



CITY OF MIDWEST CITY MEETINGS

FOR APRIL 27, 2021

Meetings will be shown live on Channel 20 and streamed live on the City of Midwest City's (MWC) YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

The recorded video will be available on MWC's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc) and MWC's website: www.midwestcityok.org within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

The Council will go directly into MWC meetings down in the Council Chambers of City Hall located at 100 N. Midwest Blvd., MWC, OK 73110 at 6:00 PM. However, they will informally gather at or after 5:00 PM in the Chamber for dinner, but no MWC Council business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors will be open to the public 5:45 PM due to COVID-19 concerns while eating.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. If attendance at MWC meetings is not essential, we strongly encourage you to listen to the meeting live on Cox Channel 20 in Midwest City or via MWC's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

Thank you for helping us keep our community safe.





CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 27, 2021 – 6:00 PM

Presiding members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 4 Sean Reed

City Manager Tim Lyon

Ward 2 Pat Byrne

Ward 5 Christine Allen

City Clerk Sara Hancock

Ward 3 Española Bowen

Ward 6 Rick Favors

Assistant City Attorney Vicki Floyd

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Vaughn Sullivan
- Pledge of Allegiance by Carl Albert High School Jr. ROTC Cadets
- Community-related announcements and comments
- Mayoral Proclamations: Retiree Randy Sherman, Clay Franklin Appreciation, Fair Housing Month, Telecommunicator Recognition, Kids to Park Day, and Compost Awareness Week

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the March 23, 2021 meeting, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of approving the minutes of the special meeting of April 15, 2021, as submitted. (City Clerk - S. Hancock)
3. Discussion and consideration of accepting the City Manager's Report for the month of March 2021. (Finance - T. Cromar)
4. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2020-2021, increase: Grant Funds, revenue/Intergovernmental (64) \$15,350; expenditures/Fire (64) \$15,350. G.O. Debt Services Fund, revenue/Taxes (00) \$150,125; expenditures/Debt Service (00) \$150,125. Grant Funds, revenue/ Intergovernmental (21) \$20,000; expenditures/Transfers Out (21) \$20,000. Emergency Operations Fund, revenue/Transfers In (00) \$20,000. Sales Tax Capital Improvement Fund, expenditures/Transfers Out (00) \$1,067,731. Capital Improvement Revenue Bond Fund, revenue/Transfers In (00) \$1,503,978; expenditures/Transfers Out (00) \$1,503,978. Capital Improvement Revenue Bond Fund, revenue/Transfers In (00) \$689,997; decrease: Capital Improvement Revenue Bond Fund, revenue/Transfers In (00) \$689,997. Sewer Construction Fund, expenditures/Transfers Out (46) \$689,997. Increase: Capital Improvements Fund, revenue/Transfers In (00) \$377,734.

4. Continued. General Fund, revenue/Transfer In (00) \$1,503,978; expenditures/Transfers Out (00) \$1,503,978. Decrease: Sales Tax Capital Improvement Fund, expenditures /Debt Service (00) \$4,532. Increase: Capital Improvement Revenue Bond Fund, expenditures/Debt Service (00) \$251,550. (Finance - T. Cromar)
5. Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan. (Human Resources - T. Bradley)
6. Discussion and consideration of the health premiums for the fiscal year 2021-2022 in amounts necessary to cover the projected expenditures and for the Employee Health Plan to be actuarially sound, and the adoption of the Employee Life and Health Committee recommendations for the Health Plan. (Human Resources - T. Bradley)
7. Discussion and consideration of the approval of a Medical Retirement Application made by Employee 3023 through the Oklahoma Municipal Retirement Fund (OMRF). (Human Resources - T. Bradley)
8. Discussion and consideration of the approval of a Medical Retirement Application made by Employee 3469 through the Oklahoma Municipal Retirement Fund (OMRF). (Human Resources - T. Bradley)
9. Discussion and consideration of approval of the Mayor's appointment of Gary Bachman, Adam Bush, David Howell, and Joel Porter as Municipal Judges; and appointing Farley Ward as an Alternate Judge. (City Manager - T. Lyon)
10. Discussion and consideration of nominating Incumbent, Mike Bailey, City Manager of Bartlesville, and Incumbent Craig Stephenson, City Manager of Ponca City, to the Oklahoma Municipal Assurance Group Board as the official vote of the City of Midwest City. (City Manager - T. Lyon)
11. Discussion and consideration of a resolution to amend the agreement establishing the Oklahoma Municipal Assurance Group (OMAG), of which Midwest City is a member. (City Manager, T. Lyon)
12. Discussion and consideration of approving change order number one (1) to Lippert Brothers Construction Co., Inc. for three (3) changes to their construction contract associated with construction of the Multi-Purpose Sports Complex, in the increased total amount of \$24,557.13. (City Manager - V. Sullivan)
13. Discussion and consideration of 1) approval of the proposed 2021 Action Plan, a part of the 2020-2024 Consolidated Plan and Strategy, for the use of 2021 Community Development Block Grant (CDBG) funds, 2) authorization of the Mayor to submit the approved and/or modified certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program. (Grants Management - T. Craft)

14. Discussion and consideration of approving and entering into a contract in an amount not to exceed \$2,200.00 for fiscal year 2021-2022 with Crutchco Public School to establish the terms and conditions under which Crutchco Public School will provide a school bus and driver for Neighborhoods in Action (NIA) Youth Summer Camp. (Neighborhood Services - M. Stroh)
15. Discussion and consideration of accepting and entering into an Agreement for the Sub-Grant of Emergency Management Performance Grant Program Funds with the State of Oklahoma Department of Emergency Management and Homeland Security (OEMHS) in the amount of \$20,000 effective October 1, 2020. This grant is designated by OEMHS as EMPG 999. The purpose of the grant is to encourage the development of comprehensive disaster preparedness and assistance plans, programs, capabilities, and organizations by state, local, tribal, and territorial emergency management agencies.
16. Discussion and consideration of accepting a grant of Permanent Easement from John and Emma Wassilak across a certain parcel of land located within the corporate boundaries of Midwest City, being part of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section Five (5), Township Eleven (11) North, Range One (1) West of the Indian Meridian, Oklahoma County, Oklahoma. (Community Development - B. Bundy)
17. Discussion and consideration of change order #3 amending the contract with Shiloh Enterprises, Inc. to construct the Animal Services Center in an increase of \$3,995.25 to add additional drywall and adding 31 additional days of time related to delays caused by COVID-19. (Community Development - B. Bundy)
18. Discussion and consideration of approving and entering into a project agreement for Federal-aid Project Number STPG-255F(481)AG, State Job Number 33347(04), with the Oklahoma Department of Transportation to receive \$853,373.00 in federal funds for the Signal Upgrade Project (Phase 2) at eight various locations. (Community Development - B. Bundy)
19. Discussion and consideration of an agreement with COX Communications LLC in the amount of \$17,044.77 for the purposes of relocating an existing aerial crossing to a prepared underground crossing of the W.P. Bill Atkinson Park, a 2018 General Obligation Project. (Community Development - B. Bundy)
20. Discussion and consideration of approving an Application and Letter of Agreement with AT&T to relocate an existing aerial crossing to a prepared underground crossing for the W.P. Bill Atkinson Park, a 2018 General Obligation Project, in the amount of \$39,517.11. (Community Development - B. Bundy)

D. DISCUSSION ITEMS.

1. Discussion and consideration of swearing in the Municipal Judges: Gary Bachman, Adam Bush, David Howell, Joel Porter, and Farley Ward as an alternative. (City Manager - T. Lyon)
2. Consider and adopt a resolution fixing the amount of bonds to mature each year, fixing the time and place the bonds are to be sold and authorizing the Clerk to give notice of said sale as required by law. (City Manager - T. Lyon)
3. (PC-2059) Public hearing with discussion and consideration of an ordinance to redistrict from C-3, Community Commercial to SPUD, Simplified Planned Unit Development, governed by the C-4, General Commercial subject to staff comments, for the properties described as Lots 1 and 2 of Block A of the Marydale Acres Addition, addressed as 1101 and 1107 N. Post Rd. This item was continued from the January 12, 2021 City Council meeting. (Community Development - B. Harless)
4. (PC-2063) Public hearing with discussion and consideration of an ordinance to redistrict from R-HD, High Density Residential to R-MH-2, Manufactured Home Park, for the property described as a part the SW/4 of Section 7, T11N, R1W, and addressed as 10301 S.E. 29th Street. No action was taken on this item at the January 12, 2021, February 23, 2021 or March 23, 2021 City Council meetings. (Community Development - B. Harless)
5. (PC – 2075) Discussion and consideration of approval of the Replat of Lots 1-5 of Block 2 of the Radford Addition, described as a part of the NW/4 of Section 35, T12N, R2W and addressed as 8708 NE 5th Street. (Community Development - B. Harless)
6. Discussion and consideration of a quarterly update on the progress of the execution of the General Obligation Bond (the Bond) projects. (City Manager - V. Sullivan)

E. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the City Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.

F. FURTHER INFORMATION.

1. Minutes of the April 6, 2021 Planning Commission meeting. (Community Development - B. Harless)
2. Review of the monthly Neighborhood Services report for February 2021. (Neighborhood Services - M. Stroh)

3. Review of the monthly Neighborhood Services report for March 2021. (Neighborhood Services - M. Stroh)
4. Review of the March 2021 Building Report. (Community Development—B. Harless)
5. Review of the status update for OG&E street lighting maintenance. (Public Works - P. Streets)

G. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager, T. Lyon)

H. ADJOURNMENT.





MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 27, 2021 – 6:01 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

City Attorney Heather Poole

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the March 23, 2021 meeting, as submitted. (Secretary - S. Hancock)
2. Discussion and consideration of declaring 75 golf carts and multiple retaining wall blocks from the John Conrad Golf Course on the attached list as surplus and authorizing their disposal by public auction, trade in, sealed bid, or destruction if necessary. (City Manager – V. Sullivan)
3. Discussion and consideration of 1) declaring the items on the attached list as surplus, 2) Authorizing these inadvertently omitted of items to be added as additional surplus items to the approved February 23, 2021 surplus lists, and 3) authorize their disposal through Binfa investments LLC the successful bidder of the February 23, 2021 surplus items list. (City Manager - T. Lyon)

C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. ADJOURNMENT.



MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 27, 2021 – 6:02 PM

Presiding members: Mayor Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

Assistant City Attorney Vicki Floyd

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the March 23, 2021 meeting, as submitted. (Secretary - S. Hancock)
2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2020-2021, increase: Hospital Authority Fund, expenses/Hospital Authority (90) \$100,000. (Finance - T. Cromar)

C. DISCUSSION ITEM.

1. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)
2. Pending Addendum: Discussion and consideration of approving the funding recommendations of the Board of Grantors to the eligible and partially eligible FY 2020-2021 round two grant applicants not to exceed \$340,590.00 as budgeted. (General Manager - Tim Lyon)

D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)

F. ADJOURNMENT.





ECONOMIC DEVELOPMENT COMMISSION AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 27, 2021 – 6:03 PM

Presiding Commissioners: Chairman Matt Dukes

Commissioner Susan Eads

Commissioner 4 Sean Reed

City Manager Tim Lyon

Commissioner Pat Byrne

Commissioner Christine Allen

City Clerk Sara Hancock

Commissioner Española Bowen

Commissioner Rick Favors

Asst. City Attorney Vicki Floyd

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Commissioners, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Commissioners, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the January 26, 2021 meeting, as submitted. (Secretary - S. Hancock)
2. Review of the Convention and Visitors Bureau Quarterly Activity Report for the period ending March 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only. (Communications and Marketing - J. Ryan)
3. Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending March 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only. (City Manager - T. Lyon)

C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Commission on any Subject not scheduled on the Regular Agenda. The Commission shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Commission will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COMMISSION ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COMMISSION.**

D. ADJOURNMENT.



SPECIAL UTILITIES AUTHORITY MEETING AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 27, 2021 – 6:04 PM

Presiding Trustees: Chairman Matt Dukes

Ward 1 Susan Eads

Ward 2 Pat Byrne

Ward 3 Española Bowen

Ward 4 Sean Reed

Ward 5 Christine Allen

Ward 6 Rick Favors

City Manager Tim Lyon

City Clerk Sara Hancock

Interim City Attorney Vicki Floyd

A. CALL TO ORDER.

B. DISCUSSION ITEM.

1. Discussion and consideration to approve the minutes of the September 22, 2020 special meeting, as submitted. (City Clerk - S. Hancock)

C. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

D. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)

E. ADJOURNMENT.