

Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Council Minutes

May 12, 2020 – 6:00 PM

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Dukes** called the meeting to order at 6:00 PM with following members present: Councilmembers Susan Eads*, Pat Byrne*, Española Bowen, Sean Reed*, Rick Favors and with City Clerk, Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon. Absent: Allen.

OPENING BUSINESS. Assistant City Manager Vaughn Sullivan opened with the invocation, followed by the Pledge of Allegiance led by Councilmember Española Bowen. Staff and Council made Community-related announcements and comments. Mayor Dukes read a Proclamation for Retiree Major David Huff, “Kids to Parks Day” and Police Week.

CONSENT AGENDA. Byrne made a motion to approve the consent agenda, as submitted, with the exception of pulling item 17, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Mayor Dukes. Nay: None Absent: Allen. Motion carried.

1. Discussion and consideration to approve the minutes of the April, 21, 2020 special meeting, as submitted.
2. Discussion and consideration of approving the minutes of the April 28, 2020 regular meeting, as submitted.
3. Discussion and consideration of supplemental budget adjustment to the following fund for FY 2019-2020, increase: General Gov't Sales Tax, revenue/Transfers In (12) \$7,975; expenses/Court (12) \$7,975.
4. Discussion and consideration of entering into a Stop Loss Policy with Health Care Service Corporation to provide and administer specific and aggregate stop loss coverage for the Employee Health Benefits Plan for the fiscal year 2020/2021 at the rate of \$2.66 per employee per month for an aggregate attachment point of \$7,803,281 and \$107.93 per employee per month for a specific attachment point of \$150,000 per covered person.
5. Discussion and consideration of approving and entering into the Administrative Services Agreement with Health Care Services Corporation to provide administrative services for the Employee Health Benefits Plan for the FY 2020/2021 for a net cost of \$60.25 per employee per month and \$10.00 per month for participants for COBRA Service Charges.
6. Discussion and consideration of the approval of a Medical Retirement Application made by Employee 3257 through the Oklahoma Municipal Retirement Fund (OMRF).
7. Discussion and consideration of awarding the bid and entering into a contract with Tescorp for a trailer mounted Self Contained Breathing Apparatus Air Compressor Fill Station in the total amount of \$83,995.00.

8. Discussion and consideration of approving a General Mutual Cooperation Agreement between the City of Midwest City and the Board of County Commissioners of Oklahoma County for FY 20-21.
9. Discussion and consideration of change order #1 amending the funding agreement for Federal-Aid Project Number STP-255B(461)AG, State Job Number 31548(04), with the Oklahoma Department of Transportation for the reconstruction of SE 29th Street, in the amount of \$84,841.99.
10. Discussion and consideration of extending an agreement with Schwarz Paving for temporary staging of construction equipment at 9100, 9200, and 9300 SE 29th Street, for an approximate term of 5 additional months.
11. Discussion and consideration of the acceptance of and making a matter of record Permit No. SL000055200198 from the State Department of Environmental Quality for the Wassilak Property on Helm Drive Sewer Line Extension Project, Midwest City, Oklahoma.
12. Discussion and consideration of accepting an easement from Stillwater Central Railroad and Oklahoma Department of Transportation for the purpose of the future Rail with Trail Phase 2 and Phase 3, JP #33269(04), TAP3-3269(004)AG.
13. Discussion and consideration entering into a contract to use Metro Emergency Upfitters LLC for completion of the fire department shift commander vehicle lights, siren, and all other necessary configuration to place in service for a total price of \$29,080.78 per State Contract SW0142.
14. Discussion and consideration of declaring various items of City property as surplus property and authorizing their disposal through sealed bid, public auction, or by other means as necessary.
15. Discussion and consideration of declaring various items of City property as surplus property and authorizing their disposal through sealed bid, public auction, or by other means as necessary.
16. Discussion and consideration of declaring the various items of property as listed below surplus and authorizing their disposal by public auction, or other means as necessary.
17. **Discussion and consideration of 1) declaring various obsolete items of city property surplus; and 2) authorizing their disposal by public auction, sealed bid or other means of disposal.** Staff addressed council and clarified, the cover memo listed correct items to surplus. Eads made a motion to approve surplus, seconded by Byrne. Voting Aye: Eads, Byrne, Bowen, Reed, Favors, and Mayor Dukes. Nay: None. Absent: Allen.

DISCUSSION ITEMS.

1. **(PC – 2042) Discussion and consideration of approval of the proposed Madison Addition Preliminary Plat, described as a part of the NW/4 of Section 1, T11N, R2W, located at 500 and 600 Davidson Road and 527 and 531 Saint Paul Avenue.** Staff and David Melton of 520 S. St. Paul addressed Council. After discussion, Byrne made a motion to approve preliminary plat, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

2. **Discussion and consideration of the health premiums for the fiscal year 2020-2021 in amounts necessary to cover the projected expenditures and for the Employee Health Plan to be actuarially sound, and the adoption of the Employee Life and Health Committee recommendations to continue current enhancements to the Health Plan.** After Staff and Council discussion, Reed made a motion to approve recommendation as submitted, seconded by Byrne. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.
3. **Discussion and consideration of 1) approval of the proposed 2020-2024 Consolidated Plan and Strategy and associated 2020 Action Plan for the use of Community Development Block Grant (CDBG) funds, 2) authorization of the Mayor to submit the approved and/or modified certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program.** After Staff and Council discussion, Bowen made a motion to approve the plans and authorization, as submitted, seconded by Eads. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.
4. **Discussion and consideration of 1) approval of a proposed Substantial Amendment to the 2019 Action Plan for the use of a special allocation of HUD Community Development Block Grant COVID-19 (CDBG-CV) funds, 2) authorization of the Mayor to submit amendment and any certifications to the U.S. Department of Housing and Urban Development, and 3) authorization of the Mayor and City Manager to enter into the necessary contracts to implement said program.** Staff addressed the Council. Eads made a motion to approve the plan, and authorization, as submitted, seconded by Bowen. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.
5. **Discussion and Consideration approving Amendment No 4 to the construction management contract with CMSWillowbrook Inc. for the Delta Midwest City Pool & Fitness Area Renovation in an amount not to exceed \$ 372,800.63.** After Staff and Council discussion, Favors made a motion to approve Amendment No. 4, as submitted, seconded by Bowen. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

At 6:39 PM Eads made motion to recess, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

At 6:54 PM Reed made motion to reconvene, seconded by Eads. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

EXECUTIVE SESSION.

1. **Discussion and consideration of entering into executive session as allowed under 25 O.S., § 307(B)(4) to discuss pending claims or actions where public body, at the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claims or conduct pending litigation or proceedings in the public interest.**

At 6:55 PM, Byrne made a motion to enter into execution session, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

At 7:30 PM, Eads made a motion to return to open session, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

No Action Needed.

2. **Discussion and consideration of entering into executive session as allowed under Title 25 OS Section 307(B)(1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.**

At 7:52 pm, Eads made a motion to enter into execution session, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

*At 8:46 PM Byrne, Reed, and Eads left the meeting and returned at 8:49 PM.

**At 8:50 PM Mayor Dukes left the meeting and returned at 8:51PM.

At 9:23 PM, Reed made motion to return to open session, seconded by Bowen. Voting aye: Eads, Byrne, Bowen, Reed, Favors and Mayor Dukes. Nay: none. Absent Allen. Motion Carried.

No Action Needed.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 9:23 PM.

ATTEST:




MATTHEW D. DUKES II, Mayor


SARA HANCOCK, City Clerk

Notice for the Midwest Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

Memorial Hospital Authority Minutes

May 12, 2020 – 6:02 PM

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dukes called the meeting to order at 6:53 PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Rick Favors and with Secretary, Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon. Absent: Allen.

CONSENT AGENDA. Byrne made a motion to approve the consent agenda, as submitted, with the exception of pulling item 4, seconded by Eads. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

1. Discussion and consideration of approving the minutes for the April 28, 2020 regular meeting, as submitted.
2. Discussion and consideration of extending an agreement with Schwarz Paving for temporary staging of construction equipment at 8826 and 8828 SE 29th Street, for an approximate term of 5 additional months.
3. Discussion and consideration of appointing Amber Moody as the new Mayor appointee to the Midwest City Memorial Hospital Authority's Board of Grantors for a four-year term ending March 26, 2024.
4. **Discussion and consideration of accepting the management representation letter to Grant Thornton LLP and accepting the draft of final report of the Financial Statements of Sooner Town Center, II LLC for calendar years ending December 31, 2019 and December 31, 2018.**
No Action Taken.

DISCUSSION ITEM.

1. **Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** No Action Taken.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

ADJOURNMENT. There being no further business, Chairman Dukes adjourned the meeting at 6:54 PM.

ATTEST:


MATTHEW D DUKES II, Chairman


SARA HANCOCK, Secretary

Notice for the Special Economic Development Authority meetings was filed with the City Clerk of Midwest City 48 hours prior to the meeting. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website. (www.midwestcityokorg).

Economic Development Authority Special Meeting Minutes

May 12, 2020 – 6:01 PM

This special meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Dukes, called the meeting to order at 6:39 PM with following members present: Trustees Susan Eads, Pat Byrne, Española Bowen, Sean Reed, Rick Favors with Secretary, Sara Hancock, City Attorney Heather Poole, and City Manager Tim Lyon. Absent: Allen.

CONSENT AGENDA. Eads made a motion to approve the consent agenda, as submitted, with the exception of pulling item 3, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

1. Discussion and consideration of approving the minutes of the special meeting of March 10, 2020, as submitted.
2. Discussion and consideration of approving the minutes of the April 28, 2020 emergency meeting, as submitted.
3. **Discussion and consideration of accepting the management representation letter to Grant Thornton LLP and accepting the draft of final report associated Combined Financial Statements of Sooner Town Center, LLC and Sooner Town Center II, LLC for calendar years ending December 31, 2019 and December 31, 2018.** After Staff and Council discussion, Reed made a motion to table the item, seconded by Eads. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

PUBLIC DISCUSSION. There was no discussion.

At 6:52 PM, Eads made motion to recess, seconded by Bowen. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

At 7:30 PM Eads made motion to reconvene, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

EXECUTIVE SESSION.

1. **Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.**

At 7:30 PM, Eads made a motion to enter into execution session, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

At 7:51 PM, Reed a motion to return to open session, seconded by Eads. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

Reed made motion to proceed as discussed, seconded by Eads. Voting Aye: Byrne, Eads, Bowen, Reed, Favors, and Chairman Dukes. Nay: None Absent: Allen. Motion carried.

ADJOURNMENT. There being no further business, Chairman Dukes adjourned the meeting at 7:51 PM.

ATTEST:




MATTHEW DUKES II, Chairman


SARA HANCOCK, Secretary