



MIDWEST CITY
MEETING AGENDAS FOR
June 12, 2018

STAFF BRIEFING

City Hall - Midwest City Council Conference Room, second floor, 100 N. Midwest Boulevard

June 12, 2018 – 6:00 PM

To make a special assistance request for any meeting, call 739-1215 or email pmenefee@midwestcityok.org no less than 24 hours prior to the start of a meeting.
If special assistance is needed during a meeting, call 739-1388.

DISCUSSION.

Clarification of agenda items, handouts, and presentation of new or additional information for items on the agendas for the City Council, Municipal Authority, Memorial Hospital Authority, Economic Development Authority, and the Utilities Authority for June 12, 2018.



CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 12, 2018 – 7:00 PM

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Public Works Director Vaughn Sullivan
- Pledge of Allegiance by Councilmember Bowen
- Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration of approving the minutes of the staff briefing, and regular meeting of May 22, 2018, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2017-2018, increase: Park & Recreation Fund, expenses/Park & Rec (06) \$21,000. Reimbursed Projects Fund, expenses/Neighborhood Services (15) \$800. General Gov't Sales Tax Fund, revenue/Transfers In (09) \$26,831; expenses/Street (09) \$26,831. (Finance - C. Barron)
3. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$18,000 with Crawford and Associates, P. C. for annual financial statement preparation for the fiscal year ended June 30, 2018. (Finance – C. Barron)
4. Discussion and consideration of the approval of a Medical Retirement Application made by Ms. Kathy Spivey through the Oklahoma Municipal Retirement Fund (OMRF). (Human Resources - C. Wilson)
5. Discussion and consideration of approving a resolution establishing 100% of all fees and taxes from 9-1-1 emergency telephone services to be collected by ACOG for the period July 1, 2018 through June 30, 2019. (Emergency Management - M. Bower)
6. Discussion and consideration of approving and entering into a Primary Service Answering Point Agreement with Rose State College to provide dispatching services for the Rose State Security Office from July 1, 2018 through June 30, 2019 for \$27,250.00 per year.
7. Discussion and consideration of approving and entering into a contract for FY 18-19 Convention and Visitors Bureau (CVB) marketing and public relations services with Vann and Associates, in the base amount of \$850.00 per month. (Public Works - V. Sullivan)

8. Discussion and consideration of renewing a contract, with modifications, for FY 18-19 Portland Cement Concrete with Goddard Concrete. (Public Works Director - V. Sullivan)
9. Discussion and consideration of approving and entering into a contract for FY18-19 between the Parks and Recreation Department and Vann & Associates for marketing and public relations services in the amount of \$1500.00 per month. (Public Works - V. Sullivan)
10. Discussion and consideration of renewing contracts, for FY 18-19 for bermuda grass slab sod, traffic signal maintenance, pavement marking and uniforms. (Public Works - V. Sullivan)
11. Discussion and consideration of entering into a contract to distribute the Midwest City Visitors Guide in hotel lobbies state-wide for FY 2018/2019 with Certified Folder Display Services, Inc. in the amount of \$4,762.14. (Public Works - V. Sullivan)
12. Discussion and consideration of entering into a contract to distribute the Midwest City visitors guide by mail through the Oklahoma Tourism and Recreation Commission in the amount of \$1.30 per mailing. (Public Works - V. Sullivan)
13. Discussion and consideration of accepting grants of Permanent and Temporary Easement from North Star Properties and Investments L.L.C. and Uptownone L.L.C. across certain parcels of land located within the corporate boundaries of Midwest City within the Country Estates and Country Estates Second Additions in Section 10 Township 11 North Range 2 West of the Indian Meridian, Oklahoma County, Oklahoma, (Community Development - P. Menefee)
14. Discussion and consideration of approving and entering into a General Mutual Cooperation Agreement with the Board of County Commissioners of Oklahoma County authorizing Oklahoma County to assist with street improvements and tinnhorn installation during FY 2017-18. (Community Development - P. Menefee)
15. Discussion and consideration of approving and renewing the fire department copier lease and maintenance agreements for fiscal year 2018-19 with Oklahoma Copier Solutions at a rate of \$0.009 per black and white copy and \$0.0525 per color copy and a monthly lease rate of \$97.00 for one (1) Sharp MX-3050. (Fire - B. Norton)
16. Discussion and consideration of renewing for fiscal year 2018-2019 the contract with GeoSafe in the amount of \$10,000 for software service and integration with CAD to the iPads in fire trucks and Emergency Reporting in the amount of \$11,432 for software service and integration with CAD for records management. (Fire - B. Norton)
17. Discussion and consideration of the reappointment of Nancy Rice and Cindy Bullen to the Traffic and Safety Commission for additional two-year terms. (Community Development - B. Harless)

D. DISCUSSION ITEMS.

1. Public hearing with discussion and consideration of adopting a resolution approving the City of Midwest City, Oklahoma budget for fiscal year 2018-2019 in the amount of \$90,341,880 and establishing budget amendment authority. (Finance - C Barron)
2. Discussion and Consideration of Approving an Ordinance Extending the Corporate Limits of the City of Midwest City, Designating the Areas or Tracts Included in Such Extension, Establishing a Zoning District for such Extension, Determining the Majority Owner of Said Extension Has Given Written Consent to Said Extension; Repealing All Ordinances or Parts of Ordinance in Conflict Herewith, Providing That if Any Part or Parts Hereof are Held Invalid or Ineffective the Remaining Portions Shall Not be Affected; and Declaring an Emergency. (Economic Development - R. Coleman)
3. Discussion and consideration of taking action on a resolution authorizing the calling and holding of an election in the City of Midwest City, state of Oklahoma, for 1) the purpose of submitting to the registered, qualified electors of said City for the question of the issuance of the general obligation bonds of said City in the sum of fifteen million nine hundred sixty-five thousand and no/100s dollars (\$15,965,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of constructing, reconstructing, improving and repairing streets within said City, as authorized by section 27, article x of the constitution and statutes of the state of Oklahoma, and acts complementary, supplementary and enacted pursuant thereto; and for 2) the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the general obligation bonds of said City in sum of five million five hundred sixty thousand and no/100s dollars (\$5,560,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, constructing, reconstructing, extending, enlarging, improving and repairing the municipal water system within said City to be owned exclusively by said City, as authorized by section 27, article x of the constitution and statutes of the state of Oklahoma, and acts complementary, supplementary and enacted pursuant thereto; and for 3) the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the general obligation bonds of said City in the sum of twenty-one million six hundred thirty-five thousand and no/100s dollars (\$21,635,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of purchasing, constructing, equipping, improving, extending, renovating, repairing and beautifying public parks and parklands, cultural and recreational facilities, all to be owned exclusively by said City, as authorized by section 27, article x of the constitution and statutes of the state of Oklahoma, and acts complementary, supplementary and enacted pursuant thereto; and for 4) the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the general obligation bonds of said City in sum of ten million four hundred ninety thousand and no/100s dollars (\$10,490,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, constructing, reconstructing, improving, remodeling and repairing public safety buildings and facilities and acquiring necessary lands therefor and purchasing and installing public safety equipment all to be owned exclusively by said City, as authorized by section 27, article x of the constitution and statutes of the state of Oklahoma, and acts

complementary, supplementary and enacted pursuant thereto; and in connection with each of said bonds, the question of levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said bonds. (City Manager - G. Henson)

4. Discussion and consideration of an update concerning residential complaints against the developer of Turtlewood regarding needed repairs to a retaining wall supporting their backyards in the area of the eastern detention pond.
- E. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the City Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.
- F. FURTHER INFORMATION.
1. An ordinance amending Article III, Section 9, Building Code of the Midwest City Code; by amending Section 112.0 Permit Fees; and providing for repealer and severability and establishing an effective date. (Community Development - B. Harless)
- G. ADJOURNMENT.

MIDWEST CITY MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 12, 2018 - 7:01 PM

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so that Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in regular order.

1. Discussion and consideration of approving the minutes of the staff briefing, and regular meeting of May 22, 2018, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2017-2018, increase: Utility Services Fund, expenses/Transfers Out (50) \$113,616. Utilities Capital Outlay Fund, revenue/Transfers In (50) \$113,616. Utilities Capital Outlay Fund, revenue/Transfers In (50) \$21,600. (Finance - C. Barron)
3. Discussion and consideration of approving and entering into an agreement in the amount of \$6,000 with Production Essentials, LLC to provide a sound system and sound system services associated with entertainment in Regional Park as part of the 2018 Tribute To Liberty 4th of July celebration. (Parks and Recreation - F.Gilles)
4. Discussion and consideration of renewing contracts, for FY 18-19 for granular activated carbon, sodium chlorite solution, refurbished front load refuse containers, commercial sanitation service of roll offs and compactors and upright wheeled refuse containers. (Public Works - R. Paul Streets)
5. Discussion and consideration of renewing a contract, with modifications, for FY 18-19 liquid chlorine, water treatment coagulation polymer, biosolids drying/thickening polymer and four, six & eight yard new front load refuse containers. (Public Works - R. Paul Streets)
6. Discussion and consideration of awarding the FY 18-19 bid for Sewer Line Chemical Root Control to Duke's Root Control, Inc., only one bid submission meeting the specifications. (Public Works - R. Paul Streets)

C. DISCUSSION ITEMS.

1. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Municipal Authority approving its budget for Fiscal Year 2018-2019 in the amount of \$45,720,153. (Finance - C Barron)
2. Discussion and consideration of awarding the bid and entering into a contract for landfill disposal services with Waste Management of Oklahoma, Inc. (Public Works - R. Paul Streets)

- D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**
- E. ADJOURNMENT.



MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 12, 2018 - 7:02 PM

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion and consideration of approving the minutes of the staff briefing, and regular meeting of May 22, 2018, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Secretary - S. Hancock)
3. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Memorial Hospital Authority approving its budget for Fiscal Year 2018-2019 in the amount of \$1,940,142 for the Discretionary, \$1,779,950 for the Compounded Principal, \$60,588 for the Hospital Expansion-Loan Reserve and \$3,091,029 for the In Lieu of-ROR-Miscellaneous divisions. (Finance - C Barron)

C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property; and 2) in open session, authorizing the general manager/ administrator to take action as appropriate based on the discussion in executive session. (Economic Development - R. Coleman)
2. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City. (City Manager - G. Henson)

E. ADJOURNMENT.

MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 12, 2018 - 7:03 PM

A. CALL TO ORDER.

B. DISCUSSION ITEMS.

1. Discussion and consideration of approving the minutes of the staff briefing and special meeting of February 27, 2018, as submitted. (Secretary - S. Hancock)
2. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Economic Development Authority approving its budget for Fiscal Year 2018-2019 in the amount of \$895,282. (Finance - C Barron)

C. NEW BUSINESS/PUBLIC DISCUSSION.

D. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(10), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - G. Henson)

MIDWEST CITY UTILITIES AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

June 12, 2018 - 7:04 PM

- A. CALL TO ORDER.
- B. DISCUSSION ITEMS.
 - 1. Discussion and consideration of approving the minutes of the staff briefing and special meetings of April 24, 2018, and May 3, 2018, as submitted. (City Clerk - S. Hancock)
 - 2. Public hearing with discussion and consideration of adopting a resolution of the Midwest City Utilities Authority approving its budget for Fiscal Year 2018-2019 in the amount of \$220,200. (Finance - C Barron)
- C. NEW BUSINESS/PUBLIC DISCUSSION.
- D. ADJOURNMENT.