



CITY OF MIDWEST CITY MEETINGS FOR November 12, 2024

All Council/Authority/Commission meetings of the City of Midwest City (MWC) elected officials will be held in the Council Chamber located at 100 N. Midwest Blvd., Midwest City, OK 73110, Oklahoma County, Oklahoma, unless notified otherwise.

Regularly scheduled meetings of the elected officials will be streamed live and recorded on the MWC YouTube channel: [Bit.ly/CityofMidwestCity](https://bit.ly/CityofMidwestCity) with the recorded videos available there within 48 hours.

Special Assistance for a Meeting: Send request via email to tanderson@midwestcityok.org or call 405-739-1220 no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

Please note that the elected officials will informally gather at or after 5:00 PM in the City Manager's Conference room for dinner for evening meetings; however, no business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors to the Council Chamber will be open to the public fifteen minutes prior to the start of a meeting.

For the purposes of all meetings of the MWC elected and/or appointed officials, the term "possible action" shall mean possible adoption, rejection, amendments, postponements, and/or recommendation to the City Council and/or Authorities.

Pursuant to Midwest City Resolution 2022-50, the following rules of conduct and engagement are in effect for all meetings of the MWC elected and/or appointed officials:

1. Only residents of the City, and/or identifiable business doing business in or with the City, or where it is required by statute during public hearings may speak during a public meeting, unless by majority vote of the City Council, non-residents may be permitted to comment on agenda items that impact them. To verify this new requirement, speakers must state their name and City residential/business address or provide/present proof of residential/business address to the City Clerk before addressing the elected officials.
2. There will be a 4 (four) minute time restriction on each speaker, which can be extended by a vote of the City Council, only if it benefits and/or clarifies the discussion at hand. The City Clerk, or designee, will be the timekeeper and will notify the chair when time has expired.
3. The Mayor/Chair reserves the right to remove individuals from the audience if they become disorderly. If the Mayor/Chair asks a disruptive individual to leave and the individual refuses to leave, the meeting will be recessed and appropriate law enforcement action will be taken.
4. Agenda items requesting action of the elected officials shall include:
 1. Presentation by City Staff and/or their invited guest speaker;
 2. If a public hearing is required, questions and discussion by and between the elected officials, City Staff, and the public;
 3. Questions and discussion by and between the elected officials and City Staff, invited guest speaker, and/or public during a public hearing; and
 4. Motion and second by the elected officials.
 5. If a motion is to be amended, the one who made the motion may agree and restate the motion with the amendment; however, if the maker of the motion does not agree to the amendment, the motion may be voted on as it stands.
 6. Final discussion and possible action/amended motion by the elected officials.



CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 12, 2024 – 6:00 PM

Presiding members: Mayor Matthew Dukes

Ward 1 Susan Eads

Ward 3 Rita Maxwell

Ward 5 Sara Bana

Ward 2 Pat Byrne

Ward 4 Marc Thompson

Ward 6 Rick Favors

City Staff:

City Manager Tim Lyon

City Clerk Sara Hancock

City Attorney Don Maisch

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Mid-Del High School ROTC Cadets
- Mayoral Proclamations
- Community-related announcements and comments

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council members, by unanimous consent, can approve routine agenda items by one motion. If any Council member requests to discuss an item(s) or if there is not unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, or possible action to approve the October 22, 2024 meeting minutes. (City Clerk - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2024-2025, increase: Emergency Operations Fund, expenditures/EOC (21) \$24,182. General Gov't Sales Tax Fund, expenditures/Street (09) \$220,000. Park & Recreation Fund, expenditures/Park & Rec (06) \$125,000. Juvenile Fund, expenditures/Municipal Court (12) \$10,792. General Fund, expenditures/Municipal Court (12) \$25,205. Decrease: Juvenile Fund, expenditures/Municipal Court (12) \$25,205. (Finance - T. Cromar)
3. Discussion, consideration, and possible action to approve and adopt the City's Emergency Operations Plan for 2024-25. (Emergency Management - D. Wagner)
4. Discussion, consideration, and possible action of the acceptance of maintenance bonds from Arrow Contracting & Utilities, LLC in the amount of \$14,864.70, \$7,984.10, and \$5,315.80 respectively. (Engineering & Construction Services - P. Menefee)
5. Discussion, consideration, and possible action of the acceptance of maintenance bonds from GWX Construction, LLC. in the amount of \$21,015.83 respectively. (Engineering & Construction Services - P. Menefee)

6. Discussion, consideration and possible action of approving a resolution to notify the public of publication of the most recent Supplement 20, dated October 2024 to the Midwest City Code of ordinances and to ratify all other previous supplements and codifications. (City Clerk - S. Hancock)
7. Discussion, consideration, and possible action of Ward 3 Appointee, Mr. Ronald Taite and Mayor's Appointee, Mrs. Keri Deeter to the Citizens' Advisory Committee on Housing and Community Development for the remainder of the four-year terms that were vacated. (Grants Management - T. Craft)
8. Discussion, consideration, and possible action to declare (1) 2010 Chevrolet Camero and its contents, as surplus and authorizing disposal by public auction, sealed bid or other means necessary. (Police - G. Wipfli)

D. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action of accepting a Permanent Easement from Kylie Chapman and Theresa Leopard located near 7113 Hilltop Court; across portions of Lot 10 and Lot 11 of Block 2 of Somerset Park Addition in Section 34, Township 12 N, Range 2 W of Midwest City. (Engineering & Construction Services - B. Bundy)
2. Discussion, consideration, and possible action of amendment #4 for Professional Services with Freese and Nichols, Inc. in the amount of \$49,200 to provide services to further the Assessment of the Current Sanitary Sewer System – Future Capacity Needs – Phase 1. (Engineering & Construction Services - B. Bundy)
3. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration, Article IX, Surplus Property, Section 2-130, Bidding; and providing for repealer and severability. (City Attorney - D. Maisch).
4. Discussion, consideration and possible action of approving an ordinance amending the Midwest City Code, Chapter 30, Parks and Recreation, Article IV, Golf, Section 30-46, Golf course rates; and providing for repealer and severability. (City Manager - R. Rushing)
5. Discussion, consideration, and possible action of approving an ordinance amending the Midwest City Municipal Code, Chapter 31 Health Care Facilities; Article III, Massage; Division 1, In General; Sections 31-100, Definitions, 31-101, Inspections Authorized; Division 2, Massage Establishment License, Sections 31-111, Application, 31-113, Facilities and Equipment, 31-114, Issuance, 31-115, Fee; Division 3, Massage Therapist License, Sections 31-131 Application, 31-132 Issuance Standards, 31-133, Fee, 31-136 Reserved; Division 4, Operating Requirements, Section 31-147 Operating Hours; and Providing for Repealer and Severability.(Police - Lt. L. Henry).

E. NEW BUSINESS/PUBLIC DISCUSSION. “In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Council on any subject not scheduled on the regular agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.”

F. FURTHER INFORMATION.

1. Handout of the notebook of Boards, Committees and/or Commissions currently active for the City of Midwest City. (D. Maisch – City Attorney).
2. Further Information – Change Order #2, #3, and #4 Midwest City Police Department Restroom Renovation (Engineering & Construction Services - B. Bundy)

G. ADJOURNMENT.



MUNICIPAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard
November 12, 2024 – 6:01 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if there is not a unanimous consent, then the item(s) will be removed and heard in regular order.

1. Discussion, consideration, or possible action to approve the October 22, 2024 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving supplemental budget adjustments to the following funds for FY 2024-2025, increase: Capital Sewer Improvement – Stroth Fund, expenditures/Sewer Improvements (44) \$49,200. (Finance - T. Cromar)

C. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action of amendment #4 for Professional Services with Freese and Nichols, Inc. in the amount of \$49,200 to provide services to further the Assessment of the Current Sanitary Sewer System – Future Capacity Needs – Phase 1. (Engineering & Construction Services - B. Bundy)
2. Discussion, consideration, and possible action of awarding the bid to and entering into a contract with 4M Trenching Company for \$671,165.00 and 210 Calendar Days, and authorizing the Chairman to execute a contract for the N.E. 23rd Street and Midwest Boulevard Sanitary Sewer Project (Engineering & Construction Services - P. Menefee)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.

E. ADJOURNMENT.



MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 12, 2024 – 6:02 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item/s will be removed and heard in regular order.

1. Discussion, consideration, or possible action to approve the October 22, 2024 meeting minutes. (Secretary - S. Hancock)
2. Discussion, consideration and possible action of approving decrease budget adjustments to the following fund for FY 2024-2025, decrease: Hospital Authority Fund, revenue/Transfer In (90) \$29,283; expenses/Transfer Out (90) \$29,283; expenses/Hospital Authority (90) \$29,283. (Finance - T. Cromar)

C. DISCUSSION ITEMS.

1. Discussion, consideration, and possible action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - T. Cromar)

D. NEW BUSINESS/PUBLIC DISCUSSION. In accordance with State Statute Title 25 Section 311. Public bodies - Notice. A-9, the purpose of the "New Business" section is for action to be taken at any Council/Authority/Commission meeting for any matter not known about or which could not have been reasonably foreseen 24 hours prior to the public meeting. The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. ADJOURNMENT.



SPECIAL ECONOMIC DEVELOPMENT AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

November 12, 2024 – 6:03 PM

Presiding members: Chairman Matthew Dukes	City Staff:	
Trustee Susan Eads	Trustee Marc Thompson	General Manager Tim Lyon
Trustee Pat Byrne	Trustee Sara Bana	Secretary Sara Hancock
Trustee Rita Maxwell	Trustee Rick Favors	Authority Attorney Don Maisch

A. **CALL TO ORDER.**

B. **CONSENT AGENDA.** These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any Trustee requests to discuss an item(s) or if unanimous consent is not received, then the item or items will be removed and heard in regular order.

1. Discussion, consideration, or possible action to approve the September 24, 2024 special meeting minutes. (Secretary - S. Hancock)

C. **DISCUSSION ITEMS.**

1. Discussion, consideration, and possible action of awarding the bid to and entering into a contract with 4M Trenching Company for \$671,165.00 and 210 Calendar Days, and authorizing the Chairman to execute a contract for the N.E. 23rd Street and Midwest Boulevard Sanitary Sewer Project (Engineering & Construction Services - P. Menefee)
2. Discussion, consideration, and possible action of rejecting the bid received for the Sooner Rose Sanitary Sewer Improvement Project. (Engineering & Construction Services - P. Menefee)

D. **PUBLIC DISCUSSION.** The purpose of the "Public Discussion" section of the agenda is for members of the public to speak to the Authority on any subject not scheduled on the regular agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. **ADJOURNMENT.**