



## CITY OF MIDWEST CITY MEETINGS

FOR APRIL 26, 2022

Meetings will be streamed live on the City of Midwest City's (MWC) YouTube channel: [bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity).

The recorded video will be available on MWC's YouTube channel: [bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) and MWC's website: [www.midwestcityok.org](http://www.midwestcityok.org) within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1213 or email [bbundy@midwestcityok.org](mailto:bbundy@midwestcityok.org) no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. Thank you for helping us keep our community safe.



### **CITY COUNCIL AGENDA**

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Susan Eads

Ward 2 Pat Byrne

Ward 3 Megan Bain

Ward 4 Sean Reed

Ward 5 Sara Bana

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. **CALL TO ORDER.**

B. **OPENING BUSINESS.**

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Carl Albert High School ROTC Cadets
- Community-related announcements and comments
- Mayoral Proclamations: Police Retiree Sgt. Nick Cargal; Police Retiree Sgt. Kyle Crusoe; WRRF Retiree Rudy Rodriguez; Fair Housing Month; International Compost Awareness week; and Firefighter Appreciation Day

- C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.
1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (City Clerk - S. Hancock)
  2. Discussion and consideration for adoption, including any possible amendment, of the City Manager's Report for the month of March 2022. (Finance - T. Cromar)
  3. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Fire Fund, revenue/Transfers In (64) \$52,000. Park & Recreation Fund, expenditures/Park & Recreation (06) \$4,026. Urban Renewal Fund, revenue/Transfers In (00) \$4,745. Disaster Relief Fund, expenditures/Transfers Out (14) \$1,000,000. Park & Recreation Fund, revenue/Transfers In (06) \$1,000,000; expenditures/Park & Recreation (06) \$1,000,000. G.O. Debt Services Fund, expenditures/(00) \$187,900. 2018 Election G.O. Bond Fund, expenditures/29th Street (92) \$33,907. (Finance - T. Cromar)
  4. Discussion and consideration of adopting, including any possible amendment, the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan. (Human Resources - T. Bradley)
  5. Discussion and consideration, including any amendments, of nominating Incumbent, Vickie Patterson, City Manager of City of Broken Bow, and Incumbent, Lindsey Grigg-Moak, City Clerk of El Reno, to the Oklahoma Municipal Assurance Group Board as the official vote of the City of Midwest City. (City Manager - T. Lyon)
  6. Discussion and consideration for adoption, including any possible amendment of 1) the proposed 2022 Action Plan, a part of the 2020-2024 Consolidated Plan and Strategy, for the use of 2022 Community Development Block Grant (CDBG) funds, 2) authorization of the Mayor to submit the approved and/ or modified certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program. (Grants Management - T. Craft)
  7. Discussion and consideration for adoption, including any possible amendment of, approving the relocation of the 9x16 refurbished equipment shelter to the third P25 site located at the Water Resource Recovery Facility (WRRF). (Information Technology - A. Stephenson)
  8. Discussion and consideration, including any amendment thereto, of approving Change Order #08 with the Oklahoma Department of Transportation for STP-255B(461)AG, State Job Number 31548(04), SE 29<sup>th</sup> Street reconstruction for *-\$104,036.49*. (Engineering and Construction Services - B. Bundy)

9. Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for TAP-255D(330)AG/SRS-255E, State Job Number 31437(04), Palmer Loop Trail for \$71,676.81. (Engineering and Construction Services - B. Bundy)
10. Discussion and consideration, including any amendment thereto, of approving Change Order #02 for *-\$78,011.00* and Change Order #03 for *-18,300.86* with Oklahoma Department of Transportation for STPG-255F(481)AG, State Job Number 33347(04), Signal Upgrade Project. (Engineering and Construction Services - B. Bundy)
11. Discussion and consideration, including any amendment thereto, of approving Change Order #01 with the Oklahoma Department of Transportation for STPG-255B(554)AG, State Job Number 35192(04), Traffic Signal Project for \$0.00. (Engineering and Construction Services - B. Bundy)
12. Discussion and consideration for adoption, including any possible amendment of change order #5 amending the contract with Shiloh Enterprises, Inc. to construct the WP Bill Atkinson Park in an increase of \$15,090.15 and add 8 days of time. (Engineering and Construction Services - B. Bundy)
13. Discussion and consideration, including any amendment thereto, of 1) awarding the bid to and entering into a contract with Rudy Construction Co. in the amount of \$125,246 to construct a sidewalk within the municipal complex from Reno Avenue to the Library and 2) authorizing the Mayor to sign and execute the contract documents. (Engineering and Construction Services - B. Bundy)
14. Discussion and consideration of adoption, including any possible amendment to approving a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for FY 22-23. (Engineering & Construction Services - P. Menefee)
15. Discussion and consideration, including any amendment thereto, of appointing Sara Bana as the City Council Representative to serve on the ADA Transition Committee. (Engineering and Construction Services - B. Bundy)
16. Discussion and consideration for adoption, including any amendments, for appointing Sandra Burkey to the Park and Recreation Board Committee for a 3 year term. (City Manager - V. Sullivan)
17. Discussion and consideration for adoption, including any possible amendment, to the appointment of Sarah Lingefelter, resident of Ward 6 to the Citizens' Advisory Committee on Housing and Community Development as the Mayor's Appointee for a four-year term ending 08/12/25. (Grants Management - T. Craft)
18. Discussion and consideration, including any amendment thereto, of (1)Re-appointing Nick Timme and Jamie Smith for two year terms; and (2) appointing Susan Gilchrist to a two-year term for the City of Midwest City Traffic and Safety Commission. (Engineering and Construction Services - P. Menefee)

19. Discussion and consideration, including any amendment thereto, of reappointing Carolyn Burkes and Jess Huskey to the Parkland Review Committee for additional three year terms. (Community Development – B. Harless)
20. Discussion and consideration for adoption, including any possible amendment of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary. (Information Technology - A. Stephenson)
21. Discussion and consideration including any possible amendment of, declaring city vehicle unit 06-01-38, a 2009 Chevrolet Impala, VIN number 2G1WB57K391111550, total loss value is \$6,250 minus our \$1,000 deductible for a total of \$5,450.00 (includes a \$200 tow fee) surplus to OMAG. (City Manager - T. Lyon)
22. Discussion and consideration for adoption, including any possible amendment, of declaring the following items from Street Department as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary. (Public Work - R. Paul Streets)
23. Discussion and consideration, including any amendment thereto, of declaring two office chairs, a filing cabinet, and a rolling cart, as surplus and authorizing disposal by public auction, sealed bid or destruction, if necessary. (Emergency Management - D. Wagner)

D. DISCUSSION ITEMS.

1. (PC – 2107) Public hearing with discussion and consideration for adoption, including any possible amendment, of a resolution for a Special Use Permit to allow the use of Administrative and Professional Offices, Retail Sales and Services: General, and Medical Services: General in the Hospitality District, for the property described as a part of the NW/4 of Section 9, T-11-N, R-2-W, located at 1732 South Sooner Road. (Community Development - B. Harless)
2. (PC – 2108) Public hearing with discussion and consideration of approval, including any possible amendment, of a resolution for a Special Use Permit (SUP) to allow the use of communication services in the I-2, Moderate Industrial District for the property described as a part of the NE 1/4 of section 11 T-11-N, R-2-W, located at 8730 SE 15<sup>th</sup> Street. (Community Development - B. Harless)
3. Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at 1108 BELL DR a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site. (Neighborhood Services - M. Stroh)

4. Public hearing with discussion and consideration, including any amendments, of passing a resolution declaring the structure(s) located at 234 N Blake Dr a dilapidated building(s) as defined in MCO 9-2 and abatement accordingly to the Municipal Code and setting dates to demolish and remove the structure(s) from the site. (Neighborhood Services - M. Stroh)
5. Discussion and consideration of adoption, including any possible amendment, to rejecting the bids received for the construction of the Joe B. Barnes Regional Park Pedestrian Bridge. (Engineering & Construction Services- P. Menefee)
6. Discussion and consideration of possible action, including any possible amendment, on an Ordinance amending the Midwest City Municipal Code, Chapter 33 Pensions and Retirement; Article II, General Employee Retirement System; Sections 33-14, System adopted; 33-16, Fund; 33-17, Appropriations; and 33-18, Implementation of system – Execution; and providing for repealer and severability. This item includes Exhibits “A” and “B” as referenced in the amendments. (Human Resources - T. Bradley)
7. Discussion and consideration for adoption, including any amendments, of two ordinance changes, (1) amending the Midwest City Municipal Code, Chapter 15, Fire Protection and Prevention; Article III, Fire Codes and Standards; Division 2, Fire Prevention Codes; Section 15-56, Permits and Fees; and (2) amending the Midwest City Municipal Code, Chapter 38, Subdivision Regulations; Article I, General Provisions; Section 38-6, Compliance with City Plans and Ordinances; and each amendment providing for a repealer and severability. (City Attorney - D. Maisch)
8. Discussion and consideration, including any amendment, of appointing one Councilmember, replacing Christine Allen, as the third Alternate Delegate to the ACOG boards and committees, which include the Association of Central Oklahoma Governments (ACOG) Board of Directors; the 9-1-1 ACOG Board of Directors; the Intermodal Transportation Policy Committee; the Garber-Wellington Association Policy Committee; or the Central Oklahoma Regional Transit Authority Task Force. (City Manager - T. Lyon)
9. Discussion and consideration, including any amendment, of appointing a Councilmember to the Sidewalk Committee replacing Espaniola Bowen. (City Manager - T. Lyon)
10. Discussion and consideration, including any amendment, of appointing a Councilmember to the Capital Projects Council Committee replacing Christine Allen. (City Manager - T. Lyon)

- E. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**
  
- F. EXECUTIVE SESSION.
  - 1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(B)(3), to discuss the purchase or appraisal of real property; and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)
  
- G. FURTHER INFORMATION.
  - 1. Review of the April 5th Planning Commission Meeting Minutes. (Community Development - B. Harless)
  - 2. Review of the April 7th Board of Adjustment Meeting Minutes. (Community Development - B. Harless)
  - 3. Review of the Monthly Residential and Commercial Building Report for March 2022. (Engineering & Construction Services—B. Bundy)
  
- H. ADJOURNMENT.



## MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:01 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Sara Bana

City Clerk Sara Hancock

Trustee Megan Bain

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following funds for FY 2021-2022, increase: Golf Fund, revenue/Miscellaneous (00) \$2,445; expenditures/JC Regional Golf (47) \$2,445. Capital Sewer Improvements Fund, expenditures/Sewer Improvements (44) \$11,869. Golf Fund, revenue/Transfers In (00) \$5,000; expenditures/JC Regional Golf (47) \$5,000; expenditures/JC Regional Golf (47) \$23,086. (Finance - T. Cromar)
3. Discussion and consideration, including any possible amendment, of accepting the report on the current financial condition of the Sheraton Midwest City Hotel at the Reed Center for the period ending March 31, 2022. (City Manager - T. Lyon)
4. Discussion and consideration for adoption, including any possible amendment, of declaring the following items from Line Maintenance as surplus and authorizing their disposal by sealed bid, public auction, or by other means as necessary. (Public Works - R. Paul Streets)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

D. ADJOURNMENT.



## MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:02 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Sara Bana

City Clerk Sara Hancock

Trustee Megan Bain

Trustee Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendments, of the March 22, 2022 meeting minutes. (Secretary - S. Hancock)
2. Discussion and consideration for adoption, including any possible amendment of supplemental budget adjustments to the following fund for FY 2021-2022, increase: Hospital Authority Fund, expenditures/Transfers Out (90) \$4,745; expenditures/Transfers Out (90) \$5,000. (Finance – T. Cromar)

C. DISCUSSION ITEM.

1. Discussion and consideration of adoption, including any possible amendment, of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

E. ADJOURNMENT.





## ECONOMIC DEVELOPMENT COMMISSION AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

April 26, 2022 – 6:03 PM

Presiding members: Chairman Matt Dukes

Commissioner Susan Eads

Commissioner Sean Reed

City Manager Tim Lyon

Commissioner Pat Byrne

Commissioner Sara Bana

City Clerk Sara Hancock

Commissioner Megan Bain

Commissioner Rick Favors

City Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Commissioners, by unanimous consent, can approve routine agenda items by one motion. If any Commissioner requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion and consideration for adoption, including any possible amendment, of the January 25, 2022 meeting minutes. (City Clerk - S. Hancock)
2. Review of the Communications, Marketing, and CVB Quarterly Activity Reports for the period ending March 31, 2022. No action is necessary; this item is presented for informational and discussion purposes only. (Communications, Marketing and CVB - J. Ryan)
3. Review of the Midwest City Chamber of Commerce's Quarterly Activity Report for the period ending March 31, 2021. No action is necessary; this item is presented for informational and discussion purposes only. (City Manager - T. Lyon)

C. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the Agenda is for members of the public to speak to the Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**

D. ADJOURNMENT.