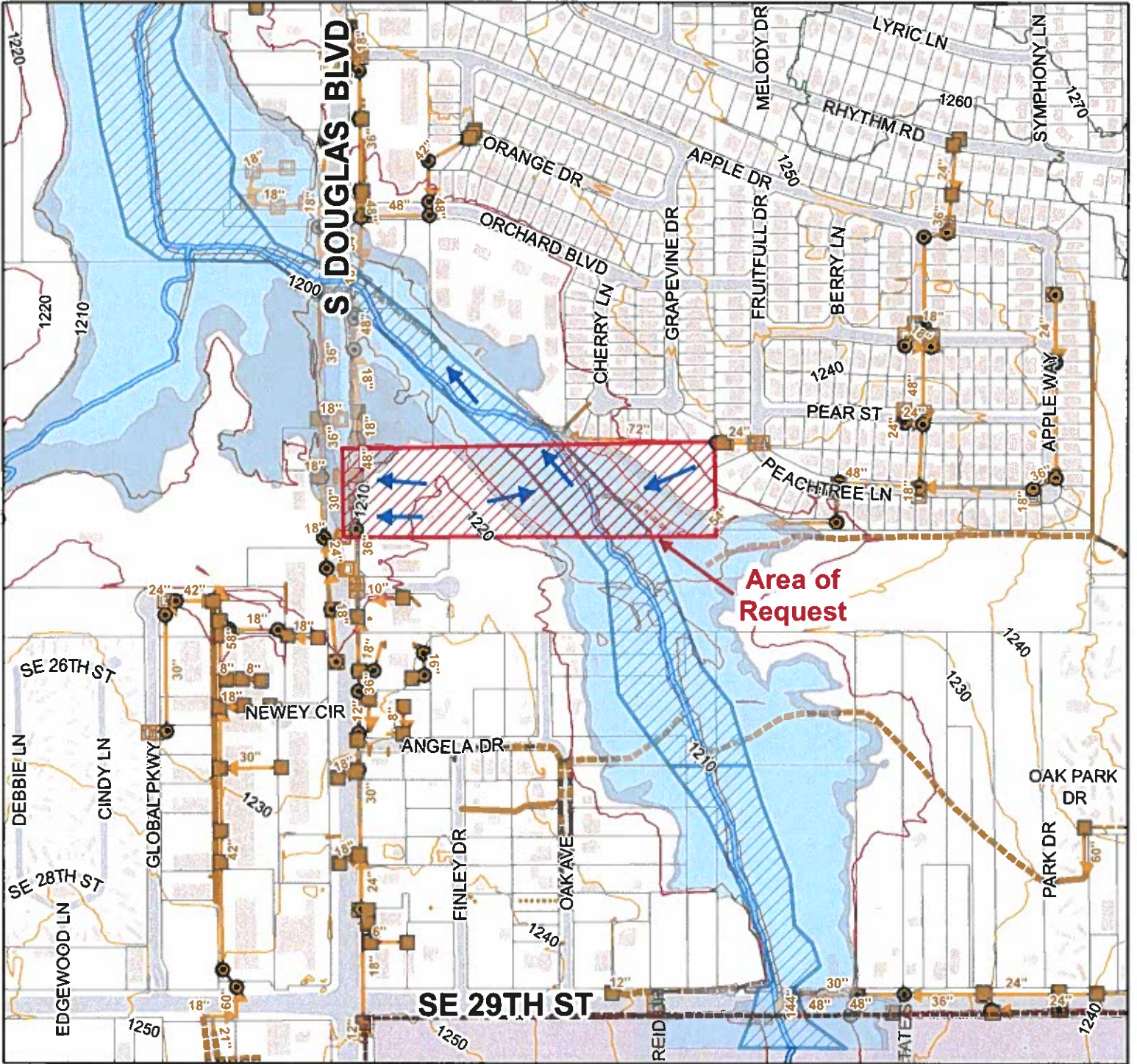
Locator Map



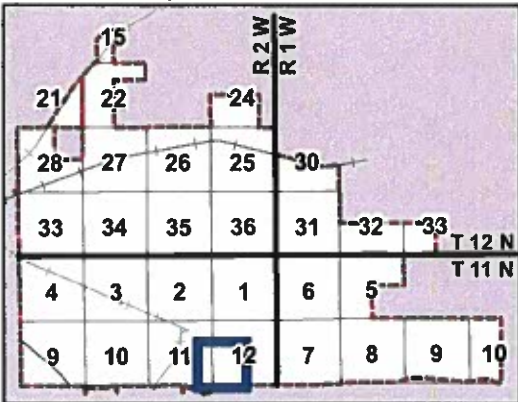
**2019 NEARMAP AERIAL VIEW FOR
PC-2039
(SW/4, Sec. 12, T11N, R2W)**



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Locator Map



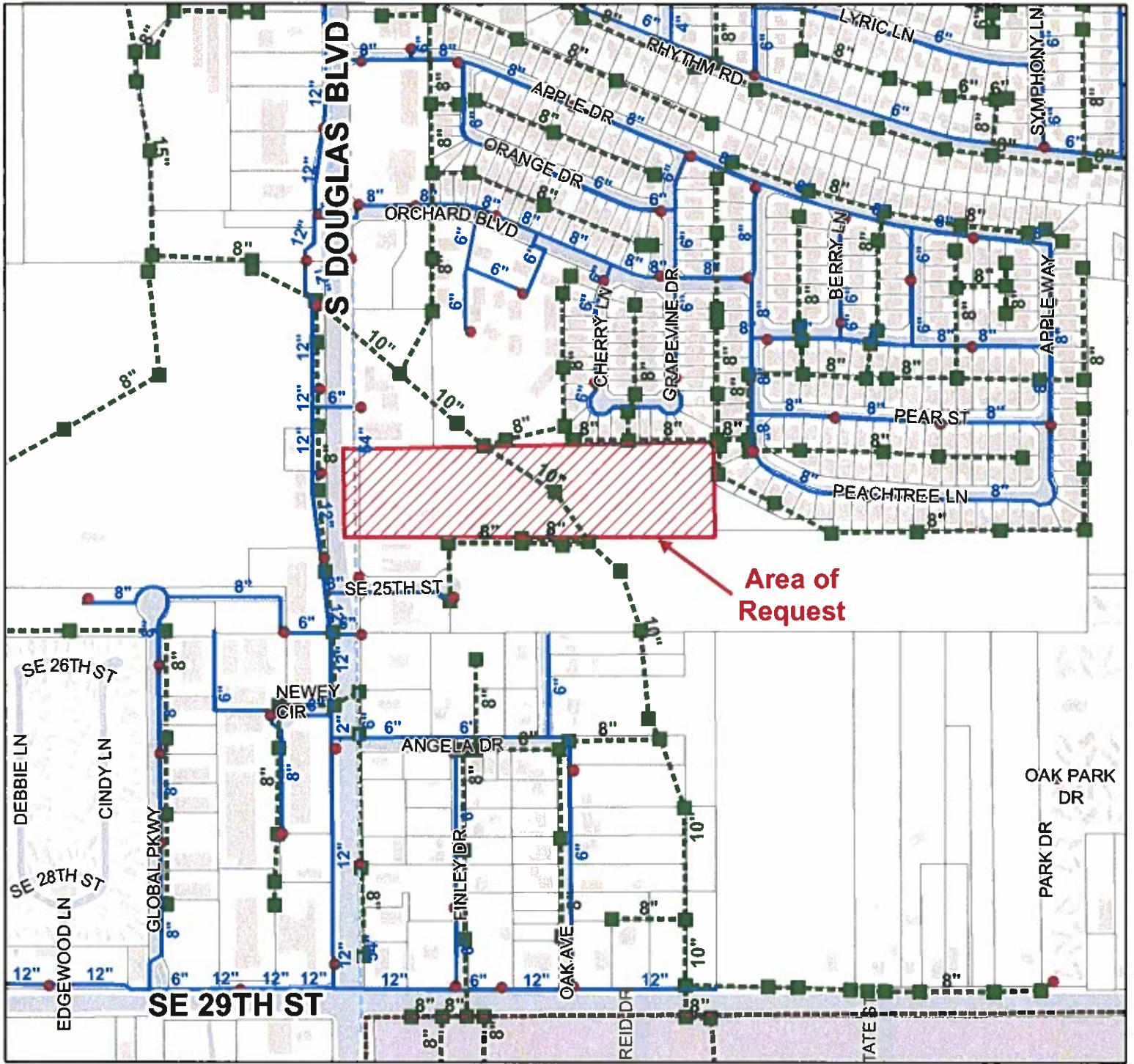
- Drainage Legend**
- Curb Inlets
 - Inlets
 - Junction Box
 - Culverts
 - Flumes
 - Developed Channels
 - Trickle Channels
 - Undeveloped Channels
 - Storm Lines
 - Creeks
- ELEVATION**
- 1166-1204 ft
 - 1204-1228 ft
 - 1228-1250 ft
 - 1250-1278 ft
 - 1278-1324 ft

- 2009 FEMA Floodplains**
- 500-yr floodplain
 - 100-yr floodplain
- 2009 FEMA Floodway**
- FLOODWAY

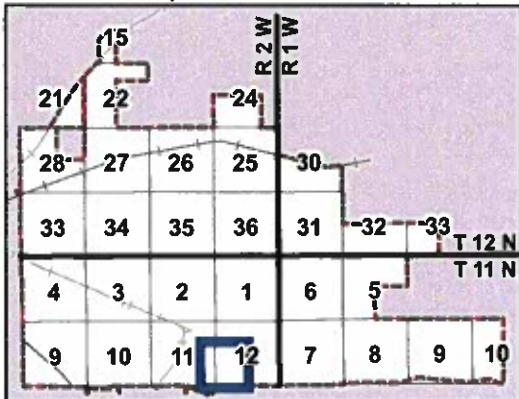
DRAINAGE LOCATION MAP FOR PC-2039 (SW/4, Sec. 12, T11N, R2W)



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Locator Map



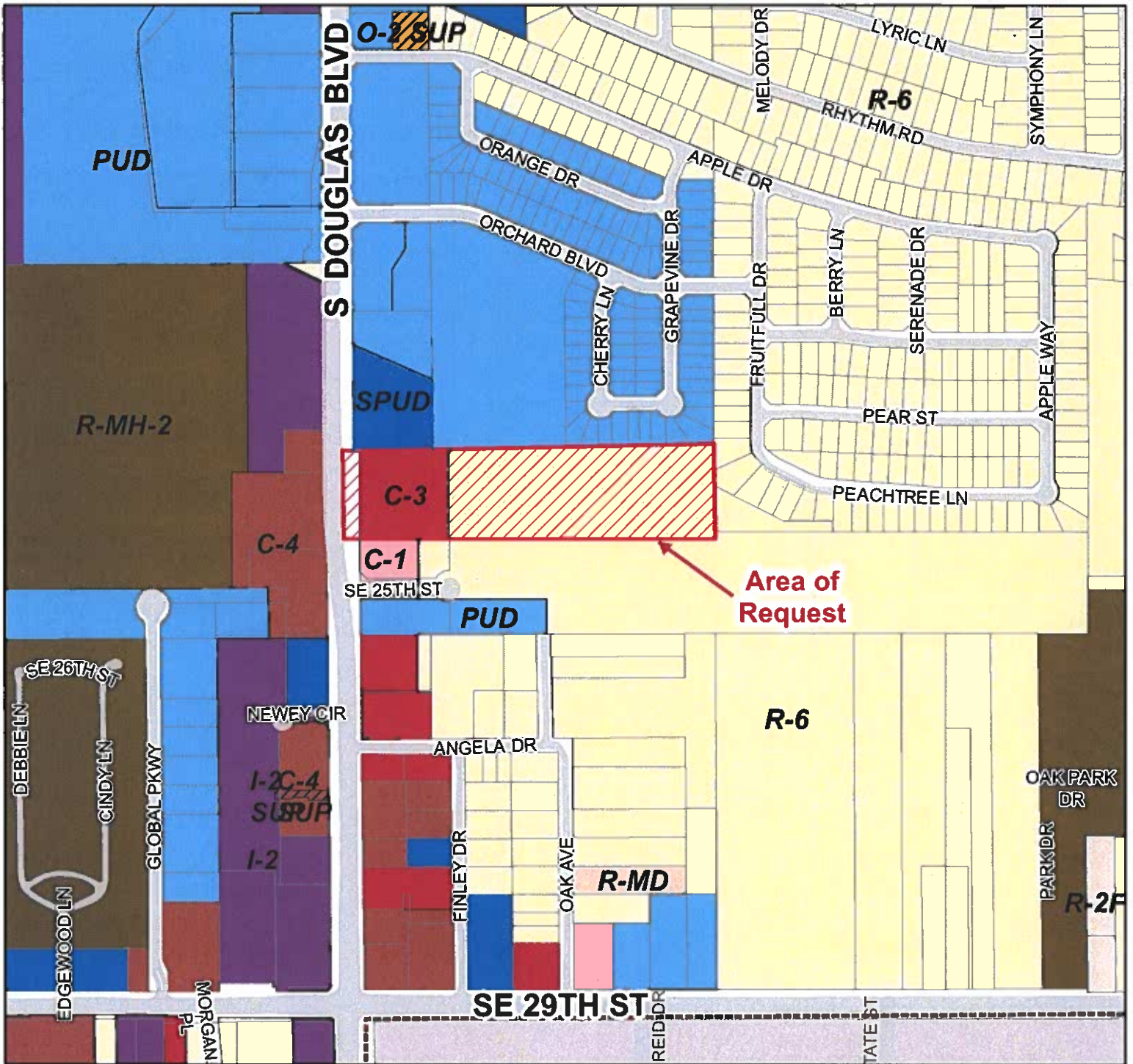
Water/Sewer Legend

- Fire Hydrants
- Water Lines
 - Distribution
 - Well
 - - - OKC Cross Country
 - - - Sooner Utilities
 - - - Thunderbird
 - - - Unknown
- Sewer Manholes
- - - Sewer Lines

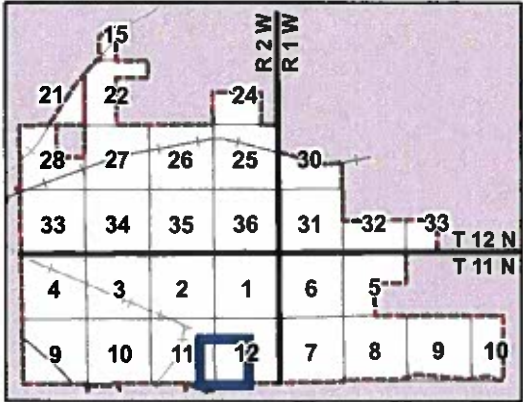
**WATER/SEWER LINE
LOCATION MAP FOR
PC-2039
(SW/4, Sec. 12, T11N, R2W)**



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Locator Map



Current Zoning Legend

A-1	I-2 SUP	R-35
A-1 SUP	I-3	R-2F
C-1	O-1	R-MD
C-1 SUP	O-1 SUP	R-MD SUP
C-2	O-2	R-HD
C-2 SUP	O-2 SUP	R-HD SUP
C-3	R-6	R-MH-1
C-3 SUP	R-6 SUP	R-MH-2
C-4	R-8	PUD
C-4 SUP	R-10	SPUD
I-1	R-22	HOS
I-2		HOS SUP

**ZONING MAP FOR
PC-2039
(SW/4, Sec. 12, T11N, R2W)**



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Public Works Director

R. Paul Streets

pstreets@midwestcityok.org

8730 S.E. 15th Street,

Midwest City, Oklahoma 73110

O: 405-739-1061 /Fax: 405-739-1090

Memorandum

To: Honorable Mayor and Council
From: R. Paul Streets, Public Works Director
Date: February 25, 2020
Subject: Discussion and Consideration of accepting an update regarding ongoing OG&E Street Lighting maintenance.

A special Council sub-committee (Reed, Byrne and Eads) meeting was held on October 18, 2017 to review Midwest City street lighting maintenance issues, which are owned by OG&E. Per the discussion, Council requested to have quarterly updates on the progress associated with the action items agreed to between the council and OG&E personnel.

The below list details the contact and progress staff and OG&E personnel have had:

- October 23, 2017 the agenda was a recap of the action items discussed at the special council meeting of October 18, 2017.
- December 20, 2017 meeting with OG&E staff and Midwest City GIS, Community Development and Public Works staff. Where discrepancies between OG&E and Midwest City street light GIS data bases were discussed and a resolution strategy was developed.
- April 8, 2019 meeting with Public Works staff and the the new Lighting Supervisor, Melaina Moffatt, to establish new lines of communication.
- May 15, 2019 Public Works and Community Development staff met with OG&E engineers to discuss various projects such as OM Median lighting, and discussed status of roadway lighting projects. A lighting project report is attached.
- September 18, 2019, Public Works and Community Development staff met with OG&E engineers to provide updates on various projects (a detailed report is attached and further information, if needed will be provided at the January 28, 2020 Council meeting).
- OG&E is making progress city-wide on the LED retrofit program. (OG&E representatives will provide an update at the January 28, 2020 Council meeting.)

City staff continues to perform citywide nighttime audits of street lighting. The purpose of the audit is to update the street light outage log and report any newly observed street light outages to OG&E. The recent quarterly report is attached for your review.

Please let me know if I can provide additional information.

R. Paul Streets

R. Paul Streets, Public Works Director

Attachment: Street Light project report
Street Lighting audit report

Date Reported	Pole #	Location	Work Order #	Emailed to OG&E	DETAILS	RESULTS FROM OG&E	DATE RECEIVED
5/2/2017		201 DAVIS CIR	900829253	5/2/2017			
5/2/2017		3609 ROSEWOOD	900829254	5/2/2017			
5/16/2017		ON 10TH BETWEEN DOUGLAS & MIDWEST BLVD	900830836	5/16/2017			
5/16/2017		9325 HARMONY DR	900830835	5/16/2017			
5/16/2017		METER AT JOE B BARNES 8700 E RENO	606195072	5/16/2017			
5/16/2017		1725 PLUMB DR	900830959	5/16/2017			
5/31/2017		301 W SILVERMEADOW DR		5/31/2017			
5/31/2017		1132 OAKHILL DR	900832759	5/31/2017			
5/31/2017		KEY & SHOWALTER	900832760	5/31/2017			
5/31/2017		MAGNOLIA & OAK ST	900832761	5/31/2017			
6/14/2017		SE CORNER EDDIE & RULANE	900834431	6/14/2017			
6/14/2017		GRISSOM & OAK TREE LN	900834430	6/14/2017			
6/20/2017		3397 DOVER RD	900834958	6/20/2017			
6/20/2017		1132 OAKHILL DR	900834959	6/20/2017			
6/30/2017	200-204	8700 E RENO TRL LIGHTS 200-204	900836346	6/30/2017			
7/19/2017		RED BUD & W.MIMOSA DR	900838181	7/19/2017			
7/26/2017		ON MIDWEST FROM 15TH TO RENO B/S RDWAY	900838904	7/26/2017			
7/26/2017		ON MIDWEST FROM 29TH TO RENO	900838973	7/26/2017			
8/1/2017		3001 W WOODCREST DR	900839613	8/1/2017			
8/3/2017		SW CORNER FAIRLANE & IDYLWILD DR	900840165	8/3/2017			
8/4/2017		1329 NOTTOWAY	900840164	8/4/2017			
8/7/2017		721 E BELLVIEW DR(2HOUSES NORTH EAST SIDE OF RD	900840678	8/7/2017			
8/9/2017		11546 HAMPTON DR	900840677	8/9/2017			
8/10/2017		SOONER TO AIR DEPOT E/W BOUND ALL RAMPS	900840676	8/10/2017			
8/10/2017		EB AIRE DEPOT TO TOWN CENTER	900840675	8/10/2017			
8/10/2017		WB MIDWEST BLVD/CENTER	900840674	8/10/2017			
8/15/2017		508 THREE OAKS DR	900841237	8/15/2017			
8/17/2017		1132 OAKHILL DR	900842037	8/17/2017			
8/22/2017		NE 10TH & LOTUS	900842180	8/22/2017			
8/22/2017		LAKESIDE & HAMPTON	900842181	8/22/2017			
8/23/2017		3001 N IDYLWILD DR		8/23/2017			
8/25/2017		POST RD BETWEEN 23RDST & 2700 BLK	900842844	8/25/2017			
8/28/2017		ON BUENA VISTA FROM 8TH ST TO 15TH ST	900842845	8/28/2017			
8/28/2017		CAUTION LIGHTS ON I-40 CURVE EXIT 157B	700972345	8/28/2017			
9/6/2017		LIVE OAK & GLENOAKS DR	900844747	9/6/2017			
9/7/2017		S MIDWEST BLVD FROM 29TH TO RENO AVE	900844748	9/7/2017			
9/13/2017		12782 SE 19TH ST	900845147	9/13/2017			
9/13/2017		8700 E RENO AVE (TENNIS COURTS)	900845085	9/13/2017			
9/13/2017		NE 10TH & ST.JOHN	900845132	9/13/2017			
9/20/2017		12787 SE 19TH ST	900845780	9/20/2017			
9/20/2017		3001 N IDYLWILD DR	900845781	9/20/2017			
9/20/2017		RENO & SE 15TH ON MIDWEST B/S OF STREET	900845783	9/20/2017			
9/20/2017		119 W MYRTLE	900845784	9/20/2017			
9/20/2017		2 LIGHTS/RED BUD MIMOAS & MARSHALL	900845785	9/20/2017			
9/26/2017		NE 10TH & AIR DEPOT BLVD & MIDWEST BLVD	900846578	9/26/2017			
9/26/2017		ON AIR DEPOT BETWEEN 29TH & 15TH	900846577	9/26/2017			
9/26/2017		704 S DOUGLAS(NS OF ROAD WAY G/C ENTR)	900846576	9/26/2017			
9/26/2017	503	8700 E RENO AVE (SNOW CONE STAND)	900846574	9/26/2017			
9/26/2017	507	8700 E RENO AVE (SOFTBALL FIELDS)		9/26/2017			
9/26/2017	7000L	777 E ROSE DR	900846668	9/26/2017			
9/29/2017		10140 SE 23RD ST (NW CORNER)	900847397	9/29/2017			
9/29/2017		304 S SOONER RD(POLE ON GROUND)	900847395	9/29/2017			
10/2/17		SE 29TH MARSHALL TO AVE F	900847640	10/2/2017			
10/3/2017	501/503/504	8700 E RENO AVE (WALKING TRL)		10/3/2017			
10/3/2017	507/512/531	8700 E RENO AVE (WALKING TRL)		10/3/2017			
10/3/2017	532/533	8700 E RENO AVE (WALKING TRL)		10/3/2017			
10/3/2017		12521 SE 18TH ST		10/3/2017			
10/3/2017		1205 S. AIR DEPOT (IN FRONT OF UPS STORE)	900847756	10/3/2017	900866073	1/31/2018	
10/3/2017		1109 S AIR DEPOT (IN FRONT OF O'REILLY'S)	900847757	10/3/2017	900866075	1/31/2018	
10/3/2017		809 S AIR DEPOT (IN FRONT OF SUPER CUTS)	900847758	10/3/2017	900866076	1/31/2018	
10/3/2017		711 S AIR DEPOT(IN FRONT OF 10 GYM)	900847759	10/3/2017	900866077	1/31/2018	
10/3/2017		617 S AIR DEPOT (IN FRONT OF GOLDEN CORRAL)	900847760	10/3/2017	900866078	1/31/2018	
10/3/2017		217 S AIR DEPOT (IN FRONT OF SONIC)	900847761	10/3/2017	900866079	1/31/2018	
10/3/2017		100 N AIR DEPOT (IN FRONT OF HPM)	900847763	10/3/2017			
10/3/2017		300 N AIR DEPOT(IN FRONT OF ST.MATTHEWS)	900847764	10/3/2017			
10/3/2017		N AIR DEPOT & W SILVERMEADOW TO THE NORTH	900847765	10/3/2017	900866080	1/31/2018	
10/3/2017		501 N AIR DEPOT, SOUTHBOUND	900847788	10/3/2017			
10/3/2017	private lights not oge	700 N AIR DEPOT(GOOD SHEP LUTH CHURCH)	900847789	10/3/2017			
10/3/2017		600 N AIR DEPOT, SOUTH BOUND	900847790	10/3/2017	900866083	1/31/2018	
10/3/2017		NE 10TH ST & N AIR DEPOT BLVD	900847791	10/3/2017	900866084	1/31/2018	
10/3/2017		NE 10TH BETWEEN N AIR DEPOT/N MIDWEST BLVD	900847793	10/3/2017			

10/3/2017		SE CORNER N.MIDWEST & NATIONAL	900847794	10/3/2017		
10/3/2017		EAST SIDE 2ND POLE N MIDWEST BLD/NATIONAL	900847798	10/3/2017		
10/3/2017		NE CORNER RENO & MIDWEST BLVD	900847796	10/3/2017		
10/3/2017		S MIDWEST BLVD FROM 29TH TO RENO AVE	900847797	10/3/2017		
10/3/2017		TINKER DIAGONAL & WATTS(POLE DOWN)	900847843	10/3/2017	SENT TO ENG FOR REUBUILD JOE	1/31/2018
10/4/2017		MWB BETW RENO & SE 15TH ST	900847844	10/4/2017		
10/5/2017		AIR DEPOT BTWN RENO & NE 10TH ENTIRE MILE OUT	900847909	10/5/2017		
10/5/2017		301 GRUMMAN(CORNER OF GRUMMAN/TINKER DR	900847908	10/5/2017		
10/5/2017		8700 E RENO AVE(TENNIS COURTS EAST CRT SE CORNER	900847915	10/5/2017		
10/5/2017		301 S AIR DEPOT(AUTO PLUS) LOW HANGING LINE	700976687	10/5/2017	NOT AN OGE LINE	1/31/2018
10/9/2017	544 & 545	8700 E RENO(REG PARK) TOPS KNOCKED OFF	900848373	10/9/2017	900866088	1/31/2018
10/9/2017	532 & 533	8700 E RENO(REG PARK) BY SOFTBALL FLDS	900848382	10/9/2017	900866090	1/31/2018
10/9/2017		8700 E RENO(REG PARK) BY SOFTBALL FLDS	900848382	10/9/2017	900866090	1/31/2018
10/9/2017		LORENE & DORCHESTER- CORNER	900848383	10/9/2017		
10/9/2017		522 W RICKENBACKER	900848384	10/9/2017		
10/9/2017		8105 NE 10TH ST (WILLOW BROOK ELEM)	900848385	10/9/2017	900848385 POLE REPLACED	1/31/2018
10/10/2017		ST. MATHEWS & SOONER RD (CORNER)	900848448	10/10/2017		
10/11/2017		1908 S POST RD (POST-RAIL RD - 29TH EAST SIDE)	900848819	10/11/2017		
10/11/2017		NE CORNER NE 3RD & LOTUS AVE	900848820	10/11/2017		
10/11/2017		12404 HASTINGS RD(LIGHT IN CUL-DE-SAC)	900848821	10/11/2017		
10/17/2017		6600 bik TINKER DIAG (NE SIDE OF I-40)	900849877	10/17/2017	LIGHT SHOULD BE WORKING	1/31/2018
10/17/2017		NE 10TH & BELLA VISTA (NE CORNER)	900849879	10/17/2017		
10/19/2017		10242 NE 10TH ST (SW CORNER 10TH & PINE)	900850666	10/19/2017		
10/19/2017		1330 TINA DR(SE CORNER TINA & SOONER)	900850667	10/19/2017	900866104	1/31/2018
10/19/2017		CORNER SHEFFIELD & HUNTINGTON RD (15537 SHEFFIELD)	900850669	10/19/2017		
10/19/2017		932 RUBY LN (CORNER SE 10TH & RUBY LN)	900850670	10/19/2017		
10/19/2017		1701 SONG BIRD (EXPOSED WIRE)	900850671	10/19/2017		
10/19/2017	poss get'n repl	1712 PLUMB CT (CORNER OF PLUMB CT & PLUMB DR)	900850672	10/19/2017		
10/19/2017		CORNER OF COUNTRY CLUB TER & RIDGEWOOD	900850673	10/19/2017		
10/23/2017		10TH ST FROM AIR DEPOT TO DOUGLAS GOING EAST	900850666	10/23/2017		
10/25/2017		9412 EMILY LN (END OF CUL-DE-SAC)	900851174	10/25/2017	900866106	1/31/2018
10/26/2017		924 RUBY LN	900851608	10/26/2017		
10/27/2017		12521 SE 18TH ST	900851611	10/27/2017		
10/30/2017		7800-8300 bik NE 10TH (AIR DEPOT-MWB ON 10TH)	900851696	10/30/2017		
10/31/2017		CORNER OF PLUMB DR & PLUMB CT(1712 PLUMB CT)	900851939	10/31/2017		
10/31/2017		SW CORNER RULANE & EDDIE(1900 BLK RULANE)	900851940	10/31/2017		
11/1/2017		1601 S DOUGLAS BLVD	900852155	11/1/2017	900866107	1/31/2018
11/1/2017		9020 SE 15TH ST	900852157	11/1/2017		
11/1/2017		9900 SE 15TH(WS OF D/W CORNER STONE CHURCH)	900852162	11/1/2017	900866108	1/31/2018
11/1/2017		10000 SE 15TH @ THE CORNER	900852163	11/1/2017	900866109	1/31/2018
11/1/2017		2016 PEARSON DR	900852366	11/1/2017	900866110	1/31/2018
11/2/2017		CORNER OF BLUE SKY & GARRETT COLE	900852380	11/2/2017		
11/2/2017		CORNER OF CLARY & GENERAL SENTER	900852952	11/2/2017		
11/3/2017		3201 GLENHAVEN(CORNER OF GLENHAVEN & HILLTOP)	900852955	11/3/2017	900866111	1/31/2018
11/10/2017		7800-8300 bik NE 10TH (AIR DEPOT-MWB ON 10TH)	900853979	11/10/2017		
11/10/2017		8400-9000 bik NE 23rd St -Southside of NE 23rd	900853978	11/10/2017		
11/10/2017		3401 SYCAMORE	900853977	11/10/2017		
11/10/2017		200 W.LOCKHEED & 2 POLES EAST OF LOCATION	900853976	11/10/2017	1 LIGHT FIXED, 1 LIGHT IS A SEC LIGHT	1/31/2018
11/10/2017		550 ADAIR - ACROS FROM ST2 POLE DOWN	900853975	11/10/2017	POLE REPLACED	1/31/2018
11/10/2017		SE 9TH & WESTMINSTER -EAST SIDE OF WESTMIN	900853974	11/10/2017		
11/14/2017	10	CORNER OF SE 5TH & FOX DR (SOUTH SD OF RD)	900854300	11/14/2017		
11/14/2017		100 GILL DR (SOUTH SIDE OF PROPERTY)	900854302	11/14/2017		
11/14/2017		BETWEEN 3200 & 3208 N GLENOAKS DR	900854303	11/14/2017		
11/14/2017		LIGHT OUT AT CORNER OF ROBIN RD & W PRATT DR	900854304	11/14/2017		
11/14/2017	544 & 545	8700 E RENO AVE -DAMAGED IN WOODED AREA	900854305	11/14/2017		
11/14/2017	512 & 523	8700 E RENO AREA- LIGHTS OUT	900854330	11/14/2017		
11/16/2017		2400 N KEY BLVD	900854784	11/16/2017		
11/16/2017		NW CORNER OF CREST & ALBERT- POLE DOWN	900854822	11/16/2017		
11/16/2017		1800 RULANE (EDDIE & RULANE)	900854780	11/16/2017		
11/20/2017		SE 29th Street from Douglas to Post Rd. (9000-10000)	900855572	11/20/2017		
11/20/2017		SE 29TH ST FROM ENGLE TO DOUGLAS(8800-9000)	900855573	11/20/2017		
11/20/2017		N.DOUGLAS FROM RENO TO NE 4TH ST(100-500)	900855574	11/20/2017		
11/20/2017		NW CORNER OF SE 15TH & POST RD	900855576	11/20/2017	900866114	1/31/2018
11/20/2017		SW CORNER OF SE 15TH & POST RD	900855577	11/20/2017	900866114	1/31/2018
11/20/2017		SE CORNER OF SE 15TH & POST RD	900855577	11/20/2017	900866114	1/31/2018
11/20/2017		1340 E TIMBER VIEW DR	900855581	11/20/2017		
11/22/2017		3201 N GLENHAVEN	900855965	11/22/2017		
11/22/2017		CENTER & WILL ROGERS (THE ENTIRE STREET)	900855964	11/22/2017		
11/22/2017		2016 PEARSON	900855963	11/22/2017		
11/22/2017	9661 OR 9651	307 HELM	900855962	11/22/2017		
11/27/2017		SOUTHEAST CORNER OF NE 5TH & CEDAR	900856084	11/27/2017		
11/27/2017		9306 WONGA (CORNER OF THREE OAKS & WONGA)	900856160	11/27/2017		

11/28/2017		12521 SE 18TH ST (PREV WO 900851611)	900851611	11/28/2017	
11/28/2017		727 GLENHAVEN VILLAS CT ACR STR @ CURVE	900856227	11/28/2017	
11/30/2017		NE 10TH & AIR DEPOT BLVD & MIDWEST BLVD	900857030	11/30/2017	
11/30/2017		4301 MEADOW OAK DR (MEADOWOAK & WILLOW BROOK)	900857031	11/30/2017	
11/30/2017		CORNER OF GILL & N.KEY BLVD	900857041	11/30/2017	
11/30/2017		3201GLENHAVEN (CORNER OF GLENHAVEN/HILLTOP)	900857040	11/30/2017	
11/30/2017		1000 E MIMOSA - STAYS ON	900857039	11/30/2017	
11/30/2017		101 W MARSHALL(COVER MISSING)	900857038	11/30/2017	
11/30/2017		N.KEY & TILLER	900857037	11/30/2017	
11/30/2017		9513 RHYTHM RD	900857033	11/30/2017	
11/30/2017		9520 RHYTHM	900857034	11/30/2017	
11/30/2017		SE CORNER NAWASSA & OLD COLONY RD	900857265	11/30/2017	
12/6/2017		ESA PARK - URGENT	900857737	12/6/2017	
12/6/2017		SW CORNER WILLOWBROOK & ROLLING MEADOWS	900857915	12/6/2017	
12/6/2017		SE 15TH & MIDWEST BLVD EAST SIDE OF RD	900857916	12/6/2017	
12/6/2017		RENO & DOUGLAS WEST SIDE OF RD	900857917	12/6/2017	
12/6/2017		6608 SE 5TH ST	900857919	12/6/2017	
12/6/2017		SE 5TH & FOX DR	900857921	12/6/2017	
12/7/2017		516 CROSBY BLVD (CORNER OF 5TH & CROSBY)	900857914	12/7/2017	
12/7/2017		15TH & LOCKHEED (NEAR MCDONALDS)	900857912	12/7/2017	
12/7/2017		12808 SE 20TH ST (INTERSECTION SE 20 & BROOK)	900857923	12/7/2017	
12/7/2017		3800-4300 N SHADYBROOK (10TH-WINDSOR WAY)	900858285	12/7/2017	
12/7/2017		7000-8500 NE 10TH(AIR DEPOT-SPENCER)	900858283	12/7/2017	
12/7/2017		TOWN CENTER & SE 29TH (I-40)	900858282	12/7/2017	
12/7/2017		8605 NE 10TH (DOWN POLE IN YARD)	900858281	12/7/2017	LIGHT SHOULD BE WORKING
12/7/2017		100 GILL DR (SOUTH SIDE OF PROPERTY)	900858278	12/7/2017	1/31/2018
12/13/2017		3201 N GLENHAVEN	900858278	12/13/2017	
12/13/2017		SE 29TH & DOUGLAS (NW CORNER)	900858685	12/13/2017	
12/13/2017		SE 15TH & WOODBRIAR LN (NW CORNER)	900858684	12/13/2017	
12/13/2017		SW CORNER OAKWOOD EAST BLVD & ELMHURST	900858688	12/13/2017	
12/13/2017		6600 - 6800 BLK NE 10TH (SOONER RD TO CRUTHCO CK BRIDGE	900858690	12/13/2017	
12/13/2017		BETWEEN 6705 & 6709 ELAND	900858834	12/13/2017	
12/18/2017		BETWEEN 507 & 509 E CURTIS DR	900859275	12/18/2017	900866116
12/21/2017		1304 PARKWOODS CT	900859704	12/21/2017	900866118
12/22/2017		SE CORNER OF GILL DR & N. KEY (PREV WO 900857041)	900859945	12/22/2017	
12/22/2017		SE 18TH & CHOCTAW WOOD DR	900859944	12/22/2017	
1/4/2018		2400 N KEY BLVD(PREV WO 900854784 11/16/17)	900860848	1/4/2018	
1/4/2018		1800 RULANE (EDDIE & RULANE) PRV WO 900854780 11/16/17	900860850	1/4/2018	
1/4/2018		ON AIR DEPOT BETWEEN SE 15TH & GLENHAVEN(EB)	900860856	1/4/2018	
1/4/2018		NW CORNER OF SE 15TH & AIR DEPOT	900860856	1/4/2018	
1/4/2018	544	8700 E RENO AVE REG PARK BY BRIDGE ORANGE TAPE	900860863	1/4/2018	
1/4/2018	545	8700 E RENO AVE REG PARK BY BRIDGE ORANGE TAPE	900860863	1/4/2018	
1/4/2018		273 CAMBRIDGE DR - IN THE FRONT YARD	900860862	1/4/2018	
1/4/2018		SE CORNER OF SE 29TH & SOONER RD	900861156	1/4/2018	
1/9/2018		400-1200 BLK ADAIR NS OF THE RDWAY	900861455	1/9/2018	
1/9/2018		114 LONDON LN (CORNER OF LONDON & OXFORD)	900861457	1/9/2018	
1/11/2018		1300 PARKWOODS CT(CORNER OF PRKWDOS CT & PRKWDOS LN)	900861883	1/11/2018	
1/11/2018		SW CORNER SE 15TH & DOUGLAS BLVD BROKEN GLOBE	900861944	1/11/2018	
1/12/2018		12440 SUSSEX RD- LAMP COVER NOT ATTACHED	900862333	1/12/2018	
1/12/2018		8000-9000 BLK NE 10TH(MIDWEST BLVD -DOUGLAS BLVD)	900862334	1/12/2018	
1/15/2018	10	SE 5TH & FOX DR(SOUTH SIDE OF THE STREET) PRV WO 900854300	900862344	1/15/2018	
1/16/2018		NE CORNER PARKWOODS LN & PARKWOODS TERR	9008623436	1/16/2018	
1/17/2018		CORNER OF E.KEY BLVD & E. ROSE DR	900862554	1/17/2018	
1/23/2018		WILLOW RIDGE & CHOCTAW RIDGE	900863336	1/23/2018	
1/31/2018	2820	CORNER OF GILL & MURRAY DR	900866042	1/31/2018	
1/31/2018		341 SYCAMORE - NO HOOD ON LIGHT	900866044	1/31/2018	
1/31/2018	51862	ON ADAIR BEWTEEN AIR DEPOT & HUDIBURG	900866045	1/31/2018	
1/31/2018	51080	ON ADAIR BEWTEEN AIR DEPOT & HUDIBURG	900866067	1/31/2018	
1/31/2018		14 POLES ON ADAIR BETWEEN AIR DEPOT/HUDIBURG	900866068	1/31/2018	
1/31/2018		6 POLES ON HUDIBURG FROM 15TH TO I-40	900866069	1/31/2018	
1/31/2018		212 S DAVIDSON RD	0900866071	1/31/2018	
1/31/2018		3005 RIDGEWOOD DR	0900866072	1/31/2018	
2/2/2018		CORNER OF BIRD AND W.PRATT DR	900865109	2/2/2018	
2/8/2018		CORNER OF N. TOWERY & FROLICH	900865739	2/8/2018	
2/12/2018		E.CURTIS & KEY	900866035	2/12/2018	
2/16/2018		SW CORNER W FAIRCHILD/W LOCKHEED DR(REINSTALL POLE)		2/16/2018	
3/5/2018		ON SE 29TH FROM ENGLE TO POST RD	900868458	3/5/2018	JOB COMPLETE RECVD 3/12/18
3/5/2018		ON DOUGLAS FROM SE 15TH TO RENO AVE	900868459	3/5/2018	JOB COMPLETED 3/13/18
3/5/2018		ON NE 10TH ST FROM SOONER RD TO MWB	900868460	3/5/2018	JOB COMPLETED 3/13/18
3/5/2018		SE CORNER OF TIMBER & BELLVIEW DR	900868635	3/5/2018	JOB COMPLETED 3/13/18

3/5/2018		501 E CURTIS/(CORNER OF CURTIS & KEY)	900868622	3/5/2018	JOB COMPLETED 3/13/18
3/7/2018		CORNER OF ELIZABETH & CAMBRIDGE	900868956	3/7/2018	ENG DEPT UG REPLACEMENT
3/7/2018		908 RUBY LN -END OF CUL DE SAC	900868957	3/7/2018	STILL OPEN UNABLE TO GAIN ACCESS BCKYRD
3/7/2018		NE CORNER E RICKENBACKER & E HARMON- DAMAGE	900868958	3/7/2018	JOB COMPLETED 3/15/18
3/12/2018		429 N. AIR DEPOT (IN FRONT OF ROLLING OAKS)	900869245	3/12/2018	JOB COMPLETED 3/15/18
3/13/2018		CORNER OF SE 5TH & DELIA (5832 SE 5TH)	900869563	3/13/2018	JOB COMPLETED 3/20/18
3/13/2018		CORNER OF SE 6TH & DELIA (5832 SE 5TH)	900869564	3/13/2018	JOB COMPLETED 3/19/18
3/13/2018		6000 SE 6TH	900869587	3/13/2018	JOB COMPLETED 3/20/18
3/15/2018		SE 15TH ST & STONEGATE - OLD TOWN NEIGHBORHOOD (POLE ON GROUND)	900870054	3/15/2018	JOB COMPLETED 3/22/18
3/15/2018		NE CORNER WHEELER & BOEING	900870056	3/15/2018	JOB COMPLETED POLE REPLACED
3/16/2018		6005 SE 5TH ST- LIGHTS ON 5TH FROM DELIA TO CROSBY OUT	900870320	3/16/2018	JOB COMPLETED 3/26/18
3/27/2018	51896	NAWASSA & OLD COLONY RD	900871203	3/27/2018	JOB COMPLETED NO NOTES WILL REOPEN&MAKE SURE
3/27/2018		SE 15TH & DOUGLAS - POST RD	900871204	3/27/2018	JOB COMPLETED 3/30/18
3/27/2018	7000L	536 CARDINAL PL	900871205	3/27/2018	REOPENED DUE DATE 4/16/18
3/27/2018		NE CORNER NE 15TH & SPENCER RD	900871206	3/27/2018	JOB COMPLETED 3/29/18
3/27/2018		IN THE YARD BETWEEN 324/326 ELM ST	900871207	3/27/2018	JOB COMPLETED 3/29/18
3/27/2018		9715 RHYTHM	900871208	3/27/2018	JOB COMPLETED 3/29/18
3/27/2018		DAMAGED POLE RAILD RD & SPUR	900871209	3/27/2018	JOB COMPLETED 4/2/18
3/28/2018		501 E CURTIS DR	900871451	3/28/2018	POLE REPLACED COMPLETED 4/19
4/3/2018		402 W. LOCKHEED	8958610	4/3/2018	REOPENED DUE TO NO NOTES
4/9/2018		LAKESIDE & HAMPTON	900872364	4/9/2018	JOB COMPLETED
4/9/2018	540-543	REG PARK 8700 E RENO- DAMAGED LIGHTS	900872522	4/9/2018	JOB COMPLETED
4/11/2018		ON AIR DEPOT FROM 15TH - RENO LIGHTS ON	900872761	4/11/2018	JOB COMPLETED
4/11/2018		ON SE 15TH - SOONER - MWB LIGHTS ON	900872762	4/11/2018	JOB COMPLETED
4/11/2018		SE 15TH & DOUGLAS - POST RD	900872800	4/11/2018	JOB COMPLETED
4/11/2018		114 LONDON LN	900872801	4/11/2018	JOB COMPLETED
4/11/2018	22 & 23	TOM POOR PARK TRL LIGHTS- BEHIND 3416 N HOLMAN CT	900872828	4/11/2018	WAITING ON MATERIALS (5/31/18)
4/18/2018		CORNER OF BELLVIEW & St. Patrick	900873744	4/18/2018	JOB COMPLETED
4/19/2018	442/539/527/628/543/545	REG PARK 8700 E RENO- DAMAGED LIGHTS	900873826	4/19/2018	JOB COMPLETED
4/23/2018		205 COUNTRY LN	900874214	4/23/2018	JOB COMPLETED
5/1/2018		1820 MURRAY DR (CORNER OF KEY & MURRAY)	900874996	5/1/2018	JOB COMPLETED
5/2/2018		8700 E RENO- ROTARY PLAYGRND/PAVILION	900875155	5/2/2018	JOB COMPLETED
5/8/2018		NE CORNER OF BELL DR & REED PL	900875840	5/8/2018	JOB COMPLETED
5/17/2018		SW CORNER RHYTHM RD & LYRIC LN	900877113	5/17/2018	JOB COMPLETED
5/17/2018		401 S DOUGLAS FROM JCGC - RENO	900877115	5/17/2018	JOB COMPLETED
5/17/2018		CORNER FELIX AND MOISELLE	900877116	5/17/2018	JOB COMPLETED
5/17/2018		CORNER OF BOLTON & FELIX	900877117	5/17/2018	JOB COMPLETED
5/17/2018		CORNER OF ELM & FELIX	900877118	5/17/2018	JOB COMPLETED
5/17/2018		3924 N BELLA VISTA DR	900877119	5/17/2018	JOB COMPLETED
5/24/2018		NW CORNER BERKSHIRE & LAKESIDE DR	900877791	5/24/2018	JOB COMPLETED
5/31/2018		CORNER OF TURNER & DRAPER	900878483	5/31/2018	JOB COMPLETED
6/1/2018		11523 COUNTRY LN	900878559	6/1/2018	JOB COMPLETED
6/11/2018		300 E STEED DR	900879450	6/11/2018	JOB COMPLETED
6/11/2018		FAIRCHILD & W. LOCKHEED	900879574	6/11/2018	JOB COMPLETED
6/12/2018		700-1021 S DOUGLAS BLVD	8958865	6/12/2018	JOB COMPLETED
6/19/2018	241070	11178 STONERIDGE LN	900880423	6/19/2018	JOB COMPLETED
6/27/2018		10536 MACK DR	900881440	6/27/2018	Security light that has been sealed out
6/27/2018		8700 E RENO-ON THE TRL BETWEEN 15TH & RENO	900881441	6/27/2018	JOB COMPLETED

6/27/2018		NE 12TH ST & SPENCER RD	900881443	6/27/2018		JOB COMPLETED
6/27/2018		DOUGLAS BLVD BETWEEN 15 & POST	900881444	6/27/2018		JOB COMPLETED
6/27/2018		MIDWEST BLVD 29TH & 15TH	900881445	6/27/2018		JOB COMPLETED
6/27/2018		AIR DEPOT RENO TO NE 10TH	900881446	6/27/2018		JOB COMPLETED
6/27/2018		7100-7300 BLK SE 29TH ST	900881447	6/27/2018		JOB COMPLETED
7/6/2018		ON NE 10TH ST FROM MWB TO AIR DEPOT-modified Sooner to Douglas	900882553/900883503	7/6/2018		JOB COMPLETED
7/6/2018		ON POST BETWEEN 15TH & 29TH	900882554	7/6/2018		JOB COMPLETED
7/6/2018		E BELLVIEW & ST PATRICK DR	900882551	7/6/2018		JOB COMPLETED
7/6/2018		E BELLVIEW & LE JEAN	900882550	7/6/2018		JOB COMPLETED
7/10/2018		2003 RIDGEVIEW RD-LIGHT ON ALL THE TIME	900883448	7/10/2018		JOB COMPLETED
7/12/2018		NW CORNER OF FELIX & RUSSELL	900883449	7/12/2018		JOB COMPLETED
7/16/2018		NE 10TH & AIR DEPOT - LIGHT COVER HANGING OFF	900883450	7/16/2018		JOB COMPLETED
7/16/2018		MEADOWBROOK & PLEASNT - LIGHT BLINKS	900883451	7/16/2018		JOB COMPLETED
8/8/2018		CENTER DR	900886343	8/8/2018		JOB COMPLETED
8/8/2018		NW CORNER FELIX & RUSSELL	900886345	8/8/2018		JOB COMPLETED
8/8/2018		NE 23RD & ST. PETER AVE	900886406	8/8/2018		JOB COMPLETED
8/8/2018		SE 5TH & CROSBY BLVD	900886407	8/8/2018		JOB COMPLETE
8/9/2018		NE CORNER OF SE 7TH & CROSBY BLVD	900886408	8/9/2018		JOB COMPLETE
8/10/2018		1604 PENNINGTON CIR- IN THE CUL-DE-SAC	900886400	8/10/2018		JOB COMPLETE
8/10/2018		1600 DORCHESTER - ENTERANCE OF OAKWOOD EAST NEIGHBORHOOD	900886401	8/10/2018		JOB COMPLETE
8/15/2018		AIR DEPOT FROM SILVERMEADOW TO NE 10TH ST	900886997	8/15/2018		JOB COMPLETE
8/15/2018		3504 N IDYLL WILD DR	900886998	8/15/2018		JOB COMPLETE
8/15/2018		5800-6200 SE 29TH ST	900886999	8/15/2018		JOB COMPLETE
8/15/2018		1729 CREST CIR	900887000	8/15/2018		JOB COMPLETE
8/16/2018		1714 CROSBY BLVD	900887078	8/16/2018		JOB COMPLETE
8/20/2018		NE CORNER OF ROSE DR AND KEY BLVD	900887548	8/20/2018		JOB COMPLETE
8/20/2018		CORNER OF BELL DR AND DAVIS CIR	900887549	8/20/2018		JOB COMPLETE
8/20/2018	9103	ON 10TH ST BETWEEN LOFTIN AND DOUGLAS BLVD	900887588	8/20/2018		JOB COMPLETE
8/21/2018		CORNER OF 1301 JUNIPER CIR AND PARKWOODS LN	900887661	8/21/2018		JOB COMPLETE
8/22/2018		12350 JAYCIE CIR	900887740	8/22/2018		JOB COMPLETE
8/22/2018		3201 GLENHAVEN DR (GLENHAVEN AND HILL TOP RD	900887852	8/22/2018	LIGHT ON ALL THE TIME	JOB COMPLETE
8/23/2018		TRANSFER STATION AT PWA 8730 SE 15TH ST	900888039	8/23/2018		JOB COMPLETE
8/27/2018		633 CRESCENT CIR.	900888434	8/27/2018		JOB COMPLETE
8/29/2018		1413 ALLAN LN	900888694	8/29/2018	ALSO THERE IS A LOOSE WIRE HANGING FROM POLE	JOB COMPLETE
8/29/2018		POST RD FROM 15TH ST TOWARDS 29TH ST EAST SIDE	900888696	8/29/2018		JOB COMPLETE
8/29/2018	555 556 553 552	15TH ST AND CENTURY NORTH TO BRIDGE	900888822	8/29/2018	WALKING TRAILS/8700 E. RENO	JOB COMPLETE
8/29/2018	551 550 549 548	15TH ST AND CENTURY NORTH TO BRIDGE	900888822	8/29/2018	WALKING TRAILS/8700 e. RENO	JOB COMPLETE
8/29/2018	547 546	15TH ST AND CENTURY NORTH TO BRIDGE	900888822	8/29/2018	WALKING TRAILS/8700 e. RENO	JOB COMPLETE
8/29/2018	540 539	NORTH OF BRIDGE	900888822	8/29/2018	WALKING TRAILS/8700 e. RENO	JOB COMPLETE
8/29/2018	501	RENO AND WOODSIDE EAST EDGE OF BRIDGE	900888822	8/29/2018	WALKING TRAILS/8700 e. RENO	JOB COMPLETE
8/29/2018	504	EASTSIDE OF MAIN ENTRANCE TO ROTARY PLAYGROUND	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/29/2018		ROTARY PLAYGROUND/SNOW CONE STAND	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/29/2018	523 526 527 528	DOUGLAS AND JOE B BARNES (REGIONAL PARK)	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/29/2018	200 201 202 203 204	BETWEEN ROTARY PAVILION AND SOLDIER CREEK	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/29/2018	504	IN FRONT OF DOUG HUNT SOFTBALL FIELDS	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/29/2018	512	SW CORNER OF RENO AND DOUGLAS BLVD	900888822	8/29/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
8/30/2018		2601 ROBIN RD	900888823	8/30/2018		JOB COMPLETE
8/30/2018		201 W PRATT	900888824	8/30/2018		JOB COMPLETE
9/4/2018		10541 KRISTIE LN	900889222	9/4/2018		JOB COMPLETE
9/5/2018		LOT WEST OF 504 ASKEW	900889456	9/5/2018		JOB COMPLETE
9/5/2018		ALONG ASKEW AND SANDRA	900889457	9/5/2018		JOB COMPLETE
9/5/2018		101 STONE CREEK RD	900889540	9/5/2018		JOB COMPLETE
9/10/2018	10	CORNER OF KRISTIE LN AND MOORE AVE	900889980	9/10/2018		JOB COMPLETE
9/11/2018		CORNER OF SE 29TH ST AND A AVE	900890249	9/11/2018		JOB COMPLETE
9/12/2018		1800 MAYNORD CIR	900890453	9/12/2018	WOODEN POLE IS OLD AND ROTTEN	JOB COMPLETE/VER THAT POLE WAS NOT ROTTEN
9/12/2018		829 E ROSE DR	900890528	9/12/2018		JOB COMPLETE
9/14/2018		1301 PARKWOODS LN	900891097	9/14/2018	PARKWOODS LN AND JUNIPER CIR	JOB COMPLETE
9/18/2018		ORANGE AND GRAPEVINE	900891239	9/18/2018		JOB COMPLETE
9/19/2018		MAIN AND WOODSIDE	900891245	9/19/2018	LIGHT FALLING OFF THE POLE	JOB COMPLETE
9/25/2018	10288	12TH AND WILKEROSN	900892172	9/25/2018		JOB COMPLETE
9/25/2018	10289	12TH AND PINE	900892173	9/25/2018		JOB COMPLETE
9/28/2018	533 535 539 541	NATURE TRAIL 15TH ST AND CENTURY NORTH RNEO	900892680	9/28/2018	MULTIPLE LAMPS DAMAGED FROM POLICE CHASE	JOB COMPLETE
10/3/2018	542 539 545 541 607	LIGHTS BROKEN AND OUT	900893313	10/3/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
10/3/2018	526	THE WHOLE LIGHT IS BUSTED	900893313	10/3/2018	WALKING TRAIL 8700 E RENO	JOB COMPLETE
10/3/2018		DOUGLAS BLVD BETWEEN 15 & RENO WEST SIDE	900893079	10/3/2018		JOB COMPLETE
10/10/2018		SE 15TH ST FROM OCOMA TO MIDWEST BLVD	900894141	10/10/2018		JOB COMPLETE
10/10/2018		8700 E RENO (DOUG HUNT SOFTBALL FIELDS)2 POLES	900894142	10/10/2018	LEANING POLES FROM STORM CALL TO GET IN(739-1065)	NOT OGE LIGHTS
10/11/2018		10TH ST FROM LEE DR TO POST RD	900894497	10/11/2018		JOB COMPLETE
10/11/2018		SW AND SE CORNER SERENADE DR AND SE 15TH ST	900894496	10/11/2018		JOB COMPLETE
10/12/2018		1600-2900 SOUTH SOONER RD,	900894719	10/12/2018		JOB COMPLETE
10/12/2018		EAST SUSSEX AND SHAPARD	900894722	10/12/2018	THE LIGHT SHIELD IS MISSING	JOB COMPLETE
10/12/2018		CORNER OF FERNWOOD AND WHISPERING OAK DR,	900894787	10/12/2018		JOB COMPLETE
10/16/2018		800 WILLOW BROOK DR	900895040	10/16/2018		JOB COMPLETE
10/17/2018		NE 10TH ST AND CHRISTINE DR.	900895241	10/17/2018		STILL ACTIVE
10/18/2018		8720 SE 15TH ST ACROSS THE STREET	900895279	10/18/2018		STILL ACTIVE
10/19/2018		1833 KAYE DR.	900895789	10/19/2018		STILL ACTIVE
10/22/2018	9725	LYRIC AND RHYTHM	900895829	10/22/2018		JOB COMPLETE
10/22/2018		3000 NGLENOAKS CORNER OF GLENOAKS & MEADOW LN	900895998	10/22/2018		JOB COMPLETE
10/23/2018		MARGENE RD AND SPRING CREEK DR	900896306	10/23/2018		JOB COMPLETE
10/24/2018		SW CORNER ALBERT AND HARMONY	900896321	10/24/2018		JOB COMPLETE
10/30/2018		920 HAZELWOOD (WEST SIDE OF PARK)	900897176	10/30/2018	TOM POORE PARK	JOB COMPLETE
10/30/2018		12230 JAYCIE CIR.	900897182	10/30/2018	IN ISLAND IN FRONT OF THIS ADDRESS	JOB COMPLETE
10/31/2018		3801 N OAK GROVE DR.	900897290	10/31/2018		JOB COMPLETE

10/31/2018		7503 SE 29TH ST	900897302	10/31/2018	LEANINGG POLE	JOB COMPLETE	
11/2/2018		10229 NE 10TH ST	900897662	11/2/2018		JOB COMPLETE	
11/2/2018		1517 LLOYD DR	900897748	11/2/2018		JOB COMPLETE	
11/5/2018		RENO BETWEEN DOUGLAS AND POST RD	900897877	11/5/2018	4 LIGHTS OUT SOUTH SIDE OF ROAD	JOB COMPLETE	
11/7/2018		12150 JAYCIE PLACE	900898453	11/7/2018		JOB COMPLETE	
11/7/2018		9713 NE 10TH ST	900898455	11/7/2018	LIGHT VERY DIM WORKS INTERMITTENTLY GOING ON AND OFF	JOB COMPLETE	
11/7/2018		205 COUNTRY LN	900898550	11/7/2018		JOB COMPLETE	12/6/2018
11/8/2018	7242	2816 PARKLAWN DR.	900899012	11/8/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/8/2018	7430	2825 PARKLAWN DR.	900899013	11/8/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/8/2018	12130	2825 PARKLAWN DR.	900899014	11/8/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/8/2018	10261	2828 PARKLAWN DR.	900899015	11/8/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/9/2018	12270	5600 TINKER DIAGONAL	900898956	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	11715	2600 S. SOONER ROAD	900898957	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	9045	2800 S. SOONER ROAD	900898958	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8506	609 S. AIR DEPOT BLVD.	900898905	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8043	217 S. AIR DEPOT BLVD.	900898947	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8749	212 N. AIR DEPOT BLVD.	900898948	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	9198	700 N. AIR DEPOT	900898949	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8451	777 N. AIR DEPOT	900898950	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	11517	818 N. AIR DEPOT	900898951	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018		946 N. AIR DEPOT BLVD.	900898952	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	7583	1115 N. AIR DEPOT BLVD.	900898953	11/9/2018	NO POLE #, LAST POLE IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/9/2018	10253	1903 N. MIDWEST BLVD.	900898897	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8855	2251 N. MIDWEST BLVD.	900898898	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8626	1701 N. MIDWEST BLVD.	900898899	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	6922	1395 N. MIDWEST BLVD.	900898900	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	8291	1145 N. MIDWEST BLVD.	900898902	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	10854	1243 N. MIDWEST BLVD.	900898903	11/9/2018		JOB COMPLETE	12/6/2018
11/9/2018	11945	936 N. MIDWEST BLVD.	900898904	11/9/2018		WAITING ON MATERIAL	12/6/2018
11/14/2018	9695	12183 JACIE CIRCLE	900899140	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9711	2915 S. DOUGLAS BLVD.	900899345	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	7907	2400 S. DOUGLAS BLVD.	900899386	11/14/2018	LIGHT ASSEMBLY MISSING FROM POLE.	JOB COMPLETE	12/6/2018
11/14/2018	11072	2309 S. DOUGLAS BLVD.	900899387	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	7902	1509 N. DOUGLAS BLVD.	900899389	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	11831	9990 LLOYD DRIVE	900899358	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9997	609 N. POST ROAD	900899359	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	11008	152 S. POST ROAD	900899360	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9894	1505 S. POST ROAD	900899361	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9999	2101 S. POST ROAD	900899362	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9999	2625 S. POST ROAD	900899363	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	12219	816 S. WESTMINSTER DRIVE	900899364	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	10199	115 S. WESTMINSTER DRIVE	900899365	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	7589	1936 S. WESTMINSTER DRIVE	90899406	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	11256	9010 S.E. 29TH. STREET	900899407	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9999	8920 S.E. 29TH. STREET	900899408	11/14/2018	SOUTHWEST CORNER	JOB COMPLETE	12/6/2018
11/14/2018	10653	9000 S.E.29TH STREET	900899409	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	12573	8608 S.E. 29TH. STREET	900899410	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	8657	7403 S.E. 29TH. STREET	900899411	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	11729	7201 S.E. 29TH. STREET	900899412	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	8361	7129 S.E. 29TH. STREET	900899413	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	6620	6615 S.E. 29TH. STREET	900899415	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9999	7217 S.E.15TH. STREET	900899416	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9210	9014 S.E.15TH. STREET	900899417	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	9999	9024 S.E. 15TH. STREET	900899418	11/14/2018	NO POLE NUMBER	JOB COMPLETE	12/6/2018
11/14/2018	8849	9125 S.E.15TH. STREET	900899419	11/14/2018		JOB COMPLETE	12/6/2018
11/14/2018	ALL POLES	9125-10100 S.E. 15TH STREET	900899419	11/14/2018	ALL LIGHTS OUT ON THESE POLES	JOB COMPLETE	12/6/2018
11/15/2018	9999	9519 N.E. 10th. STREET	900899610	11/15/2018	NO POLE #	JOB COMPLETE	12/6/2018
11/15/2018	8845	9401 N.E. 10TH. STREET	900899611	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	9999	9305 N.E. 10TH. STREET	900899612	11/15/2018	NO POLE #	JOB COMPLETE	12/6/2018
11/15/2018	9999	9207 N.E. 10TH. STREET	900899613	11/15/2018	NO POLE#	JOB COMPLETE	12/6/2018
11/15/2018	6371	7901 N.E. 10TH. STREET	900899614	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	6484	1100 N. SOONER ROAD	900899615	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	7364-11379	8700 N.E.23RD ST.-9218 N.E.23RD ST.	900899616	11/15/2018	LIGHTS OUT ON ALL IN THIS GROUP	JOB COMPLETE	12/6/2018
11/15/2018	8063	9626 N.E.23RD. STREET	900899617	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	8315	9798 N.E. 23RD. STREET	900899618	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	10954	8617 CEDAR RIDGE DRIVE	900899619	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	7729	8721 CEDAR RIDGE DRIVE	900899320	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	11774-9065	100 S. MIDWEST BLVD.-2900 S. MIDWEST BLVD.	900899621	11/15/2018	LIGHTS ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/15/2018	11364	8584 E. RENO AVE.	900899624	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	8491	9299 E. RENO AVE.	900899625	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	8533	9401 E. RENO AVE.	900899626	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	11502	9545 E. RENO AVE.	900899627	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	7211	10289 E. RENO AVE.	900899329	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	10377	10531 E. RENO AVE.	900899630	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	11082	101 STONE CREEK ROAD	900899631	11/15/2018		JOB COMPLETE	12/6/2018
11/15/2018	9543	5701 E. RENO AVE.	900899632	11/15/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/15/2018	10540	5751 E. RENO AVE.	900899633	11/15/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/15/2018	9704	5916 E. RENO AVE.	900899634	11/15/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/15/2018	10840	6122 E. RENO AVE.	900899635	11/15/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/15/2018	9223	6345 E. RENO AVE.	900899636	11/15/2018	IN GRASS MEDIAN	JOB COMPLETE	12/6/2018
11/15/2018	7828	6433 E. RENO AVE.	900899637	11/15/2018		JOB COMPLETE	12/6/2018
11/16/2018	8147	1905 N. MITCHELL	900899917	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	10495	233 W. DOUGLAS DR.	900899918	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	11058	202 W. DOUGLAS DR.	900899919	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	11637	212 W. LOCKHEED DR.	900899920	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	7099	103 W. LOCKHEED DR.	900899921	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	12065	101 E. LOCKHEED DR.	900899922	11/16/2018		JOB COMPLETE	12/6/2018

11/16/2018	10781	614 E. LOCKHEED DR.	900899923	11/16/2018		CANNOT FIND	12/6/2018
11/16/2018	9406	101 E. KITTYHAWK DR.	900899924	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	9661	207 W. KITTYHAWK DR.	900899205	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	9111	510 E. RICKENBACKER DR.	900899986	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	11319	549 E. ERCOUP DR.	900899987	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	8560	521 E. ATKINSON DR.	900899990	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	12494	548 WILSON DR.	900899991	11/16/2018		JOB COMPLETE	12/6/2018
11/16/2018	8147	1905 N. MITCHELL DR.	900899992	11/16/2018		JOB COMPLETE	12/6/2018
11/20/2018	7723	600 DORCHESTER ROAD	900900350	11/20/2018		JOB COMPLETE	12/6/2018
11/20/2018	9574	1537 SHERWOOD DRIVE	900900351	11/20/2018		JOB COMPLETE	12/6/2018
11/20/2018	11742	2400 HAND ROAD	900900352	11/20/2018		JOB COMPLETE	12/6/2018
11/20/2018	7731	11259 S.E. 28th. STREET	900900353	11/20/2018		JOB COMPLETE	12/6/2018
11/20/2018	6806	9601 HARMONY DRIVE	900900355	11/20/2018		JOB COMPLETE	12/6/2018
11/21/2018	540	THE TRAILS	900900356	11/21/2018	NORTH OF CENTURY BLVD.	JOB COMPLETE	12/6/2018
11/21/2018	545	THE TRAILS	900900356	11/21/2018	NORTH OF CENTURY BLVD.	JOB COMPLETE	12/6/2018
11/21/2018	527	THE TRAILS	900900356	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	526	THE TRAILS	900900356	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11406	I-40 NORTH SIDE EAST OF S. SOONER ROAD	900900357	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11190	I-40 AT HUDIBURG DRIVE	900900359	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11407	I-40 AT HUDIBURG DRIVE	900900359	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	12169	TINKER DIAGONAL EAST OF SOONER ROAD	900900359	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11409	I-40 AT HUDIBURG DRIVE, NORTH SIDE	900900359	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11220	I-40 AT HUDIBURG DRIVE, SOUTH SIDE	900900359	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	12161	TINKER DIAGONAL EAST OF SOONER ROAD	900900360	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11411	I-40 EAST OF SOONER ROAD	900900361	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	10491	I-40 EAST OF HUDIBURG DRIVE	900900362	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11709	I-40 AT S.E.29th. STREET EXIT	900900363	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	8684	I-40 AT S.E.29TH STREET EXIT	900900364	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	10881	I-40 AT S.E.29TH. STREET EXIT	900900364	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	10513	I-40 AT S.E. 29TH STREET EXIT	900900364	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	7610	502 ADAIR BLVD.	900900365	11/21/2018		LED CONVERSION	12/6/2018
11/21/2018	10726	ADAIR BLVD EAST OF HUDIBURG DRIVE	900900386	11/21/2018	NEXT TO CROSS WALK SIGNAL LIGHT	JOB COMPLETE	12/6/2018
11/21/2018	10948	ADAIR BLVD. AT HUDIBURG DRIVE	900900387	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	7397	ADAIR BLVD 1 BLOCK EAST OF HUDIBURG DR.	900900388	11/21/2018	SOUTH SIDE OF ROAD	JOB COMPLETE	12/6/2018
11/21/2018	12123	644 ADAIR BLVD.	900900389	11/21/2018		JOB COMPLETE	12/6/2018
11/21/2018	11132	408 FOSTER PLACE	900900390	11/21/2018		JOB COMPLETE	12/6/2018
11/23/2018	10211	5701 S.E. 12TH. STREET	900900424	11/23/2018		JOB COMPLETE	12/6/2018
11/23/2018	11041	5785 S.E. 12TH// STREET	900900425	11/23/2018		JOB COMPLETE	12/6/2018
11/23/2018	9999	5900 S.E. 12TH. STREET	900900606	11/23/2018		JOB COMPLETE	12/6/2018
11/23/2018	11450	1424 MAGNOLIA LANE	900900607	11/23/2018		JOB COMPLETE	12/6/2018
11/23/2018	9960	101 EAST PRATT DRIVE	900900608	11/23/2018		JOB COMPLETE	12/6/2018
11/23/2018	11100	1706 NATIONAL BLVD.	900900609	11/23/2018		JOB COMPLETE	12/6/2018
11/24/2018	7185	264 MARGENE DRIVE	900900612	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	8762	325 MARGENE DRIVE	900900613	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	9042	401 SOUTH ST. PAUL AVENUE	900900614	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	7015	9629 S.E. 4th. STREET	900900615	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	9165	9644 S.E. 4th. STREET	900900615	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	7208	9617 S.E. 4th. STREET	900900615	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	10401	10121 S.E. 14th. STREET	900900616	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	8045	10122 S.E. 14th. STREET	900900616	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	9896	10122 S.E. 14th. STREET	900900616	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	10216	10666 LEJEAN DRIVE	900900617	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	10672	788 HELM DRIVE	900900618	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	12504	881 HELM DRIVE	800900619	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	12501	716 EAST BELLVIEW DRIVE	900900620	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	10475	10294 LEJEAN DRIVE	900900621	11/24/2018		JOB COMPLETE	12/6/2018
11/24/2018	9999	10301 S.E. 15th. ST. AND SOUTH AVERY DRIVE	900900622	11/24/2018	NO POLE #, NORTHWEST CORNER	JOB COMPLETE	12/6/2018
11/26/2018	8167	412 ELIZABETH DRIVE	900900623	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	6420	480 CAMBRIDGE ROAD	900900626	11/26/2018		SENT FOR UNDERGROUND REPAIR	12/6/2018
11/26/2018	10649	116 E. GOLDSBOROUGH RD.	900900627	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	9364	10703 N.E. 7th. STREET	900900629	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	7688	10797 N.E. 7th. STREET	900900631	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	8961	10292 N.E. 7th. STREET	900900632	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	10233	625 LOTUS AVENUE	900900633	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	11845	500 EAST CARDINAL PLACE	900900634	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	6780	500 WOODLAND DRIVE	900900635	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	7556	511 WOODLAND DRIVE	900900637	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	8214	108 NORTH CHARLES AVENUE	900900638	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	9253	9677 OAKTREE TERRACE	900900639	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	11200	9677 GRISOM DRIVE	900900640	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	7254	9705 EAST RENO AVE AT GRANDVIEW	900900641	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	6703	341 NORTH KING AVENUE	900900642	11/26/2018		JOB COMPLETE	12/6/2018
11/26/2018	9710	9209 WONG DRIVE	900900643	11/26/2018		JOB COMPLETE	12/6/2018
11/28/2018	10501	210 KATHLEEN DRIVE	900901332	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	6445	1301 PARKWOODS TERRACE	900901333	11/28/2018		SENT FOR UNDERGROUND REPAIR	12/6/2018
11/28/2018	10954	8613 CEDAR RIDGE DRIVE	900901334	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	8079	913 NORTH LOCUST LANE	900901335	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	6600	937 CRABTREE CV.	900901336	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	9886	301 WEST SILVERMEADOW	900901337	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	6860	900 NORTH LILAC LANE	900901338	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	7791	11117 EAST RENO @TONY CESAR AVENUE	900901339	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	8697	3001 NORTH WOODCREST DRIVE	900901340	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	12271	7806 N.E. 18th. STREET	900901341	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	9070	114 LONDON LANE	900901342	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	7837	1142 ST. JOHNS AVENUE	900901343	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018	10882	8900 N.E. 12th. STREET	900901344	11/28/2018		SENT FOR UNDERGROUND REPAIR	12/6/2018
11/28/2018	12629	8635 N.E. 12th. STREET	900901345	11/28/2018		JOB COMPLETE	12/6/2018

11/28/2018	9054	8545 N.E. 12th. STREET	900901346	11/28/2018		JOB COMPLETE	12/6/2018
11/28/2018		ACROSS FROM 8730 SE 15TH ST	900901176	11/28/2018	4 SNOW FLAKES NOT RECEIVING POWER	JOB COMPLETE	12/6/2018
11/29/2018	10912	11011 Madison Ave.	900901347	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	11335	8530 N.E. 16th. Street	900901348	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	10993	1820 North Spencer Road	900901349	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	6625	2141 Eastridge Drive	900901350	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	9326	8605 N.E. 20th. Street	900901351	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	8941	8276 N.E. 20th. Street	900901352	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	12173	2012 North Randolph Avenue	900901353	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	6985	2017 Louie Drive	900901354	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	6883	9651 N.E. 19th. Street	900901355	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	99999	9800 N.E. 19th. Street	900901356	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	7085	1832 Tim Drive	900901357	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	10168	1401 McGregor Drive	900901358	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	9942	9400 N.E. 11th. St. @ Lee Street	900901359	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	11077	9326 N.E. 11th. St. @ Lee Street	900901360	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	7681	1517 Patricia Drive	900901361	11/29/2018		STILL ACTIVE	12/6/2018
11/29/2018	11799	10401 N.E. 4th. Street	900901362	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	8990	2801 North Trosper Drive	900901363	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	8665	2635 North Shadynook Way	900901365	11/29/2018		JOB COMPLETE	12/6/2018
11/29/2018	7292	1331 North St. Peter Street	900901366	11/29/2018		JOB COMPLETE	12/6/2018
11/30/2018	6815	6977 N.E. 10th. Street	900901723	11/30/2018		WAITING ON MATERIAL	12/6/2018
11/30/2018	9775	112 North Air Depot Blvd.	900901724	11/30/2018		JOB COMPLETE	12/6/2018
11/30/2018	9059	9925 S.E. 15th. Street	900901725	11/30/2018		JOB COMPLETE	12/6/2018
11/30/2018	9236	10000 S.E. 15th. Street	900901747	11/30/2018		JOB COMPLETE	12/6/2018
11/30/2018	99999	9950 S.E. 15th. Street	900901749	11/30/2018		JOB COMPLETE	12/6/2018
11/30/2018	99999	10001 S.E. 15th. Street	900901750	11/30/2018		JOB COMPLETE	12/6/2018
11/30/2018	9025	500 EAST FAIRCHILD DRIVE	900901751	11/30/2018	ON AT DAY/BAD POLE	JOB COMPLETE	12/6/2018
11/30/2018	7097	501 EAST ERCOUCPE DRIVE	900901752	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/30/2018	11073	502 EAST HARMON DRIVE	900901753	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/30/2018	8000	703 NORTH KEY BLVD.	900901754	11/30/2018	BAD POLE	JOB COMPLETE	12/6/2018
11/30/2018	12647	505 EAST FAIRCHILD DRIVE	900901755	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/30/2018	6799	373 East douglas drive	900901756	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/30/2018	11412	507 EAST ERCOUCPE DRIVE	900901757	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
11/30/2018	11620	515 EAST ERCOUCPE DRIVE	900901758	11/30/2018	ON DURING DAYTIME	JOB COMPLETE	12/6/2018
12/4/2018	11834	613 EAST ERCOUCPE COURT	900902163	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/4/2018	9406	101 EAST KITTYHAWK DRIVE	900902164	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/4/2018	6502	588 NORTH HARR DRIVE	900902165	12/4/2018	NO COVER ON LIGHT	JOB COMPLETE	1/30/2019
12/4/2018	10673	1000 BELL DRIVE	900902166	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/4/2018	11592	5700 S.E. 3rd. STREET	900902167	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/4/2018	9071	700 STAHL DRIVE	900902168	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/4/2018	12536	1511 NORTH KEY BLVD.	900902169	12/4/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	11081	2201 MAPLE DRIVE	900902170	12/5/2018	LIGHT ON DAYTIME/NO COVER	JOB COMPLETE	1/30/2019
12/5/2018	12308	2416 MURRAY DRIVE	900902172	12/5/2018	NO LIGHT COVER	JOB COMPLETE	1/30/2019
12/5/2018	99999	300 EAST JARMAN DRIVE	900902173	12/5/2018	LIGHT ON DURING DAY/NO POLE #	JOB COMPLETE	1/30/2019
12/5/2018	9882	300 EAST KERR DRIVE	900902174	12/5/2018	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	7122	300 EAST COE DRIVE	900902175	12/5/2018	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	9368	549 EAST STEED DRIVE	900902176	12/5/2018	BROKEN COVER (KIWANAS PARK)	JOB COMPLETE	1/30/2019
12/5/2018	12385	1103 SOUTH MIDWEST BLVD.	900902178	12/5/2018	BROKEN COVER (KIWANAS PARK)	JOB COMPLETE	1/30/2019
12/5/2018	6691	537 EAST STEED DRIVE	900902179	12/5/2018	NO COVER (KIWANAS PARK)	JOB COMPLETE	1/30/2019
12/5/2018	6568	1007 SOUTH MIDWEST BLVD.	90090280	12/5/2018	NO COVER (KIWANAS PARK)	JOB COMPLETE	1/30/2019
12/5/2018	11444	1901 ALBERT DRIVE	900902181	12/5/2018	POLE BAD/NO COVER/NO BULB	JOB COMPLETE	1/30/2019
12/5/2018	8962	9725 RHYTHM ROAD	900902182	12/5/2018	NO COVER, NO BULB	JOB COMPLETE	1/30/2019
12/5/2018	8935	2927 SOUTH OAK AVE.	900902183	12/5/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	8555	3105 NORTH HOLMAN COURT	900902818	12/5/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	10725	3021 BGOAK DRIVE	900902819	12/5/2018	NO COVER	JOB COMPLETE	1/30/2019
12/5/2018	11171	2089 WOODSIDE DRIVE	900902920	12/5/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/5/2018	9426	4613 MEADOWOAK DRIVE	900902821	12/5/2018	BROKEN COVER (KIWANAS PARK)	JOB COMPLETE	1/30/2019
12/5/2018	9326	8605 N.E. 20th STREET	900902822	12/5/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/7/2018	10714	316 COUNTRY CLUB TERRACE	900902719	12/7/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/7/2018	12388	211 EAST ORCHARD DRIVE	900902720	12/7/2018	TRIM AROUND LIGHT	JOB COMPLETE	1/30/2019
12/7/2018	12560	3100 ROBIN ROAD	900902721	12/7/2018	NO COVER	JOB COMPLETE	1/30/2019
12/7/2018	10446	3113 ROBIN ROAD	900902722	12/7/2018	NO COVER	JOB COMPLETE	1/30/2019
12/7/2018	9938	301 WEST BLUERIDGE DRIVE	900902724	12/7/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/7/2018	8350	10625 N.E. 7th. STREET	900902723	12/7/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/7/2018	9364	10703 N.E. 7th. STREET	900902725	12/7/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/11/2018	7733	600 WEST BRIARCREST	900902823	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	10250	3212 IDYLWILD DRIVE	900902824	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	7694	1001 GLENMANOR DRIVE	900902825	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	8654	3200 NORTH GLENOAKS DRIVE	900902866	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	11860	334 WEST MICHAEL DRIVE	900902867	12/11/2018	NO COVER	JOB COMPLETE	1/30/2019
12/11/2018	12027	12508 APPLEGROVE CIRCLE	900902869	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	8416	10692 REITER DRIVE	900902871	12/11/2018	NO COVER	JOB COMPLETE	1/30/2019
12/11/2018	10622	10307 ST. PATRICK DRIVE	900902872	12/11/2018	NO COVER	JOB COMPLETE	1/30/2019
12/11/2018	7774	501 SOUTH ST. PAUL AVENUE	900902873	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	8035	9602 S.E. 6th. STREET	90902874	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/11/2018	7465	112 NORTH KING AVENUE	900902875	12/11/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/13/2018	7839	13100 SHIRLEY LANE	900903310	12/13/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/13/2018	8509	11536 VILLAGE AVENUE	900903312	12/13/2018	TRIM BRUSH	JOB COMPLETE	1/30/2019
12/13/2018	7354	1600 CYNTHIA DRIVE	900903313	12/13/2018	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/13/2018	6438	9300 N.E. 12TH. STREET	900903315	12/13/2018	POLE WARPED	JOB COMPLETE	1/30/2019
12/13/2018	7994	9874 N.E. 19TH. STREET	900903316	12/13/2018	NO COVER/ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/13/2018	7477	211 EAST MYRTLE LANE	900903317	12/13/2018	EXPOSED BURIED POWER LINE	JOB COMPLETE	1/30/2019
12/14/2018	10366	6212 S.E. 29TH. STREET	900903671	12/14/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/14/2018	6597-11675	892 N. SOONER ROAD TO 632 N. SOONER	900903672	12/14/2018	ALL LIGHTS OUT ON THESE POLES	JOB COMPLETE	1/30/2019
12/14/2018	6675-6511	2345-2222 N. DOUGLAS BLVD.	900903673	12/14/2018	ALL LIGHTS OUT ON THESE POLES	JOB COMPLETE	1/30/2019
12/14/2018	99999	2801 BELLA VISTA & E. RENO AVE.	900903674	12/14/2018	LIGHT OUT/NO POLE #	JOB COMPLETE	1/30/2019

12/14/2018	10182	328 WEST COE DRIVE	900903676	12/14/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	7723	1600 DORCHESTER ROAD	900903682	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	12494	548 WILSON DRIVE	900903683	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	6585	600 EAST RICKENBACKER DRIVE	900903706	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	12065	101 EAST LOCKHEED DRIVE	900903684	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	11058	202 WEST DOUGLAS DRIVE	900903707	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	99999	2725 S. MIDWEST BLVD. & CURTIS DRIVE	900903708	12/17/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/17/2018	99999	2725-2387 S. MIDWEST BLVD.	900903709	12/17/2018	NEED POLE #'s ASSIGNED/ALL POLES	JOB COMPLETE	1/30/2019
12/18/2018	6668	1845 SHIRLEY DRIVE	900904128	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	10084	13351 S.E. 19TH. STREET	900904129	12/18/2018	LIGHT OUT/NO COVER	JOB COMPLETE	1/30/2019
12/18/2018	11581	12183 JAYCIE CIRCLE	900904130	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	9574	11537 SHERWOOD DRIVE	900904131	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	99999	1600 OAKWOOD EAST BLVD.	900904132	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	7690	11640 KELLY CIRCLE	900904133	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	9969	11647 ZANKA AVENUE	900904134	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	7381	11715 LORENE AVENUE	900904135	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	8944	11372 TURTLEWOOD DRIVE	900904136	12/18/2018	COMPLETE	JOB COMPLETE	1/30/2019
12/18/2018	11391	1940 SYMPHONY LANE	900904137	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/18/2018	11144	9876 S.E. 15TH. STREET	900904138	12/18/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/19/2018	8258	6089 WILL ROGERS ROAD	900904139	12/19/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/19/2018	12509	1989 HUDIBURG DRIVE	900904140	12/19/2018	LIGHTS OUT ON ALL IN THIS GROUP	JOB COMPLETE	1/30/2019
12/19/2018	7610	502 ADAIR BLVD.	900904141	12/19/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/19/2018	12268	408 EAST ELM STREET	900904142	12/19/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/19/2018	11369	300 EAST KET BLVD.	900904143	12/19/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/19/2018	9882	300 EASTR DRIVE	900904144	12/19/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/21/2018	10229	505 MARGENE DRIVE	900905729	12/21/2018	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
12/21/2018	10817	10904 O'HARA LANE	900905730	12/21/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/26/2018	6396/6407	8100 N.E. 10th. ST.-8949 N.E. 10TH. ST.	900905736	12/26/2018	ALL LIGHTS OUT ON THESE POLES	JOB COMPLETE	1/30/2019
12/26/2018	11924	5608 N.E. 10th. ST.	900905737	12/26/2018	LIGHT OUT/WIRES LOOSE	JOB COMPLETE	1/30/2019
12/27/2018	6675	9000 N.E. 23RD STREET	900906442	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	12487	7455 N.E. 23RD STREET	900906443	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	99999	6550 N.E. 10TH STREET	900906467	12/27/2018	LIGHT OUT/NO POLE #	JOB COMPLETE	1/30/2019
12/27/2018	7583	1115 N. AIR DEPOT BLVD.	900906468	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	6732	1105 N. AIR DEPOT BLVD.	900906693	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	6371	7901 N.E. 10TH STREET	900906695	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	7722	9053 N.E. 10TH STREET	900906697	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	99999	9201 N.E. 10TH STREET	900906999	12/27/2018	LIGHT OUT/NO POLE #	JOB COMPLETE	1/30/2019
12/27/2018	6848	9401 N.E. 10TH STREET	900906700	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	10583	9305 N.E. 10TH STREET	900906701	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	99999	9525 N.E. 10TH STREET	900906702	12/27/2018	LIGHT OUT/NO POLE #	JOB COMPLETE	1/30/2019
12/27/2018	10521	9823 N.E. 10TH STREET	900906703	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	8754	10189 EAST RENO AVE.	900906704	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	12102	10225 EAST RENO AVE.	900906705	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	11286	8780 EAST RENO AVE.	900906706	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	11364	8584 EAST RENO AVE.	900906707	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	9230	129 EAST MORNINGSID DRIVE	900906708	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	8046	9950 S.E. 15TH STREET	900906709	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/27/2018	9059	9925 S.E. 15TH STREET	900906710	12/27/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11133	1000 WEST PEEBLY ROAD	900906712	12/28/2018	LIGHT GOES ON AND OFF	JOB COMPLETE	1/30/2019
12/28/2018	11409	6001 TINKER DIAGONAL	900906713	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11220	5993 TINKER DIAGONAL	900906714	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11732	I-40 EAST OF HUDIBURG DRIVE	900906715	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	10491	MILE MARKER 157, EAST I-40	900906716	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11709	MILE MARKER 157, EAST I-40	900906716	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	8684	MILE MARKER 157, EAST I-40	900906716	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	10464	MILE MARKER 157, EAST I-40	900906716	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	6620	6615 S.E. 29TH STREET	900906717	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11552	6635 S.E. 29TH STREET	900906718	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11190	I-40 EAST,NORTH SIDE EAST OF HUDIBURG DR.	900906719	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	11406	I-40 EAST OF HUDIBURG DR. NORTH SIDE	900906719	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	10973	TINKER DIAGONAL WEST OF HUDIBURG DR.	900906720	12/28/2018	NO COVER ?	JOB COMPLETE	1/30/2019
12/28/2018	12169	TINKER DIAGONAL WEST OF HUDIBURG DR.	900906720	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	7397	988 ADAIR BLVD.	900906721	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	8785	996 ADAIR BLVD.	900906722	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/28/2018	8361	6339 S.E. 29TH STREET	900906723	12/28/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	8362	1001 TALL OAKS DR.	900905784	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	10158	2027 CAMELOT DR.	900905785	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	7812	932 HAZELWOOD DR.	900905847	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	1 TO #29	NATIONAL AVE./NORTH OF S.C. CENTER	900905848	12/31/2018	ALL LIGHTS OUT ON THESE POLES	JOB COMPLETE	1/30/2019
12/31/2018	#32	NATIONAL AVE./NORTH OF S.C. CENTER	900905849	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#40 & 41	PECAN PARK/N.E. 10TH&MIDWEST BLVD.	900905850	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#56	EAST HAZELWOOD/TOM POORE PARK	900905851	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#61	EAST HAZELWOOD/TOM POORE PARK	900905851	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#68	EAST HAZELWOOD/TOM POORE PARK	900905851	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#85 & 87	EAST TALL OAKS DR/TOM POORE PARK	900905852	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
12/31/2018	#96	EAST TALL OAKS DR/TOM POORE PARK	900905852	12/31/2018	LIGHT OUT	JOB COMPLETE	1/30/2019
1/5/2019	12321	129 TONY CESAR AVE.	900905863	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	9102	1001 NORTH CEDAR DRIVE	900905864	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	11389	600 MORRAINE AVE.	900905865	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	11300	603 JUNIPER AVE.	900905886	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	12138	10504 TUMILTY AVE.	900905887	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	12479	10021 N.E. 12TH. STREET	900905888	1/5/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/5/2019	9597	1201 NORTH CHRISTINE DRIVE	900905889	1/5/2019	NO COVER	JOB COMPLETE	1/30/2019
1/7/2019	8665	9496 N.E. 27TH ST. @ 2701 SHADYNOOK WAY	900905893	1/7/2019	NO COVER	JOB COMPLETE	1/30/2019
1/7/2019	11967	1164 MADISON AVE.	900905894	1/7/2019	COVER BROKEN	JOB COMPLETE	1/30/2019
1/7/2019	9865	413 SOUTH ACRES DRIVE	900905896	1/7/2019	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/7/2019	7074	201 WEST PRATT DRIVE	900905897	1/7/2019	ON DURING DAYTIME	JOB COMPLETE	1/30/2019

1/7/2019	12640	519 EAST HARMON DRIVE	900905898	1/7/2019	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/7/2019	6379	8117 N.E. 10TH. STREET	900905899	1/7/2019	LIGHT POLE BENT/ STRUCK BY AUTOMOBILE	UNDERGROUND REPAIR	1/30/2019
1/8/2019	5458&540	JOE B BARNES PARK/WALKING TRAIL	900906909	1/8/2019	LIGHTS OUT	JOB COMPLETE	1/30/2019
1/8/2019	9179	MORRIS-MCGEE DRIVE	900906910	1/8/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/8/2019	9846	8546 EAST RENO AVE.	900906911	1/8/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/8/2019	10267	8546 EAST RENO AVE.	900906911	1/8/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/8/2019	7462	8546 EAST RENO AVE.	900906911	1/8/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/8/2019	556	CENTURY BLVD. @ S.E. 15TH ST.	900906914	1/8/2019	WALKING TRAIL/LIGHT OUT	JOB COMPLETE	1/30/2019
1/10/2019	99999	7210 S.E. 29TH STREET/M.W.CITY WELCOME CENTER	900906724	1/10/2019	MISSING COVER/EAST PARKING AREA	JOB COMPLETE	1/30/2019
1/11/2019	10182	328 WEST COE DRIVE	900906725	1/11/2019	LIGHT GOES ON AND OFF	JOB COMPLETE	1/30/2019
1/11/2019	8747	10616 QUAIL RUN RD.	900906726	1/11/2019	ON DURING DAYTIME	JOB COMPLETE	1/30/2019
1/11/2019	99999	I-40 WEST BOUND @ EXIT 157C	900906997	1/11/2019	REPLACE POLE& PEDESTAL	LED CONVERSION	3/27/2019
1/14/2019	11577	11220 LARKIN LANE	900906935	1/14/2019	LIGHT GOES ON AND OFF	JOB COMPLETE	1/30/2019
1/17/2019	9714	11029 MADISON AVENUE	900907511	1/17/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/17/2019	9973	11700 EAST RENO AVE. AT ROBIN ROAD	900907512	1/17/2019	LIGHT DIM	JOB COMPLETE	1/30/2019
1/21/2019	10912	11011 MADISON AVENUE	900907765	1/21/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
11/21/2019	8753	3401 BELLA VISTA DRIVE	900907826	1/21/2019	LIGHT OUT	JOB COMPLETE	1/30/2019
1/22/2019	7648	221 STONE RIDGE LANE	900908580	1/22/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/24/2019	8798	3108 BELLA VISTA DRIVE	900908581	1/24/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/24/2019	10882	8900 N.E. 12TH. STREET	900908582	1/24/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/25/2019	11581	12155 JAYCIE CIR	900908601	1/25/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/28/2019	12107	11004 EAST RENO AVE.	900908950	1/28/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/28/2019	10826	2601 ROBIN ROAD	900908951	1/28/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
1/28/2019	7074	201 WEST PRATT DRIVE	900908952	1/28/2019	LIGHTS OUT	JOB COMPLETE	3/27/2019
1/28/2019	6396-647	7900-8949 N.E. 10TH. STREET	900908953	1/28/2019	MULTIPLE LIGHTS OUT	JOB COMPLETE	3/27/2019
1/29/2019	10882	8900 N.E. 12TH. STREET	900909284	1/31/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/1/2019	12494	548 WILSON DRIVE	900910114	2/1/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/1/2019	7110	535 EAST CURTIS DRIVE	900910115	2/1/2019	NO COVER	JOB COMPLETE	3/27/2019
2/1/2019	10932	229 WEST ERCOUCPE DRIVE	900910116	2/1/2019	NO COVER	JOB COMPLETE	3/27/2019
2/1/2019	10250	3412 NORTH IDYLWID DRIVE	900910117	2/1/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/1/2019	7966	2900 ROBIN ROAD	900910118	2/1/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/1/2019	12469	3917 PENNY DRIVE	900910919	2/1/2019	COVER BROKEN	JOB COMPLETE	3/27/2019
2/4/2019	11081	2201 MAPLE DRIVE	900909773	2/4/2019	NO COVER	JOB COMPLETE	3/27/2019
2/4/2019	6759	410 DRAPER DRIVE	70143331	2/4/2019	OVERGROWTH	JOB COMPLETE	3/27/2019
2/4/2019	10340	9120 PINE CREEK DRIVE	900909774	2/4/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/4/2019	8019	9713 WOODROCK PLACE	900909775	2/4/2019	NO COVER/ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/4/2019	7379	1200 NOTTOWAY DRIVE	900909776	2/4/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/4/2019	12002	2205 WEBSTER STREET	900909777	2/4/2019	BROKEN COVER (KIWANAS PARK)	JOB COMPLETE	3/27/2019
2/4/2019	12101	1301 JUNIPER CIRCLE	900909779	2/4/2019	LIGHT OFF/BROKEN COVER	JOB COMPLETE	3/27/2019
2/4/2019	8120	13296 SHIRLEY LANE	900909780	2/4/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/7/2019	7477	211 EAST MYRTLE LANE	900910330	2/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/7/2019	8291-8316	1108-1145 NORTH MIDWEST BLVD	900910331	2/7/2019	LIGHTS OUT	JOB COMPLETE	3/27/2019
2/7/2019	6922	1399 NORTH MIDWEST BLVD.	900910332	2/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/7/2019	8626	1701 NORTH MIDWEST BLVD.	900910333	2/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/7/2019	10253	1903 NORTH MIDWEST BLVD.	900910334	2/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/7/2019	8855	2231 NORTH MIDWEST BLVD.	900910335	2/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/7/2019	8671	7012 N.E. 23RD. STREET	900910336	2/7/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/7/2019	8857-8315	8664-1014 N.E. 23RD. STREET	900910337	2/7/2019	MULTIPLE LIGHTS OUT	LED CONVERSION	3/27/2019
2/7/2019	10521-7722	9823-9053 N.E. 10TH STREET	900910338	2/7/2019	MULTIPLE LIGHTS OUT	LED CONVERSION	3/27/2019
2/7/2019	6397-6324	8043-7321 N.E.10TH. STREET	900910339	2/7/2019	MULTIPLE LIGHTS OUT	LED CONVERSION	3/27/2019
2/11/2019	7693	485 WEST SILVERWOOD DR.	900910646	2/11/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/11/2019	10443	1601 NORTH SPENCER ROAD	900910648	2/11/2019	LIGHT OUT/E.S.A. PARK	JOB COMPLETE	3/27/2019
2/11/2019	12479	10021 N.E. 12TH. STREET	900910650	2/11/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/11/2019	11389/11300	MORAINA AVE./603 JUNIPER AVE.	900910651	2/11/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/11/2019	12260	9544 S.E. 29TH. STREET	900910649	2/11/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/11/2019	12573	7403 S.E. 29TH. STREET	900910652	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	8657	7201 S.E. 29TH. STREET	900910653	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	11715	2338 S. SOONER ROAD	900910654	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	12534	2126 S. SOONER ROAD	900910655	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	99999	221 S. AIR DEPOT BLVD.	900910656	2/11/2019	LIGHT OUT/IN FRONT OF SONIC	LED CONVERSION	3/27/2019
2/11/2019	11984	1509 N. DOUGLAS BLVD.	900910661	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	99999	2208 S. POST ROAD	900910662	2/11/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/11/2019	99999	2046 S. POST ROAD	900910662	2/11/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/11/2019	12182	2100 S AIR DEPOT BLVD.	900910667	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	11729	7127 S.E. 29th. STREET	900910658	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	12602/11127	7127-7157 S.E.29TH. STREET	900910659	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/11/2019	99999	2310-2397 S. MIDWEST BLVD.	900910660	2/11/2019	LIGHT OUT	LED CONVERSION	3/27/2019
2/14/2019	8902	2905 DEL REY CIRCLE	900911766	2/14/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/14/2019	10601-11651	433 S.E. 29TH. ST. AT TINKER DIAGONAL	900911768	2/14/2019	LIGHTS OUT	JOB COMPLETE	3/27/2019
2/14/2019	7658-11675	538-632 N. SOONER ROAD	900911769	2/14/2019	LIGHTS OUT	JOB COMPLETE	3/27/2019
2/18/2019	10218	6001 S.E. 4TH. STREET	900912020	2/18/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
2/18/2019	9138	10700 S.E. 15TH. STREET	91381070	2/18/2019	REMOVE FROM INVENTORY	JOB COMPLETE	3/27/2019
2/18/2019	8495	1590 SOUTH MOORE AVE.	84951590	2/18/2019	REMOVE FROM INVENTORY	JOB COMPLETE	3/27/2019
2/18/2019	99999	10225 S.E. 15TH. STREET	9999910225	2/18/2019	REMOVE FROM INVENTORY	JOB COMPLETE	3/27/2019
2/19/2019	10932	229 WEST ERCOUCPE DR.	900911770	2/19/2019	NO COVER	JOB COMPLETE	3/27/2019
2/19/2019	10975	13133 LOBLOLLY PINE ST.	900911771	2/19/2019	GOES ON AND OFF	JOB COMPLETE	3/27/2019
2/19/2019	10986	13166 RED OAK DR.	90911772	2/19/2019	GOES ON AND OFF	JOB COMPLETE	3/27/2019
2/25/2019	9219	2021 ANTHONY CIRCLE	900912336	2/25/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
2/25/2019	6396-6370	1100-8205 N.E. 10TH. STREET	900912337	2/25/2019	LIGHTS OUT	JOB COMPLETE	3/27/2019
2/25/2019	9533	1397 EAST TIMBERVIEW DR.	900912338	2/25/2019	NO COVER	JOB COMPLETE	3/27/2019
3/5/2019	8348	9117 EAST CARDINAL PLACE	900913444	3/5/2019	NO COVER/ON DURING DAYTIME	JOB COMPLETE	3/27/2019
3/5/2019	9508	1624 CYNTHIA DRIVE	900913445	3/5/2019	ON DURING DAYTIME	JOB COMPLETE	3/27/2019
3/5/2019	9163	4007 NORTH SHADYBROOK DRIVE	900913546	3/5/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
3/7/2019	99999	1974 TOWNSEND COURT	900914132	3/7/2019	LIGHT OUT	JOB COMPLETE	3/27/2019
3/7/2019	ALL POLES	TOM POORE PARK	900914654	3/12/2019	LIGHTS ON DURING DAYTIME	LED CONVERSION	3/27/2019
3/12/2019	7159	10500 BELLVIEW DRIVE	900915389	3/14/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	6416-6413	7000-8000 N.E. 10th. STREET	900915390	3/14/2019	LIGHTS OUT	JOB COMPLETE	6/5/2019

3/19/2019	10929	700 NORTH AIR DEPOT BLVD.	900916856	3/19/2019	LIGHTS OUT	LED CONVERSION	6/5/2019
3/19/2019	12182	2100 SOUTH AIR DEPOT BLVD.	900916857	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	10726	6320 ADAIR BLVD.	900916859	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	7397	6390 ADAIR BLVD.	900916860	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	7610	502 ADAIR BLVD.	900916861	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	6989	7107 S.E. 29TH. STREET	900916862	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	11127	7157 S.E. 29TH. STREET	900916863	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	8657	7201 S.E. 29TH. STREET	900916864	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	12523	7403 S.E. 29TH. STREET	900916865	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	11675	632 NORTH SOONER ROAD	900916926	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	99999	2801 BELLA VISTA & SOONER ROAD	900916927	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	9230	205 E. MORNINGSIDHIE DRIVE	900916928	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	7462-7704	8546 E. RENO AVE.	900916929	3/19/2019	ALL LIGHTS OUT IN PARKING LOT	JOB COMPLETE	6/5/2019
3/19/2019	11286	8110 E. RENO AVE.	900916930	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	8754	10403 E. RENO AVE.	900916931	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	10521	9823 N.E. 10TH STREET	900916932	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	99999	9519 N.E. 10TH. STREET	900916933	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	99999	9719 N.E. 10TH. STREET	900916934	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	6346-6407	8000-9000 N.E. 10TH. STREET	900916935	3/19/2019	LIGHTS OUT	LED CONVERSION	6/5/2019
3/19/2019	6620	6615 S.E. 29TH. STREET	900916936	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	12648	2257 NORTH AIR DEPOT BLVD.	900916937	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	8671	7012 N.E. 23RD. STREET	900916938	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	12515	1536 SOUTH MIDWEST BLVD.	900916939	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	99999	2403 NOTYH MIDWEST BLVD.	900916940	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	6616	2521 SOUTH DOUGLAS BLVD.	900916941	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	9059	9925 S.E. 15TH. STREET	900916941	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	6724	158 NORTH POST ROAD	900916942	3/19/2019	LIGHT OUT	LED CONVERSION	6/5/2019
3/19/2019	6806	9601 HARMONY DRIVE	900916943	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	99999	1705 MELODY DRIVE	900916944	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	8970	412 WEST CURTIS DRIVE	900916945	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	11402	1800 MURRAY DRIVE	900916946	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/19/2019	11073	502 EAST HARMON DRIVE	900916948	3/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/22/2019	7016 & 8882	502 E. BOEING DR. & 505 E. DOUGLAS DR.	90916949	3/22/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/22/2019	10234	716 HUNTER RUN	900916950	3/22/2019	ON DURING DAYTIME	JOB COMPLETE	6/5/2019
3/28/2019	8418	2800 woodcreek road	900916951	3/28/2019	WARPED LIGHT COVER	JOB COMPLETE	6/5/2019
3/28/2019	11199	3112 BIG OAK DRIVE	900916952	3/28/2019	COVER BROKEN	JOB COMPLETE	6/5/2019
3/28/2019	10946	3601 WOODSIDE DRIVE	900916953	3/28/2019	COVER BROKEN	JOB COMPLETE	6/5/2019
3/28/2019	12000	4001 DOGWOOD DRIVE	900916954	3/28/2019	COVER BROKEN	JOB COMPLETE	6/5/2019
3/28/2019	10264 & 86694	9224 FOREST COVE,9229 CASSIDY COURT	900916955	3/28/2019	COVER BROKEN	JOB COMPLETE	6/5/2019
3/28/2019	11581	12183 JAYCIE CIRCLE	900916956	3/28/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/28/2019	7593	501 EAST CURTIS DRIVE	900916957	3/28/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/28/2019	7074	201 WEST PRATT DRIVE	900916958	3/28/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/29/2019	9477	1325 NOTTAWAY DRIVE	900917056	4/1/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
3/28/2019	6445	1301 PARKWOODS TERRACE	900917057	4/1/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/5/2019	10986	13166 RED OAK DR.	900918181	4/5/2019	ON DURING DAYTIME	JOB COMPLETE	6/5/2019
4/5/2019	10975	13148 LOBLOLLY PINE ST.	900918182	4/5/2019	ON DURING DAYTIME	JOB COMPLETE	6/5/2019
4/5/2019	11578	543 EAST GRUMMAN DRIVE	900918183	4/5/2019	WARPED POLE	JOB COMPLETE	6/5/2019
4/5/2019	6396-6407	8000-9000 N.E. 10TH. STREET	900918177	4/6/2019	LIGHTS OUT	LED CONVERSION	6/5/2019
4/5/2019	99999	140 SOUTH MIDWEST BLVD.	900918178	4/6/2019	LIGHT OUT	LED CONVERSION	6/5/2019
4/6/2019	6384	7943 N. E. 10TH STREET	900918179	4/6/2019	POLE REPLACEMENT/AUTO ACCIDENT	JOB COMPLETE	6/5/2019
4/6/2019	7589	1934 SOUTH WESTMINSTER DRIVE	900918180	4/6/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/12/2019	8754	10403 EAST RENO AVENUE	900918906	4/15/2019	LIGHT OUT	LED CONVERSION	6/5/2019
4/15/2019	99999	J. B. BARNES SOFTBALL CONCESSION AREA 8757 EAST RENO AVE./SOUTH S OF PARKING LOT	900919020	4/15/2019	REPLACE POLES X 2/BROKEN COVER	BELONG TO M.W.C.	6/5/2019
4/18/2019	12261	1300 PARKWOOD COURT	900919612	4/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/18/2019	89708,10151	412&461 WEST CURTIS DRIVE	900919613	4/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/18/2019	10144	434 WEST ERCOLPE DRIVE	900919614	4/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/18/2019	7074	201 WEST PRATT DRIVE	900919615	4/19/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/22/2019	9913	2295 SOUTH MIDWEST BLVD.	900919925	4/22/2019	LIGHT FIXTURE FELL FROM POLE	LED CONVERSION	6/5/2019
4/23/2019	10214	1401 MCGREGOR DRIVE	900919937	4/23/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
4/26/2019	12362&12440	11553 HAMPTON DR.&11553 BERKSHIRE CT.	900920833	4/29/2019	LIGHT OUT, ON DURING DAY	JOB COMPLETE	6/5/2019
4/26/2019	11905	1992 LESLIE BEACHLER LANE	900920835	4/29/2019	NO COVER	JOB COMPLETE	6/5/2019
4/22/2019	All LIGHTS	1-40 FROM S.E. 29TH TO MIDWEST BLVD	900920927	4/30/2019	LIGHTS OUT	JOB COMPLETE	6/5/2019
5/2/2019	99999	10300 KOCH&THEMER SQUARE	900922865	5/6/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
5/2/2019	8747	10616 QUAIL RUN ROAD	900922966	5/6/2019	LIGHT ON DURING DAYTIME	JOB COMPLETE	6/5/2019
5/6/2019	12565	9426 WONGA DRIVE	900922967	5/6/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
5/10/2019	9413	3601 SHADYBROOK DR.	900922360	5/10/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
5/10/2019	99999	1-40 EAST @ EXIT157_B	900922361	5/10/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
5/10/2019	11135 8514	1908 SOUTH AIR DEPOT BLVD.	900922362	5/10/2019	LIGHTS OUT	LED CONVERSION	6/5/2019
5/21/2019	10789	555 EAST HARMON DR.	900924088	5/21/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
5/21/2019	11578	549 EAST GRUMMAN DR.	900924089	5/21/2019	LIGHT OUT	JOB COMPLETE	6/5/2019
6/6/2019	11909	9008 SUN COUNTRY DRIVE	900925955	6/6/2019	LIGHT OUT	JOB COMPLETE	7/1/2019
6/6/2019	99999	8821 ST. GEORGE WAY	900925956	6/6/2019	LIGHT OUT	JOB COMPLETE	7/1/2019
6/6/2019	11855-11474	431-1000 NORTH AIR DEPOT BLVD.	900925958	6/6/2019	LIGHTS OUT	JOB COMPLETE	7/1/2019
6/11/2019	8525	2325 JEAAN ROAD	900925921	6/11/2019	EXPOSED WIRE ON POLE	JOB COMPLETE	7/1/2019
6/11/2019	11172	333 EAST FAIRCHILD DRIVE	900925922	6/11/2019	MISSING LIGHT	JOB COMPLETE	7/1/2019
6/11/2019	9389	109 WEST FAIRCHILD DRIVE	900925923	6/11/2019	MISSING COVER	JOB COMPLETE	7/1/2019
6/11/2019	10970	341 SOUTH POST ROAD	900925924	6/11/2019	ON DURING DAYTIME	JOB COMPLETE	7/1/2019
6/11/2019	99999	324 SOUTH POST ROAD	900925925	6/11/2019	EAST LIGHT OUT	JOB COMPLETE	7/1/2019
6/11/2019	99999	6500 S.E. 15th. STREET	900925946	6/11/2019	RED WRAPPED SECURITY	LED CONVERSION	7/1/2019
6/11/2019	7599	401 SOUTH SAINT PAUL AVE.	900925947	6/11/2019	LIGHT GOES ON & OFF	JOB COMPLETE	7/15/2019
6/11/2019	12565	9424 WONGA DRIVE	900925948	6/11/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
6/13/2019	6902-8023	3998 BELLA VISTA DR./MIDAMERICA PARK	900926097	6/13/2019	LIGHTS OUT, SOUTH END OF PARK	JOB COMPLETE	7/15/2019
6/13/2019	99999-6 ea.	200-300 MID AMERICA BLVD.	900926216	6/13/2019	LIGHTS OUT	WAITING ON MATERIALS	7/15/2019
					CHARLES J. JOHNSON PARK		

6/13/2019	9223-7536	6312-6908 EAST RENO AVENUE	900926291	6/14/2019	ALL LIGHTS OUT	JOB COMPLETE	7/15/2019
6/17/2019	7246	4300 BONAPARTE BLVD.	900926608	6/17/2019	REPLACE POLE/BROKEN	JOB COMPLETE	7/15/2019
6/17/2019	7485	1117 HAZELWOOD DRIVE	900926610	6/17/2019	LED FIXTURE DANGLING	JOB COMPLETE	7/15/2019
6/21/2019	6539	2213 MAPLE DRIVE	900927022	6/20/2019	REPLACE LIGHT POLE & LIGHT	JOB COMPLETE	8/15/2019
6/21/2019	11262	2812 WOOD CREEK ROAD	900927023	6/20/2019	WIRE EXPOSED ON POLE	JOB COMPLETE	7/29/2019
6/21/2019	6844	9402 N.E. 19TH. STREET	900927538	6/24/2019	LIGHT GOES ON AND OFF	JOB COMPLETE	7/15/2019
6/24/2019	12299	9445 N.E. 14TH. STREET	900927539	6/24/2019	REPLACE POLE	JOB COMPLETE	7/29/2019
7/1/2019	11326	1100 LYN FRY BLVD.	900928832	7/1/2019	LIGHT OUT	JOB COMPLETE	7/29/2019
7/1/2019	9284	701 HEDGE DRIVE	900928833	7/1/2019	REPLACE LIGHT/ CHECK POLE	JOB COMPLETE	7/15/2019
7/3/2019	11166	2301 ORANGE DRIVE	900928834	7/2/2019	LIGHT OUT	JOB COMPLETE	7/29/2019
7/8/2019	9675	295 EAST JACOBS DRIVE	900929336	7/8/2019	REPLACE POLES & LIGHT	JOB COMPLETE	9/26/2019
7/9/2019	6613	510 NORTH MIDWEST BLVD.	900929489	7/9/2019	REPLACE POLE & LIGHT	JOB COMPLETE	8/29/2019
7/9/2019	10714	316 COUNTRY CLUB TERRACE	900929748	7/10/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
7/9/2019	6559	3101 BELAIRE DRIVE	900929749	7/10/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
7/9/2019	11423	301 RIDGEWOOD DRIVE	900929750	7/10/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
7/9/2019	8084	113 COUNTRY CLUB TERRACE	900929751	7/10/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
7/11/2019	9952	1208 HAZELWOOD DRIVE	900930131	7/15/2019	LIGHT OUT	JOB COMPLETE	7/15/2019
7/19/2019	8530	9895 WILLOW WIND DRIVE	900930971	7/19/2019	LIGHT OUT	JOB COMPLETE	8/10/2019
7/24/2019	99999	927 KARLEE COURT	900931694	7/26/2019	LIGHT OUT	JOB COMPLETE	8/10/2019
8/1/2019	6574	9322 APPLE DRIVE	900932650	8/1/2019	ON DURING DAYTIME	JOB COMPLETE	8/10/2019
8/1/2019	8938	3412 GLENOAKS DRIVE	900932651	8/1/2019	LIGHT OUT/WIRE EXPOSED	JOB COMPLETE	8/19/2019
7/31/2019	995787804	265-273 CAMBRIDGE DRIVE	900932652	8/1/2019	REPLACE LIGHT FIXTURE	HOA FUNDED	9/27/2019
8/5/2019	11027	8100 N.E. 10TH-8220 E. RENO	900933099	8/5/2019	LIGHTS OUT ON WALKING TRAILS	JOB COMPLETE	8/19/2019
8/12/2019	6903	8490 EAST RENO AVENUE	900933848	8/12/2019	LIGHT OUT	JOB COMPLETE	8/19/2019
8/15/2019	99999	MORRIS MCGEE DRIVE/REGIONA PARK	900934359	8/15/2019	EXPOSED WIRE ON POLES	JOB COMPLETE	8/19/2019
8/23/2019	7812	932 HAZELWOOD DR./TOM POORE PARK	900935600	8/23/2019	LIGHT OUT	JOB COMPLETE	8/19/2019
8/23/2019	9124	9725 N.E. 3rd. STREET	900935601	8/23/2019	REPLACE POLE /LIGHT	JOB COMPLETE	8/19/2018
8/23/2019	7038	1001 WEST HAVENWOOD DR.	900935988	8/26/2019	LIGHT OUT	JOB COMPLETE	8/19/2019
8/27/2019	8962	9725 RHYTHM ROAD	900936634	8/30/2019	REPLACE POLE/LIGHT	JOB COMPLETE	8/19/2019
8/30/2019	11444	1901 ALBERT DRIVE	900936635	8/30/2019	REPLACE POLE/LIGHT	JOB COMPLETE	8/19/2019
8/30/2019	6529	596 EAST INDIAN DRIVE	900936637	8/30/2019	REPLACE POLE/LIGHT	JOB COMPLETE	8/19/2018
8/30/2019	10493	508 TRAUB PLACE	900936638	8/30/2019	REPLACE POLE/LIGHT	JOB COMPLETE	9/26/2019
8/30/2019	9328	1009 JASMINE LANE	900937201	9/3/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/3/2019	6396-6407	8000-9000 N.E. 10TH. STREET	900937202	9/3/2019	LIGHTS OUT	LED CONVERSION	9/26/2019
9/3/2019	ALL LIGHTS	1300 S. MIDWEST BLVD.	606994371	9/3/2019	KIWANAS PARK/LIGHTS OUT	JOB COMPLETE	9/26/2019
9/4/2019	7662-11860	10021-10405 S.E. 15TH STREET	900937457	9/5/2019	LIGHTS OUT	JOB COMPLETE	9/12/2019
9/5/2019	11578	549 EAST GRUMMAN DR.	900937458	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	10870	535 EAST BOEING DR.	900937459	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	7110	535 EAST CURTIS DR.	900937460	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	6424	535 EAST DOUGLAS DR.	900937461	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	7850	595 EAST ERCOUCPE DR.	900937462	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	11948	595 EAST FAIRCHILD DR.	900937463	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	10789	555 EAST HARMON DR.	900937464	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	6529	596 EAST INDIAN DR.	900937465	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	11012	101 WEST LILAC LANE	900937506	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	10151	461 WEST CURTIS DR.	900937507	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	10144	434 WEST ERCOUCPE DR.	900937508	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	8836-8925	830-480 ADAIR BLVD.	900937509	9/5/2019	LIGHTS OUT	LED CONVERSION	9/26/2019
9/5/2019	8663	701 FOSTER PLACE	900937510	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/5/2019	10643	803 STANSELL DR.	900937511	9/5/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/9/2019	ALL LIGHTS	8713 S.E.15TH ST. & CENTURY BLVD.	900938241	9/9/2019	ALL LIGHTS/WALKING TRAILS	LED CONVERSION	9/26/2019
9/9/2019	12531	8819 EAST MAIN ST.	900938242	9/9/2019	LIGHT OUT	JOB COMPLETE	9/12/2019
9/9/2019	8505	782 GENERAL SENTER DR.	900938243	9/9/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/9/2019	9551	2417 NORTH TOWRY DR.	900938244	9/9/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/9/2019	7549	800 EAST BOUSE DR.	900938245	9/9/2019	LIGHT OUT	NEED BACK YARD ACCESS	9/26/2019
9/13/2019	8746	833 EAST ROSE DRIVE	900939077	9/13/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/13/2019	7516/8439/11089	501 NORTH TINKER DRIVE	900939078	9/13/2019	ALL LIGHTS OUT	JOB COMPLETE	9/26/2019
9/16/2019	7805	9331 APPLE DRIVE	900939290	9/16/2019	LIGHT OUT	JOB COMPLETE	9/23/2019
9/16/2019	12276	741 BRIARWOOD DRIVE	900939291	9/16/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/16/2019	99999	701 BRIARWOOD DRIVE	900939292	9/16/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/18/2019	99999	10537 APPLE GROVE CIR	900939598	9/18/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
8/28/2019	8962	9740 RHYTHM RD	701079125	8/28/2019	LIGHT DOWN ON THE GROUND	JOB COMPLETE	9/12/2019
9/18/2019	ALL LIGHTS	MONRONEY DR THE WHOLE STREET	900939599	9/18/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/18/2019	7000	912 HOLLY LN	900939600	9/18/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/18/2019	10714	316 COUNTRY CLUB TERRACE	900939601	9/18/2019	LIGHT OUT	COMPLETE	9/26/2019
9/18/2019	99999	324 S POST RD (IN MEDIAN)	900939602	9/18/2019	LIGHT OUT	JOB COMPLETE	9/26/2019
9/19/2019	12656	10834 GARRETT COLE DR.	900939737	9/19/2019	REPLACE ACCESS COVER	ORDER MATERIALS	9/26/2019
9/19/2019	11447-11547	8765-8783 S.E. 15TH. STREET	900939738	9/19/2019	INSTALL POWER OUTLET TO NEW POLE	JOB COMPLETE	11/15/2019
9/19/2019	#71	932 EAST HAZELWOOD DR.	900939739	9/19/2019	REPLACE POLE ON TRAILS	COMPLETE	10/14/2019
9/23/2019	ALL POLES	EAST I-40 SOONER ROAD -DOUGLAS BLVD.	900940288	9/23/2019	LIGHTS OUT	COMPLETE	10/14/2019
9/23/2019	10545-9678	7001-7323 S.E. 29TH STREET	900940289	9/23/2019	LIGHTS OUT	LED CONVERSION	10/14/2019
9/23/2019	6692	201 EAST FAIRCHILD DR.	900940290	9/23/2019	LIGHT OUT	JOB COMPLETE	10/14/2019
9/23/2019	6585	600 EAST RICKENBACKER DR.	900940291	9/23/2019	LIGHT OUT	JOB COMPLETE	10/14/2019
9/23/2019	10614	307 EAST RICKENBACKER DR.	900940292	9/23/2019	LIGHT OUT	COMPLETE	10/14/2019
9/23/2019	11135-8435	1908 S. AIR DEPOT BLVD.	900940293	9/23/2019	LIGHTS OUT	LED CONVERSION	10/14/2019
9/23/2019	8544-7704	8544 E. RENO AVE./REGIONAL PARK/EAST PARKING	900940294	9/23/2019	LIGHTS OUT	LED CONVERSION	10/14/2019
9/23/2019	9809-9720	7232-6602 N.E. 23RD STREET	900940295	9/23/2019	LIGHTS OUT	JOB COMPLETE	10/14/2019
9/23/2019	7819-6484	6621-5600 N.E. 10TH. STREET	900940296	9/23/2019	LIGHTS OUT	LED CONVERSION	10/14/2019
9/23/2019	11401-11963	5625-6562 S.E. 15TH STREET	900940297	9/23/2019	LIGHTS OUT	NEW POLE PACK	10/14/2019
10/2/2019	8350	10625 N.E. 7TH. STREET	900941894	10/2/2019	LIGHT OUT	COMPLETE	10/14/2019
10/2/2019	8498	508 WEST LOCKHEED DR.	900941896	10/2/2019	LIGHT OUT	SENT TO ENGINEERING	10/14/2019
10/2/2019	9710	9209 WONGA DRIVE	900941897	10/2/2019	REPLACE POLE & LIGHT	JOB COMPLETE	11/27/2019
10/2/2019	15544	1256 THREE OAKS CIRCLE	900941898	10/2/2019	UNDERGROUND REPAIR	JOB COMPLETE	12/2/2019
10/7/2019	7711	806 BELL DRIVE	900941899	10/7/2019	REPLACE POLE AND LIGHT	NOT COMPLETE	12/2/2019
10/11/2019	7969	3701 SUNVALLEY DRIVE	900943633	10/15/2019	UNDERGROUND REPAIR	JOB COMPLETE	12/2/2019
10/27/2019	11843	2320 SANDRA DRIVE	900945067	10/24/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
10/27/2019	11367	605 CROSBY BLVD.	900945068	10/24/2019	LIGHT OUT	JOB COMPLETE	12/2/2019

10/27/2019	12145	1712 HAVEN DRIVE	900945070	10/24/2019	POLE CRACKED/LOOSE WIRE	NOT COMPLETE	12/2/2019
10/28/2019	8530	9895 WILLOW WIND DR.	90946028	10/31/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
10/28/2019	9347	10414 MORRISON LANE	900946029	10/31/2019	LIGHT OUT	NOT COMPLETE	12/2/2019
10/28/2019	9691	2325 SERENA DR.	900946030	10/31/2019	LIGHT OUT	NOT COMPLETE	12/2/2019
10/28/2019	99999	1200 SOUTH MIDWEST BLVD.	900946031	10/31/2019	LIGHT OUT	CONVERT TO LED	12/2/2019
10/28/2019	7704 X 4	8544 E. RENO AVE./REGIONAL PARK/EAST PARKING	900946032	10/31/2019	ALL LIGHTS OUT	CONVERT TO LED	12/2/2019
10/28/2019	11898	800 MEADOWGREEN DR.	900946033	10/31/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
10/31/2019	9293-9079	7000-7176 EAST RENO AVE.	900945604	10/31/2019	LIGHTS OUT	JOB COMPLETE	12/2/2019
10/31/2019	7513	7319 S.E. 29TH. STREET	900946506	11/4/2019	LIGHT FIXTURE MISSING	JOB COMPLETE	12/2/2019
11/4/2019	10609-9944	9903-9905 EAST RENO AVE.	900946507	11/4/2019	LIGHTS OUT	CONVERT TO LED	12/2/2019
11/4/2019	10365	8401 EAST MAIN STREET	900946558	11/4/2019	LIGHT OUT	NOT COMPLETE	12/2/2019
11/8/2019	7782	200 WEST LILAC LANE	900947649	11/12/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
11/11/2019	7016-7353	203-1301 NORTH KEY BLVD.	900947650	11/12/2019	LIGHTS OUT	JOB COMPLETE	12/2/2019
11/15/2019	99999	100-1300 SOUTH POST ROAD	900948461	11/18/2019	LED FIXTURE ADJUSTMENT	JOB COMPLETE	12/2/2019
11/18/2019	11338	201 WEST MICHAEL DRIVE	900948680	11/18/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
11/19/2019	9016	218 WEST KITTYHAWK DR.	900948681	11/19/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
11/19/2019	7153-8623	200-940 NORTH AIR DEPOT BLVD.	900948682	11/19/2019	LIGHTS OUT	JOB COMPLETE	12/2/2019
11/19/2019	6416-6413	7000-8000 N.E. 10TH. STREET	900948683	11/19/2019	LIGHTS OUT	CONVERT TO LED	12/2/2019
11/21/2019	9811	301 W. JARMAN DR.	900949352	11/21/2019	LIGHT OUT	JOB COMPLETE	12/2/2019
11/21/2019	7693	821 PROCTOR PLACE	900949353	11/21/2019	LIGHT OUT	NOT COMPLETE	12/2/2019
11/22/2019	9347	10414 MORRISON LANE	900946029	11/21/2019	LIGHT OUT	NOT COMPLETE	12/2/2019
11/29/2019	6778	3907 NORTH SHADYBROOK DRIVE	900000412	12/3/2019	UNDERGROUND REPAIR	JOB COMPLETE	1/10/2020
11/29/2019	8132	8522 JUSTIN PLACE	900000413	12/3/2019	LIGHT OUT	JOB COMPLETE	1/10/2020
12/3/2019	10609-10911	9000-10000 EAST RENO AVENUE	900000414	12/3/2019	ALL LIGHTS OUT	JOB COMPLETE	1/10/2020
12/3/2019	10986	13166 RED OAK DRIVE	900911772	12/3/2019	ON DURING DAYTIME	JOB COMPLETE	1/10/2020
12/3/2019	10975	13133 LOBLOLLY PINE ST.	900911771	12/3/2019	ON DURING DAYTIME	JOB COMPLETE	1/10/2020
12/3/2019	8096	1615 SOUTH DOUGLAS BLVD.	900000415	12/3/2019	NO POWER TO SNOW FLAKE	JOB COMPLETE	1/10/2020
12/4/2019	7342-9775	7000-7400 EAST RENO AVE.	900000406	12/4/2019	ALL LIGHTS OUT	JOB COMPLETE	1/10/2020
12/4/2019	7097-9993	501 E. ERCOULPE-501 E. INDIAN DR.	900000407	12/4/2019	ALL LIGHTS OUT	JOB COMPLETE	1/10/2020
12/4/2019	8269-11474	7000-7222 S.E. 29th. STREET	900000408	12/4/2019	ALL LIGHTS OUT	JOB COMPLETE	1/10/2020
12/6/2019	6759	410 DRAPER DRIVE	900000149	12/6/2019	LIGHT OUT		
12/6/2019	6416-6413	7000-8000 N.E. 10TH. STREET	900000150	12/6/2019	ALL LIGHTS OUT		
	8530	9857 WILLOW WIND DRIVE	9000001525	12/10/2019	LIGHT OUT		
	7009	2433 GRAPEVINE DRIVE	9000002530	12/12/2019	LIGHT OUT		
	8948	100 WEST LILAC COURT	9000002531	12/12/2019	LIGHT OUT		
	99999	1806 HUDIBURG DRIVE	9000002351	12/16/2019	LIGHT OUT		
	6668	1845 SHIRLEY DRIVE	9000002352	12/16/2019	LIGHT OUT		
	7944	13165 WHITEBUD PLACE	9000002353	12/16/2019	LIGHT OUT		
	7961	12001 JAYCIE CIRCLE	9000002354	12/16/2019	LIGHT OUT		
	10320	11526 DEVONBROOK COURT	9000002355	12/16/2019	LIGHT OUT		
	11645	11500 DEVONBROOK COURT	9000002356	12/16/2019	LIGHT OUT		
	11742	11799 ROEFAN ROAD	9000002357	12/16/2019	LIGHT OUT		
	10151	461 WEST CURTIS DRIVE	9000002358	12/16/2019	LIGHT OUT		
	11429	2403 SANDRA DRIVE	9000002359	12/16/2019	LIGHT OUT		
	12034	614 CRESCENT CIRCLE	9000003213	12/20/2019	ON DURING DAYTIME		
	10465	646 CRESCENT CIRCLE	9000003214	12/20/2019	WIRE LOOSE ON POLE		
	12572	114 CAMBRIDGE DRIVE	9000003569	12/24/2019	ON DURING DAYTIME		
	8129	1300 PINWOOD COURT	9000003570	12/24/2019	ON DURING DAYTIME		
	8416	10692 REITER DRIVE	9000003955	12/30/2019	ON DURING DAYTIME		
	10468	908 SOUTH WESTMINSTER ROAD	9000003956	12/30/2019	ON DURING DAYTIME		
	11672	218 STONERIDGE COURT	9000003957	12/30/2019	ON DURING DAYTIME		
	9334	490 ROBIN ROAD	9000003958	12/30/2019	BROKEN LIGHT FIXTURE		
	8734	477 DOVER ROAD	9000003959	12/30/2019	ON DURING DAYTIME		
	10347	2228 SHELL DRIVE	9000004040	12/30/2019	ON DURING DAYTIME		
	10764	10818 S. E. 27th. STREET	9000004042	12/30/2019	ON DURING DAYTIME		
	6840	10512 QUAILRUN ROAD	9000004043	12/30/2019	ON DURING DAYTIME		
	6574	9232 APPLE DRIVE	9000004071	12/30/2019	ON DURING DAYTIME		
	12113	1203 GIVENS DRIVE	9000004072	12/30/2019	ON DURING DAYTIME		
	8516	600 WESR RICKENBACKER DRIVE	9000004073	12/30/2019	ON DURING DAYTIME		
	11589	401 WEST RICKENBACKER DRIVE	9000004074	12/30/2019	ON DURING DAYTIME		
	8734	477 DOVER ROAD	9000004574	1/6/2020	ON DURING DAYTIME		
	12353	200 EAST COE DRIVE	9000004573	1/6/2020	LIGHT OUT		
	7980	12404 GROVDON DRIVE	9000004575	1/6/2020	ON DURING DAYTIME		
	11555	11190 BROOK LANE	9000004576	1/6/2020	ON DURING DAYTIME		
	10465	646 CRESCENT CIRCLE	9000004578	1/6/2020	LIGHT OUT		
	12034	614 CRESCENT CIRCLE	9000004579	1/6/2020	LIGHT OUT		
	7505	611 HOLMAN PLACE	9000005485	1/10/2020	LIGHT OUT		
	8516	600 WEST RICKENBACKER DRIVE	9000005487	1/10/2020	LIGHT OUT		
	10439	6701 SABLE STREET	9000005488	1/10/2020	REPLACE POLE & LIGHT		
	9009	717 NORTH CHRISTINE DRIVE		1/16/2020	LIGHT OUT		
	10485-11874	1648-2953 SOUTH AIR DEPOT BLVD.		1/16/2020	ALL LIGHTS OUT		
	12509-6800	1861-1983 HUDIBURG MDRIVE		1/16/2020	ALL LIGHTS OUT		



CITY of MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION

Billy Harless, Community Development Director
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION
Brandon Bundy, P.E., City Engineer
CURRENT PLANNING DIVISION
Kelly Gilles, Manager
COMPREHENSIVE PLANNER
Petya Stefanoff, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Brakefield, Building Official
GIS DIVISION
Greg Hakman, GIS Coordinator

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

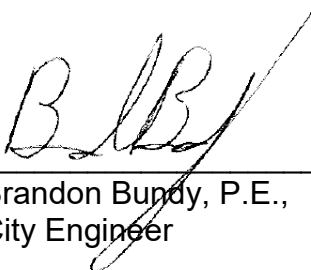
DATE : January 14th, 2020

SUBJECT : Status update regarding major lighting projects with OG&E

Sir,

In 2018, city staff identified 15 projects where lighting was warranted but were unlit. This includes four lane roadways and paved trails. Since the original requests were sent, 8 of those projects have been completed with the SE 29th Street trail being the most recent. The remaining projects are still being processed with one project, SE 29th Street: Midwest Boulevard to Douglas Boulevard until the road project is complete.

Attached is a summary of the projects and their respective status.



Brandon Bundy, P.E.,
City Engineer

Attachment

OG&E Projects, Originating 2018

Status as of: 01-13-2020

Priority 1										
Priority 2										
Priority	Facility	From	To	Type	Dist (mi)	Location of Light	Install Notes	Status	OG&E NOTES	
1	Rail w Trail Phase 1			Trail	1	Along EX Trail	trail lighting	scheduled, due end of march		
1	Sooner Rd	SE 15th St		4 lane		Along Sooner Rose 1	re-install luminaires taken down for road widening	construction pending		
1	Original Mile Medians			neighborhood		15 Medians of OM	Install decorative LED light in the OM Medians	awaiting schedule		
2	Air Depot Blvd	NE 10th St	NE 23rd St	4 lane	1	East Side	Apartments, sidewalk on east side	released for construction	awaiting due date	
1	Section 34			neighborhood			add lighting where warranted	released for construction	awaiting due date	
1	Mid America Trail			Trail			trail lighting	scheduled, due end of march	Winter 2020	
2	SE 29th St	Midwest Blvd	Douglas Blvd	4 lane	1	Medians consistent with FAA/Tinker regulations	Reconstruct in fall, Tinker runway approach	on hold until ODOT project complete, likely 2020		
	SE 29th St Trail/Road	Sooner Rd	Air Depot Blvd	4 lane	1	Along s side of road and trail		Complete		
	SE 15th St	Post Rd	Anderson Rd	4 lane	2.1	South Side	N Side	Complete		
	SE 15th St	Westminster Rd	Anderson Rd	4 lane	1.1	Medians	Medians, Residential	Complete		
	Post Rd	SE 29th St	SE 15th	4 lane		1 West Side	East Side on Existing Poles	Complete		
	Post Rd	SE 15th St	Reno Ave	4 lane	1	Medians	Medians, Residential	Complete		
	Hudiburg Rd	Adair Blvd	SE 15th St	2 lane		Medians	median lighting	Complete		
	Joe B Barnes Trail	Along EX Trail (in trees along golf course fence)						trail lighting	Complete	
	Kiwanis Park	Along EX Trail						trail lighting, consolidate existing poles	Complete	



The City Of Midwest City
Neighborhood Services Department
Neighborhoods In Action • Code Enforcement • Neighborhood Initiative

MEMO

To: Honorable Mayor and City Council
From: Mike S. Stroh, Neighborhood Services Director
Date: February 25, 2020
Subject: Public hearing with discussion and consideration of an appeal of the notice and order for “exterior paint” filed by the owner of the property located at 204 East Jacobs Drive.

Midwest City ordinances state that the property owner and/or responsible party has a right to request a hearing before the city council. A request for an appeal/hearing on the Notice and Order for “exterior paint” at the property located at 204 East Jacobs Drive, was received on January 28, 2020. I had a conversation with Ms. McNew about the notice and told her I could not give a blanket extension through the end of April. I did let her know that I would work with her as long as work was being completed towards the abatement of the notice.

I have attached a copy of the Notice and Order that was mailed to the owner on January 3, 2020, the Oklahoma County Assessor records for the property, appeal request, and photos of the property on the day of the violation.

I mailed a copy of this memo and all of its attachments to the owner per the Oklahoma County Assessor.

Staff believes that all procedures were followed correctly. Action is at the discretion of the Council.

Mike S. Stroh

Mike S. Stroh, Neighborhood Services Director



The City of Midwest City

Neighborhood Services Department

Code Enforcement - Neighborhood Initiative - Property Maintenance

Notice and Order

January 03, 2020

Property Owner:
MCNEW KIMBERLY FRANCES
204 E JACOBS DR
MIDWEST CITY, OK 73110

Description of Property:

Violation Address: 204 E JACOBS DR, 73110
Tax Roll #:R150108080
Legal Description: SPECKMAN HEIGHTS ADD 026 001

Case #: CE-20-00079 - Exterior Paint

Recently an inspection was conducted at 204 E JACOBS DR, 73110 by the City of Midwest City's Code Enforcement Division. Oklahoma County Assessors records indicate that you are the legal owner or guardian controlling the property located at 204 E JACOBS DR, 73110. As a result of this inspection, violations of Midwest City Ordinance (MCO) 27-3 (18), which states in part: It is a violation to allow the exterior of buildings and structures to be maintained in such a manner that their appearance constitutes a blighting influence for adjoining property.

The City of Midwest City in MCO 20-1 has adopted the International Property Maintenance Code (IPMC) in its most current edition. IPMC Section 304.2 states in part: All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion.

The City of Midwest City is dedicated to working with property owners to protect the public health, safety and welfare, in all residential and nonresidential structures and in addition to improve our city, by encouraging the maintenance of property, thus increasing property values. In accomplishing this, we ask you to correct the violations identified and that work be completed within thirty (30) days from the date of this letter. If you do not understand the violation, or if you wish to appeal the notice, please contact our office, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

CORRECTION ORDER

Below is a correction order list, of Midwest City Ordinances violated and a statement of repairs needed to bring the above referenced property back into code compliance. (Please disregard this notice if work has been completed.)

Property Maintenance: Exterior Paint

You have thirty (30) days to bring the accessory structure(s) into compliance, after which time further action shall be taken as allowed by law including the issuance of citations and/or court action.

Comments: Structure has two or three windows, exterior wood above front porch and some exterior wood on an add on the south side of structure all of these areas in question have some peeling, flaking and chipped paint. All areas

in question shall be eliminated and surfaces repainted.

Jeff Crutcher
Code Enforcement Officer



The City of Midwest City
Neighborhood Services Department
Code Enforcement - Neighborhood Initiative - Property Maintenance
Notice and Order

Case #: CE-20-00079 - Exterior Paint

204 E JACOBS DR, 73110

January 02, 2020

Your attention is called to a violation of Midwest City Ordinance (MCO) 27-3(18) at 204 E JACOBS DR, 73110 regarding exterior paint. MCO 27-3(18) states in part: It is a violation to allow the exterior of buildings and structures to be maintained in such a manner that their appearance constitutes a blighting influence for adjoining property. The City of Midwest City in MCO 20-1 has adopted the International Property Maintenance Code (IPMC) in its most current edition. IPMC Section 304.2 states in part: All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. We ask that you correct the violations identified and that work be completed within thirty (30) days from the date of this letter. If you have valid reasons which you feel would warrant an extension, if you do not understand the violation, or if you wish to appeal the notice, please contact our office, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

Comments: Structure has two or three windows, exterior wood above front porch and some exterior wood on an add on the south side of structure all of these areas in question have some peeling, flaking and chipped paint. All areas in question shall be eliminated and surfaces repainted.

Jeff Crutcher
Code Enforcement Officer



Larry Stein
County Assessor

Oklahoma County Assessor's Public Access System

320 Robert S. Kerr #313
Oklahoma City, Ok 73102
(405) 713-1200



Oklahoma
Conservation
Commission

All records are current as of close of previous working day

Larry Stein-Oklahoma County Assessor Public Access System

Home	Contact Us	Guest Book	Map Search	New Search
Real Property Display - Screen Produced 2/6/2020 10:15:37 AM				
Account: R150108080	Type: Residential		Location:	204 E JACOBS DR
Building Name/Occupant:			Map Parcel	MIDWEST CITY
Owner Name 1:	MCNEW KIMBERLY FRANCES		1/4 section #:	1440
Owner Name 2:			Parent Acct:	
Billing Address 1:	204 E JACOBS DR		Tax District:	TXD 552
Billing Address 2:			School System:	Mid-Del #52
City, State, Zip	MIDWEST CITY, OK 73110		Land Size:	0.14 Acres
Associated	Land Value: 11,624		Lot Dimensions:	Width 50 Depth 123
Personal Property			Treasurer:	Click to View Taxes
Sect 10-T11N-R2W Qtr NW	SPECKMAN HEIGHTS ADD	Block 026	Lot 001	Subdivision Sales

Full Legal Description: SPECKMAN HEIGHTS ADD 026 001

Photo & Sketch (if available)	Comp Sales Address/Date/Price	Report Coming Soon
	305 W MID AMERICA BLVD MIDWEST CITY, OK 73110-5627	06/09/2016 \$55,000
	513 E BOEING DR MIDWEST CITY, OK 73110-5806	07/13/2015 \$46,000
	916 E LOCKHEED DR MIDWEST CITY, OK 73110-5206	12/11/2018 \$50,000
	226 E JACOBS DR MIDWEST CITY, OK 73110-5304	10/18/2018 \$66,000
	534 E DOUGLAS DR MIDWEST CITY, OK 73110-5811	01/20/2017 \$59,500
	503 N TINKER DR MIDWEST CITY, OK 73110-5724	06/01/2018 \$56,000

Valuation History (*2020 Valuations are subject to change until certified June 15th, 2020)

Year	Market Value	Taxable Mkt Value	Gross Assessed	Exemption	Net Assessed	Millage	Tax	Tax Savings
2019	58,000	57,225	6,294	0	6,294	117.49	739.57	10.02
2018	54,500	54,500	5,995	0	5,995	110.22	660.77	0.00
2017	54,000	54,000	5,939	0	5,939	111.95	664.98	0.00
2016	53,500	53,500	5,884	0	5,884	115.06	677.13	0.00
2015	52,265	52,265	5,748	0	5,748	119.81	688.81	0.00
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Property Account Status/Adjustments/Exemptions

Account #	Grant Year	Exemption Description	Amount
R150108080	2016	5% Capped Account	0

Property Deed Transaction History (Recorded in the County Clerk's Office)

Date	Type	Book	Page	Price	Grantor	Grantee
12/18/2017	> Hmsid Off &	13618	811	0	GULLEY KIMBERLY FRANCES	MCNEW KIMBERLY FRANCES
9/29/2017	> Deeds	13557	1516		GULLEY MICHAEL T & KIMBERLY F	GULLEY KIMBERLY FRANCES
3/5/2014	> Deeds	12487	1134	26,000	COMPLETE HOME RENTALS LLC	GULLEY MICHAEL T & KIMBERLY F
1/10/2014	> Deeds	12453	330	21,000	HOME OPPORTUNITY LLC C/O HALO ASSET MANAGEMENT LLC	COMPLETE HOME RENTALS LLC
3/29/2013	> Hmstd Off &	12207	1012	0	TRANSPORTATION ALLIANCE BANK INC	HOME OPPORTUNITY LLC C/O HALO ASSET MANAGEMENT LLC
--	--	>	>	[1/3]		

Last Mailed Notice of Value (N.O.V.) Information/History						
Year	Date	Market Value	Taxable Market Value	Gross Assessed	Exemption	Net Assessed
2019	02/26/2019	58,000	57,225	6,295	0	6,295
2018	04/09/2018	54,500	54,500	5,995	0	5,995
2017	02/24/2017	54,000	54,000			
2016	02/26/2016	53,500	53,500	5,884	0	5,884
2012	02/24/2012	53,480	53,480	5,882	0	5,882
--	--	>	>	[1/2]		

Property Building Permit History						
Issued	Permit #	Provided by	Bldg #	Description	Est Construction Cost	Status
No Building Permit records returned.						
Click button on building number to access detailed information:						
	Bldg #	Vacant/Improved Land	Bldg Description	Year Built	SqFt	# Stories
Click	1	Improved	Ranch 1 Story	1947	819	1 Stories

January 27, 2020

To the City Council:

Kimberly F. McNew
204 East Jacobs Drive
Midwest City, OK 73110


Connie Trujillo
206 East Jacobs Drive
Midwest City, OK 73110

405-410-4897

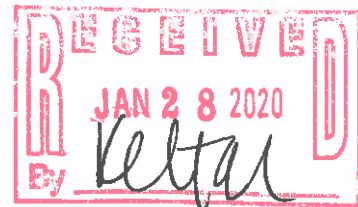
Re: Code Enforcement Violations

We, Kimberly McNew and Connie Trujillo, are requesting the City Council to place our above-referenced concerns on the next agenda. We both were given code enforcement violations for need exterior work and were only given 30 days to have it completed. We would like to discuss the need for additional time to have these repairs completed.

Respectfully,


Kimberly McNew


Connie Trujillo





01/02/2020 4:28pm



01/02/2020 4:28 PM



01/02/2020 4:28 PM



01/02/2020 4:31 PM



The City Of Midwest City
Neighborhood Services Department
Neighborhoods In Action • Code Enforcement • Neighborhood Initiative

MEMO

To: Honorable Mayor and City Council

From: Mike S. Stroh, Neighborhood Services Director

Date: February 25, 2020

Subject: Public hearing with discussion and consideration of an appeal of the notice and order for “exterior paint” and the notice and order for “general exterior” filed by the owner of the property located at 206 East Jacobs Drive.

Midwest City ordinances state that the property owner and/or responsible party have a right to request a hearing before the city council. A request for an appeal/hearing on the Notice and Order for “exterior paint” and the notice and order for “general exterior” at the property located at 206 East Jacobs Drive, was received on January 28, 2020.

I have attached a copy of the Notice and Order that was mailed to the owner on January 8, 2020, a copy of the half sheet notice that we tape to the door, the Oklahoma County Assessor records for the property, appeal request, and photos of the property on the day of the violation.

I mailed a copy of this memo and all of its attachments to the owner per the Oklahoma County Assessor.

Staff believes that all procedures were followed correctly. Action is at the discretion of the Council.

Mike S. Stroh

Mike S. Stroh, Neighborhood Services Director



The City of Midwest City

Neighborhood Services Department

Code Enforcement - Neighborhood Initiative - Property Maintenance

Notice and Order

January 09, 2020

Property Owner:
TRUJILLO CONNIE
206 E JACOBS DR
MIDWEST CITY, OK 73110-5304

Description of Property:

Violation Address: 206 E JACOBS DR, 73110
Tax Roll #: R150469500
Legal Description: PINE ADDITION 006 013

Case #: CE-20-00186 - Exterior Paint

Recently an inspection was conducted at 206 E JACOBS DR, 73110 by the City of Midwest City's Code Enforcement Division. Oklahoma County Assessors records indicate that you are the legal owner or guardian controlling the property located at 206 E JACOBS DR, 73110. As a result of this inspection, violations of Midwest City Ordinance (MCO) 27-3 (18), which states in part: It is a violation to allow the exterior of buildings and structures to be maintained in such a manner that their appearance constitutes a blighting influence for adjoining property.

The City of Midwest City in MCO 20-1 has adopted the International Property Maintenance Code (IPMC) in its most current edition. IPMC Section 304.2 states in part: All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion.

The City of Midwest City is dedicated to working with property owners to protect the public health, safety and welfare, in all residential and nonresidential structures and in addition to improve our city, by encouraging the maintenance of property, thus increasing property values. In accomplishing this, we ask you to correct the violations identified and that work be completed within thirty (30) days from the date of this letter. If you do not understand the violation, or if you wish to appeal the notice, please contact our office, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

CORRECTION ORDER

Below is a correction order list, of Midwest City Ordinances violated and a statement of repairs needed to bring the above referenced property back into code compliance. (Please disregard this notice if work has been completed.)

Property Maintenance: Exterior Paint

You have thirty (30) days to bring the accessory structure(s) into compliance, after which time further action shall be taken as allowed by law including the issuance of citations and/or court action.

Comments: Detached garage building has several areas with peeling, flaking and chipped paint also door jam located in the southwest corner of main structure has areas with peeling paint as well. All areas in question shall be

eliminated and surfaces repainted.

Jeff Crutcher
Code Enforcement Officer



The City of Midwest City
Neighborhood Services Department
Code Enforcement - Neighborhood Initiative - Property Maintenance
Notice and Order

Case #: CE-20-00186 - Exterior Paint

206 E JACOBS DR, 73110

January 07, 2020

Your attention is called to a violation of Midwest City Ordinance (MCO) 27-3(18) at 206 E JACOBS DR, 73110 regarding exterior paint. MCO 27-3(18) states in part: It is a violation to allow the exterior of buildings and structures to be maintained in such a manner that their appearance constitutes a blighting influence for adjoining property. The City of Midwest City in MCO 20-1 has adopted the International Property Maintenance Code (IPMC) in its most current edition. IPMC Section 304.2 states in part: All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. We ask that you correct the violations identified and that work be completed within thirty (30) days from the date of this letter. If you have valid reasons which you feel would warrant an extension, if you do not understand the violation, or if you wish to appeal the notice, please contact our office, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

Comments: Detached garage building has several areas with peeling, flaking and chipped paint also door jam located in the southwest corner of main structure has areas with peeling paint as well. All areas in question shall be eliminated and surfaces repainted.

Jeff Crutcher
Code Enforcement Officer



The City of Midwest City

Neighborhood Services Department

Code Enforcement - Neighborhood Initiative - Property Maintenance

Notice and Order

January 08, 2020

Property Owner:
TRUJILLO CONNIE
206 E JACOBS DR
MIDWEST CITY, OK 73110-5304

Description of Property:

Violation Address: 206 E JACOBS DR, 73110

Tax Roll #:R150469500

Legal Description: PINE ADDITION 006 013

Case #: CE-20-00197 - General Exterior

Recently an inspection was conducted at 206 E JACOBS DR, 73110 by the City of Midwest City's Code Enforcement Division. Oklahoma County Assessors records indicate that you are the legal owner or guardian controlling the property located at 206 E JACOBS DR, 73110. As a result of this inspection, violation(s) of the International Property Maintenance Code (IPMC) were found. IPMC 304.1 states: The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

The City of Midwest City is dedicated to working with property owners to protect the public health, safety and welfare, in all residential and nonresidential structures and in addition to improve our city, by encouraging the maintenance of property, thus increasing property values. In accomplishing this, we ask you to correct the violations identified and that work be completed within thirty (30) days from the date of this letter.

If you have valid reasons which you feel would warrant an extension, if you do not understand the violation, or if you wish to appeal this notice, please contact our office at, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

Low and moderate income owner occupied homeowners in a code violation may qualify for property improvement programs available through the city and/or other such providers.

CORRECTION ORDER

Below is a correction order list, of Midwest City Ordinances violated and a statement of repairs needed to bring the above referenced property back into code compliance. (Please disregard this notice if work has been completed.)

Property Maintenance: General Exterior

You have 30 days to bring the general exterior of the structure into compliance, after which time further action shall be taken as allowed by law.

Comments: Eastside of main structure has siding that appears to be pulled away from structure, loose siding is located up near fascia area. Siding needs to be resecured to exterior structure.

Jeff Crutcher
Code Enforcement Officer



The City of Midwest City
Neighborhood Services Department
Code Enforcement - Neighborhood Initiative - Property Maintenance
Notice and Order

Case #: CE-20-00197 - General Exterior

206 E JACOBS DR, 73110

January 07, 2020

Your attention is called to a violation of the International Property Maintenance Code (IPMC) Section 304.1 at 206 E JACOBS DR, 73110 regarding the general exterior of the structure. IPMC 304.1 states: The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. We ask you to correct the violations identified and that work be completed within thirty (30) days from the date of this notice or show cause why you should not be required to do so. Any action taken by the authority having jurisdiction on such premises shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

If you have valid reasons which you feel would warrant an extension, if you do not understand the violation, or if you wish to appeal the notice, please contact our office, 405.739.1005, within ten days of the date of this notice. Failure to respond to this order may result in the issuance of citations and/or court action.

Comments: Eastside of main structure has siding that appears to be pulled away from structure, loose siding is located up near fascia area. Siding needs to be resecured to exterior structure.

Jeff Crutcher



Larry Stein
County Assessor

Oklahoma County Assessor's Public Access System

320 Robert S. Kerr #313
Oklahoma City, Ok 73102
(405) 713-1200



Oklahoma
Conservation
Commission

All records are current as of close of previous working day

Larry Stein-Oklahoma County Assessor Public Access System

Home	Contact Us	Guest Book	Map Search	New Search
Real Property Display - Screen Produced 2/6/2020 10:17:45 AM				
Account: R150469500	Type: Residential		Location:	206 E JACOBS DR
Building Name/Occupant:			Map Parcel	MIDWEST CITY
Owner Name 1:	TRUJILLO CONNIE		1/4 section #:	1437
Owner Name 2:			Parent Acct:	
Billing Address 1:	206 E JACOBS DR		Tax District:	TXD 552
Billing Address 2:			School System:	Mid-Del #52
City, State, Zip	MIDWEST CITY, OK 73110-5304		Land Size:	0.14 Acres
Associated	Land Value: 10,980		Lot Dimensions:	Width 50 Depth 122
Personal Property			Treasurer:	Click to View Taxes
Sect 10-T11N-R2W Qtr NE	PINE ADDITION Block 006 Lot 013		Subdivision Sales	

Full Legal Description: PINE ADDITION 006 013

Photo & Sketch (if available)	Comp Sales Address/Date/Price	Report Coming Soon	
	403 N KEY BLVD MIDWEST CITY, OK 73110-5824	04/26/2018	\$52,000
	112 W MARSHALL DR MIDWEST CITY, OK 73110-5540	07/05/2017	\$53,000
	213 N KEY BLVD MIDWEST CITY, OK 73110-5822	10/07/2016	\$51,000
	522 E DOUGLAS DR MIDWEST CITY, OK 73110-5811	10/25/2016	\$49,000
	228 E KITTYHAWK DR MIDWEST CITY, OK	04/14/2017	\$52,500
	303 W MARSHALL DR MIDWEST CITY, OK 73110-5553	08/13/2015	\$64,000

Valuation History (2020 Valuations are subject to change until certified June 15th, 2020)

Year	Market Value	Taxable Mkt Value	Gross Assessed	Exemption	Net Assessed	Millage	Tax	Tax Savings
2019	55,000	54,590	6,004	1,000	5,004	117.49	588.03	122.79
2018	53,000	53,000	5,830	1,000	4,830	110.22	532.36	110.22
2017	51,500	51,500	5,664	1,000	4,664	111.95	522.25	111.95
2016	50,500	50,500	5,554	1,000	4,554	115.06	524.10	115.06
2015	49,468	49,468	5,441	1,000	4,441	119.81	532.13	119.81

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Property Account Status/Adjustments/Exemptions

Account #	Grant Year	Exemption Description	Amount
R150469500	2020	Additional Homestead	1,000
R150469500	2005	3% Cap Homestead	0
R150469500	2004	Homestead	1,000

Property Deed Transaction History (Recorded in the County Clerk's Office)

Date	Type	Book	Page	Price	Grantor	Grantee
2/11/2003	> Deeds	8889	1507	43,500	RAGLE CLINTON A	TRUJILLO CONNIE
6/14/1996	> Historical	6907	2129	30,000	KEATON OLETA	RAGLE CLINTON A
4/1/1976	> Historical	4286	1586	0		KEATON OLETA

Last Mailed Notice of Value (N.O.V.) Information/History

Year	Date	Market Value	Taxable Market Value	Gross Assessed	Exemption	Net Assessed
2019	02/26/2019	55,000	54,590	6,005	1,000	5,005
2018	04/09/2018	53,000	53,000	5,830	1,000	4,830
2017	02/24/2017	51,500	51,500			

Last Mailed Notice of Value (N.O.V.) Information/History						
Year	Date	Market Value	Taxable Market Value	Gross Assessed	Exemption	Net Assessed
2016	02/26/2016	50,500	50,500	5,554	1,000	4,554
2011	02/28/2011	52,398	52,398	5,763	1,000	4,763
Property Building Permit History						
Issued	Permit #	Provided by	Bldg #	Description	Est Construction Cost	Status
No Building Permit records returned.						
Click button on building number to access detailed information:						
	Bldg #	Vacant/Improved Land	Bldg Description	Year Built	SqFt	# Stories
Click	1	Improved	Ranch 1 Story	1944	832	1 Stories

January 27, 2020

To the City Council:

Kimberly F. McNew
204 East Jacobs Drive
Midwest City, OK 73110


Connie Trujillo
206 East Jacobs Drive
Midwest City, OK 73110

405-410-4897

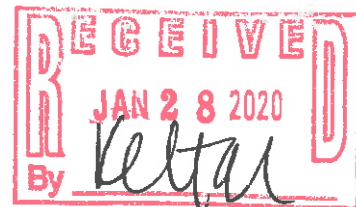
Re: Code Enforcement Violations

We, Kimberly McNew and Connie Trujillo, are requesting the City Council to place our above-referenced concerns on the next agenda. We both were given code enforcement violations for need exterior work and were only given 30 days to have it completed. We would like to discuss the need for additional time to have these repairs completed.

Respectfully,


Kimberly McNew


Connie Trujillo





Jan 7, 2020, 11:21:19 AM





Jan 7, 2020, 11:2



Jan 7, 2020, 11:2



Jan 7, 2020, 11:2



Jan 7, 2020, 11:2



City Attorney

100 N. Midwest Boulevard
Midwest City, OK 73110
hpoole@midwestcityok.org
Office: 405.739.1203
www.midwestcityok.org

TO: Mayor and City Council

FROM: Heather Poole, City Attorney

Date: February 25, 2020

Subject: Discussion and consideration of approving and entering into an agreement with CoxCom, Inc. to govern the terms and conditions under which it may use the City's rights-of-way to provide cable services from March 1, 2020 through February 28, 2030.

Background: On March 10, 2015, the City Council approved granting Cox a non-exclusive five (5) year franchise, to provide cable system and services, which expires this year. In addition to the terms set out in the prior franchise agreement, the City requested that Cox no longer provide a dedicated, noncommercial access channel for use by governmental institutions within the City. The City was required to provide programming but Cox was not upgrading the channel so while the quality of broadcast was low and with low viewership, the City has been utilizing other means to reach citizens with information on governmental meetings and programs..

City franchises are governed by State law and City Charter. Passage by Council will allow the non-exclusive franchise with Cox to continue for an additional ten (10) years. Action is at discretion of Council.

Respectfully,

Heather Poole

Heather Poole, Esq., City Attorney

AGREEMENT

This Agreement (“Agreement”) is made and entered into this _____ day of _____, 2020, by and between the City of Midwest City, a municipal corporation, hereinafter referred to as the “City,” and CoxCom, LLC., a Delaware limited liability company hereinafter referred to as “Cox” or “Company,” with Cox and City sometimes separately referred to hereinafter as a “party,” and sometimes collectively as “parties.”

WHEREAS, Cox has operated a cable system and provided cable service in the City pursuant to Ordinance No. 2760 (as amended by Ordinance No. 2787), dated October 12, 1999, the Franchise Agreement dated October 12, 1999, assigned to CoxCom, Inc. pursuant to Resolution No. 99-29, dated September 28, 1999; and

WHEREAS, the City’s role as manager of its rights-of-way and regulator of cable service providers requires it to ensure a fair and level playing field for all service providers; and

WHEREAS, Cox has requested, and the City has agreed, to enter into this agreement to establish the terms and conditions under which Cox may use the City’s rights-of-way for cable service;

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements hereinafter set forth, the parties agree as follows:

1. Term of Agreement: This non-exclusive Agreement shall take effect March 1, 2020 and shall be effective for a term of ten (10) years thereafter. Prior to the end of this term, the parties agree to enter into good faith negotiations regarding a possible renewal and/or modification and/or extension of this Agreement.
2. Nature of Agreement:
 - (A) No privilege or exemption shall be granted or conferred by this Agreement except those specifically prescribed herein.
 - (B) Any right or power in, or duty impressed upon, any officer, employee, department, or board of the City by this Agreement shall be subject to transfer by the City to any other officer, employee, department, or board of the City.
 - (C) This Agreement shall not relieve Cox of any existing obligations involved in obtaining permits, pole or conduit space from any department of the City, utility company, or from others maintaining utilities in streets.
 - (D) This Agreement shall be a privilege to be held in personal trust by Cox for the benefit of the public. Said privilege cannot in any event be sold, transferred, leased, assigned or disposed of (except to an affiliate of Cox), including but not limited to, by forced or voluntary sale, merger, consolidation, receivership or other means without the

prior written consent of the City, and then only under such conditions as the City may establish. Such consent as required by the City shall not, however, be unreasonably withheld.

(E) In consideration of the faithful performance and observance of the conditions, reservations and regulations herein specified, a non-exclusive Franchise is hereby granted to Cox, its permitted successors and assigns to erect, maintain, and operate transmission and distribution facilities and additions thereto in, under, over, along, across and upon the streets, lanes, avenues, sidewalks, alleys, bridges and other public places within the City and subsequent additions thereto for the purpose of producing, receiving, amplifying, and transmitting by coaxial cable, fiber optics, microwave or other means, audio and/or audio/visual electrical impulses of television, radio and other intelligences, either analog or digital, including, but not limited to, Cable Television Service pursuant to the Cable Act for sale to the inhabitants and businesses of the City in accordance with the laws and regulations of the United States of America and State of Oklahoma and the ordinances and regulations of the City, for a period of ten (10) years from and after the effective date of this Franchise.

3. Obligations of Cox:

(A) During the term of this Agreement, Cox shall pay to City a fee equal to 5% of the gross revenues of Cox and its affiliates collected from each subscriber to Cox's Cable Services product, and 5% of the portion of gross revenues from advertising which are defined in subsection 3(A)(3), below; the fee ("Cable Services Provider Fee") may be identified and passed through on any subscriber bill by Cox, and all such fees collected will be forwarded to City quarterly and shall be due forty-five (45) days after the end of each quarter.

(1) For purposes of this Agreement, gross revenues are limited to the following:

- (i) recurring charges for Cable Services;
- (ii) event-based charges for Cable Services, including but not limited to pay-per-view and video-on-demand charges;
- (iii) rental of set top boxes and other Cable Services equipment;
- (iv) service charges related to the provision of Cable Services, including, but not limited to, activation, installation, and repair; and
- (v) administrative charges related to the provision of Cable Services, including, but not limited to, service order and service termination charges;
- (vi) amounts billed to Cable Services subscribers to recover the Cable Services Provider Fee authorized by this section.

(2) For purposes of this Agreement, gross revenues do not include:

- (i) Uncollectible fees, provided that all or part of uncollectible fees which is written off as bad debt but subsequently collected, less expenses of collection, shall be included in gross revenues in the period collected;

- (ii) late payment fees;
- (iii) revenues from contracts for in-home maintenance service unless they relate solely to maintenance on equipment used only for the provisioning of Cable Services and not for the provisioning of any other service provided by Cox or its affiliates;
- (iv) amounts billed to Cable Services subscribers to recover taxes, fees or surcharges imposed upon Cable Services subscribers in connection with the provision of Cable Services, other than the Cable Services Provider Fee authorized by this section;
- (v) revenue from the sale of capital assets or surplus equipment; or
- (vi) charges, other than those described in subsection (1), that are aggregated or bundled with amounts billed to Cable Services subscribers.

(3) "Gross Revenues" which are subject to the Cable Services Provider Fee paid by Cox additionally include a pro rata portion of all revenue collected by Cox pursuant to compensation arrangements for advertising (less any commissions Cox receives from any third parties for advertising) and home-shopping sales derived from the operation of Cox's Cable System within the City. Advertising commissions paid to third parties (excluding any refunds, rebates, or discounts the Company may make to advertisers) shall not be deducted from advertising revenue included in gross revenue. The allocation of advertising and home-shopping revenue referred to above shall be based on the number of subscribers in the City divided by the total number of subscribers in relation to the relevant regional or national compensation arrangement.

(4) Bundling discounts shall be apportioned fairly among video and other services. Cox shall not apportion revenue in such a manner as to avoid the Cable Services Provider Fee.

(5) In the event that any other video services provider, including but not limited to a cable operator or open video service provider, enters into any agreement or makes any arrangement with City during the term of this Agreement whereby it is required or allowed to pay a fee to the City that is similar to the Cable Services Provider Fee described herein, City shall allow Cox to substitute the definition of "gross revenue" set forth in that agreement or arrangement for the definition of "gross revenue" set forth in this Agreement immediately upon request of Cox.

(6) Cox will grant the City the right to conduct reasonable audits to assure that the Cable Services Provider Fee has been properly calculated.

(A) Cox and City agree that the Cable Services Provider Fee shall be in lieu of all other concessions, charges, excises, franchise, license, privilege, permit fees, taxes, or assessments *except* sales taxes, personal or real property taxes, and ad valorem taxes.

(B) Cox shall comply with the federal Emergency Alert System regulations (47 C.F.R. Part 11).

(C) The parties agree to consult in the event that, after execution of this Agreement, any court, agency, commission, legislative body, or other authority of competent jurisdiction issues a finding that limits the validity or enforceability of this Agreement, in whole or in part. Should the finding be final, non-appealable and binding upon either City or Company, this Agreement shall be deemed modified or limited to the extent necessary to address the subject of the finding unless either party, within thirty (30) days of receipt of the ruling, provides written notice to the other party of election to terminate, in which case this Agreement shall terminate within six (6) months or such earlier period as the parties mutually may agree. Where the effect of a finding is a modification, the parties shall enter into good faith negotiations to modify this Agreement in the manner which best effectuates its overall purposes and the intentions of the parties. Failure to reach a mutually satisfactory modification within ninety (90) days of the commencement of such efforts shall entitle either party to terminate the Agreement on the provision of thirty (30) days' written notice.

In addition to the termination rights set forth above, Cox shall have the right to terminate this Agreement and all obligations hereunder upon ninety (90) days notice to the City, if (i) state or federal law changes in a manner that would allow Cox to opt into franchise requirements that are, in Cox's sole judgment, more beneficial than those contained herein; or (ii) another provider of video services is permitted, through a City authorization or otherwise, to use the public rights-of-way to provide video services on terms that are, in Cox's sole judgment, more beneficial than those contained herein.

(D) Cox shall determine, in its sole discretion where in the City its facilities shall be constructed, operated, maintained, repaired and upgraded to provide, and where in the City to provide its Cable Services. However, Cox agrees that it will offer Cable Service to all residential subscribers residing within its current service footprint within the boundaries of the City, subject to density, technical feasibility, and access limitations based on standard industry practice (e.g., density limitation of forty (40) homes per mile, authorized access to private property/developments, etc.).

4. Obligations of City. City will not attempt to nor subject the provision of Cox's Cable Service to regulation under any provision of the City's cable television or broadband telecommunications franchise ordinance or similar ordinance(s) that are inconsistent with or more burdensome than those contained herein. In addition:

(A) City agrees to subject the construction and installation of the facilities that will be used in whole or in part to provide Cox's Cable Service to the same process and review as it subjects the installation and construction of traditional telecommunications infrastructure;

(B) City agrees not to unreasonably block, restrict, or limit the construction and installation of facilities that will be used in whole or in part to provide Cox's Cable Service;

(C) City agrees to process any and all applicable permits for the installation, construction, maintenance, repair, removal, and other activities associated with placement of communications or transmission facilities of any kind in a timely and prompt manner;

(D) Cox represents and claims that its Cable Service is a “cable service” under federal law and will comply with all obligations imposed by federal law on cable operators. This Agreement shall not apply to any service Cox provides that is not a “cable service” as such service is defined under federal law.

5. Modification. This Agreement may be amended or modified only by a written instrument executed by both Parties.

6. Entire Agreement. This Agreement constitutes the entire agreement between City and Cox with respect to the subject matter contained herein and supersedes all prior or contemporaneous discussions, agreements, and/or representations of or between City and Cox regarding the subject matter hereof. Specifically, this Agreement replaces the franchise granted by Ordinance No. 2760.

7. Waiver. Failure on the part of either Party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provision or any other provision.

8. Miscellaneous.

(A) Cox and City each hereby warrants that it has the requisite power and authority to enter into this Agreement and to perform according to the terms hereof.

(B) The headings used in this Agreement are inserted for convenience or reference only and are not intended to define, limit or affect the interpretation of any term or provision hereof. The singular shall include the plural; the masculine gender shall include the feminine and neutral gender.

(C) Nothing contained in this Agreement is intended or shall be construed as creating or conferring any rights, benefits or remedies upon, or creating any obligations of the Parties hereto toward any person or entity not a party to this Agreement, unless otherwise expressly set forth herein.

(D) This Agreement shall not be exclusive and the City expressly reserves the right to enter into similar agreements with any other company offering the same or similar video services at any time.

(E) The geographic area covered by this Agreement shall be the incorporated limits of the City of Midwest City, Oklahoma, as such area now exists or may be modified in the future by annexation or deannexation.

(F) The parties agree that either Oklahoma County District Court (7th Judicial District) or the United States District Court for the Western District of Oklahoma shall be the sole and exclusive forum for any judiciable disputes concerning this Agreement.

9. Binding Effect. This Agreement shall be binding upon and for the benefit of each of the Parties and their respective principals, managers, City Council members, officers, directors, shareholders, agents, employees, attorneys, successors and assigns and any parents, subsidiaries or affiliated corporations or entities, as applicable.

10. Definitions. The following words, terms and phrases, when used in this Agreement, shall have the meanings ascribed to them in this section:

(A) "Cable service" shall have the same meaning as contained in federal statutes, 47 U.S.C. §542(6) on the effective date of this Agreement.

(B) "Cable System" shall have the same meaning as contained in federal statutes, 47 U.S.C. §542(7) on the effective date of this Agreement.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have executed this Agreement as of the ____ day of _____, 2020.

CoxCom, LLC.:

Name: Percy Kirk
Title: Senior Vice President, General Manager

City:

APPROVED by the City Council of The City of Midwest City, Oklahoma, on the ____ day of _____, 2020.

Matt Dukes, MAYOR

ATTEST:

Sara Hancock, CITY CLERK

REVIEWED as to form and legality this ____ day of _____, 2020.

Heather Poole, CITY ATTORNEY



CITY of MIDWEST CITY
COMMUNITY DEVELOPMENT DEPARTMENT
ENGINEERING DIVISION

Billy Harless, Community Development Director
Brandon Bundy, P.E., City Engineer

ENGINEERING DIVISION
Brandon Bundy, P.E., City Engineer
CURRENT PLANNING DIVISION
Kelly Gilles, Manager
COMPREHENSIVE PLANNER
Petya Stefanoff, Comprehensive Planner
BUILDING INSPECTION DIVISION
Christine Brakefield, Building Official
GIS DIVISION
Greg Hakman, GIS Coordinator

TO : Honorable Mayor and Council

FROM : Brandon Bundy, P.E., City Engineer

DATE : February 25th, 2020

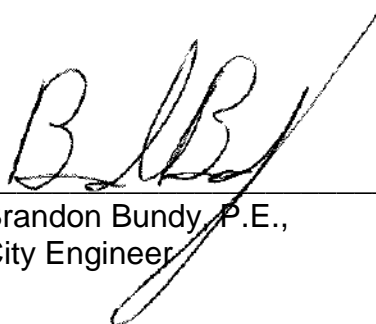
SUBJECT : Discussion and consideration of entering into and approving an Agreement for Professional Services with 505 Architects LLC, in the amount of \$7,050 plus reimbursable expenses not to exceed \$1,500 to provide a Feasibility Analysis Report for the City Council Chambers in preparation for a future ADA compliance project.

The City has negotiated with 505 Architects LLC in regards to conducting and preparing a Feasibility Analysis Report for the City Council Chambers. This process will consist of the architect meeting with staff and stakeholders to determine the proper scope of work for a future project to bring the City Council Chamber into ADA compliance.

This contract is funded in the existing budget through the 009 Government Sales Tax Fund

I am available for any additional questions.

Staff recommends approval.



Brandon Bundy, P.E.,
City Engineer

Attachment

AIA[®] Document B105[™] – 2017

Standard Short Form of Agreement Between Owner and Architect

AGREEMENT made as of the eighteenth day of February in the year two thousand twenty

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

City of Midwest City
100 North Midwest Blvd
Midwest City, Oklahoma 73110

and the Architect:

(Name, legal status, address and other information)

505 Architects LLC
1631 South Delaware Avenue
Tulsa, Oklahoma 74104

for the following Project:

(Name, location and detailed description)

Midwest City Council Chambers ADA Retrofit
The Project is a feasibility analysis for the ADA retrofit and renovation of the existing Midwest City Council Chambers located within City Hall at 100 North Midwest Blvd, Midwest City, Oklahoma

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Init.

15T

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User Notes:

(946756215)

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

FEASIBILITY ANALYSIS SCOPE OF SERVICES

The Architect shall work closely with the City of Midwest City staff, and Owners consultants to develop a feasibility analysis for an ADA retrofit and potential other minor improvements. The area of the Work consists of the existing Council Chambers, ante room, and corridor through to door 9b located within City Hall. Along with City of Midwest City staff, the Architect shall perform a visual observation of the existing area of the scope of Work and utilize existing drawings provided by the City of Midwest City as a basis for development of an existing facility floor plan. This drawing will approximately represent existing structures, and other features of the facility layout within the immediate area of the scope of Work of the Project. The Architect shall utilize this drawing as the basis to prepare diagrams for inclusion in the feasibility analysis.

In addition to the walk-thru above, the Architect shall conduct up to three (3) meetings with City of Midwest City staff and/or members of City Council, to review current space utilizations, ADA accessibility compliance, proposed modifications, goals, and needs. The Architect and Owner shall collect and document input received from these meetings, and the Owner shall work with Architect to develop a list of proposed improvements, that will have a priority ranking, description of the proposed Work, and estimate of construction cost for each proposed improvement. This "shopping list" will be key-noted to a floor plan diagram.

The Architect shall prepare a Feasibility Analysis Report containing the following items and issue in PDF format to be used by City for Midwest City:

- Executive one-page summary of the process.
- List of participants names of those who attended meetings and/or provided input during the process.
- Written summary of existing conditions and architectural floor plan diagram noted with a summary of existing needs.
- List of proposed improvements with a priority ranking, description of the proposed Work, and preliminary opinion of construction cost for each improvement item.
- Architectural floor plan diagram key-noted to the list of proposed improvements.
- One (1) preliminary conceptual image of the proposed space.

It is the Architects' understanding that upon completion and review of the Feasibility Analysis report, the Owner will identify and request at a future date, under a separate agreement, professional services for the development of some or all the following services: preliminary concept design, design, construction documentation, bidding, and construction administration services.

At the time of this Agreement a schedule has not yet be determined for completion of these Feasibility Analysis services.

ASSUMPTIONS

Owner shall provide the following:

- Drawings of the existing building and site.
- Previous ADA compliance reports.
- Geotechnical, civil, landscape, structural, mechanical, plumbing, and electrical engineering services and other consultants if required by the scope of the Project.
- Tests, inspections and reports required by law, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials. The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.
- Access to all project areas including providing equipment such as scaffolds, ladders or lifts to access areas requiring observation.

- Destructive observations and repair as required.

EXCLUSIONS

- Survey
- Geotechnical Investigation Report
- Tests for hazardous materials
- Due Diligence services
- Civil Engineering Services
- Landscape and Irrigation Design Services
- Mechanical, Electrical, and Plumbing Engineering Design Services
- Fire Protection Design services
- Fire Alarm Design Services
- Technology, Video Surveillance, and Intrusion Detection Design Services
- Furniture, Fixture and Equipment (FF&E) Selections and Procurement
- Décor Package Selections and Procurement
- Environmental Graphics and Signage Design
- Site Lighting Design
- Lightning Protection System, design and consultation services
- Food Service Equipment design including kitchen and kitchen hood design.
- ADA Compliance: If existing areas outside the scope of work are found to be non-compliant with ADA, design and necessary construction documentation to bring the out of compliance areas into compliance will be an Additional Service
- Life cycle cost analysis, payback analysis, or feasibility studies
- Energy studies
- LEED administration
- Detailed Cost Estimates
- Professional renderings
- Evaluating contractor substitutions and proposed changes after bids are received
- Special Inspections required during construction.

During the Feasibility Analysis, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a Feasibility Analysis Report, which shall be set forth in drawings and other documents appropriate for the Project.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for marketing, promotion of the project, award submission and publication, maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

Init.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

Compensation shall be on stipulated sum of seven thousand and fifty dollars (\$7,050) plus reimbursable expenses and will be billed monthly on percentage of completion. The compensation for each phase of services shall be as follows:

Phase 100 - Feasibility Analysis	Fixed Fee	\$5,550
Phase 101 - Conceptual Image	Fixed Fee	\$1,500

Upon written request of the Owner, as an Additional Service, additional on-site meeting shall be provided at a rate of \$925 per on-site meeting plus reimbursable expenses.

Hourly billing rates for 505 Architects LLC are set forth as follows:

Principal	\$185.00	Architect	\$140.00
Project Manager	\$165.00	Architectural Intern	\$110.00
Interior Designer	\$130.00	Administrative	\$70.00

The Owner shall pay the Architect an initial payment of zero (\$ 0) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .7 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .8 All taxes levied on professional services and on reimbursable expenses;
- .9 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .10 Other similar Project-related expenditures.

Init.

BT

The Owner shall reimburse the Architect for expenses incurred in the interest of the Project, plus ten percent (10 %).

Reimbursable expenses are estimated to not exceed one thousand five hundred dollars (\$1,500.00).

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest from the date payment is due at the rate of one and one half percent (1.5 %) per month , or in the absence thereof, at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; and the extension of the Architect's Article 1 services beyond six (6) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

§ 7.1 For Additional Services that may arise during the course of the Project, the Owner shall compensate the Architect as follows:

The Architect will endeavor to provide a fixed fee for Additional Services when a scope of services can be clearly defined. In all other instances, the Architect will notify the Owner in writing of the need for an additional service and upon the owner's direction to proceed will invoice for the work on an hourly basis until such time as the scope can be defined and a fixed fee can be established.

This Agreement entered into as of the day and year first written above.

MAYOR *(Signature)*

Matthew D. Dukes Mayor
(Printed name and title)

CITY ATTORNEY *(Signature)*

Heather Poole City Attorney
(Printed name and title)

CITY CLERK *(Signature)*

Sara Hancock City Clerk
(Printed name and title)



ARCHITECT *(Signature)*

Brian Thomas, AIA, RID, LEED AP Principal
(Printed name, title, and license number, if required)



City of Midwest City Police Department

100 N. Midwest Boulevard

Midwest City, OK 73110

Office 405.739.1320

Fax 405.739.1398

Memorandum

TO: Honorable Mayor and City Council

FROM: Brandon Clabes, Chief of Police

DATE: February 25, 2020

SUBJECT: Discussion and consideration of entering into a professional services agreement with W.D. Ballew, Ph.D., P.E. (Retired) to include independent cost analysis and comprehensive review of the Midwest City Police Department Jail operations.

The Midwest City Police Department and City Staff have been discussing a cost analysis and comprehensive review study of the jail to determine several factors, including but not limited to, the financial impact, cultural implications and overall efficiency and effectiveness of having a municipal detention facility. Mr. Dave Ballew, former assistant city manager for Midwest City, is well versed in these types of studies and has a keen working knowledge of the Midwest City Police Department due to his multiple years of oversight of the agency.

The study is broken down into three phases and proposed to be completed within 90 days of execution. The cost of the study is projected at \$9,000.00 and monies used to pay for this review would be transferred into the Midwest City Police Department 020 account from the surplus account earmarked for the police department.

The independent study gives robust validity to the results as opposed to an in-house review.

Staff recommends approval.

A handwritten signature in black ink that reads "Brandon Clabes". The signature is written in a cursive, slightly slanted style.

Brandon Clabes
Chief of Police
Proposal

February 10, 2020

Chief of Police

Brandon Clabes

100 N. Midwest Blvd.

Midwest City, Oklahoma

73110

After our discussions in January concerning the City's interest in a comprehensive review of the jail operations, a proposal has been prepared to address that review. The attached outline is divided into three phases – Discovery, Going Forward Options and Evaluation of the Options by city staff.

This study could begin on or about March 2, 2020, and should be completed within 90 days. The not to exceed cost of \$9,000.00 will cover all expenses for the review as outlined in this proposal. If there are significant changes in scope beyond this original outline and understanding, at the request of the City, the additional work will be considered to determine if there is any cost impact.

I am looking forward to a possible engagement with the Department and notification to proceed.

W. D. Ballew, Phd., P.E. (Ret.)

700 Timber Ridge Rd.

Midwest City, Oklahoma

73130

**MIDWEST CITY JAIL
OVERSIGHT REVIEW**

PHASE 1 Discovery

1. Compile recent financial documents with emphasis on total cost of operations.
2. Review state and federal oversight documents.
3. Look at 10 year trends on occupancy, staffing and capital expenditures with focus on the last 60 months.
4. Review interagency documents, if any, and identify long term obligations or exposure to loss of service.
5. For status quo operations, develop a pro forma budget for 2020 through 2024.

PHASE 2 Going forward options

1. Management's review of Phase 1 findings should provide an opportunity for the development of a consensus statement for evaluation and critical review. (will probably contain multiple ideas that deserve additional study)
2. Independent consultant's recommendations.

PHASE 3 Evaluation of options/recommendations by city staff.

1. Action items from Phase 1 & 2 .
2. Summary and conclusions.
3. Possible document preparation covering each Phase of the Oversight Review.



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Tim Lyon, City Manager

DATE: February 25, 2020

SUBJECT: Discussion and consideration of 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; and 2) in open session, authorizing the City Manager to take action as appropriate based on the discussion in executive session.

Appropriate information will be dispersed during executive session.

TIM LYON, City Manager



FURTHER INFORMATION



Notice of regular Midwest City Planning Commission meetings in 2020 was filed for the calendar year with the Midwest City Clerk prior to December 15, 2019 and copies of the agenda for this meeting were posted at City Hall at least 24 hours in advance of the meeting.

MINUTES OF MIDWEST CITY PLANNING COMMISSION MEETING

February 4, 2020 - 7:00 p.m.

This regular meeting of the Midwest City Planning Commission was held in the Council Chambers, 100 North Midwest Boulevard, Midwest City, Oklahoma County, Oklahoma, on February 4, 2020 at 7:00 p.m., with the following members present:

Commissioners present: Stan Greil
Russell Smith
Dee Collins
Jim Smith
Jim Campbell
Jess Huskey
Dean Hinton

Staff present: Billy Harless, Community Development Director
Kellie Gilles, Current Planning Manager
Brandon Bundy, City Engineer
Heather Poole, City Attorney
Sarah Steward, Associate Current Planner

The meeting was called to order by Chairman Greil at 7:00 p.m.

A. CALL TO ORDER –
B. MINUTES

1. Motion was made by Collins, seconded by Hinton, to approve the minutes of the January 7, 2020 Planning Commission meeting as presented. Voting aye: Collins, J. Smith, Campbell, R. Smith, Huskey, Hinton and Greil. Nay: none. Motion carried.

C. NEW MATTERS:

1. **(PC-2039) Discussion and consideration of approval of the StatusOne Preliminary Plat for the property described as a part the SW/4 of Section 12, T11N, R2W, addressed as 2500 S. Douglas Blvd.**

Staff presented a brief overview of this item. The applicant's representative, Jon Doyle, of 11912 N. Pennsylvania, OKC, OK, was present. There was general discussion about the item. Ashley Whiting of 9242 Pear St. was present and had questions about the zoning and use of the property. There was additional general discussion. A motion was made by R. Smith, seconded by Campbell,

to recommend approval of this item subject to staff comments. Voting aye: J. Smith, Collins, R. Smith, Greil, Campbell, Hinton and Huskey. Voting nay: none. Motion carried.

D. COMMISSION DISCUSSION: None.

D. PUBLIC DISCUSSION: None.

E. FURTHER INFORMATION: None

There being no further matters before the Commission, motion to adjourn was made by Huskey, seconded by Hinton. Voting aye: J. Smith, Collins, R. Smith, Campbell, Huskey, Hinton and Greil. Voting nay: none. Motion carried.

The meeting adjourned at 7:08 p.m.

Stan Greil - Chairman
(KG)



MIDWEST CITY
MUNICIPAL AUTHORITY
AGENDA FOR
FEBRUARY 25, 2020

The 6:00 PM meetings will be shown live on Channel 20 and streamed live on the City of Midwest City's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

The recorded video will be available on the City's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc) and the City's website: www.midwestcityok.org within 48 hours.

The meeting minutes and video can be found on the City's website in the Agenda Center: <https://midwestcityok.org/AgendaCenter>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

The Council will go directly into the City meetings down in the Council Chambers of City Hall at 6:00 PM. However, they will informally gather at or after 5:00 PM in the second floor conference room for dinner, but no City Council business will be discussed or acted upon and the room will be open to the public. Meals will only be provided to the City Council and staff.



MIDWEST CITY MUNICIPAL AUTHORITY AGENDA
City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 25, 2020 – 6:01 PM

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration of approving the minutes of the regular January 28, 2020 meeting, as submitted. (Secretary - S. Hancock)
 2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, decrease. Utilities Capital Outlay Fund, expenditures/Utility Services (50) \$105,562. (Finance - C. Barron)
 3. Discussion and consideration of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending January 31, 2020. (General Manager/Administrator - T. Lyon)
- C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- D. ADJOURNMENT.



CONSENT AGENDA



A notice for the regular Midwest City Municipal Authority was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Midwest City Municipal Authority Minutes

January 28, 2020 – 6:01 PM

This meeting was held in the Midwest City Council Chamber in City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Acting Chairman Pat Byrne called the meeting to order at 6:31 PM with the following members present: Trustees Susan Eads, Española Bowen, Sean Reed, Christine Allen, and Jeff Moore with Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon. Absent: Chairman Matthew Dukes.

CONSENT AGENDA. Allen made a motion to approve the consent agenda, as submitted, seconded by Reed. Voting aye: Eads, Bowen, Reed, Allen, Moore, and Acting Chairman Byrne. Nay: none. Absent: Dukes. Motion carried.

1. Discussion and consideration of approving the minutes of the regular January 14, 2020 meeting, as submitted.
2. Discussion and consideration of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending December 31, 2019.

NEW BUSINESS/PUBLIC DISCUSSION.

There was no new business or public discussion.

ADJOURNMENT.

Acting Chairman Byrne closed the meeting at 6:32 PM.

ATTEST:

PAT BYRNE, Acting Chairman

SARA HANCOCK, Secretary



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
cbarron@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Christy Barron, City Treasurer/Finance Director

DATE: February 25, 2020

SUBJECT: Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, decrease. Utilities Capital Outlay Fund, expenditures/Utility Services (50) \$105,562.

This budget supplement decrease is needed to reduce appropriations to match funds available.

Christy Barron
Finance Director

SUPPLEMENTS

February 25, 2020

Fund Utilities Capital Outlay (189)		BUDGET AMENDMENT FORM Fiscal Year 2019-2020			
		Estimated Revenue		Budget Appropriations	
<u>Dept Number</u>	<u>Department Name</u>	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
50	Utility Services				105,562
		<u>0</u>	<u>0</u>	<u>0</u>	<u>105,562</u>
Explanation: To reduce appropriations to match funds available.					



THE CITY OF
MIDWEST CITY

MEMORANDUM

TO: Honorable Chairman and Trustees
Midwest City Municipal Authority

FROM: Tim Lyon, City Manager

DATE: February 25, 2020

RE: Discussion and consideration of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending January 31, 2020.

This item is on the agenda at the request of the Authority. Attached to this memorandum is information concerning the status of the Sheraton Midwest City Hotel at the Reed Center.

Any time you have a question concerning the conference center and hotel, please feel free to contact me at 739-1201.

Tim L. Lyon

Tim Lyon
City Manager

Attachment (1)

SHERATON MIDWEST CITY HOTEL AT THE REED CENTER

Fiscal Year 2019-2020	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Revenue												
Budgeted (MTD)	372,710	481,117	410,780	576,778	455,277	300,346	214,831					
Actual (MTD)	299,162	477,929	466,117	476,300	456,684	291,649	223,347					
Budgeted (YTD)	372,710	853,827	1,264,677	1,841,348	2,296,625	2,596,971	2,811,802					
Actual (YTD)	299,162	777,091	1,243,207	1,719,507	2,176,191	2,467,840	2,691,187					
Expenses												
Budgeted (MTD)	389,068	464,352	422,790	486,888	449,400	360,787	341,646					
Actual (MTD)	386,683	443,824	431,992	432,531	395,742	366,076	320,630					
Budgeted (YTD)	389,068	853,420	1,276,210	1,786,169	2,235,569	2,596,356	2,938,002					
Actual (YTD)	386,683	830,507	1,262,499	1,714,217	2,109,959	2,476,035	2,796,665					
Revenue vs. Expenses												
Budgeted (MTD)	(16,358)	16,765	(12,040)	66,812	5,877	(60,441)	(126,815)					
Actual (MTD)	(87,521)	34,105	34,125	24,582	60,941	(74,426)	(97,283)					
Budgeted (YTD)	(16,358)	407	(11,633)	55,179	61,056	615	(126,200)					
Actual (YTD)	(87,521)	(53,416)	(19,291)	5,290	66,232	(8,195)	(105,478)					
Key Indicators												
Hotel Room Revenue	220,117	251,110	234,069	235,244	191,171	108,521	117,276					
Food and Banquet Revenue	57,751	195,299	177,193	215,380	193,721	149,224	89,947					

Fiscal Year 2018-2019	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Revenue												
Budgeted (MTD)	341,442	447,668	431,838	532,961	405,584	317,691	266,291	392,463	591,214	522,635	569,632	461,272
Actual (MTD)	384,934	454,587	328,389	590,459	430,083	315,262	168,164	388,910	591,844	437,652	510,688	480,742
Budgeted (YTD)	341,442	789,110	1,220,948	1,753,909	2,159,493	2,477,184	2,743,475	3,135,938	3,727,152	4,249,787	4,819,419	5,270,691
Actual (YTD)	384,934	839,521	1,167,910	1,758,369	2,188,452	2,503,714	2,671,879	3,060,789	3,652,633	4,090,284	4,600,972	5,081,714
Expenses												
Budgeted (MTD)	418,478	449,923	421,755	478,040	410,232	400,674	351,565	381,945	501,702	469,862	497,663	426,201
Actual (MTD)	418,401	431,481	383,381	506,459	399,967	346,444	317,815	355,961	474,876	412,524	423,702	463,262
Budgeted (YTD)	418,478	863,401	1,285,156	1,763,196	2,173,428	2,574,102	2,925,667	3,307,612	3,809,314	4,279,176	4,776,839	5,203,040
Actual (YTD)	418,401	849,882	1,233,263	1,739,721	2,139,688	2,486,132	2,803,947	3,159,907	3,634,783	4,047,307	4,471,009	4,934,271
Revenue vs. Expenses												
Budgeted (MTD)	(77,036)	2,745	10,083	54,921	(4,648)	(82,983)	(85,274)	10,518	89,512	52,773	71,969	26,071
Actual (MTD)	(33,467)	23,106	(54,992)	84,000	30,117	(31,182)	(149,650)	32,950	116,968	25,127	86,986	17,480
Budgeted (YTD)	(77,036)	(74,291)	(64,208)	(9,287)	(13,935)	(96,918)	(182,192)	(171,674)	(82,162)	(29,389)	42,580	67,651
Actual (YTD)	(33,467)	(10,361)	(65,353)	18,648	48,764	17,582	(132,068)	(99,118)	17,850	42,977	129,963	147,443



NEW BUSINESS/
PUBLIC DISCUSSION



MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 25, 2020 - 6:02 PM

- A. CALL TO ORDER.
- B. DISCUSSION ITEMS.
1. Discussion and consideration of approving the minutes of the February 11, 2020 meeting, as submitted. (Secretary - S. Hancock)
 2. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - C. Barron)
 3. Discussion and consideration of the recommendations by the Board of Grantors for awarding funds to the eligible and partially eligible FY 2019-20 grant applications not to exceed the budgeted \$458,497. (General Manager/Administrator – T. Lyon)
- C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- D. ADJOURNMENT.



DISCUSSION ITEMS



Notice for the Midwest City Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY MINUTES

February 11, 2020 - 6:02 PM

This meeting was held in Midwest City Council Chambers at City Hall, 100 N. Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 9:41pm with the following members present: Trustees: Pat Byrne, Susan Eads, Española Bowen, Sean Reed, Christine Allen, Jeff Moore and Secretary Sara Hancock, Attorney Heather Poole, and Assistant City Manager Vaughn Sullivan.

DISCUSSION ITEMS.

- 1. Discussion and consideration of approving the minutes of the regular January 28, 2020 meeting, as submitted.** Reed made motion to approve, seconded by Allen. Voting aye: Bowen, Reed, Allen, Byrne, Moore, Eads and Mayor Dukes. Nay: None. Absent: None. Motion Carried.
- 2. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** No Action Needed.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 9:42 pm.

MATTHEW D. DUKES II, Chairman

ATTEST:

SARA HANCOCK, Secretary



Midwest City Memorial Hospital Authority
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1207/Fax (405) 739-1208
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Christy Barron, Finance Director

Date: Feburary 25, 2020

Subject: Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

Jim Garrels, President, Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed or changes need to be made to the Statement of Investment Policy on short notice.

Action is at the discretion of the Authority.

Christy Barron
Finance Director



Midwest City Memorial Hospital Authority
100 North Midwest Boulevard Midwest City, Oklahoma 73110
Office (405) 739-1207/Fax (405) 739-1208
www.midwestcityok.org

MEMORANDUM

To: Midwest City Memorial Hospital Authority Trustees

From: Tim Lyon, General Manager/Administrator

Date: February 25, 2020

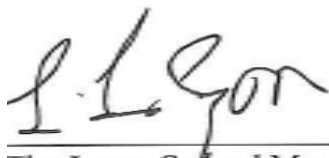
Subject: Discussion and consideration of the recommendations by the Board of Grantors for awarding funds to the eligible and partially eligible FY 2019-20 grant applications not to exceed the budgeted \$458,497.

As you know, the Board of Grantors met on January 23, 2020 to review the eligible and partially eligible FY 2019-20 grant applications for the purpose of making a recommendation to the Memorial Hospital Authority Trustees.

The following recommendations totaling \$458,497 were approved by the Board of Grantors to bring before you. Action is at the discretion of the Trustees.

- \$1,120 to Rose State College for the “STEM Academy Cobots” request.
- \$1,645 to Rose State College Foundation, Inc. for the “STEM Academy Cyber Security Essentials” request.
- \$2,100 to the Rose State College Foundation, Inc. for the “STEM Academy Flying Safely with Drones” request.
- \$6,318 to the Rose State College for the “STEM Academy 3D Printing” request.
- \$10,000 to the MWC Public Works Department for the “Solar-Powered School Zone Signals Pilot Program” request.
- \$10,044.48 to the Mid-Del Technology Center for the “Long Term Care Nurse Assistant Program” request.
- \$11,755 to the Mid-Del Technology Center for the “Fire Extinguisher Training System” request.
- \$13,218.18 to the MWC Fire Department for the “Heavy Rescue Stabilization Equipment” request.
- \$18,000 to the MWC Community Development Department for the “Traffic Collection for Trails” request.

- \$25,000 to Mid-Del Technology Center Practical Nursing Department for the “High-Fidelity Simulation Lab” request.
- \$25,635 to the MWC Soccer Club for the “ThorGuard” request.
- \$32,340 to the MWC Police Department for the “Animal Welfare Surgical Room Equipment” request.
- \$35,000 to the Mid-Del Public Schools Foundation for the “Our Future is Bright, But We Need Shade!” request.
- \$37,205 to the MWC Public Works Department for the “Compost and Sand Bagger” request.
- \$48,466.67 to the MWC Economic Development Department for the “Air Depot Corridor Improvement Study” request.
- \$48,466.67 to the MWC Economic Development Department for the “Medical Plaza District Study” request.
- \$65,000 to the MWC Grants Management Department for the “Municipal Complex Sidewalks” request.
- \$67,183 to the MWC Police Department for the “Animal Welfare Marquee Sign” request.



Tim Lyon, General Manager/Administrator

2019-20 Community Improvement Grant Applications

App #	Applicant Name	Grant Title	Project summary/Purpose/Purchase	Desired Amount	Contact	Phone	Address	Email	Website
2	MWC Economic Development	Air Depot Corridor Improvement Study	Build upon the 2017 HPM Redevelopment Plan to span the Air Depot corridor.	\$60,000.00	Robert Coleman	739-1218	100 N. Midwest Blvd, MWC, OK 73130	rcoleman@midwestcityok.org	www.midwestcityok.org
3	MWC Economic Development	Medical Plaza District Study	Study the best means to redevelop the hospital corridor into a Medical Plaza District.	\$60,000.00	Robert Coleman	739-1218	100 N. Midwest Blvd, MWC, OK 73130	rcoleman@midwestcityok.org	www.midwestcityok.org
4	MWC Soccer Club	MWC Soccer Club ThorGuard	Provide a reliable lightning prediction system for the safety of our soccer, golf, softball and swimming pool participants.	\$25,635.00	Matthew Mercer	760-9696	P.O. Box 30586, MWC, OK 73140	operations@mwcsoccer.org	www.mwcsoccer.org
5	Mid-Del Technology Center, Practical Nursing Department	High-Fidelity Simulation Lab	Update the current skills lab and include a high fidelity simulation lab to maintain comparability to other LPN Programs.	\$25,000.00	Kasey Duley, MS, RN	739-1713	1621 Maple Dr., MWC, OK 73110	kduley@mid-del.net	www.middeltech.com
6	MWC Police	MWC Animal Welfare Marquee Sign	Purchase of an electronic/LED marquee.	\$67,183.00	Lt. Josh Herren	739-1323	100 N. Midwest Blvd, MWC, OK 73130	jherren@midwestcityok.org	www.midwestcityok.org
7	MWC Police	MWC Animal Welfare Surgical Room Equipment	Purchase equipment for the surgical room of the new MWC Animal Welfare Center.	\$32,340.00	Major David Huff	739-1323	100 N. Midwest Blvd, MWC, OK 73130	dhuff@midwestcityok.org	www.midwestcityok.org
8	MWC Police	Covered Parking	Provide the on-duty shift officers with covered parking.	\$44,480.00	Chief Brandon Clabes	739-1304	100 N. Midwest Blvd, MWC, OK 73130	bclabes@midwestcityok.org	www.midwestcityok.org
11	Mid-Del Technology Center	Fire Extinguisher Training System	Purchase a Bullex Laser Fire Extinguisher System to help businesses obtain their annual training required by OSHA.	\$11,755.00	Blake McCrabb	739-1712	1621 Maple Dr., MWC, OK 73110	bmccrabb@mid-del.net	www.middeltech.com
12	MWC Fire	Heavy Rescue Stabilization Equipment	Purchase equipment for a Heavy Rescue Stabilization/Lifting Equipment Cache.	\$13,218.18	Chief Bert Norton	739-1340	8201 E. Reno Ave., MWC, OK 73110	bnorton@midwestcityok.org	www.midwestcityok.org
13	MWC Information Technology Dept.	MWC Public Information Kiosks	Purchase, install and program interactive kiosks at key City properties.	\$55,902.00	Ryan Rushing	739-1374	100 N. Midwest Blvd, MWC, OK 73130	rrushing@midwestcityok.org	www.midwestcityok.org
17	Mid-Del Public Schools Foundation	Our Future is Bright, But We Need Shade!	Purchase and install shade structures and tables with benches in the middle school courtyards.	\$35,000.00	Lindse Barks	737-4461 Ext. 1245	7217 SE 15th St., MWC, OK 73110	director@mid-delpublicschoolsfoundation.org	www.mid-delpublicschoolsfoundation.org
19	MWC Community Development Dept.	Traffic Collection for Trails	Purchase and install two permanent counters on existing trails and sidewalks in MWC.	\$18,000.00	Billy Harless	739-1228	100 N. Midwest Blvd, MWC, OK 73130	bharless@midwestcityok.org	www.midwestcityok.org
21	MWC Grants Management Dept.	Municipal Complex Sidewalks	Construction of an ADA accessible sidewalk around the City Hall Complex.	\$65,000.00	Terri Craft	739-1217	100 N. Midwest Blvd, MWC, OK 73130	tcraft@midwestcityok.org	www.midwestcityok.org
23	MWC Community Development Dept.	Midwest City Star Monument	Purchase, design, fabricate, and install a large 3 dimensional lighted photo opportunity monument.	\$90,000.00	Billy Harless	739-1228	100 N. Midwest Blvd, MWC, OK 73130	bharless@midwestcityok.org	www.midwestcityok.org
29	MWC Public Works Dept.	Solar-Powered School Zone Signals Pilot Program	Purchase and install Solar-powered school zone signals that will not be reliant on power to operate correctly.	\$10,000.00	Paul Streets	739-1061	8730 S.E. 15th St., MWC, OK 73110	pstreets@midwestcityok.org	www.midwestcityok.org
30	MWC Public Works Dept.	Compost and Sand Bagger	Purchase a bagger, trailer, heat sealer, and 4,000 sandbags.	\$37,205.00	Paul Streets	739-1061	8730 S.E. 15th St., MWC, OK 73110	pstreets@midwestcityok.org	www.midwestcityok.org
32	MWC Public Works Dept.	Fence Beautification Project	Purchase a wrought iron fence for John Conrad Regional Golf Course.	\$130,000.00	Vaughn Sullivan	739-1207	100 N. Midwest Blvd, MWC, OK 73130	vsullivan@midwestcityok.org	midwestcityok.org
			Total eligible grant funds requested	\$780,718.18					

2019-20 Community Improvement Grant Applications

*****Applications Partially Eligible*****									
#	Applicant Name	Grant Title	Project summary/Purpose/Purchase	Desired Amount	Contact	Phone	Address	Email	Website
24	Rose State College Foundation, Inc.	STEM Academy - Flying Safely with Drones	Provide a hands-on program for high school students.	\$8,931.00	Tamara Prat	733-7961	6420 S.E. 15th St, MWC, OK 73110	tp Pratt@rose.edu	www.rose.edu
25	Rose State College Foundation, Inc.	STEM Academy - Cobots	Provide a hands-on program for high school students.	\$2,485.00	Tamara Prat	733-7961	6420 S.E. 15th St, MWC, OK 73110	tp Pratt@rose.edu	www.rose.edu
26	Rose State College Foundation, Inc.	STEM Academy - 3D Printing	Provide a hands-on program for high school students.	\$8,934.00	Tamara Prat	733-7961	6420 S.E. 15th St, MWC, OK 73110	tp Pratt@rose.edu	www.rose.edu
27	Rose State College Foundation, Inc.	STEM Academy - Cyber Security Essentials	Provide a hands-on program for high school students.	\$3,010.00	Tamara Prat	733-7961	6420 S.E. 15th St, MWC, OK 73110	tp Pratt@rose.edu	www.rose.edu
28	Midwest City Public Schools District #52 - DBA Mid-Del Technology Center	Long Term Care Nurse Assistant/Home Health Aide Program Initiation Project	Provide a pre-nursing program to adult and high school students.	\$14,254.48	Rick Mendenhall	739-1707	1621 Maple Dr., MWC, OK 73110	rickm@mid-del.net	middeltech.com
			Total disqualified grant fund requests	\$37,614.48					
*****Applications Not Eligible*****									
App #	Applicant Name	Grant Title	Project summary/Purpose/Purchase	Desired Amount	Contact	Phone	Address	Email	Website
1	Carl Albert High School	Safety and Security Gator	Purchase a gator utility vehicle.	\$23,838.24	Kristin Goggans	739-1726	2009 S. Post Road, MWC, OK 73130	kgoggans@mid-del.net	http://www.mid-del.net/o/cahs
9	St. Philip Neri Catholic Church	Inspiration Library	Distribute books to families as a literacy outreach program.	\$10,000.00	Connie Stine	737-4496	1121 Felix Place, MWC, OK 73110	cstine@spnok.org	N/A
10	Leah's Hope, Inc.	Leah's Hope Transitional Housing	Provide safe housing combined with life skills and support referral programs to homeless women and children.	\$44,672.00	Laura Kerr	641-5814	417 Mid America Blvd., MWC, OK 73110	laura@leahshope.org	www.leahshope.org
14	Tinker Elementary School	Active Play Everywhere	Provide sensory pathway sets for student wellness opportunities.	\$3,500.00	Ashley Glover	739-1630 ext. 8401	4500 Tinker Rd., OKC, OK 73135	aglover@mid-del.net	www.nid-del.net/o/tinkerelem
15	MWC High School Band Parent Association	i-Pads for MCHS Jazz Band	Provide a digitized sheet music library on tablets.	\$46,804.18	Scott Kettler	596-0445	5401 Runway Rd., OKC, OK 73135	skettler@sbcglobal.net	N/A
16	AllianceHealth	EMS Ambulance	Purchase 2 new ambulances.	\$399,982.32	Clay Franklin	610-8790	2825 Parklawn Dr., MWC, OK 73110	clayfranklin@myalliancehealt	www.myalliancehealth.co
18	Carl Albert High School Band Boosters, Inc.	Finish Strong!	Fund a vinyl wrap of the Band Trailer.	\$7,402.74	Lisa Hays	226-0373	2329 Orange Dr., MWC, OK 73110	cabpa.president@gmail.com	N/A
20	Midwest City High School	MCHS Sports Safety	Purchase a new utility vehicle for MCHS.	\$27,621.00	Jason Cox	739-1741 Ext. 5139	213 Elm Dr., MWC, OK 73110	jcox@mid-del.net	https://www.mid-del.net/o/mchs
22	Mid-Del Youth and Family Center, Inc.	"Oh The Places We Will Go" in our new van	Purchase of a van for the youth shelter.	\$23,000.00	Darla Cheek	733-5437	2801 Parklawn Dr., Suite 201, MWC, OK 73110	darla@mid-delyouth.org	www.mid-delyouth.org
31	My Generation in Actions Community Foundation (MGIACF)	MGIACF Training Center	Lease a commercial building for 24 months, purchase 5 Macbook Airs, Building remodel and incidentals.	\$30,200.45	Carissa Edwards	201-2467	3832 N Bella Vista Dr., MWC, OK 73110	mgiacf@yahoo.com	mgiacf.net
			Total disqualified grant fund requests	\$617,020.93					
				\$1,435,353.59					

Board of Grantor FY 2019-20 Comments with Applicant Replies

Applicant: MWC Economic Development

Application #2 - Air Depot Corridor Improvement Study

Grantor Comments:

- "Weak overall impact of study - HPM study example of high potential lack lasting impact."
- "Combining with the Medical Plaza review seems more appropriate. \$30K seems more appropriate budget expense."
- "My concern, this will turn out like HPM study - nothing happened!"
- "I have a question about the 25% from EDA - is it 15,000 of the \$60K or is it in addition to \$60K?"
- "What determines the \$60K proposed budget for planning? Is this an established fee?"
- "A proper study to help better develop the area is a step in the right direction for revitalizing the area."

Application #3 - Medical Plaza District Study

Grantor Comments:

- "Overall impact HIGHLY dependent on private owners and they have moved to S. Douglas and I-240."
- "Combining with the Air Depot Corridor Improvement Study seems more appropriate. \$30K seems like a more feasible/ reasonable budget, especially when a prior one was complete without action outcome."
- "Good idea, but like HPM study, will anything come from it?"
- "Possible partial funding of \$45K."
- Verbal question: "What determines the \$60K proposed budget for planning? Is this an established fee?"

Applicant Reply:

“Not all improvements happen overnight, through osmosis and/or via private investment. The fact that MEDA just spent \$1.65mm acquiring the former Sears building underscores the organization’s commitment to bettering HPM and its surroundings. The future of HPM is just beginning to unfold, and the 2017 Plan will undoubtedly have a bearing on what happens next.

We plan to spend \$60,000 on the Air Depot Study, \$15,000 from the EDA and \$45,000 from BOG. We can spend less or we can spend more, but either way we will get what we pay for. The amount requisitioned should be enough to address some of the basic elements we feel are hindering redevelopment.

Though the built environments face comparable problems, the economics of bettering the Medical Plaza District are very different from HPM. We feel some very positive things are on the verge of happening at the hospital in the near future. We must be prepared to maximize these opportunities by having a sound plan to do so.”

Applicant: MWC Soccer Club

Application #4 - MWC Soccer Club ThorGuard

Grantor Comments:

- "Lacks support ltrs from MWC pool, golf course, emergency mgrs. - seasonal impact, but important and potentially lifesaving."
- "Remaining current, competitive and safe. Non-profit. Community image."
- "How many people will this reach?"
- "Apps available - legal requirements?"
- "Unknown percentage of MWC's sports community."
- "No input from City Parks and Rec."
- "I like that it will be for multiple groups like the pool and the softball fields."
- "Soccer Club, golfers and swimming pool will benefit. Low cost for safety of citizens."

Applicant Reply:

"I had a meeting with Fran Gilles (MWC Parks), Mike Bowers (Emergency Manager at the time), Larry Denny (Golf Course), David Walker (Risk Management) and Paul Streets (Public works) in October to discuss the benefits to all for the system. They all backed the system and felt it would enhance the safety of participants at all locations. They felt it would be beneficial to submit the entire system under one grant...[please see the support letters following on page 3-7].

The soccer club has approx. 500 participants each season (fall and spring). We also have two tournaments each year with 70-110 teams from all over the state. Not sure on pool, golf or regional park participant numbers. Forwarded to Fran Gilles for those numbers.

ThorMobile is the app that will come with the system and should not be any legal issues as it has been in use for years with the system

Referred to Fran Gilles who may be able to come up with this number. See response to question 1 and referred to Fran Gilles for reply.

We are hopeful and excited to get this system, so fingers crossed. If you need anything else on our end, please let me know."



Risk Management

100 North Midwest Boulevard

Midwest City, OK. 73110

405.739.1237 / 405.739.1268

Memorandum

To: Fran Gilles, Parks and Recreation Manager
From: David Walker, Safety Coordinator
Date: January 8, 2020
Subject: Thor Guard

I'm in full support of the acquisition and utilization of the Thor Guard system. As Midwest City's efforts to create outdoor facilities and activities for our citizens increases, the importance of monitoring inclement weather for the sake of the safety of the citizens and City employees increases as well.

This is particularly the case for the safety of Reno Swim and Slide patrons and employees. As accurate a system as possible is essential in aiding the facility's management team in making decisions, not just preceding storms, but after they have passed in regards to when to evacuate the water and when to allow patrons to return to the water.

Please let me know if there is any help I can be in taking this to the next step.

David Walker
Safety Coordinator

CC Andrea Oldham, Aquatics and Sports Supervisor
Lynn Smithson, Risk Manager



Parks & Recreation Department

Fran Gilles, Manager

fgilles@midwestcityok.org

100 N. Midwest Blvd.

Midwest City, Oklahoma 73110

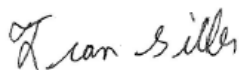
O: 405-739-1291/Fax: 405-869-8603

The Midwest City Soccer Club is applying for a Hospital Authority Grant for the purchase of an outdoor lightning detection system in Joe B. Barnes Regional Park. I am in full support of a lightning detection system in Joe B. Barnes Regional Park for several reasons, but the number one reason is for the safety of the thousands of citizens who use the park. The lightning detection system will let those citizens know that lightning is in the area and that they need to take shelter.

Another reason for the lightning detection system is that it takes the guessing game out of whether or not to postpone a sporting event or special event in the park. It will send one clear warning message to all of the users that lightning is in the immediate area and to take shelter. There have been numerous times when Parks and Recreation Staff have had to make those difficult decisions on whether or not to close the pool or cancel softball games. With the lightning detection system, it takes the human element out of it and makes the decision for us.

This system will be beneficial to anyone who uses Joe B. Barnes Regional Park whether they are playing golf, swimming at the pool, playing in a soccer game, playing on a playground or attending the 4th of July fireworks show. Any one of those events could have just a few people attending to hundreds of people and even up to thousands of people attending them.

Sincerely,



Fran Gilles
Midwest City Parks and Recreation Manager



Emergency Management
100 N. Midwest Blvd.
Midwest City, OK 73110
dwagner@midwestcityok.org
Office: 405-739-1386 /Fax: 405-739-
www.midwestcityok.org

January 8, 2020

Dear Board of Grantors:

Thank you for the opportunity to comment on the Midwest City Soccer Club's application for the Midwest City Municipal Authority Grant. As Emergency Manager for the City, I am very appreciative of any additional tool we can use to keep our residents safe. According to the National Weather Service, an average of 47 people die each year from lightning strikes. I understand that Oklahoma experiences some of the highest lightning strike rates per square mile in the country, so obviously it is a significant concern for outdoor activities.

Clearly, a lightning detection system would be of great benefit in keeping our 500-600 soccer players and their families safe. This system would also provide warning to citizens at the golf course and community swimming pool, so the number of people protected is actually much higher.

For these reasons, I would greatly appreciate your decision to fund this project. If you have any questions, please feel free to contact me at 405-887-0102.

Thank you for your kind consideration.

Regards,

A handwritten signature in black ink that reads "D Wagner". The signature is written in a cursive style and is positioned above a horizontal line.

Debra Wagner, MS, OCEM
Emergency Management Director



THE CITY OF MIDWEST CITY

Golf Course Operations

*711 S Douglas Blvd Midwest City, Oklahoma 73130
(405) 732-2209 * (405) 732-2284 * FAX (405) 732-2284*

To: Grantors

From: Larry Denney

Date: 1-08-20

Subject: Player Safety

1. We are the home course for the local MS and HS golf teams.
2. We host many tournaments such as the SPE, API, OASSP, OK RV, PGA JR, OJGT, Dept. of Corrections, AG Teachers, National Guard, Special Olympics, OSAG, OK Claims Association, OBU Girls Invitational, Army Aviation and several other leagues and events.
3. We are a host facility for the First Tee Program, which is great to not only introduce young kids to golf but to get them outside and off the video games.

John Conrad Golf Course will bring an average of around 41,000 players on the course, over 15,000 to our practice facilities and approximately 2500 volunteers and spectators for all the tournaments we host. At this time we rely on myradar weather apps to monitor sever weather in our area. Thorgaurd would be greatly appreciated.

Larry J. Denney
Director of Golf
John Conrad Golf Course



www.midwestcityok.org

Parks & Recreation Department

Andrea Oldham

Sports and Aquatics Supervisor

aoldham@midwestcityok.org

100 N. Midwest Blvd.

Midwest City, Oklahoma 73110

O: 405-739-1288/Fax: 405-869-8603

The Midwest City Soccer Club is applying for a Hospital Authority Grant for the purchase of an outdoor lightning detection system in Joe B. Barnes Regional Park. I fully support a lightning detection system in Joe B. Barnes Regional Park. My support is dedicated not only to the citizens of the area, but for our sports and aquatics programs that run from March to January.

Reno Swim & Slide and Doug Hunt Softball Complex do not currently have a predictable lightning detection system to provide the most accurate safety precautions for our patrons and staff.

With the lightning detection system, it takes the human element out of it and makes the decision for us. Which can be a very stressful situation due to the nature of the events that we have outdoors. This lightning detection system will also provide accurate warnings so that we do not allow patrons or softball players into the pool or on the field too soon after lightning has been detected.

This system will benefit anyone who uses Joe B. Barnes Regional Park. It will be a great asset to the Parks and Recreation department, as well as serve as a great safety measure to our citizens.

Sincerely,

Andrea Oldham
Sports and Aquatics Supervisor

Applicant: Mid-Del Technology Center

Application #5 - High-Fidelity Simulation Lab

Grantor Comments:

- "Number of nursing students/yr. would have helped overall impact."
- "Prefer detailed itemized bid."
- "Is there any way the students could be made to stay in the area for a certain length of time?"
- "Is there an estimate available? Picture?"
- "Contributes to attracting new students and providing state-of-the-art training. Gives MWC a great reputation for nursing training."

Applicant Reply:

“Our program currently accepts 20 students each school year (Aug-Jun).

Our application is for one simulator, so I'll need more clarification on how they are wanting that itemized. Maybe seeing the price quote will help?

There isn't necessarily a way for our program to make our students stay local once they graduate. However, we are working at strengthening our current relationships with our local clinical facilities. In my experience, if a student has a positive clinical experience at a clinical site, the chances of them working there after graduation is higher.

[Here is]...a photo of one the simulators. I have also included a link to a Youtube video that shows the features of a simulator. The simulator in the video is a little more advanced and has a few more features, but it is similar to what we've looked at. <https://www.youtube.com/watch?v=str-i6HC4Cs>”



[Application #5 - High-Fidelity Simulation Lab](#)

Applicant Reply continued:

“I have also attached two different price quotes that we obtained from Gaumard last year. I'm not sure how much the price would change from last year, and since quotes are only good for 45 days at this company, I overestimated the cost on our application until I could get an updated quote. We would love either simulator found in the price quotes. The only difference is that the "Hal Simulator" has a few more features than the ‘Susie Simulator’. Thank you! And please let me know if there are any more questions!”



14700 SW 136th Street
Miami FL 33196
T: 305-971-3790 | F: 305-252-0755

Quotation

Quote Number: 51421
Quote Date: 02/21/19

Page: 1 of 1

Quoted To:
Mid-Del Technology Center
1621 Maple Dr
Midwest City OK 73110-4825
USA

Ship To:
Mid-Del Technology Center
1621 Maple Dr
Midwest City OK 73110-4825
USA

Contact:
Kasey Duley
405-739-1707 x 631
kduley@MID-DEL.NET

Customer ID	Good Through	Payment Terms	Shipping Method	Sales Representative
C111673	03/21/19	Net 20	UPS Ground	Henry Abramson

Qty.	Item	Description	Unit Price	Amount
1	S1001.PK.M	SUSIE® medium skin tone adult for prehospital and nursing care simulator package. With SLE educational material and OMNI® 2 upgrade compatibility	\$ 13,995.00	\$ 13,995.00
1	S1001.001.R2	Bedside Virtual Monitor accessory for SUSIE® adult prehospital and nursing care simulator. All in one computer. Virtual monitor software included	\$ 2,095.00	\$ 2,095.00
1	S1001.018.4L.M.M	Chest skin with ECG Patches accessory for SUSIE® medium skin tone adult prehospital and nursing care simulator. For 4 lead male chest skin with ECG patches	\$ 795.00	\$ 795.00
			Subtotal	\$ 16,885.00
Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.			Est. Sales Tax	0.00
Please note that the exact shipping charges and taxes will be determined at the time of shipment.			Est. Freight	361.00
			Total US\$	\$ 17,246.00



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 kduley@MID-DEL.NET

Customer ID	Good Through	Payment Terms	Shipping Method	Sales Representative
C111673	03/21/19	Net 20	UPS Ground	Henry Abramson

Qty.	Item	Description	Unit Price	Amount
1	S1000.M2.PK.M	HAL® medium skin tone adult advanced life support patient simulator package. Package wireless and tetherless adult patient simulator, UNI® Laptop PC control interface*, accessories, user manual, one-year limited warranty. Optional upgrades available at the time of order include Microsoft Surface tablet with UNI® Upgrade, CO2 exhalation, interchangeable female/male genitalia and internal fluid bladder. Available options and accessories sold separately include Bedside Patient Monitor, Mobile Patient Monitor, Transport case, 12-Lead chest skin and ECG/MI designer, NewroSim™, Snap compatible defib cables (Philips, Physio, Zoll)	\$ 13,495.00	\$ 13,495.00
1	S1000.001.R2	Bedside Virtual Monitor accessory for HAL® adult ALS simulator. All in one computer. Virtual monitor software included	\$ 2,095.00	\$ 2,095.00
1	S1000.070.1	Male and Female Urinary Catheterization Option for HAL® adult ALS simulator. At the time of initial purchase only	\$ 450.00	\$ 450.00



Quotation

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Page: 2 of 2

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Ship To:
 Mid-Del Technology Center
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 USA

Contact:
 Kasey Duley
 405-739-1707 x 631
 kduley@MID-DEL.NET

Qty.	Item	Description	Unit Price	Amount
1	S1000.120	12 Lead ECG option for HAL® adult ALS simulator. Ordered at the time of initial purchase only	\$ 4,595.00	\$ 4,595.00
			Subtotal	\$ 20,635.00
Customer must supply Sales Tax Exempt Certificate and W-9 with Purchase Order, if applicable.			Est. Sales Tax	0.00
Please note that the exact shipping charges and taxes will be determined at the time of shipment.			Est. Freight	359.00
			Total US\$	\$ 20,994.00

Applicant: Mid-Del Technology Center continued

Application #11 – Fire Extinguisher Training System

Grantor Comments:

- "MWC Fire Marshall needs this? Excellent, straight forward proposal. Need - could be stronger if number trained last yr. included."
- "Businesses are required to have Fire Extinguisher serviced every year...maybe the company that does that could make a donation - partial funding."

Applicant Reply:

“We have trained 115 people the last 3 years, so we average around 30 each year. Our current method of training limits our numbers as using a live fire outdoors is not conducive to training due to it being restricted by location and weather. Now, we believe these numbers will rise significantly if we had the new laser extinguisher system due to the efficiency of conducting the training indoors and at the client's location.

...It is correct that extinguishers must be serviced or replaced each year. MDTC does not conduct this service, we do let companies know if their extinguishers are out of compliance if we are conducting a safety walk-through. OSHA does require annual training to those who are expected to use a fire extinguisher in the event of a fire. The Board is correct, we could ask for donations to upgrade equipment when we do provide training, but this would add a lot of time to being able to add new and more efficient training equipment to help us better serve businesses in our community. We are also turning our focus to helping small to mid-size companies in our district and these companies do not typically have the ability to give additional money (on top of the training fee) to us for equipment.”

Application #28 – Long Term Care Nurse Assistant Program

Grantor Comments:

- "Critical, growing need in our community as it ages."
- "15 of 17 students validated would choose career opportunity."
- "I'm in favor of funding, but amount is difficult to determine - not itemized clearly...[What is the misc. charge for \$1000?]"

Applicant Reply:

The \$1000: “[Below is]...the quote for hardback books that will be used for a minimum of 5 years and the accompanying workbook for the first year class...Again thank you so much for reaching out!”



Hartman Publishing, Inc.
 1313 Iron Ave SW
 Albuquerque, NM 87102800-999-9534
[**orders@hartmanonline.com**](mailto:orders@hartmanonline.com)

QUOTATION

This is not an invoice or an order confirmation.

Customer No. 149706
Quotation No. 174173

Bill to:
 Midwest City Del City I S D No 52
 P O Box 10630
 Oklahoma City, OK 73140

Ship to:
 Mid-Del Technology Center
 1621 Maple Dr
 Oklahoma City, OK 73110

Item Number	Description	Qty Ord.	Unit Price	Disc	Extended Price
B0770	TB_HB 4E (SUNA) Hardback_Hartman's Nursing Asst Care Long-Term Care 4e	20.00	\$ 54.00	20	\$ 864.00
B1081	TB 5E (HHAH) The Home Health Aide Handbook	20.00	\$ 30.00	20	\$ 480.00

Sales Tax: \$ 0.00
 Shipping & Handling: \$ 44.14
 Order Total: \$ 1388.14

This is only a quotation. No order has been shipped. If you have any questions regarding your quotation, would like to proceed with this quotation, or would like to receive a new quotation, please call 800-999-9534 or email orders@hartmanonline.com.

Applicant: MWC Fire

Application #12 – Heavy Rescue Stabilization Equipment:

Grantor Comments:

- "Need - Number responses last 5 yrs. Where this could be used would increase score. Concise, straight-forward proposal."
- "Potential reduction in expenses in future."
- "How often does this happen?"
- "Great proposal."

Applicant Reply:

“MWCDFD has responded to 7 emergency scenes that the hydrafusion kits would have been effective to lift and secure vehicles and containers that we do not currently have the tools to do.

If MWCDFD was to have the Hydrafusion system in service it would put less strain on our rescue 42 jack systems which are not rated for the weight that the Hydrafusion can lift and stabilize.

Emergency incidents are very difficult to predict, MWCDFD have had no fewer than 7 emergency incidents in the past 5 years that the Hydrafusion would have been used to lift and stabilize.”

Applicant: MWC Police

Application #6 - MWC Animal Welfare Marquee Sign:

Grantor Comments:

- "Timeline makes no assurance of funds use w/in 1 yr. Need - admits websites are viable alternative."
- "Not included in bond. Does not appear to be match to other marquees approved last year (soccer field). Prior year marquees budget allowed was \$25,000. Appears to conflict with rendering design of new shelter."
- "A lot of \$\$!!"
- "Should include comparison regarding cost of similar marquees and results of the Animal Shelters using this type of sign."

Applicant Reply:

“As with all construction projects, timelines are highly dependent upon many factors; however with the G.O. Bond related projects we are able to get a closer timeline based upon the release of the bond money.

The reason the proposed marquee is not the same type of marquee as the soccer field marquee is because its specific purpose is to advertise animals that need adopting etc. therefore a higher quality, more

expensive marquee is proposed. Additionally, the proposed marquee is backed by a warranty, which was not mentioned in the soccer field marquee application.

Application #6 - MWC Animal Welfare Marquee Sign continued:

Applicant Reply continued:

Historically, with grant request such as this one (i.e. The Chamber Marquee on Air Depot and 29th that was awarded \$80,584.87), a request for extension would be submitted, if needed.

The architectural firm that created the design of the new animal shelter specifically designed the new animal shelter marquee structure.

At this time, we have not been able to research comparisons regarding other animal shelters' marquees.”

Application #7 - MWC Animal Welfare Surgical Room Equipment:

Grantor Comments:

- "Quality - no assurance funds used 1 yr.; dependent on animal shelter completion."
- "Not included in bond for new shelter. Added value, which should save expense over time."
- "Could we fund partial or spread it out over several years?"
- "Seems too general, needs a timeline, number of officers impacted and how many animals over the last couple of years?"
- "Will the shelter preform low cost clinics? Partner with local rescue groups?"

Applicant Reply:

“Although the building where the equipment is housed will not be completed within the year, the equipment could be purchased and stored at the current Animal welfare center if needed.

The new building space for the surgical room of the shelter was included. However, the surgical equipment to furnish it was not included. We could save costs on transportation to and from the vet weekly and as mentioned it would allow another Animal Welfare Officer to patrol the city and respond to calls rather than be tied up most of the day at a different location with animals being spayed and neutered.

We could certainly spread it out or partially fund. The complete use of the surgical room would not be possible until we have all the equipment needed by the vet. If partially funded we could reach out to other organizations for donations if needed.

On a day to day basis it would affect one Animal Control Officer's duty time however on certain days that may be the only field officer working. If there are two working it would cut the manpower for field response in half. This last year there were 469 spay and neuters performed which is about the yearly average.

We work with many local rescues right now and we will continue to do so. We are always working to develop more relationships with local rescues. Animal Welfare Center staff is certainly open to doing low cost clinics but that decision would have to be made by city management.”

Application #8 - Covered Parking:

Grantor Comments:

- "Shade Cloth - lack 20 yr. useful lifespan; this should kick this as ineligible. South facing cars - No quotes provided; funding outcome co-mingled w/overall response time and no way to tell if this helps. Need is valid; needs another solution."
- "Expanded life of equipment potential. Potential faster response time = return to citizens."
- "Don't see how the cover is going to help that much and is our weather that BAD!?"

Applicant Reply:

“...the proposal is designed for on-duty officers to park on the side south of the parking lot. It does not include the north side that are reserved for secondary units. I agree the 20 year life span of the shade material does not meet the criteria of sustainability. However, the fabricated metal cantilevers which is the foundation of the structure will pass the test. I have already been assured by Chief Clabes that future replacement costs for the shade material can be absorbed by the Police Department.

...response times [can] be improved by not having to scrape windshields or waiting for mobile computer terminals to boot up because of inclement weather/extreme temperatures. Often, patrol vehicles have an inside cabin temperature exceeding 130 degrees. We do not have the luxury of waiting for the inside temperature of the vehicle to cool down before responding to a citizen in need. As first responders, time is of the essence!

Finally, it can also potentially save insurance claims for 15 vehicles that total \$900,000 in assets and ultimately improve the service being provided to our community.”

Applicant: MWC Information Technology

Application #13 – Public Information Kiosks

Grantor Comments:

- "A 'computer system' w/not a 20 yr. life. Recurring cost troubling. The overall impact limited due to in person foot traffic at the proposed locations."
- "Are 3 needed at City Hall? How about one in Court, one in police station, and one in City Hall to maximize public exposure?"
- "Will help the community at large. Worthy of our help."

Applicant Reply:

Technology costs are always going to be in our future funding needs, and we feel as though these reoccurring costs are very reasonable for the quality and service we will be getting.

Regarding the foot traffic concern:

- The City Clerk reports that over 1400 people come through Customer Service alone in City Hall each month;
- The Court Clerk sees well over 500 people every week in the Court building;
- The Community Center Coordinator reports that “We are pretty consistent at about 1000/week for our events (it peaks in December and May and we get about 1200/week). In addition, I would estimate that on average we also get about 50 walk-ins each week to pay for rooms/check out the space/or just ask general questions;”
- The Senior Center Coordinator reports that they host between 150 and 200 citizens every day they are open;
- At the Charles J. Johnson Building, we host over 300 citizens during a month of Neighborhood Association and Homeowners Association meetings etc.;
- As you may know, we are intentionally building a new Animal Shelter near the current dog park at Joe B. Barnes Regional Park, a high profile location with thousands of people every month, with the purpose and goal of attracting visitors for adoptions; therefore, we anticipate a very high foot traffic count in this facility; and
- Historically, John Conrad Golf Course hosts over 500 to 600 people a week during golf season.

Due to our computer infrastructure and space confinement, the three kiosks proposed for the City Hall complex would replace the old corkboards in the City Hall complex. The corkboards are currently located outside and inside the City Hall and the other one is located on the wall between the court building and police building.

Applicant: Mid-Del Public School Foundation

Application #17 – Our Future is Bright, But We Need Shade!

Grantor Comments:

- "100% definite need affecting hundreds of middle school kids daily during school year."
- "Approve \$6389.55 + \$24856 = \$31,245.55, aligning with expenses submitted."
- Abstain - "Conflict - I am on this Board."
- "Great proposal to benefit many students."
- Abstain - "I am on the Mid-Del Schools Foundation Board."
- "Really like [the] idea of helping the children."

Applicant Reply: “Based on the comments, I did not request a response from the Foundation.” J. Donaldson

Applicant: MWC Grants Management

[Application #21 – Municipal Complex Sidewalks](#)

Grantor Comments:

- "Need - should follow sidewalk plan of City, many deserving neighborhood schools need children sidewalk feeders."
- "How many People will this help or effect?"
- "Shouldn't the City of MWC be legally required to do this? - Part of regular budget - are federal funds available?"
- "Sidewalks would not only be functional, but help the area aesthetically."

Applicant Reply:

“The proposed sidewalk project around the municipal complex is currently not included in Midwest City's ADA transition plan or sidewalk plan and was not part of the GO Bond. It was identified due to the number of pedestrians seen walking in the street around the complex, coming from or to any number of public facilities in the area. No doubt that it is needed but since it is not included in any existing plans, it is inadvertently not a city priority. MCMHA funds were an option to pursue for the project along with seeking other grant opportunities if not funded. Thank you.”

Applicant: MWC Community Development

[Application #19 - Traffic Collection for Trails:](#)

Grantor Comments:

- "Excellent straight forward proposal w/easy to understand results."
- "Partial"
- “Didn't we approve a one-time study last year? How do they calculate currently?”
- "Improving walking trails is imperative in attracting people to the community. The counters are instrumental in determining needs of the trails."

Applicant Reply:

“This application was not approved last year and we reapplied because it will be a benefit to Midwest City's citizens. These counters will be used to pursue federal funding for additional trails. Trails are a quality of life improvement and consistently requested by citizens. The counters are 24/7 and will be in use for years to come; not on a one-time basis.

Currently Midwest City does not calculate traffic on trails. The only way to do so requires paying a person to be onsite and count pedestrians and bikes. This is problematic because it is only a snapshot and not an accurate long term count. Variables such as weather, economy, and even sports have an effect on traffic. Additionally, the City does not have the resources to pay someone to count on a weekend when there are more trail users. This will be a more accurate and cheaper long term solution.”

Applicant: MWC Community Development continued.

Application #23 - Midwest City Star Monument:

Grantor Comments:

- “Star monument doesn't list state...oversight? Missing quote(s). We need new City logo.”
- "No itemized budget or design specifics."
- “Too many signs!!”
- "Impact is hard (impossible) to determine - how do you measure this?"
- "No detailed list of expenditures."

Applicant Reply:

“Typically when a person poses with one of these monuments, they tag the city they are in so they would tag us on Facebook, Twitter or Instagram – all of which include our state. They may even include the state in their post, such as “We are here in MWC, OK with their cool star monument!”

We don’t have quotes because we can’t quote the monument until we know the design specifics. We won’t know those specs until a design is chosen once we do the Request for Proposals for the design.

The logo we have is the one that was adopted by the City and that is the one that we are using for branding our city.

We won’t have a budget until we have a design. We won’t have design specifics until a design is determined. We are proposing a Request for Proposals to get ideas for the design submitted. We could get some amazing ideas submitted via the RFQ process – possibly a design that far exceeds than any city staff could envision because we are not moment designers.

These types of structures are considered “monuments” not signs because of the way in which they are used by residents and visitors to a city. They are not used for wayfinding – they are used for social media posts, and that is their genius because they help the city gain nationwide (even worldwide) attention and awareness.

We would measure the impact by the social media stats – how many times were photos taken and posted; where the people who posted then were traveling from; and how many people commented, share, or even just saw the post and became aware of Midwest City, Oklahoma!

Applicant: Rose State College Foundation, Inc.

Application #24 – STEM Academy – Flying Safely with Drones

Grantor Comments:

- Verbal for all the STEM Apps: "Not sure how to determine the amount of funding w/out # of students and July dates."
- "Rose State is in Tinker 5 mile no drone zone project not feasible and not proposed to train elsewhere."
- "Partial funding of \$370-\$2,100."
- "Good program to keep students informed on new technology."

Applicant: Rose State College Foundation, Inc.

Application #25 – STEM Academy – Cobots

Grantor Comments:

- "Partial - \$370 - possible override to \$2,485 - long term effects of knowledge/learning."
- "Good program for students."

Application #26 – STEM Academy – 3D Printing

Grantor Comments:

- "CRITICAL NEED!" "Partial - \$370-\$2,000."
- "Very worthy program to teach students technology."
- "Partial"

Application #27 – STEM Academy – Cyber Security Essentials

Grantor Comments:

- "Critical NEED!"
- "Partial - \$370-\$1,825."
- "Essential to learn in today's world."

Applicant Reply to all:

The following are planned enrollment capacities for each camp: Drone Camp – 12 x 2 = 24; 3D Printing Camp – 12 x 2 = 24; Cobot Camp – 15; Cyber Camp – 15; Total = 78 students.

Our goal is to reach as many students as possible. The two camps in July were included both in the budget request and in the student headcount as a way to maximize the impact of initial equipment expenses.

These two camps will allow for an additional 24 students to attend the camps at only the instructor expense. The plan to carry-out the STEM camps includes drone simulator software for students to get a "hands-on" feel for flying a drone while learning important features such as pitch, roll, yaw, controller features and other flight control systems. Therefore, having ample space is key.

Rose State College Workforce Development STEM Academy will ensure room to fly drones by doing the following:

1. As an educational institution, a request for a certification of authorization from the Federal Aviation Administration will be petitioned. Rose State has been granted the certification in the past for previous events.
2. Reserve the Rose State College gymnasium should inclement weather arise or if FAA authorization is not provided.

Applicant: MWC Public Works

Application #29 - Solar-Powered School Zone Signals Pilot Program:

Grantor Comments:

- “Missing quotes (would increase budget appropriateness) Straight forward. Evaluation stronger w/sampling to verify on/off right day/time by school staff.”
- "Safety of children."
- “No detailed list of proposed expenditures.”
- "Great self-sustaining project!"
- "Worthwhile project."

Applicant Reply:

“We were quoted \$2,616 per signal by Consolidated Traffic Controls, Inc. This grant would provide for the purchase of two signals, at a total cost of \$5,232. Removal of the old signals and installation of the new ones will be completed by Midwest City Street Department, and the remaining \$4,768 in grant funding will be used to reimburse the Street Department for those costs. We can ask the signal maintenance worker to verify the lights are working on a regular basis.

The quote, which I have attached, provides a more detailed list of the expenditures involved. There are no quotes for incidentals (i.e., removal of the old signals, disconnecting the electricity, pouring concrete, etc.), since the Midwest City Street Department will complete those tasks.”

10/26/2019
1:16 PM

Page 1

<p>Name Brandon Bundy</p> <p>Agency Midwest City OK</p> <p>Address</p> <p>City State Zip</p> <p>Phone Number(s) (405) 739-1213</p> <p>Email Address bbundy@midwestcityok.org</p>	 Consolidated Traffic Controls, Inc. <i>Serving The Traffic Industry Since 1980</i>	<p>Dub-10-26-19</p> <p>10/26/2019</p> <p>1:13:25 PM</p> <p>Dub Janczys</p> <p>479-270-0340</p> <p>dub.janczys@ctc-traffic.com</p>
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Please Reference our Quote Number on your PO, thanks.

CTC Part Number	Description	Qty	Unit Price	Total Price
PNS10-503333K	One Battery Cabinet Including Panel No. 2 lock, Regulator and 4.5" Ubolt Mount 18 1/4"x16 1/4"x12 1/2"	1	\$ 807.00	\$ 807.00
PNS10-SP40	40 Watt Solar Panel Assy incl Mount and Wiring	1	\$ 406.00	\$ 406.00
PNS10-500645-53	53 Amp Hour Gel Cell Battery Interstate	1	\$ 264.00	\$ 264.00
PNS10-POLE15SPALASSY	15' Spun Aluminum Pole, Base and Collar and Anchor Bolts	1	\$ 571.00	\$ 571.00
PNS10-SIGPB	12" Signal Heads Poly Black (1,2 or 3 per flasher)	2	\$ 130.00	\$ 260.00
PNS10-502463	12" Amber DC 5 Watt LED IL (RTC Standard) (1, 2 or 3 per flasher)	2	\$ 68.00	\$ 136.00
PNS10-S1S5-1-MPH?	S5-1 Speed Limit Sign High Vis Florescent Green (24"x48")	1	\$ 172.00	\$ 172.00
Total Before Tax				\$ 2,616.00
Sales Tax (if applicable)				\$ -
Shipping				
Grand Total				\$ 2,616.00

Applicant: MWC Public Works continued.

Application #30 - Compost and Sand Bagger:

Grantor Comments:

- “Overall impact and program evaluation score could be improved w/past customer usage of compost products.”
- "Allow MWC to sale compost – return on investment/profit over time."
- "Not sure the percentage of citizens this could impact or might welcome or need this resources."
- "When have we needed sandbags?"

Applicant Reply:

“With the bagger, we will be able to produce 40 lb. bags of compost. Those will sell for \$3.50 each. The city will only pay about \$0.08 each for the poly bags that we fill with compost.

Several cities sell their bagged compost to retailers, so this could potentially open up a new market for us, if there is interest.

Additionally, we currently sell un-bagged compost by the cubic yard. This is prohibitive for people without trucks or for residents with small gardens. The option to buy 40 lb. bags will expand accessibility to our compost for those groups.

Up to this point, sandbags have not been a feasible option – even if there were situations when sandbags may have been useful, we didn’t have an efficient way to obtain and utilize them. However, looking forward, they could be useful for impeding sewage during severe sewer backups, especially when there is danger of water contamination. They could also be used in cases of storm drainage failures, to keep the water away from nearby homes.”

Application #32 - Fence Beautification Project:

Grantor Comments:

- "No quotes provided (budget risk). Need seems to be 'aesthetics' beautification. Mentions phase I at \$175K, this funds partial or is phase I \$130K and phase II \$45K. Confused?"
- "Also safety."
- "You cannot see this fence from a major nearby road."
- "\$130K or \$175K (inside proposal) - confused of cost?"

Applicant Reply:

“The \$175,000.00 is the total for phase I, phase II will cost approximately \$150,000.00 additional.

This fence is very visible from Douglas Blvd. as well as by tens of thousands who annually visit the Reno Swim and Slide, Doug Hunt Softball Complex, MWC tennis facility and the Thunder Basketball Facility. And, it will be seen by thousands of Regional Park special event attendees annually, as well as, hundreds who weekly walk the new trail, which parallels this fence line.”

MWC Hospital Authority GRANT RECIPIENTS 2018-19

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE	REMARKS
St. Matthew United Methodist Church, Inc.	Freezers - Mobile Meals at St. Matthew	\$20,000.00	\$19,115.90	\$884.10	\$0.00	
St. Matthew United Methodist Church, Inc.	Refridgerators - Mobile Meals at St. Matthew	\$9,100.00	\$8,720.70	\$379.30	\$0.00	
MWC Soccer Club	MWC Soccer Club Marquees	\$44,013.80	\$26,565.57		\$17,448.23	
MWC Fire Department	Rescue Boat	\$3,449.00	\$3,449.00		\$0.00	
Leah's Hope, Inc.	Leah's Hope Transitional Housing Program	\$37,960.00	\$17,656.87		\$20,303.13	
Mid-Del School Foundation	Refill Mid-Del!	\$36,395.20	\$36,395.20		\$0.00	
MWC High School Band	Band Instruments	\$23,400.00			\$23,400.00	
Willow Brook Elementary	Marquee	\$25,000.00			\$25,000.00	
Kiwanis Club of MWC	Park a Lot	\$25,000.00			\$25,000.00	
Mid-Del Youth and Family Center, Inc.	Septic System	\$10,000.00	\$10,000.00		\$0.00	
MWC Economic Development	Business Compliance Grant Program	\$50,000.00	\$39,000.00		\$11,000.00	Expenditure money is encumbered.
MWC Grant Mgmt.	Original Mile Homebuyer Assistance Program	\$50,000.00	\$20,000.00		\$30,000.00	
MWC Grant Mgmt.	Middle Income Housing Rehab Loan Program	\$50,000.00	\$300.00		\$49,700.00	
MWC Communications	Community Improvement Grant Branding	\$3,500.00	\$3,500.00		\$0.00	
MWC Parks & Rec.	Lions Park Electronic Message Board Relocation	\$40,000.00			\$40,000.00	
MWC PWA	Trailer Mounted Impact Attenuator	\$19,182.00	\$18,675.00	\$507.00	\$0.00	
MWC PWA	Electronic Marquee for Public Works	\$38,000.00			\$38,000.00	
MWC Parks & Rec.	Blue Light Phones for Rail with Trail	\$15,000.00			\$15,000.00	
	Total of recommended grants awarded	\$500,000.00				
					\$0.00	
	Total funds awarded	\$500,000.00	\$203,378.24	\$1,770.40	\$294,851.36	
	Current year funding approved by Council				\$540,000.00	
	Total FY 18-19 Grant Expenditures				203,378.24	
	Monies Returned to Hospital Authority Account				1,770.40	
Updated 07/16/19 JD	Total FY 18-18 Grant Monies Remaining				294,851.36	

MWC Hospital Authority GRANT RECIPIENTS 2017-18

#NAME?	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE	REMARKS
MWC Police	FARO Technologies Hardware & Software	\$78,811.00	\$78,810.74	0.26	\$0.00	
The Eden Clinic, Inc.	Increased Medical Services	\$30,000.00	\$30,000.00		\$0.00	
MWC Fire	Gas ID Analyzer	\$61,000.00	\$61,000.00		\$0.00	
MWC Fire	Gas Monitors	\$14,400.00	\$14,400.00		\$0.00	
MWC Fire	Child Passenger Safety Restraints	\$2,030.25	\$2,030.25		\$0.00	
MWC Fire	Triage Kits	\$12,808.44	\$12,808.44		\$0.00	
Carl Albert High School	Water Bottle Filling Stations	\$1,040.21	\$1,040.21		\$0.00	
Autumn House, Inc.	Installation of Wireless System	\$26,645.50	\$26,645.50		\$0.00	
MWC Public Works	Excavation Safety Response Unit	\$67,000.00	\$67,000.00		\$0.00	
Carl Albert Band Booster	Band Trailer	\$22,500.00	\$22,500.00		\$0.00	
Oklahoma Earthbike Fellowship	SCIP Maintenance	\$4,500.00	\$4,500.00		\$0.00	
MWC Senior Center	Senior Center Aquarium Project	\$2,520.00	\$2,519.99	0.01	\$0.00	
Friends of the OK History Center, Inc.	Restore & Interpret Historic C-47	\$10,000.00	\$10,000.00		\$0.00	
MWC Com. Dev.	Drone	\$5,000.00	\$5,000.00		\$0.00	
MWC Com. Dev.	Ridgecrest Neighborhood Entrance Sign	\$2,200.00	\$2,200.00		\$0.00	
MWC Grant Dept.	Dana Brown Cooper Head Start - Facility Improvements	\$4,100.00	\$4,100.00		\$0.00	
MWC Public Works	Regional Trail Exercise Stations	\$15,000.00	\$15,000.00		\$0.00	
MWC High School	Keeping Bombers Brilliant with B-1 Technology	\$90,444.60	\$90,444.60		\$0.00	
	Total of recommended grants awarded	\$450,000.00				
MWC HS Museum, Inc. - Vietnam Memorial Project	Additional Matching Funds Awarded by the Hospital Authority Trustees	\$90,000.00	\$90,000.00		\$0.00	
	Total funds awarded	\$540,000.00	\$449,999.73	\$0.27	\$0.00	
	Current year funding approved by Council				\$540,000.00	
	Total Grant Expenditures				-449,999.73	
	Monies Returned to Hospital Authority Account				0.27	
	Total Grant Monies Remaining				0.00	

MWC Hospital Authority GRANT RECIPIENTS 2016-17

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
MWC Chamber	MWC/Tinker 75th Anniversaries	\$209,956.00	\$209,956.00		\$0.00
Friends of the OK History Center	MWC Historic C-47 Exhibit	\$75,000.00	\$75,000.00		\$0.00
Divine Wisdom Worship Center	Van	\$25,000.00	\$25,000.00		\$0.00
Mid-Del Public Schools	John Deer Gator	\$21,304.00	\$21,304.00		\$0.00
MWC Parks & Rec.	Shuttle golf cars	\$20,000.00	\$17,918.86	\$2,081.14	\$0.00
MWC Com. Dev.	Changeable Message Sign	\$18,500.00	\$15,336.40	\$3,163.60	\$0.00
MWC Parks & Rec.	Mid-America Park Master Plan Proposal	\$16,000.00	\$15,550.00	\$450.00	\$0.00
Rose State College Foundation	MWC Heritage Day	\$15,000.00	\$12,411.02	\$2,588.98	\$0.00
Kiwanis Club	Blue Lights at Kiwanis' Park	\$10,000.00	\$7,338.00	\$2,662.00	\$0.00
MWC Parks & Rec.	Blue Lights at Lions Park	\$10,000.00	\$7,338.00	\$2,662.00	\$0.00
Eden Clinic	Pregnancy and Wellness	\$10,000.00	\$10,000.00		\$0.00
Rose State College	OK Business Conference	\$9,450.00	\$8,758.00	\$692.00	\$0.00
MWC Fire	Equipment upgrades	\$9,790.00	\$9,790.00		\$0.00
					\$0.00
	Total Award Amount	\$450,000.00			
	Sub-Totals		\$435,700.28	\$14,299.72	0.00
	Current year funding approved by Council				\$450,000.00
	Total Grant Expenditures				-435,700.28
	Monies Returned to Hospital Authority Account				\$14,299.72
	Grant Monies Remaining				0.00

MWC Hospital Authority GRANT RECIPIENTS 2015-16

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
MWC Police	Protective Cooling Vests for 2 K-9s	\$1,175.94	\$1,175.94		\$0.00
MWC Police	Training Simulator	\$146,101.90	\$146,102.00		\$0.00
MWC Economic Development	Heritage Park Mall Redev. Feasibility Study	\$27,500.00	\$27,500.00		\$0.00
Mid-Del Schools Foundation, Inc.	Subscribe to Ready to Learn/First Book	\$7,000.00	\$7,000.00		\$0.00
MWC Community Development	Innovation District Plan	\$62,500.00	\$62,500.00		\$0.00
MWC Tree Board	2015 Parklawn Beautification Project	\$38,000.00	\$28,000.00	\$10,000.00	\$0.00
MWC Tree Board	2015 Hudiburg Dr. Island Irrigation Project	\$28,300.00	\$28,166.77	133.23	\$0.00
MWC Fire	Fire wish list for equipment	\$100,000.00	\$100,000.00		\$0.00
Rose State College	Amphitheater Modernization	\$8,495.00	\$8,494.84	\$0.16	\$0.00
Mid-Del Food Pantry, Inc.	Dry Storage Building	\$4,000.00	\$4,000.00		\$0.00
MWC Parks & Recreation	Festival Inflatables Project	\$1,927.16		\$1,927.16	\$0.00
	Total Award Amount	\$425,000.00			
	Sub-Totals		\$412,939.55	\$12,060.55	0.00
	Current year funding approved by Council				\$425,000.00
	Total Grant Expenditures				-412,939.55
	Monies Returned to Hospital Authority Account				\$12,060.55
	Total Grant Monies Remaining				0.00

MWC Hospital Authority GRANT RECIPIENTS 2014-15

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
MWC Police - (Capt. Jonathon Goforth)	Wearable Video Camera System	\$61,000.00	\$60,991.39	8.61	\$0.00
Rose State College (Cindy Mikeman)	Atkinson Heritage Center Revitalization Project II	\$47,581.00	\$47,581.00	\$0.00	\$0.00
MWC Grants Management (Teri Craft)	Midwest City Boys and Girls Club Pilot Program	\$75,000.00	\$75,000.00	\$0.00	\$0.00
MWC Public Relations (Kay Hunt)	Stories of Christmas	\$91,000.00	\$91,000.00	0	\$0.00
MWC Fire (Jarett Metheny/David Richardson)	Community Risk Reduction Partnership (CRRP)	\$27,848.26	\$27,738.13	\$110.13	\$0.00
Mid-Del Public Schools (Pam Deering)	Sprigeo - A Safety Initiative	\$16,794.60	\$16,794.60	\$0.00	\$0.00
MWC Tree Board (Vaughn Sullivan)	29th & I-40 Island Beautification	\$14,800.00	\$14,963.78	-163.78	\$0.00
MWC Parks and Recreation (Vaughn Sullivan)	Emergency Blue Phone Project	\$38,776.14	\$36,638.98	\$2,137.16	\$0.00
RSVP of Central OK Inc. (Beth Patterson)	RSVP Provide-A-Ride Medical Trans.	\$1,900.00	\$1,900.00	\$0.00	\$0.00
MWC Tree Board (Vaughn Sullivan)	Midwest Blvd Street Beautification	\$25,300.00	\$24,990.58	\$309.42	\$0.00
	Total Award Amount	\$400,000.00			
	Sub-Totals		\$397,598.46	\$2,401.54	\$0.00
	Current year funding approved by Council				\$400,000.00
	Total Grant Expenditures				-\$397,598.46
	Monies Returned to Hospital Authority Account				\$2,401.54
	Total Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2013-14

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City/Fire Dept	Fire Command Training Center	\$32,000.00	\$32,000.00	\$0.00	\$0.00
City of Midwest City/Golf Course	First Tee National Program	\$10,000.00	\$10,000.00	\$0.00	\$0.00
City of Midwest City/311 App	City Of MWC Mobile 311 App	\$20,000.00	\$19,924.00	\$76.00	\$0.00
Midwest City Chamber of Commerce	Town Center Electronic Event Billboard	\$80,584.87	\$78,157.21	2427.66	\$0.00
MWC Parks and Rec Dept	Mobile Stage	\$155,000.00	\$155,000.00	\$0.00	\$0.00
Rose State College - Atkinson	Atkinson Heritage Center Project - landscaping	\$52,415.13	\$52,415.13	\$0.00	
	Total Award Amount	\$350,000.00			
	Sub-Totals		\$347,496.34	\$2,503.66	\$0.00
	Current year funding approved by Council				\$350,000.00
	Total FY 13-14 Grant Expenditures				-\$347,496.34
	Monies Returned to Hospital Authority Account				\$2,503.66
	Total FY 13-14 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2012-13

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City/Fire Dept	Firefighter safety & health equipment	\$18,755.00	\$18,755.00		\$0.00
City of Midwest City/Golf Course	Replace fence south side golf course	\$50,000.00	\$50,000.00		\$0.00
City of Midwest City/Grants Mgmt	Original mile median improvement project	\$50,000.00	\$50,000.00		\$0.00
City of Midwest City/Police Dept	Covered parking specialty equipment & vehicles	\$14,000.00	\$14,000.00		\$0.00
Midwest City Rotary Club	Erection of Veterans' Memorial - 2 grant year total	\$60,000.00	\$60,000.00		\$0.00
Midwest City Tree Board	SE 15th Street Beautification Project	\$35,000.00	\$32,064.20	\$2,935.80	\$0.00
Mid-Del City Public Schools Foundation	Bot Ball educational Robotics	\$25,000.00	\$22,923.38	\$2,076.62	
Regional Food Bank of OK	Expansion of MWC childhood hunger programs	\$25,000.00	\$25,000.00		\$0.00
YMCA of Greater OKC	Purchase & install addtl. playground equipment MWC	\$22,245.00	\$22,200.00	\$45.00	\$0.00
	Total Award Amount	\$300,000.00			
	Sub-Totals		\$294,942.58	\$5,057.42	\$0.00
	Current year funding approved by Council				\$300,000.00
	Total FY 12-13 Grant Expenditures				-\$294,942.58
	Monies Returned to Hospital Authority Account				\$5,057.42
	Total FY 12-13 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2011-12

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City	Green Machine	\$20,000.00	\$18,468.38	\$1,531.62	\$0.00
City of Midwest City/Golf Course	Replace fence	\$50,000.00	\$50,000.00		\$0.00
City of Midwest City/Police Dept.	Segway	\$8,025.00	\$7,533.96	\$491.04	\$0.00
City of Midwest City/Police Dept.	Off-road UTV & Trailer	\$12,300.00	\$12,299.63	\$0.37	\$0.00
Healing Hearts Health Clinic	Medical & Office Equipment	\$2,000.00	\$2,000.00		\$0.00
Kiwanis' Club of MWC	2011 Concrete Kiwanis's Park Trails	\$70,000.00	\$70,000.00		\$0.00
Literacy Link	Adult Literacy Software	\$2,941.35	\$2,899.30	\$42.05	\$0.00
Metropolitan Library System	Library Garden Restoration	\$25,000.00	\$19,970.92	\$5,029.08	\$0.00
Midwest City Rotary Club	Veteran's Memorial project	\$100,000.00	\$100,000.00		\$0.00
Rose State College	RSC Pilot Program (6-12 grades)	\$60,500.00	\$60,500.00		\$0.00
YMCA Greater OKC	MWC YMCA Community playground	\$29,577.65	\$29,577.65		\$0.00
	Total Award Amount	\$380,344.00			
	Sub-Totals		\$373,249.84	\$7,094.16	\$0.00
	Current year funding approved by Council				\$380,344.00
	Total FY 11-12 Grant Expenditures				-\$373,249.84
	Monies Returned to Hospital Authority Account				\$7,094.16
	Total FY 11-12 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2010-11

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City - Police Department	Replace Irreparable Speed Sign Trailer	\$16,800.00	\$16,800.00		\$0.00
Mid-Del Food Pantry	Freezer & Shelving Upgrade Project	\$21,700.00	\$21,700.00		\$0.00
Mid-Del Group Homes, Inc.	AED's Group Homes & Workshop	\$2,800.00	\$2,800.00		\$0.00
Mid-Del Group Homes, Inc.	Mini-bus w/wheelchair accessibility	\$40,000.00	\$40,000.00		\$0.00
Mid-Del Schools	Random Student Drug Testing (lab expenses only)	\$25,357.00	\$25,357.00		\$0.00
Mid-Del Schools - Carl Albert Middle School	Playaways encourage reading (Library equipment)	\$10,000.00	\$10,000.00		\$0.00
Midwest City Tree Board	Free container grown trees Arbor Day	\$3,000.00	\$3,000.00		\$0.00
Oklahoma Honor Flights	Fund 3 flights @ 1/3 increments (as trips occur)	\$50,000.00	\$50,000.00		\$0.00
	Total Award Amount	\$169,657.00			
	Sub-Totals		\$169,657.00	\$0.00	\$0.00
	Carryover to FY 2011-12	\$80,343			
	Current year funding approved by Council	\$250,000.00			
	Total FY 10-11 Grant Expenditures				\$169,657.00
	Monies Returned to Hospital Authority Account				\$0.00
	Total FY 10-11 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2009-10

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City - Community Development Dept.	North Oaks Redevelopment Plan	\$160,000.00	\$160,000.00		\$0.00
City of Midwest City - Community Development Dept.	Soldier Creek Pedestrian Bridge	\$47,943.46	\$47,943.46		\$0.00
City of Midwest City - Fire Department	Low Speed Rescue/Apparatus	\$24,045.00	\$24,045.00		\$0.00
City of Midwest City - Grants Management Dept.	Original Mile Enhancement Study	\$40,000.00	\$40,000.00		\$0.00
City of Midwest City - Police Dept.	Automatic License Plate Recognition	\$20,880.00	\$20,109.00	\$771.00	\$0.00
Mid-Del Schools/Cleveland Bailey Elementary	Walking Track	\$18,105.89	\$18,105.89		\$0.00
Mid-Del Schools/Country Estates Elementary, PTA	Community Fitness Track	\$19,394.65	\$19,394.65		\$0.00
Douglas Blvd. United Methodist Church	Feed His People	\$33,800.00	\$33,800.00		\$0.00
Mid-Del Farmers' Market Association	Equipment & Promotional Materials	\$10,000.00	\$10,000.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Seed \$ Charles J. Johnson Youth Dev Ctr	\$41,157.00	\$41,157.00		\$0.00
	Total Award Amount	\$415,326.00			
	Sub-Totals		\$414,555.00	\$771.00	\$0.00
	Current year funding approved by Council				\$330,000.00
	Total FY 09-10 Grant Expenditures				-\$414,555.00
	Monies Returned to Hospital Authority Account				\$771.00
	Total FY 09-10 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2008-09

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
Choctaw-Nicoma Park Public Schools	Drug Awareness/Drug Testing	\$25,000.00	\$25,000.00		\$0.00
City of Midwest City/Community Development Department	Public Art	\$20,000.00	\$17,374.66	\$2,625.34	\$0.00
City of Midwest City/Street Department	City Wide Reforestation	\$150,000.00	\$150,000.00		\$0.00
Defenders of Dreams	Seek professional assistance to develop Master Plan	\$10,000.00		\$10,000.00	\$0.00
Mid-Del Group Homes, Inc.	Computers	\$4,000.00	\$4,000.00		\$0.00
Mid-Del Public Schools Foundation	S.M.I.L.L.E.	\$35,000.00	\$35,000.00		\$0.00
Mid-Del Schools/Ridgecrest Elementary	Walking Track	\$28,196.96	\$28,196.96		\$0.00
Mid-Del Schools/Traub Elementary	Walking Track	\$16,107.47	\$16,107.47		\$0.00
Mid-Del Youth & Family Center, Inc.	Capital Building Project	\$50,000.00	\$50,000.00		\$0.00
Midwest City Chamber of Commerce	Exhibition Display & Equipment Project	\$16,869.00	\$16,869.00		\$0.00
Rose State College	Continuing Education & Community Services	\$43,565.00	\$37,135.05	\$6,429.95	\$0.00
Sustainable East Oklahoma County (OSN)	Mid-Del Farmer's Market Start-up	\$11,000.00	\$11,000.00		\$0.00
	Total Award Amount	\$409,738.43			
	Sub-Totals		\$390,683.14	\$19,055.29	\$0.00
	Current year funding approved by Council				\$500,000.00
	Total FY 08-09 Grant Expenditures				-\$390,683.14
	Monies Returned to Hospital Authority Account				\$19,055.29
	Total FY 08-09 Grant Monies Remaining				\$0.00

THERE WERE NO GRANT MONIES AWARDED FOR THIS GRANT YEAR 2007-08

MWC Hospital Authority GRANT RECIPIENTS 2006-07

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City	Nursing student housing stipend	\$36,000.00	\$26,062.78	\$9,937.22	\$0.00
City of Midwest City	Oklahoma Centennial Street Clock	\$40,000.00	\$40,000.00		\$0.00
Eastern Oklahoma County Tourism Council	Star Spangled Salute	\$85,884.26	\$85,884.26		\$0.00
Literacy Link	Health Literacy Initiative	\$1,510.00	\$1,507.02	\$2.98	\$0.00
Mid-Del Youth & Family Center, Inc.	Phase I - Emergency Children's Shelter	\$50,000.00	\$50,000.00		\$0.00
Midwest City Chamber of Commerce	2007 Youth Excel Leadership Program	\$5,000.00	\$4,422.05	\$577.95	\$0.00
Midwest City Martin Luther King Jr. Prayer Breakfast Comm, Inc.	Prayer Breakfast	\$6,000.00	6,000.00		\$0.00
Project Concern	Project Concern	\$20,605.74	\$20,605.74		\$0.00
Studio Mid-Del, Inc.	Construction to complete Community Arts Center	\$250,000.00	\$250,000.00		\$0.00
Tinker POW/MIA Committee	Construction Community POW/MIA Memorial	\$5,000.00	\$5,000.00		\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$489,481.85	\$10,518.15	\$0.00
	Grant Funds Available				\$500,000.00
	Total FY 06-07 Grant Expenditures				-\$489,481.85
	Monies Returned to Hospital Authority Account				\$10,518.15
	Total FY 06-07 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2005-06

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City/Animal Welfare	Veterinarian Assistance Program	\$12,000.00	\$11,970.00	\$30.00	\$0.00
City of Midwest City/Animal Welfare	Illuminated Signs	\$5,000.00	\$4,828.00	\$172.00	\$0.00
City of Midwest City/Animal Welfare	Roof for Facility	\$46,500.00	\$35,480.63	\$11,019.37	\$0.00
City of Midwest City/Com.Devel. Dept.	Consulting Services Development of Rail & Trail Master Plan	\$25,000.00	\$25,000.00		\$0.00
City of Midwest City/Com.Devel. Dept.	Review & Update City's Subdivision Regulations	\$15,000.00	\$15,000.00		\$0.00
City of Midwest City/Convention & Visitors Bureau	Sponsorship Assistance	\$10,000.00	\$10,000.00		\$0.00
City of Midwest City/Emergency Management	CERT Training & Response Supplies	\$5,000.00	5,000.00		\$0.00
City of Midwest City/Fire Department	Fire Hydrant Locator Reflectors	\$6,500.00	\$6,380.00	\$120.00	\$0.00
City of Midwest City/Golf (John Conrad)	Complete Concrete Curbs	\$27,500.00	\$27,500.00		\$0.00
City of Midwest City/Grants Management Dept.	MWC Juvenile Modification Camp	\$15,000.00	\$15,000.00		\$0.00
City of Midwest City/Parks & Rec Department	Electronic Message Sign - City Hall Complex	\$20,000.00	\$20,000.00		\$0.00
City of Midwest City/Police Department	Taser Conduct Energy Weapons, Simulator Suite & Taser Cartridges	\$19,095.50	\$19,084.28	\$11.22	\$0.00
City of Midwest City/Police Department	Digital Video Recorder & Cameras (Detective Division)	\$6,821.49	\$6,821.49		\$0.00
City of Midwest City/Police Department	Forensic Lab, CSI Vehicle	\$28,462.00	\$28,462.00		\$0.00
City of Midwest City/Street Department	Landscape & Irrigate Air Depot Blvd. from SE 15th to SE 29th	\$25,000.00	\$24,997.15	\$2.85	\$0.00
Eastern Oklahoma County Tourism Council	Star Spangled Salute Celebration	\$35,000.00	\$35,000.00		\$0.00
Heartline, Inc.	Central Oklahoma 2-1-1 Project Start-up Costs	\$25,000.00	\$25,000.00		\$0.00
Holiday Lights Spectacular, Inc.	Upgrade Electric Infrastructure & Refurbish Displays	\$25,000.00	\$25,000.00		\$0.00
Literacy Link	Educational Materials for Adult non-readers	\$3,000.00	\$3,000.00		\$0.00
Mid-Del Group Homes, Inc.	Delivery Truck	\$20,000.00	\$20,000.00		\$0.00
Mid-Del Public Schools Foundation	S.H.A.R.P. (Sequoyah books Help Accelerate Reading Progress)	\$1,840.00	\$1,501.68	\$338.32	\$0.00
Mid-Del Youth & Family Center, Inc.	Play Therapy Room	\$4,425.75	\$4,425.75		\$0.00
Midwest City Chamber of Commerce	Youth Excel	\$5,000.00	\$4,958.62	\$41.38	\$0.00
Midwest City MLK Jr. Prayer Breakfast Comm.	Annual Prayer Breakfast	\$6,000.00	\$6,000.00		\$0.00
Midwest City Rotary Club #5750	Rotary Pavilion (Regional Park) Water Fountain	\$11,000.00	\$10,942.71	\$57.29	\$0.00
Midwest City Tree Board	Landscape & Irrigate Phase 2 Reno Ave.	\$46,400.00	\$46,372.31	\$27.69	\$0.00
	Total Award Amount	\$449,544.74			
	Sub-Totals		\$437,724.62	\$11,820.12	\$0.00
	Grant Funds Available				\$449,544.74
	Total FY 05-06 Grant Expenditures				-\$437,724.62
	Monies Returned to Hospital Authority Account				\$11,820.12
	Total FY 05-06 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2004-05

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City	Electronic Digital Sign	\$29,800.00	\$29,800.00		\$0.00
City of Midwest City/Convention & Visitors Bureau	Tourism Sponsorship Assistance	\$10,000.00	\$7,640.87	\$2,359.13	\$0.00
City of Midwest City/Devel. Services Dept.	Architectural & Engineering Services/Phase I MWC Community Outreach Center	\$40,000.00	\$40,000.00		\$0.00
City of Midwest City/Devel. Services Dept.	North Oaks Revitalization Plan	\$20,000.00	\$20,000.00		\$0.00
City of Midwest City/Devel. Services Dept.	Consulting Services/Zoning Ordinance & Subdivision Regulation Overhaul	\$25,000.00	\$25,000.00		\$0.00
City of Midwest City/Golf Course	Completion Concrete Cart Trails	\$33,000.00	\$32,456.19	\$543.81	\$0.00
City of Midwest City/Park Department	Reno Swim & Slide Irrigation and Landscape	\$49,388.00	\$49,388.00		\$0.00
City of Midwest City/Police Department	Fitness Equipment/Police Workout Room	\$20,497.24	\$20,490.00	\$7.24	\$0.00
Eastern Oklahoma County Tourism Council	Star Spangled Salute	\$35,000.00	\$35,000.00		\$0.00
Holiday Lights Spectacular, Inc.	Additional Light Displays & Upgrade Infrastructure	\$25,000.00	\$25,000.00		\$0.00
Junior Achievement of Greater Oklahoma City, Inc.	Investing in MWC Youth/JA Program Monroney JHS	\$1,000.00	\$1,000.00		\$0.00
Literacy Link, Inc.	Networking Hardware, Educational Software/Literacy Computer Lab	\$4,900.00	\$4,900.00		\$0.00
Mid-Del Food Pantry, Inc.	New Carpeting/Mid-Del Food Pantry	\$4,855.00	\$4,855.00		\$0.00
Mid-Del Group Homes, Inc.	8-Passenger Van/Disabled Transportation	\$20,000.00	\$19,046.65	\$953.35	\$0.00
Mid-Del Group Homes, Inc.	Replace Appliances Group Home	\$4,000.00	\$3,915.34	\$84.66	\$0.00
Mid-Del Public Schools Foundation	Children Reading Across Mid-Del (CRAM)	\$3,910.00	\$3,525.64	\$384.36	\$0.00
Mid-Del Schools	Stranger Danger	\$2,500.00	\$2,500.00		\$0.00
Mid-Del Youth and Family Center, Inc.	Van Purchase	\$12,000.00	\$12,000.00		\$0.00
Midwest City Chamber of Commerce	Youth Excel	\$4,500.00	\$4,500.00		\$0.00
Midwest City Chamber of Commerce	Reduce Loan on Building	\$25,000.00	\$25,000.00		\$0.00
Midwest City Martin Luther King Jr. Prayer Breakfast Committee	Annual Prayer Breakfast	\$5,000.00	\$5,000.00		\$0.00
Midwest City Optimist Club	Continued Development/Optimist Park	\$7,500.00	\$7,500.00		\$0.00
Midwest City Rotary Club #5750	Volleyball Court/MWC Regional Park/Renovation Project	\$15,000.00	\$14,045.79	\$954.21	\$0.00
Midwest City Tree Board	Reno Avenue Irrigation and Landscape	\$46,400.00	\$46,400.00		\$0.00
Project Woman Coalition, Inc.	Operation Outreach Midwest City/Breast Screening	\$8,724.76	\$8,724.76		\$0.00
Rose State College	Math & Science Workshops K-12	\$25,125.00	\$14,326.96	\$10,798.04	\$0.00
Tinker Inter-Tribal Council	Third Annual MWC Pow Wow	\$8,750.00	\$8,750.00		\$0.00
Tinker POW/MIA Committee	Construction Community POW/MIA Memorial	\$13,150.00	\$13,146.72	3.28	\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$483,911.92	\$16,088.08	\$0.00
	Grant Funds Available				\$500,000.00
	Total FY 04-05 Grant Expenditures				-\$483,911.92
	Monies Returned to Hospital Authority Account				\$16,088.08
	Total FY 04-05 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2003-04

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City/Animal Welfare Department	Pet Adoption Trailer	\$21,455.00	\$21,455.00		\$0.00
City of Midwest City/Municipal Court	Remodel Payment Counter/Lobby Revitalization	\$12,000.00	\$12,000.00		\$0.00
City of Midwest City/Neighborhood Services	Neighborhood Gatherings & Cleanup	\$20,000.00	\$19,994.46	\$5.54	\$0.00
City of Midwest City/Neighborhood Services	Operation Paint Brush	\$10,000.00	\$9,480.34	\$519.66	\$0.00
City of Midwest City/Police Department	Digital Cameras for CAO's	\$1,197.00	\$1,196.00	\$1.00	\$0.00
City of Midwest City/Police Department	Jail Entry Equipment	\$2,400.00	\$2,288.46	\$111.54	\$0.00
Contact Crisis Helpline, Inc.	24-hour Referral Hotline & Staff Program	\$10,000.00	\$10,000.00		\$0.00
Eastern Oklahoma County Tourism Council	Star Spangled Salute	\$30,000.00	7,223.47	\$22,776.53	\$0.00
Holiday Lights Spectacular	Holiday Lights Display	\$25,000.00	\$25,000.00		\$0.00
Leukemia & Lymphoma Society	Patient Services Eastern Oklahoma County	\$5,000.00	\$5,000.00		\$0.00
Literacy Link	Educational Materials	\$2,464.00	\$2,464.00		\$0.00
Mid-Del Technology Center	Electric Vehicle Demonstration	\$854.85	\$854.85		\$0.00
Mid-Del Youth & Family Center, Inc.	Garden Shed, Mower & Equipment	\$6,200.00	\$6,200.00		\$0.00
Midwest City Chamber of Commerce	Youth Excel Leadership Program	\$4,000.00	\$4,000.00		\$0.00
Midwest City Chamber of Commerce	Complete & Construct New Facility	\$50,000.00	\$50,000.00		\$0.00
Midwest City Dr. M.L. King Jr. Prayer Breakfast Committee	Annual Prayer Breakfast	\$5,000.00	\$5,000.00		\$0.00
Midwest City Dr. M.L. King Jr. Prayer Breakfast Committee	Diversity Workshops	\$3,950.00	\$3,894.00	\$56.00	\$0.00
Midwest City High School/DECA	MWC High Flower Power Project	\$2,339.15	\$2,282.59	\$56.56	\$0.00
Midwest City Kiwanis Club	Repair & Replace Pavilion Roof	\$26,000.00	\$25,485.00	\$515.00	\$0.00
Midwest City Optimist Club	Add Development Optimist Park	\$10,000.00	\$10,000.00		\$0.00
Midwest City Public Art Board	ARTOklahoma 2004	\$2,140.00	\$1,687.35	\$452.65	\$0.00
	Total Award Amount	\$250,000.00			
	Sub-Totals		\$225,505.52	\$24,494.48	\$0.00
	Grant Funds Available				\$250,000.00
	Total FY 03-04 Grant Expenditures				-\$225,505.52
	Monies Returned to Hospital Authority Account				\$24,494.48
	Total FY 03-04 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2002-03

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
Choctaw Park Foundation	Veterans Memorial @ Choctaw	\$5,000.00	\$5,000.00		\$0.00
City of Midwest City/Development Services Dept.	Comprehensive Plan	\$50,000.00	\$50,000.00		\$0.00
City of Midwest City/Fire Department	Risk Watch Program	\$10,860.39	\$10,860.39		\$0.00
City of Midwest City/Fire Department	Thermal Imaging Camera	\$25,800.00	\$25,800.00		\$0.00
City of Midwest City/Fire Department	Rapid Intervention System	\$4,500.00	\$4,500.00		\$0.00
City of Midwest City/Grants Management Division	Weed & Seed Program	\$25,000.00	\$25,000.00		\$0.00
City of Midwest City/Grants Management Division	Business Incentive Program	\$107,328.76	107,328.76		\$0.00
City of Midwest City/Neighborhood Services Dept.	Operation Paintbrush	\$10,000.00	\$10,000.00		\$0.00
City of Midwest City/Neighborhood Services Dept.	Neighborhood Gatherings & Cleanups	\$20,000.00	\$20,000.00		\$0.00
City of Midwest City/Street Department	Crutcho Creek Nature Trail Bridge	\$25,000.00	\$17,177.77	\$7,822.23	\$0.00
Crutcho Public Schools	MWC Waterline Project	\$20,460.85	\$20,460.85		\$0.00
Del City Chamber of Commerce	Del Quest Program	\$3,400.00	\$3,400.00		\$0.00
Holiday Lights Spectacular, Inc.	Displays, Tree Wraps, etc.	\$25,000.00	\$25,000.00		\$0.00
Literacy Link	Books, Office Equipment	\$3,040.00	\$3,040.00		\$0.00
Mid-Del Schools	Great Expectations Program	\$25,000.00	\$24,424.47	\$575.53	\$0.00
Mid-Del Schools	Stranger Danger Program	\$5,310.00	\$5,310.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Four (4) Computers	\$2,800.00	\$2,790.40	\$9.60	\$0.00
Midwest City Chamber of Commerce	Youth Excel Program	\$2,000.00	\$2,000.00		\$0.00
Midwest City Community Playground Project	Replace Aging Playground Equipment/Regional Park	\$75,000.00	\$75,000.00		\$0.00
Midwest City Martin Luther King Jr. Prayer Breakfast Committee	Prayer Breakfast	\$5,000.00	\$5,000.00		\$0.00
Midwest City Martin Luther King Jr. Prayer Breakfast Committee	Workshops	\$3,500.00	\$951.90	\$2,548.10	\$0.00
Midwest City Public Art Board	ART Oklahoma 2003	\$3,000.00	\$2,940.22	\$59.78	\$0.00
Midwest City Public Library	Large Print Materials & Shelving	\$3,000.00	\$3,000.00		\$0.00
Midwest City Rotary Club	Renovate Rotary Pavilion/Regional Park	\$35,000.00	\$30,211.42	\$4,788.58	\$0.00
Tinker Inter-Tribal Council	Establish Annual MWC Pow Wow	\$5,000.00	\$5,000.00		\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$484,196.18	\$15,803.82	\$0.00
					\$500,000.00
	Total FY 02-03 Grant Expenditures				-\$484,196.18
	Monies Returned to Hospital Authority Account				\$15,803.82
	Total FY 02-03 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2001-02

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
City of Midwest City/EOC	Lightning Protection for 8 Sirens	\$11,385.00	\$9,604.00	\$1,781.00	\$0.00
City of Midwest City/Fire Department	Hazardous Material Training	\$32,191.03	\$32,191.03		\$0.00
City of Midwest City/John Conrad Golf Course	Modernization of Golf Course	\$10,000.00	\$7,877.13	\$2,122.87	\$0.00
City of Midwest City/MIS	Network/Overhead Projector	\$17,400.00	\$17,400.00		\$0.00
City of Midwest City/Neighborhood Services Dept.	Operation Paintbrush	\$7,500.00	\$7,326.74	\$173.26	\$0.00
City of Midwest City/Neighborhood Services Dept.	Neighborhood Gatherings & Cleanups	\$20,000.00	\$19,917.72	\$82.28	\$0.00
City of Midwest City/PWA	Fitness Program	\$21,000.00	\$18,361.27	\$2,638.73	\$0.00
Crutcho Public Schools	MWC Water Line Installation	\$12,119.15	\$12,119.15		\$0.00
Holiday Lights Spectacular, Inc.	Upgrade Electrical System	\$40,000.00	\$40,000.00		\$0.00
Holy Family Name/Catholic Charities	Stove Hood & Fence	\$13,527.00	\$13,527.00		\$0.00
Literacy Link	Books, Office Equipment	\$2,303.80	\$2,303.80		\$0.00
Martin Luther King Jr. Prayer Breakfast Committee	Prayer Breakfast	\$5,000.00	\$5,000.00		\$0.00
Mid-Del Group Homes, Inc.	Pallet Jacket	\$500.00	\$381.63	\$118.37	\$0.00
Mid-Del Group Homes, Inc.	Building Addition	\$50,000.00	\$50,000.00		\$0.00
Mid-Del Schools	Senior Link Program	\$9,877.00	\$9,224.18	\$652.82	\$0.00
Mid-Del Schools	Great Expectations Program	\$25,000.00	\$24,944.10	\$55.90	\$0.00
Mid-Del Youth & Family Center, Inc.	Nit Medical Supplies	\$405.00	\$405.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Loss Prevention WIA Youth Dev. Program	\$737.00	\$737.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Replace Roof Children's Shelter	\$9,306.46	\$9,306.46		\$0.00
Midwest Choral Society, Inc.	2002 Concert Performances	\$1,000.00	\$1,000.00		\$0.00
Midwest City Chamber of Commerce	Youth Excel	\$2,000.00	\$2,000.00		\$0.00
Midwest City Chamber of Commerce	Construct New Facility	\$50,000.00	\$50,000.00		\$0.00
Midwest City Kiwanis Club	Landscaping Improvements Kiwanis Park	\$9,459.56	\$9,459.56		\$0.00
Midwest City Public Art Board	Tents, etc., ARTOklahoma Event	\$9,875.00	\$9,875.00		\$0.00
Midwest City Public Library	Signage for Entrances	\$10,015.00	\$8,863.30	\$1,151.70	\$0.00
Midwest City Rotary Club #5750	U.S. Flag Project	\$15,000.00	\$14,664.79	\$335.21	\$0.00
Mission Mid-Del, Inc.	15-Passenger Van	\$24,000.00	\$24,000.00		\$0.00
Retired Senior Volunteer Program Central Oklahoma, Inc.	Blues Program	\$9,600.00	\$9,600.00		\$0.00
Studio Mid-Del, Inc.	Construct Facility	\$50,000.00	\$50,000.00		\$0.00
YWCA of Oklahoma City	SANE Program	\$30,799.00	\$30,799.00		\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$490,887.86	\$9,112.14	\$0.00
					\$500,000.00
	Total FY 01-02 Grant Expenditures				-\$490,887.86
	Monies Returned to Hospital Authority Account				\$9,112.14
	Total FY 01-02 Grant Monies Remaining				\$0.00

MWC Hospital Authority GRANT RECIPIENTS 2000-01

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
Catholic Charities/Holy Family Name	Van	\$10,000.00	\$10,000.00		\$0.00
Central Oklahoma Habitat for Humanity	Construct 10 homes	\$70,000.00	\$70,000.00		\$0.00
City of Midwest City/Fire Department	Pulse Oximetry, etc.	\$6,472.50	\$6,465.25	\$7.25	\$0.00
City of Midwest City/Fire Department	Fire Safety Libraries (10)	\$3,000.00	\$2,999.56	\$0.44	\$0.00
City of Midwest City/John Conrad Golf Course	Clubhouse Upgrade	\$85,000.00	\$85,000.00		\$0.00
City of Midwest City/Municipal Golf Course	Gazebos	\$12,900.00	\$12,900.00		\$0.00
City of Midwest City/Neighborhood Services	Operation Paintbrush	\$7,500.00	7,283.55	\$216.45	\$0.00
City of Midwest City/Police Department	Audio/Recorders/Equipment for Jail	\$4,092.50	\$4,092.50		\$0.00
City of Midwest City/Police Department	Camera/Microphone/Equipment for Jail	\$5,218.60	\$5,177.05	\$41.55	\$0.00
City of Midwest City/Police Department	Mats/Physical Skills Employee Training	\$2,400.00	\$2,148.33	\$251.67	\$0.00
City of Midwest City/Police Department	Sexual Assault Nurse Examiner (SANE)	\$18,345.00	\$0.00	\$18,345.00	\$0.00
City of Midwest City/Police Department	Voice Messaging Notification System	\$27,400.00	\$26,816.98	\$583.02	\$0.00
City of Midwest City/Soldier Creek Nature Trail	South Trail Upgrade w/Hard Surface	\$23,400.00	\$23,400.00		\$0.00
City of Midwest City/Soldier Creek Nature Trail	Bird Watcher's Lane	\$9,466.76	\$7,613.95	\$1,852.81	\$0.00
City of Midwest City/Street Department	Tree Spade	\$18,100.00	\$18,100.00		\$0.00
Holiday Lights Spectacular, Inc.	Upgrade Electric System	\$25,000.00	\$25,000.00		\$0.00
Literacy Link	Reading & Writing Materials	\$3,008.04	\$3,008.04		\$0.00
Mid-Del Congress of Parents & Teachers	Clothing Room	\$2,000.00	\$2,000.00		\$0.00
Mid-Del Group Homes, Inc.	Forklift	\$10,000.00	\$9,804.45	\$195.55	\$0.00
Mid-Del Schools Academic Center	Outdoor Classroom	\$5,840.00	\$5,840.00		\$0.00
Mid-Del Technology Center	Neighborhood Electric Vehicle Demo. Project	\$7,108.00	\$7,108.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Computer	\$1,457.83	\$1,457.83		\$0.00
Mid-Del Youth & Family Center, Inc.	Safe Place Program	\$6,190.53	\$2,840.98	\$3,349.55	\$0.00
Mid-Del Youth & Family Center, Inc.	Curriculum Second Step Program	\$505.00	\$505.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Storage Building	\$2,443.18	\$2,418.76	\$24.42	\$0.00
Mid-Del Youth & Family Center, Inc.	Type and Talk Translator	\$378.26	\$0.00	\$378.26	\$0.00
Mid-Del Youth & Family Center, Inc.	Prevention Youth Violence Program	\$1,985.00	\$0.00	\$1,985.00	\$0.00
Midwest City High School Museum, Inc.	Museum	\$10,000.00	\$10,000.00		\$0.00
Midwest City Tree Board	Irrigation system/Adair Boulevard median	\$38,878.80	\$38,789.95	\$88.85	\$0.00
MWC Martin Luther King Jr. Prayer Breakfast Comm.	Prayer Breakfast	\$5,000.00	\$5,000.00		\$0.00
OK Country Soccer Club	Marquee signs (2), additional seating & benches	\$18,910.00	\$18,910.00		\$0.00
Studio Mid-Del, Inc.	Build New Facility	\$50,000.00	\$50,000.00		\$0.00
United Scottish Clans of Oklahoma, Inc.	United Scottish Clans Festival	\$8,000.00	\$8,000.00		\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$472,680.18	\$27,319.82	\$0.00
	Grant Funds Available				\$500,000.00
	Total FY 00-01 Grant Expenditures				-\$472,680.18
	Monies Returned to Hospital Authority Account				\$27,319.82
	Total FY 00-01 Grant Monies Remaining				0.00

MWC HOSPITAL AUTHORITY GRANT RECIPIENTS FY 1999-00

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
Central Okla. Habitat for Humanity	Construct 8 houses	\$56,000.00	\$56,000.00		\$0.00
City of Midwest City	Irrigation system	\$30,000.00	\$30,000.00		\$0.00
City of Midwest City/EOC	Replace 8 emergency warning sirens	\$58,440.00	\$58,440.00		\$0.00
City of Midwest City/Fire Department	Directional Arrow Bar	\$7,456.00	\$7,448.71	\$7.29	\$0.00
City of Midwest City/Holiday Lights Spectacular	Holiday Display	\$791.27	\$791.27		\$0.00
City of Midwest City/Holiday Lights Spectacular	Storage Building	\$40,000.00	\$40,000.00		\$0.00
City of Midwest City/MIS Department	WAN/LAN Computer Interface	\$48,000.00	\$43,833.74	\$4,166.26	\$0.00
City of Midwest City/Parks & Recreation	Pavilion/restroom Project	\$99,310.00	\$99,310.00		\$0.00
City of Midwest City/Police Department	12 sets Turbo Flares	\$5,548.20	\$5,548.20		\$0.00
City of Midwest City/Soldier Creek Nature Trail	Present Trail enhancements	\$40,750.00	\$40,750.00		\$0.00
Literacy Link	Reading & writing materials	\$2,446.53	\$2,446.53		\$0.00
Mid-Del Group Homes	Van	\$12,500.00	\$12,500.00		\$0.00
Mid-Del Public Schools Foundation, Inc.	Biology/Math project	\$4,500.00	\$4,500.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Replace 3 sofas Children's Shelter	\$600.00	\$600.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Replace various appliances Children's Shelter	\$4,553.00	\$4,553.00		\$0.00
Mid-Del Youth & Family Center, Inc.	Network/juvenile offenders	\$6,605.00	\$6,605.00		\$0.00
Midwest City Amateur Athletic Assoc.	Boxing facility	\$48,000.00	\$0.00	\$48,000.00	\$0.00
Midwest City Chamber of Commerce	Business/Industrial Park	\$25,000.00	\$0.00	\$25,000.00	\$0.00
Midwest City Chamber of Commerce	Youth Excel Program	\$1,500.00	\$1,500.00		\$0.00
United Scottish Clans of Oklahoma	United Scottish Clans Festival	\$8,000.00	\$8,000.00		\$0.00
	Total Award Amount	\$500,000.00			
	Sub-Totals		\$422,826.45	\$77,173.55	\$0.00
	Grant Funds Available				\$500,000.00
	Total FY 99-00 Grant Expenditures				-\$422,826.45
	Monies Returned to Hospital Authority Account				\$77,173.55
	Total FY 99-00 Grant Monies Remaining				0.00

MWC Hospital Authority GRANT RECIPIENTS 1998-99

GRANT RECIPIENT	PURCHASE ITEM	AWARD AMOUNT	EXPENDITURES	MONEY RETURNED	BALANCE
MWC	Downtown Development	\$50,000.00	\$50,000.00		\$0.00
MWC Fire Department	Projector	\$7,281.00	\$7,487.82		\$0.00
MWC Fire Department	Infrared Camera	\$20,805.00	\$20,186.99	\$411.19	\$0.00
MWC John Conrad Golf Course	Irrigation System	\$55,000.00	\$55,000.00		\$0.00
MWC Municipal Golf Course	Fencing, Carpet	\$19,020.00	\$19,020.00		\$0.00
MWC Soldier Creek	Nature Trail	\$28,103.00	\$23,986.08	\$4,116.92	\$0.00
Holiday Lights Spectacular	Light Display	\$15,000.00	\$15,000.00		\$0.00
MWC Senior Advisory Committee	Van	\$40,000.00	\$40,000.00		\$0.00
Associated Catholic Charities	Holy Family Home	\$25,000.00	\$25,000.00		\$0.00
Autumn House	Van	\$26,452.00	\$26,452.00		\$0.00
Carl Albert High School	Visual Arts Equipment	\$1,536.00	\$1,536.00		\$0.00
Central Oklahoma Habitat for Humanity	Homes built in MWC	\$20,000.00	\$20,000.00		\$0.00
Communication Connection "Dog Ears"	2 Dogs & Training for Hearing Impaired	\$6,800.00	\$5,894.16	\$905.84	\$0.00
Literacy Link	Printer, educational material (books)	\$3,658.00	\$3,658.00		\$0.00
Mid-Del PTA Council	Clothing	\$2,000.00	\$2,000.00		\$0.00
Mid-Del Schools	Youth/Senior Citizens	\$12,894.00	\$12,894.00		\$0.00
Mid-Del Youth & Family	Carpet, etc.	\$7,950.00	\$7,950.00		\$0.00
Mid-Del Youth & Family	Storm Shelter	\$4,600.00	\$4,600.00		\$0.00
Mid-Del Youth & Family	Building Renovation	\$11,605.00	\$11,605.00		\$0.00
Midwest City Choral Society	Musicians, etc.	\$3,800.00	\$3,800.00		\$0.00
MWC MLK Jr. Prayer Breakfast Committee	Prayer Breakfast	\$4,000.00	\$4,000.00		\$0.00
OMNI Neighborhood Assoc.	Playground	\$10,000.00	\$9,926.63	\$73.37	\$0.00
Optimist Club	Park	\$10,000.00	\$10,000.00		\$0.00
United Scottish Clans of Oklahoma	Festival	\$7,000.00	\$7,000.00		\$0.00
	Total Award Amount	\$392,504.00			
	Sub-Totals		\$386,996.68	\$5,507.32	\$0.00
					\$392,504.00
	Total FY 98-99 Grant Expenditure				-\$386,996.68
	Monies Returned to Hospital Authority Account				\$5,507.32
	Total FY 98-99 Grant Monies Remaining				\$0.00



NEW BUSINESS/
PUBLIC DISCUSSION





MIDWEST CITY SPECIAL
ECONOMIC DEVELOPMENT AUTHORITY
AGENDA FOR
FEBRUARY 25, 2020

The 6:00 PM meetings will be shown live on Channel 20 and streamed live on the City of Midwest City's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

The recorded video will be available on the City's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc) and the City's website: www.midwestcityok.org within 48 hours.

The meeting minutes and video can be found on the City's website in the Agenda Center: <https://midwestcityok.org/AgendaCenter>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

The Council will go directly into the City meetings down in the Council Chambers of City Hall at 6:00 PM. However, they will informally gather at or after 5:00 PM in the second floor conference room for dinner, but no City Council business will be discussed or acted upon and the room will be open to the public. Meals will only be provided to the City Council and staff.



MIDWEST CITY SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

February 25, 2020 - 6:03 PM

- A. CALL TO ORDER.
- B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.
1. Discussion and consideration of approving the minutes of the special December 10, 2019 meeting, as submitted. (City Clerk - S. Hancock)
 2. Discussion and consideration of approving and entering into engagement letters with Grant Thornton, LLP to perform GAAP audits for the calendar year ending December 31, 2019 for 1) Sooner Town Center (STC), LLC and STC Lowe's, LLC in an amount not to exceed \$46,600, plus 7% administrative fee of \$3,262; and 2) STC II, LLC in an amount not to exceed \$28,100, plus 7% administrative fee of \$1,967; and 3) authorizing the city manager and/or finance director to act on behalf of the Authority during the audits to provide information, oversee the audit process and make determinations as required. (Finance - C. Barron)
- C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- D. ADJOURNMENT.



CONSENT AGENDA



Notice for the Special Midwest City Economic Development Authority meetings was filed with the City Clerk of Midwest City 48 hours in advance. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Economic Development Authority Special Meeting Minutes

December 10, 2019 – 6:03 pm

This meeting was held in the Midwest City Council Chambers at City Hall, 100 North Midwest Boulevard, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 6:36 PM with the following members present: Trustees: Susan Eads, Pat Byrne, Sean Reed, Christine Allen and Jeff Moore with Secretary Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon. Absent: Española Bowen.

CONSENT AGENDA. Reed made a motion to approve the consent agenda, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: Bowen. Motion carried.

1. Discussion and consideration of approving the minutes of the special November 26, 2019 meeting, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2019-2020, increase: Economic Development Authority Fund, revenue/Transfers In (00) \$1,678,654; expenses/Economic Dev Auth (95) \$1,678,654.

DISCUSSION ITEM.

1. **Discussion and consideration of awarding a contract for construction management to CMS Willowbrook, Inc., in preparation for repairs and tenant improvements for 6909 E. Reno in the amount of 1% of the construction budget for preconstruction phase services and 6% of the cost of work for construction phase services.** Reed made a motion to approve the contract, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: Bowen. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

EXECUTIVE SESSION.

1. **Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.**

At 6:39 PM, Reed made a motion to enter into executive session, seconded by Allen. Voting aye: Eads, Byrne, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: Bowen. Motion carried.

At 7:54 PM, Eads made a motion to return to open session and authorize the general manager/administrator to take action as directed, seconded by Allen. Voting aye: Eads, Byrne, Reed, Allen, Moore, and Chairman Dukes. Nay: none. Absent: Bowen. Motion carried.

ADJOURNMENT. There being no further business, Chairman Dukes adjourned the meeting at 7:54 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
cbarron@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Economic Development Authority Board Members

FROM: Christy Barron, City Treasurer/Finance Director

DATE: February 25, 2020

SUBJECT: Discussion and consideration of approving and entering into engagement letters with Grant Thornton, LLP to perform GAAP audits for the calendar year ending December 31, 2019 for 1) Sooner Town Center (STC), LLC and STC Lowe's, LLC in an amount not to exceed \$46,600, plus 7% administrative fee of \$3,262; and 2) STC II, LLC in an amount not to exceed \$28,100, plus 7% administrative fee of \$1,967; and 3) authorizing the city manager and/or finance director to act on behalf of the Authority during the audits to provide information, oversee the audit process and make determinations as required.

Attached for your review and approval is an agreement with Grant Thornton, LLP, Charlotte, NC, to provide the required audit for property associated with the Downtown Redevelopment project. STC III (Old Navy and Versona) has been combined with STC, LLC and STC Lowe's, LLC when we issued the 2018 revenue bonds in February, 2018 to provide refinancing to Sooner Investment. STC II (Dicks, Office Depot and McAllister's) was created as a separate entity and, therefore must have its own separate audit.

The costs of the audits are borne by each LLC. Approval of the engagement letters allows the Authority to be a participant in the audit process and allows the Authority to review audit working papers and related documents.

Christy Barron
Finance Director

GRANT THORNTON LLP

201 S. College Street
Suite 2500
Charlotte, NC 28244

D 704.632.3500
F 704.334.7701

January 22, 2020

Robert C. Collett
Managing Member
Sooner Town Center, LLC
1111 Metropolitan Avenue, #700
Charlotte, NC 28204

Katherine Fox
Chief Financial Officer
Sooner Town Center, LLC
1111 Metropolitan Avenue, #700
Charlotte, NC 28204

Matthew Dukes II
Chairman
Midwest City Economic Development Activity
100 N Midwest City Blvd
Midwest City, OK 73110

Dear Mr. Collett, Ms. Fox, and Mr. Dukes:

Thank you for discussing with us the requirements of our forthcoming engagement. This letter (the "Engagement Letter") documents our mutual understanding of the arrangements for the services described herein.

Scope of services

Grant Thornton LLP ("Grant Thornton") will audit the consolidated balance sheet of Sooner Town Center, LLC (the "Company") as of December 31, 2019, and the related consolidated statements of operations, members' deficit, and cash flows for the year then ended.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America ("US GAAS") established by the American Institute of Certified Public Accountants ("AICPA"). An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

In assessing the risks of material misstatement, an auditor considers internal control relevant to the company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit is not designed to identify control deficiencies or for the purpose of expressing an opinion on internal control; accordingly, we will not express such an opinion. However, we are responsible for communicating to you (hereinafter referred to as "those charged with governance") significant deficiencies and material weaknesses in internal control that come to our attention during the course of our engagement.

When conducting an audit, the auditor is required to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether caused by error or fraud, to enable the auditor to express an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Although not absolute assurance, reasonable assurance is, nevertheless, a high level of assurance. However, an audit is not a guarantee of the accuracy of the financial statements. Even though the audit is properly planned and performed in accordance with professional standards, an unavoidable risk exists that some material misstatements may not be detected due to the inherent limitations of an audit, together with the inherent limitations of internal control. Also, an audit is not designed to detect errors or fraud that is immaterial to the financial statements.

Upon the completion of the foregoing audit and subject to its findings, we will render our report and communicate our findings in accordance with US GAAS. However, it is possible that circumstances may arise in which our report may differ from its expected form and content, resulting in a modified report or disclaimer of opinion. Further, if in our professional judgment the circumstances necessitate, we may resign from the engagement prior to completion.

Our audit does not relieve management or those charged with governance of their responsibilities.

Responsibilities of those charged with governance

Effective two-way communication with those charged with governance assists us in obtaining information relevant to the audit and also assists those charged with governance in fulfilling their responsibility to oversee the financial reporting process. Those charged with governance play an important role in the Company's internal control over financial reporting by setting a positive tone at the top and challenging the Company's activities in the financial arena. Accordingly, it is important for those charged with governance to communicate to us matters they believe are relevant to our engagement. As indicated below, management also has a responsibility to communicate certain matters to those charged with governance and to Grant Thornton.

In connection with our engagement, professional standards require us to communicate certain matters that come to our attention to those charged with governance, such as the following:

- fraud involving senior management and fraud that causes a material misstatement
- illegal acts, unless clearly inconsequential
- disagreements with management and other serious difficulties encountered
- qualitative aspects of significant accounting practices, including accounting policies, estimates, and disclosures
- audit adjustments and uncorrected misstatements, including missing disclosures.

Management responsibilities

As you are aware, the financial statements are the responsibility of management. Management is responsible for preparing and fairly presenting the financial statements in accordance with accounting principles generally accepted in the United States of America, which includes adopting sound accounting practices and complying with changes in accounting principles and related guidance. Management is also responsible for:

- providing us with access to all information of which they are aware that is relevant to the preparation and fair presentation of the financial statements, including all financial records, documentation of internal control and related information, and any additional information that we may request for audit purposes
- providing us with unrestricted access to persons within the Company from whom we determine it necessary to obtain audit evidence
- ensuring that the Company identifies and complies with all laws, regulations, contracts, and grants applicable to its activities and for informing us of any known violations
- designing, implementing, and maintaining internal control to enable the preparation and fair presentation of financial statements that are free of material misstatement, whether due to error or fraud, and for informing us of all known significant deficiencies and material weaknesses in, and significant changes in, such internal control
- informing us of their views about the risk of fraud within the Company and their awareness of any known or suspected fraud and the related corrective action proposed
- adjusting the financial statements, including disclosures, to correct material misstatements and for affirming to us in a representation letter that the effects of any uncorrected misstatements, including missing disclosures, aggregated by us during the current engagement, including those pertaining to the latest period presented, are immaterial, both individually and in the aggregate, to the financial statements as a whole
- informing us of any events occurring subsequent to the balance sheet date through the date of our auditor's report that may affect the financial statements or the related disclosures
- informing us of any subsequent discovery of facts that may have existed at the date of our auditor's report that may have affected the financial statements or the related disclosures.

To assist those charged with governance in fulfilling their responsibility to oversee the financial reporting process, management should discuss with those charged with governance the:

- adequacy of internal control and the identification of any significant deficiencies or material weaknesses, including the related corrective action proposed

- significant accounting policies, alternative treatments, and the reasons for the initial selection of, or change in, significant accounting policies
- process used by management in formulating particularly sensitive accounting judgments and estimates and whether the possibility exists that future events affecting these estimates may differ markedly from current judgments
- basis used by management in determining that uncorrected misstatements, including missing disclosures, are immaterial, both individually and in the aggregate, including whether any of these uncorrected misstatements could potentially cause future financial statements to be materially misstated.

We will require management's cooperation to complete our services. In addition, we will obtain, in accordance with professional standards, certain written representations from management, which we will rely upon.

Use of our report(s)

The inclusion, publication, or reproduction by the Company of our report(s) in documents such as private placement memoranda and regulatory filings containing information in addition to financial statements may require us to perform additional procedures to fulfill our professional or legal responsibilities. Accordingly, our report(s) should not be used for any such purposes without our prior permission. To avoid unnecessary delay or misunderstanding, it is important that the Company give us timely notice of its intention to issue any such document.

Other services

Supplementary information

Management is responsible for separately preparing the consolidated balance sheet and statement of operations, and other supplementary schedules including net operating income, debt service, net cash flow, and subtenant rents in accordance with SAS 11, *Supplementary Information in Relation to the Financial Statements as a Whole* (the "applicable criteria"). The supplementary schedules of net operating income, debt service, net cash flow, and subtenant rents will be prepared in compliance with the terms defined in the governing lease agreement with Midwest City, Oklahoma (the "Agreement"). Such supplementary information, which will be presented for purposes of additional analysis and is not a required part of the financial statements, will be subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures. These procedures will include comparing and reconciling the supplementary information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with US GAAS. The purpose of our procedures will be to form and express an opinion as to whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

In connection with our procedures, management is responsible for informing us about:

- the methods of measurement and presentation of the supplementary information

- whether those methods have changed from the methods used in the prior period and the reasons for the change, if any
- any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management will present the supplementary information with the audited financial statements. Management is responsible for including our report on the supplementary information in any document that contains the supplementary information and that indicates we reported on it.

We will require management to provide us with certain written representations related to their responsibilities described above, including whether management believes the supplementary information (including its form and content) is fairly presented in accordance with the applicable criteria.

Related non-audit services

We will also perform certain bookkeeping services for the Company. The objective of such services will be to draft the Company's financial statements based on information in the trial balance and other information to be provided to us that is approved by you.

As mentioned previously, the financial statements, including the data and information set forth therein, are the responsibility of management. With respect to our bookkeeping services, however, management is also responsible for:

- making all management decisions and performing all management functions
- designating an individual who possesses suitable skills, knowledge, or experience, preferably within senior management, to oversee the services
- evaluating the adequacy and the results of the services performed
- accepting responsibility for the results of the services.

Accordingly, our bookkeeping services will not include management functions or making management decisions. However, we may provide advice, research materials, and recommendations to assist you in performing your responsibilities.

Other services

Any other services that you request will constitute a separate engagement that will be subject to our acceptance procedures.

Fees

Standard billings

Our billings for the services set forth in this Engagement Letter, which we have estimated will total \$46,600 and are payable within 20 days of receipt.

In addition, we will bill for our expenses, including an administrative charge of seven percent of fees, to cover items such as copies, postage, supplies, computer and technology usage, software licensing, research and library databases, and similar expense items.

If it appears that the estimated fee will be exceeded, we will bring this to your attention.

From time to time, Grant Thornton may receive certain incentives in the form of bonuses and rewards from its corporate card and other vendors. Such incentives to the extent received will be retained by Grant Thornton to cover firm expenses.

Additional billings

Of course, circumstances may arise that will require us to do more work. Some of the more common circumstances include changing auditing, accounting, and reporting requirements from professional and regulatory bodies; incorrect accounting applications or errors in Company records; restatements; failure to furnish accurate and complete information to us on a timely basis; and unforeseen events, including legal and regulatory changes.

At Grant Thornton, we pride ourselves on our ability to provide outstanding service and meet our clients' deadlines. To help accomplish this goal, we work hard to have the right professionals available. This involves complex scheduling models to balance the needs of our clients and the utilization of our people, particularly during peak periods of the year. Last minute client requested scheduling changes result in costly downtime due to our inability to make alternate arrangements for our professional staff.

We will coordinate a convenient time for Grant Thornton to begin work. If, after scheduling our work, you do not provide proper notice, which we consider to be one week, of your inability to meet the agreed-upon date(s) for any reason, or do not provide us with sufficient information required to complete the work in a timely manner, additional billings will be rendered for any downtime of our professional staff.

Adoption of new revenue and leasing standards

ASC 606, *Revenue from Contracts with Customers*, is effective for non-public business entities for annual reporting periods beginning after December 15, 2018. ASC 842, *Leases*, is effective for non-public business entities for annual reporting periods beginning after December 15, 2020.

We will communicate with management and those charged with governance periodically to understand the Company's ASC 606 or ASC 842 adoption and implementation plan and the progress in executing that implementation plan. As the Company executes on its implementation plan and identifies necessary changes to systems, processes, and policies, we will request meetings and review documentation related to those expected changes.

Any work we perform related to your ASC 606 or ASC 842 implementation is not included in the scope of work for the audit services outlined in this Engagement Letter. We will discuss with you the fees for the ASC 606 or ASC 842 implementation work. Those fees will be at higher rates than those utilized in the standard audit rates discussed above.

Adoption of other new accounting standards

Professional and regulatory bodies frequently issue new accounting standards and guidance. Sometimes, standards are issued and become effective in the same period, providing a limited implementation phase and preventing us from including the impact in our estimated fees. In such circumstances, we will discuss with you the additional audit procedures and related fees, including matters such as the retrospective application of accounting changes and changes in classification.

Other costs

Except with respect to a dispute or litigation between Grant Thornton and the Company, our costs and time spent in legal and regulatory matters or proceedings arising from our engagement, such as subpoenas, testimony, or consultation involving private litigation, arbitration, industry, or government regulatory inquiries, whether made at the Company's request or by subpoena, will be billed to the Company separately.

Professional standards impose additional responsibilities regarding the reporting of illegal acts that have or may have occurred. To fulfill our responsibilities, we may need to consult with Company counsel or counsel of our choosing about any illegal acts that we become aware of. Additional fees, including legal fees, will be billed to the Company. The Company agrees to ensure full cooperation with any procedures that we may deem necessary to perform.

Right to terminate services for nonpayment

In the event of nonpayment, we retain the right to (a) suspend the performance of our services, (b) change the payment conditions under this Engagement Letter, or (c) terminate our services. If we elect to suspend our services, such services will not be resumed until your account is paid as agreed. Alternatively, if we elect to terminate our services for nonpayment, the Company will be obligated to compensate us for all time expended and to reimburse us for all expenses through the date of termination.

Other matters

Relationship to Grant Thornton International Ltd

Grant Thornton is the U.S. member firm of Grant Thornton International Ltd ("GTIL"), an organization of independently owned and managed accounting and consulting firms. References to GTIL are to Grant Thornton International Ltd. GTIL and the member firms are not a worldwide partnership. Services are delivered independently by the member firms. These firms are not members of one international partnership or otherwise legal partners with each other internationally, nor is any one firm responsible for the services or activities of any other firm.

Use of third-party service providers and affiliates

Grant Thornton may use third-party service providers, such as independent contractors, specialists, or vendors, to assist in providing our professional services. We may also use GTIL member firms, other affiliates (including the GT US Shared Services Center India Private Limited and the Grant Thornton US Knowledge and Capability Center India Private Limited, affiliates of Grant Thornton located in Bangalore, India), or other accounting firms. Such entities may be located within or outside the United States.

Grant Thornton intends to use the professional services, technology, and resources of the following entity to assist us in the performance of the engagement:

- Capital Confirmation, Inc. – electronic confirmation services
214 Centerview Drive, Suite 265
Brentwood, TN 37027
888-716-3577

Additionally, Grant Thornton may use third-party service providers to provide administrative or operational support to Grant Thornton, or to provide engagement team

resource services. Such entities may be located within or outside the United States. All of these third party service providers are subject to confidentiality obligations to protect the confidentiality of client data.

You hereby consent and authorize us to disclose Company information to the GT US Shared Services Center India Private Limited and/or the Grant Thornton US Knowledge and Capability Center India Private Limited and the other above named entity for purposes of providing services to you as part of our professional relationship.

Data analytics and automated data gathering

Grant Thornton is committed to improving audit quality through the use of data analytics, which uses Company data collected to perform our services and includes analysis of anonymized data across clients. Grant Thornton also uses automated data gathering tools to efficiently extract large data sets needed to perform our services. These automated data gathering tools are designed to be executed by the Company's information technology professionals within the Company's information systems environment.

Privacy

Grant Thornton is committed to protecting personal information and will maintain such information in confidence in accordance with professional standards and governing laws. The Company will not provide any personal information to Grant Thornton unless necessary to perform the services described herein. When providing any personal information to us, the Company will comply with all applicable laws (both foreign and domestic) and will anonymize, mask, obfuscate, and/or de-identify, if reasonably possible, all personal information that is not necessary to perform the services described herein. Any personal information provided to us by the Company will be kept confidential and not disclosed to any third party unless expressly permitted by the Company or required by law, regulation, legal process, or professional standards. The Company is responsible for obtaining, pursuant to law or regulation, consents from parties that provided the Company with their personal information, which will be obtained, used, and disclosed by Grant Thornton for its required purposes.

Documentation

The documentation for this engagement is the property of Grant Thornton and constitutes confidential information. We have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention.

Pursuant to law or regulation, we may be requested to make certain documentation available to regulators, governmental agencies, or their representatives ("Regulators"). If requested, access to the documentation will be provided to the Regulators under our supervision. We may also provide copies of selected documentation, which the Regulators may distribute to other governmental agencies or third parties. You hereby acknowledge we will allow and authorize us to allow the Regulators access to, and copies of, the documentation in this manner.

Electronic communications

During the course of our engagement, we may need to electronically transmit confidential information to each other and to third-party service providers or other entities engaged by either Grant Thornton or the Company. Electronic methods include telephones, cell phones, e-mail, secure file transfers, use of collaboration sites, and fax.

These technologies provide a fast and convenient way to communicate. However, all forms of electronic communication have inherent security weaknesses, and the risk of compromised confidentiality cannot be eliminated. The Company agrees to the use of electronic methods to transmit and receive information, including confidential information.

Standards of performance

We will perform our services in conformity with the terms expressly set forth in this Engagement Letter, including all applicable professional standards. Accordingly, our services shall be evaluated solely on our substantial conformance with such terms and standards. Any claim of nonconformance must be clearly and convincingly shown.

With respect to the services and this Engagement Letter, in no event shall the liability of Grant Thornton and its present, future, and former partners, principals, directors, employees, agents, and contractors for any claim, including but not limited to Grant Thornton's own negligence, exceed the fees it receives for the portion of the work giving rise to such liability. This limitation shall not apply to the extent that it is finally determined that any claims, losses, or damages are the result of Grant Thornton's gross negligence or willful misconduct. In addition, Grant Thornton shall not be liable for any special, consequential, incidental, or exemplary damages or loss (nor any lost profits, interest, taxes, penalties, loss of savings, or lost business opportunity) even if Grant Thornton was advised in advance of such potential damages. This paragraph and the paragraph directly below shall apply to any type of claim asserted, including contract, statute, tort, or strict liability, whether by the Company, Grant Thornton, or others.

Further, the Company shall, upon receipt of written notice, indemnify and hold harmless Grant Thornton and its present, future, and former partners, principals, directors, employees, agents, and contractors from and against any liability and damages (including punitive damages), fees, expenses, losses, demands, and costs (including defense costs) associated with any claim arising from or relating to the Company's knowing misrepresentations or false or incomplete information provided to Grant Thornton. In the event of any controversy or claim against Grant Thornton arising from or related to the services described herein, Grant Thornton shall be entitled to defend itself from such controversy or claim and to participate in any settlement, administrative, or judicial proceedings.

It is expressly agreed by the Company and Grant Thornton that any claim by, or on behalf of either party, arising out of services or this Engagement Letter, whether it be in contract, tort, or otherwise, shall be deemed waived if a claim is asserted more than two (2) years from: (i) the date of the report(s) issued by Grant Thornton; or (ii) the date of this Engagement Letter if no report has been issued.

If because of a change in the Company's status or due to any other reason, any provision in this Engagement Letter would be prohibited by laws, regulations, or published interpretations by governmental bodies, commissions, state boards of accountancy, or other regulatory agencies, such provision shall, to that extent, be of no further force and effect, and the Engagement Letter shall consist of the remaining portions.

Dispute resolution

Any controversy or claim arising out of or relating to the services, related fees, or this Engagement Letter shall first be submitted to mediation. A mediator will be selected by

agreement of the parties, or if the parties cannot agree, a mediator acceptable to all parties will be appointed by the American Arbitration Association (“AAA”). The mediation will proceed in accordance with the customary practice of mediation. In the unlikely event that any dispute or claim cannot be resolved by mediation, we both recognize that the matter will probably involve complex business or accounting issues that would be decided most equitably to us both by a judge hearing the evidence without a jury. Accordingly, to the extent now or hereafter permitted by applicable law, the Company and Grant Thornton agree to waive any right to a trial by jury in any action, proceeding, or counterclaim arising out of or relating to our services or this Engagement Letter.

If the above jury trial waiver is determined to be prohibited by applicable law, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Grant Thornton office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (“FAA”) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that pre-hearing discovery must be specifically authorized by the arbitrator. The arbitrator will be selected from AAA, JAMS, the Center for Public Resources, or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within 15 days of the parties’ agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Authorization

This Engagement Letter sets forth the entire understanding between the Company and Grant Thornton regarding the services described herein and supersedes any previous proposals, correspondence, and understandings, whether written or oral. If any portion of this Engagement Letter is held invalid, it is agreed that such invalidity shall not affect any of the remaining portions.

Please confirm your acceptance of this Engagement Letter by signing below and returning one copy to us in the enclosed self-addressed envelope.



Sincerely,

GRANT THORNTON LLP

Hunter M. Jackson

Hunter Jackson
Partner

CC: Sara Hancock, City Clerk, and Heather Poole, City Attorney

Agreed and accepted by:

SOONER TOWN CENTER, LLC

Robert C. Collett

Robert C. Collett, Managing Member

2/4/20

Date

Katherine Fox

Katherine Fox, Chief Financial Officer of Collett
As an agent of Sooner Town Center, LLC

2/4/2020

Date

MIDWEST CITY ECONOMIC
DEVELOPMENT AUTHORITY

Matthew Dukes II, Chairman

Date

ATTEST:

Sara Hancock, City Clerk

Approved as to form and legality this ____ day of February, 2020

Heather Poole, City Attorney

**Schedule of standard
billings**

Billing date	Fees
December 2019	\$15,533
March 2020	\$15,533
April 2020	\$15,534
Total	\$46,600

GRANT THORNTON LLP

201 S. College Street
Suite 2500
Charlotte, NC 28244

D 704.632.3500
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January 22, 2020

Robert C. Collett
Managing Member
Sooner Town Center II, LLC
1111 Metropolitan Avenue, #700
Charlotte, NC 28204

Katherine Fox
Chief Financial Officer
Sooner Town Center II, LLC
1111 Metropolitan Avenue, #700
Charlotte, NC 28204

Matthew Dukes II
Chairman
Midwest City Hospital Activity
100 N Midwest City Blvd
Midwest City, OK 73110

Dear Mr. Collett, Ms. Fox, and Mr. Dukes:

Thank you for discussing with us the requirements of our forthcoming engagement. This letter (the "Engagement Letter") documents our mutual understanding of the arrangements for the services described herein.

Scope of services

Grant Thornton LLP ("Grant Thornton") will audit the balance sheet of Sooner Town Center II, LLC as of December 31, 2019, and the related statements of operations, members' deficit, and cash flows for the year then ended.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America ("US GAAS") established by the American Institute of Certified Public Accountants ("AICPA"). An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

In assessing the risks of material misstatement, an auditor considers internal control relevant to the company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit is not designed to identify control deficiencies or for the purpose of expressing an opinion on internal control; accordingly, we will not express such an opinion. However, we are responsible for communicating to you (hereinafter referred to as "those charged with governance") significant deficiencies and material weaknesses in internal control that come to our attention during the course of our engagement.

When conducting an audit, the auditor is required to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether caused by error or fraud, to enable the auditor to express an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Although not absolute assurance, reasonable assurance is, nevertheless, a high level of assurance. However, an audit is not a guarantee of the accuracy of the financial statements. Even though the audit is properly planned and performed in accordance with professional standards, an unavoidable risk exists that some material misstatements may not be detected due to the inherent limitations of an audit, together with the inherent limitations of internal control. Also, an audit is not designed to detect errors or fraud that is immaterial to the financial statements.

Upon the completion of the foregoing audit and subject to its findings, we will render our report and communicate our findings in accordance with US GAAS. However, it is possible that circumstances may arise in which our report may differ from its expected form and content, resulting in a modified report or disclaimer of opinion. Further, if in our professional judgment the circumstances necessitate, we may resign from the engagement prior to completion.

Our audit does not relieve management or those charged with governance of their responsibilities.

Responsibilities of those charged with governance

Effective two-way communication with those charged with governance assists us in obtaining information relevant to the audit and also assists those charged with governance in fulfilling their responsibility to oversee the financial reporting process. Those charged with governance play an important role in the Company's internal control over financial reporting by setting a positive tone at the top and challenging the Company's activities in the financial arena. Accordingly, it is important for those charged with governance to communicate to us matters they believe are relevant to our engagement. As indicated below, management also has a responsibility to communicate certain matters to those charged with governance and to Grant Thornton.

In connection with our engagement, professional standards require us to communicate certain matters that come to our attention to those charged with governance, such as the following:

- fraud involving senior management and fraud that causes a material misstatement
- illegal acts, unless clearly inconsequential
- disagreements with management and other serious difficulties encountered
- qualitative aspects of significant accounting practices, including accounting policies, estimates, and disclosures
- audit adjustments and uncorrected misstatements, including missing disclosures.

Management responsibilities

As you are aware, the financial statements are the responsibility of management. Management is responsible for preparing and fairly presenting the financial statements in accordance with accounting principles generally accepted in the United States of America, which includes adopting sound accounting practices and complying with changes in accounting principles and related guidance. Management is also responsible for:

- providing us with access to all information of which they are aware that is relevant to the preparation and fair presentation of the financial statements, including all financial records, documentation of internal control and related information, and any additional information that we may request for audit purposes
- providing us with unrestricted access to persons within the Company from whom we determine it necessary to obtain audit evidence
- ensuring that the Company identifies and complies with all laws, regulations, contracts, and grants applicable to its activities and for informing us of any known violations
- designing, implementing, and maintaining internal control to enable the preparation and fair presentation of financial statements that are free of material misstatement, whether due to error or fraud, and for informing us of all known significant deficiencies and material weaknesses in, and significant changes in, such internal control
- informing us of their views about the risk of fraud within the Company and their awareness of any known or suspected fraud and the related corrective action proposed
- adjusting the financial statements, including disclosures, to correct material misstatements and for affirming to us in a representation letter that the effects of any uncorrected misstatements, including missing disclosures, aggregated by us during the current engagement, including those pertaining to the latest period presented, are immaterial, both individually and in the aggregate, to the financial statements as a whole
- informing us of any events occurring subsequent to the balance sheet date through the date of our auditor's report that may affect the financial statements or the related disclosures
- informing us of any subsequent discovery of facts that may have existed at the date of our auditor's report that may have affected the financial statements or the related disclosures.

To assist those charged with governance in fulfilling their responsibility to oversee the financial reporting process, management should discuss with those charged with governance the:

- adequacy of internal control and the identification of any significant deficiencies or material weaknesses, including the related corrective action proposed

- significant accounting policies, alternative treatments, and the reasons for the initial selection of, or change in, significant accounting policies
- process used by management in formulating particularly sensitive accounting judgments and estimates and whether the possibility exists that future events affecting these estimates may differ markedly from current judgments
- basis used by management in determining that uncorrected misstatements, including missing disclosures, are immaterial, both individually and in the aggregate, including whether any of these uncorrected misstatements could potentially cause future financial statements to be materially misstated.

We will require management's cooperation to complete our services. In addition, we will obtain, in accordance with professional standards, certain written representations from management, which we will rely upon.

Use of our report(s)

The inclusion, publication, or reproduction by the Company of our report(s) in documents such as private placement memoranda and regulatory filings containing information in addition to financial statements may require us to perform additional procedures to fulfill our professional or legal responsibilities. Accordingly, our report(s) should not be used for any such purposes without our prior permission. To avoid unnecessary delay or misunderstanding, it is important that the Company give us timely notice of its intention to issue any such document.

Other services

Supplementary information

Management is responsible for separately preparing the balance sheet and statement of operations and other supplementary schedules including net operating income, debt service, net cash flow, and subtenant rents in accordance with SAS 119, *Supplementary Information in Relation to the Financial Statements as a Whole* (the "applicable criteria"). The supplementary schedules of net operating income, debt service, net cash flow, and subtenant rents will be prepared in compliance with the terms defined in the governing lease agreements with Midwest City, Oklahoma (the "Agreement"). Such supplementary information, which will be presented for purposes of additional analysis and is not a required part of the financial statements, will be subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures. These procedures will include comparing and reconciling the supplementary information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with US GAAS. The purpose of our procedures will be to form and express an opinion as to whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

In connection with our procedures, management is responsible for informing us about:

- the methods of measurement and presentation of the supplementary information

- whether those methods have changed from the methods used in the prior period and the reasons for the change, if any
- any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management will present the supplementary information with the audited financial statements. Management is responsible for including our report on the supplementary information in any document that contains the supplementary information and that indicates we reported on it.

We will require management to provide us with certain written representations related to their responsibilities described above, including whether management believes the supplementary information (including its form and content) is fairly presented in accordance with the applicable criteria.

Related non-audit services

We will also perform certain bookkeeping services for the Company. The objective of such services will be to draft the Company's financial statements based on information in the trial balance and other information to be provided to us that is approved by you.

As mentioned previously, the financial statements, including the data and information set forth therein, are the responsibility of management. With respect to our bookkeeping services, however, management is also responsible for:

- making all management decisions and performing all management functions
- designating an individual who possesses suitable skills, knowledge, or experience, preferably within senior management, to oversee the services
- evaluating the adequacy and the results of the services performed
- accepting responsibility for the results of the services.

Accordingly, our bookkeeping services will not include management functions or making management decisions. However, we may provide advice, research materials, and recommendations to assist you in performing your responsibilities.

Other services

Any other services that you request will constitute a separate engagement that will be subject to our acceptance procedures.

Fees

Standard billings

Our billings for the services set forth in this Engagement Letter, which we have estimated will total \$28,100 and are payable within 20 days of receipt.

In addition, we will bill for our expenses, including an administrative charge of seven percent of fees to cover items such as copies, postage, supplies, computer and technology usage, software licensing, research and library databases, and similar expense items.

If it appears that the estimated fee will be exceeded, we will bring this to your attention.

From time to time, Grant Thornton may receive certain incentives in the form of bonuses and rewards from its corporate card and other vendors. Such incentives to the extent received will be retained by Grant Thornton to cover firm expenses.

Additional billings

Of course, circumstances may arise that will require us to do more work. Some of the more common circumstances include changing auditing, accounting, and reporting requirements from professional and regulatory bodies; incorrect accounting applications or errors in Company records; restatements; failure to furnish accurate and complete information to us on a timely basis; and unforeseen events, including legal and regulatory changes.

At Grant Thornton, we pride ourselves on our ability to provide outstanding service and meet our clients' deadlines. To help accomplish this goal, we work hard to have the right professionals available. This involves complex scheduling models to balance the needs of our clients and the utilization of our people, particularly during peak periods of the year. Last minute client requested scheduling changes result in costly downtime due to our inability to make alternate arrangements for our professional staff.

We will coordinate a convenient time for Grant Thornton to begin work. If, after scheduling our work, you do not provide proper notice, which we consider to be one week, of your inability to meet the agreed-upon date(s) for any reason, or do not provide us with sufficient information required to complete the work in a timely manner, additional billings will be rendered for any downtime of our professional staff.

Adoption of new revenue and leasing standards

ASC 606, *Revenue from Contracts with Customers*, is effective for non-public business entities for annual reporting periods beginning after December 15, 2018. ASC 842, *Leases*, is effective for non-public business entities for annual reporting periods beginning after December 15, 2020.

We will communicate with management and those charged with governance periodically to understand the Company's ASC 606 or ASC 842 adoption and implementation plan and the progress in executing that implementation plan. As the Company executes on its implementation plan and identifies necessary changes to systems, processes, and policies, we will request meetings and review documentation related to those expected changes.

Any work we perform related to your ASC 606 or ASC 842 implementation is not included in the scope of work for the audit services outlined in this Engagement Letter. We will discuss with you the fees for the ASC 606 or ASC 842 implementation work. Those fees will be at higher rates than those utilized in the standard audit rates discussed above.

Adoption of other new accounting standards

Professional and regulatory bodies frequently issue new accounting standards and guidance. Sometimes, standards are issued and become effective in the same period, providing a limited implementation phase and preventing us from including the impact in our estimated fees. In such circumstances, we will discuss with you the additional audit procedures and related fees, including matters such as the retrospective application of accounting changes and changes in classification.

Other costs

Except with respect to a dispute or litigation between Grant Thornton and the Company, our costs and time spent in legal and regulatory matters or proceedings arising from our engagement, such as subpoenas, testimony, or consultation involving private litigation, arbitration, industry, or government regulatory inquiries, whether made at the Company's request or by subpoena, will be billed to the Company separately.

Professional standards impose additional responsibilities regarding the reporting of illegal acts that have or may have occurred. To fulfill our responsibilities, we may need to consult with Company counsel or counsel of our choosing about any illegal acts that we become aware of. Additional fees, including legal fees, will be billed to the Company. The Company agrees to ensure full cooperation with any procedures that we may deem necessary to perform.

Right to terminate services for nonpayment

In the event of nonpayment, we retain the right to (a) suspend the performance of our services, (b) change the payment conditions under this Engagement Letter, or (c) terminate our services. If we elect to suspend our services, such services will not be resumed until your account is paid as agreed. Alternatively, if we elect to terminate our services for nonpayment, the Company will be obligated to compensate us for all time expended and to reimburse us for all expenses through the date of termination.

Other matters

Relationship to Grant Thornton International Ltd

Grant Thornton is the U.S. member firm of Grant Thornton International Ltd ("GTIL"), an organization of independently owned and managed accounting and consulting firms. References to GTIL are to Grant Thornton International Ltd. GTIL and the member firms are not a worldwide partnership. Services are delivered independently by the member firms. These firms are not members of one international partnership or otherwise legal partners with each other internationally, nor is any one firm responsible for the services or activities of any other firm.

Use of third-party service providers and affiliates

Grant Thornton may use third-party service providers, such as independent contractors, specialists, or vendors, to assist in providing our professional services. We may also use GTIL member firms, other affiliates (including the GT US Shared Services Center India Private Limited and the Grant Thornton US Knowledge and Capability Center India Private Limited, affiliates of Grant Thornton located in Bangalore, India), or other accounting firms. Such entities may be located within or outside the United States.

Grant Thornton intends to use the professional services, technology, and resources of the following entity to assist us in the performance of the engagement:

- Capital Confirmation, Inc. – electronic confirmation services
214 Centerview Drive, Suite 265
Brentwood, TN 265
888-716-3577

Additionally, Grant Thornton may use third-party service providers to provide administrative or operational support to Grant Thornton, or to provide engagement team

resource services. Such entities may be located within or outside the United States. All of these third party service providers are subject to confidentiality obligations to protect the confidentiality of client data.

You hereby consent and authorize us to disclose Company information to the GT US Shared Services Center India Private Limited and/or the Grant Thornton US Knowledge and Capability Center India Private Limited and the other above named entity for purposes of providing services to you as part of our professional relationship.

Data analytics and automated data gathering

Grant Thornton is committed to improving audit quality through the use of data analytics, which uses Company data collected to perform our services and includes analysis of anonymized data across clients. Grant Thornton also uses automated data gathering tools to efficiently extract large data sets needed to perform our services. These automated data gathering tools are designed to be executed by the Company's information technology professionals within the Company's information systems environment.

Privacy

Grant Thornton is committed to protecting personal information and will maintain such information in confidence in accordance with professional standards and governing laws. The Company will not provide any personal information to Grant Thornton unless necessary to perform the services described herein. When providing any personal information to us, the Company will comply with all applicable laws (both foreign and domestic) and will anonymize, mask, obfuscate, and/or de-identify, if reasonably possible, all personal information that is not necessary to perform the services described herein. Any personal information provided to us by the Company will be kept confidential and not disclosed to any third party unless expressly permitted by the Company or required by law, regulation, legal process, or professional standards. The Company is responsible for obtaining, pursuant to law or regulation, consents from parties that provided the Company with their personal information, which will be obtained, used, and disclosed by Grant Thornton for its required purposes.

Documentation

The documentation for this engagement is the property of Grant Thornton and constitutes confidential information. We have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention.

Pursuant to law or regulation, we may be requested to make certain documentation available to regulators, governmental agencies, or their representatives ("Regulators"). If requested, access to the documentation will be provided to the Regulators under our supervision. We may also provide copies of selected documentation, which the Regulators may distribute to other governmental agencies or third parties. You hereby acknowledge we will allow and authorize us to allow the Regulators access to, and copies of, the documentation in this manner.

Electronic communications

During the course of our engagement, we may need to electronically transmit confidential information to each other and to third-party service providers or other entities engaged by either Grant Thornton or the Company. Electronic methods include telephones, cell phones, e-mail, secure file transfers, use of collaboration sites, and fax.

These technologies provide a fast and convenient way to communicate. However, all forms of electronic communication have inherent security weaknesses, and the risk of compromised confidentiality cannot be eliminated. The Company agrees to the use of electronic methods to transmit and receive information, including confidential information.

Standards of performance

We will perform our services in conformity with the terms expressly set forth in this Engagement Letter, including all applicable professional standards. Accordingly, our services shall be evaluated solely on our substantial conformance with such terms and standards. Any claim of nonconformance must be clearly and convincingly shown.

With respect to the services and this Engagement Letter, in no event shall the liability of Grant Thornton and its present, future, and former partners, principals, directors, employees, agents, and contractors for any claim, including but not limited to Grant Thornton's own negligence, exceed the fees it receives for the portion of the work giving rise to such liability. This limitation shall not apply to the extent that it is finally determined that any claims, losses, or damages are the result of Grant Thornton's gross negligence or willful misconduct. In addition, Grant Thornton shall not be liable for any special, consequential, incidental, or exemplary damages or loss (nor any lost profits, interest, taxes, penalties, loss of savings, or lost business opportunity) even if Grant Thornton was advised in advance of such potential damages. This paragraph and the paragraph directly below shall apply to any type of claim asserted, including contract, statute, tort, or strict liability, whether by the Company, Grant Thornton, or others.

Further, the Company shall, upon receipt of written notice, indemnify and hold harmless Grant Thornton and its present, future, and former partners, principals, directors, employees, agents, and contractors from and against any liability and damages (including punitive damages), fees, expenses, losses, demands, and costs (including defense costs) associated with any claim arising from or relating to the Company's knowing misrepresentations or false or incomplete information provided to Grant Thornton. In the event of any controversy or claim against Grant Thornton arising from or related to the services described herein, Grant Thornton shall be entitled to defend itself from such controversy or claim and to participate in any settlement, administrative, or judicial proceedings.

It is expressly agreed by the Company and Grant Thornton that any claim by, or on behalf of either party, arising out of services or this Engagement Letter, whether it be in contract, tort, or otherwise, shall be deemed waived if a claim is asserted more than two (2) years from: (i) the date of the report(s) issued by Grant Thornton; or (ii) the date of this Engagement Letter if no report has been issued.

If because of a change in the Company's status or due to any other reason, any provision in this Engagement Letter would be prohibited by laws, regulations, or published interpretations by governmental bodies, commissions, state boards of accountancy, or other regulatory agencies, such provision shall, to that extent, be of no further force and effect, and the Engagement Letter shall consist of the remaining portions.

Dispute resolution

Any controversy or claim arising out of or relating to the services, related fees, or this Engagement Letter shall first be submitted to mediation. A mediator will be selected by

agreement of the parties, or if the parties cannot agree, a mediator acceptable to all parties will be appointed by the American Arbitration Association (“AAA”). The mediation will proceed in accordance with the customary practice of mediation. In the unlikely event that any dispute or claim cannot be resolved by mediation, we both recognize that the matter will probably involve complex business or accounting issues that would be decided most equitably to us both by a judge hearing the evidence without a jury. Accordingly, to the extent now or hereafter permitted by applicable law, the Company and Grant Thornton agree to waive any right to a trial by jury in any action, proceeding, or counterclaim arising out of or relating to our services or this Engagement Letter.

If the above jury trial waiver is determined to be prohibited by applicable law, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Grant Thornton office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (“FAA”) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that pre-hearing discovery must be specifically authorized by the arbitrator. The arbitrator will be selected from AAA, JAMS, the Center for Public Resources, or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within 15 days of the parties’ agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Authorization

This Engagement Letter sets forth the entire understanding between the Company and Grant Thornton regarding the services described herein and supersedes any previous proposals, correspondence, and understandings, whether written or oral. If any portion of this Engagement Letter is held invalid, it is agreed that such invalidity shall not affect any of the remaining portions.

Please confirm your acceptance of this Engagement Letter by signing below and returning one copy to us in the enclosed self-addressed envelope.



Sincerely,

GRANT THORNTON LLP

Hunter M. Jackson

Hunter Jackson
Partner

CC: Sara Hancock, City Clerk, and Heather Poole, City Attorney

Agreed and accepted by:

SOONER TOWN CENTER II, LLC

Robert C. Collett

Robert C. Collett, Managing Member

2/4/20

Date

Katherine Fox

Katherine Fox, Chief Financial Officer of Collett
As an agent of Sooner Town Center II, LLC

2/4/2020

Date

MIDWEST CITY HOSPITAL AUTHORITY

Matthew Dukes II, Chairman

Date

ATTEST:

Sara Hancock, City Clerk

Approved as to form and legality this ____ day of February, 2020

Heather Poole, City Attorney

**Schedule of standard
billings**

Billing date	Fees
December 2019	\$9,366
March 2020	\$9,367
April 2020	\$9,367
Total	\$28,100



NEW BUSINESS/
PUBLIC DISCUSSION

