



CITY OF MIDWEST CITY MEETINGS

FOR MARCH 09, 2021

Meetings will be shown live on Channel 20 and streamed live on the City of Midwest City's (MWC) YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

The recorded video will be available on MWC's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc) and MWC's website: www.midwestcityok.org within 48 hours. The meeting minutes and video can be found on MWC's website in the Agenda Center: <https://www.midwestcityok.org/meetings>.

To make a special assistance request, call 739-1213 or email bbundy@midwestcityok.org no less than 24 hours prior to the start of a meeting. If special assistance is needed during a meeting, call 739-1388.

The Council will go directly into MWC meetings down in the Council Chambers of City Hall located at 100 N. Midwest Blvd., MWC, OK 73110 at 6:00 PM. However, they will informally gather at or after 5:00 PM in the Chamber for dinner, but no MWC Council business will be discussed or acted upon. Meals will only be provided to the City Council and staff. Doors will be open to the public 5:45 PM due to COVID-19 concerns while eating.

MWC continues to take steps to follow federal, state and local guidelines regarding social distancing and crowd size. If attendance at MWC meetings is not essential, we strongly encourage you to listen to the meeting live on Cox Channel 20 in Midwest City or via MWC's YouTube channel: [Bit.ly/youtubemwc](https://bit.ly/youtubemwc).

MWC City Hall will be open with social distancing guidelines in place. Face masks are required while inside the building. Temperature checks will be required upon entry and only those with 99.99 degrees or lower will be admitted. Seating for 45 people is available in the Council Chamber, up to five people may sit in alternating pews, family groups may have to split up if over two or more.

If needed, overflow seating will be available in the Municipal Court where the proceedings will be streaming live.

Persons failing to comply with the safety requirements may be denied entry or removed from the Chamber or City buildings. Failure to comply with MWC's face covering ordinance could also result in the person in violation receiving a municipal citation.

If wishing to make a public comment at the meeting, please sign in at the entrance before taking a seat in the chamber or municipal court.

Thank you for helping us keep our community safe.

CITY OF MIDWEST CITY COUNCIL AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

March 09, 2021 – 6:00 PM

Presiding Members: Mayor Matt Dukes

Ward 1 Susan Eads

Ward 4 Sean Reed

City Manager Tim Lyon

Ward 2 Pat Byrne

Ward 5 Christine Allen

City Clerk Sara Hancock

Ward 3 Española Bowen

Ward 6 Rick Favors

City Attorney Heather Poole

A. CALL TO ORDER.

B. OPENING BUSINESS.

- Invocation by Assistant City Manager Vaughn Sullivan
- Pledge of Allegiance by Carl Albert H.S. Jr ROTC Cadets
- Community-related announcements and comments
- Oklahoma Municipal League presentation by Director Mike Fina to the following employees and board members who have served Midwest City for twenty-five years:
 - Mike Anderson, Citizen's Advisory Committee on Housing & Comm Dev
 - Cammy Cartmill, Neighborhood Services
 - Dale Milburn, Plumbing, Gas & Mechanical Board
 - William Pascoe, Neighborhood Services
 - Steve Simonson, Police
 - Peter Singleton, Community Development

C. CONSENT AGENDA. These items are placed on the Consent Agenda so the Council, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Council, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the February 23, 2021 meeting, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2020-2021, increase: Police Fund, expenditures/Police (62) \$6,696. (Finance - Judy Siemens)
3. Discussion and consideration of reappointing Ms. Sherry Beaird to the Midwest City Tree Board for a three-year term ending February 10, 2024. (Public Works - P. Streets)
4. Discussion and consideration of declaring various items of City property from the John Conrad Golf Course on the attached list as surplus and authorizing their disposal by public auction, trade in, sealed bid, or destruction if necessary. (City Manager – V. Sullivan)
5. Discussion and consideration of declaring used fire equipment and tools as surplus and authorizing their disposal by public auction, sealed bid or other means, if necessary. (Fire Department - B. Norton)

- D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the City Council on any Subject not scheduled on the Regular Agenda. The Council shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Council will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE COUNCIL ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE COUNCIL.**
- E. EXECUTIVE SESSION.
1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager, T. Lyon)
- F. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest City Council meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityok.org).

City of Midwest City Council Minutes

February 23, 2021

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Mayor Matt Dukes called the meeting to order at 6:00 PM with following members present:

Ward 1 Susan Eads	Ward 4 Sean Reed	City Manager Tim Lyon
Ward 2 Pat Byrne	Ward 5 Christine Allen	City Clerk Sara Hancock
Ward 3 Española Bowen	Ward 6 Rick Favors	City Attorney Heather Poole

OPENING BUSINESS. Invocation by Assistant City Manager Vaughn Sullivan and Pledge of Allegiance by Carl Albert Jr ROTC Cadets Hall & Barkema. Council and Staff made community-related announcements.

CONSENT AGENDA. Byrne made motion to approve the consent agenda, as submitted, seconded by Allen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

1. Discussion and consideration to approve the minutes of the January 26, 2021 meeting, as submitted.
2. Discussion and consideration of supplemental budget adjustments to the following funds for FY 2020-2021, increase: 2018 Election GO Bonds Fund, revenue/Transfer In (06) \$115,935; expenditures/Park & Recreation (06) \$115,935. Park & Recreation Fund, expenditures/Transfer Out (06) \$115,935. 2018 Election GO Bonds Fund, revenue/Transfer In (92) \$1,316,684; expenditures/29th Street (92) \$1,316,684. Downtown Redevelopment Fund, expenditures/Transfer Out (92) \$1,316,684; decrease: expenditures/29th Street (92) \$1,316,684. Increase, 2018 Election GO Bonds Fund, revenue/Transfer In (92) \$29,220; expenditures/29th Street (92) \$29,220. Capital Improvements Fund, expenditures/Transfer Out (57) \$29,220; decrease: expenditures /Capital Improvements (57) \$29,220. Increase, 2018 Election GO Bond Fund, revenue /Transfer In (14) \$630,000; expenditures/General Government (14) \$630,000. Police Capitalization Fund, expenditures/Transfer Out (62) \$315,000; decrease: expenditures /Police (62) \$170,000. Increase, Fire Fund, expenditures/Transfer Out (64) \$315,000. General Gov't Sales Tax Fund, expenditures/City Manager (01) \$8,221. General Fund, expenditures/City Clerk (02) \$1,183; expenditures/Personnel (03) \$4,919; expenditures /City Attorney (04) \$567; expenditures/Community Development (05) \$18,461; expenditures/Park & Rec (06) \$2,244; expenditures/Finance (08) \$7,087; expenditures/Streets (09) \$18,178; expenditures/Animal Welfare (10) \$3,762; expenditures/Municipal Court (12) \$4,404; expenditures/Neighborhood Services (15) \$11,372; expenditures/IT (16) \$5,170; expenditures/EOC (18) \$12,602; expenditures/Swimming Pool (19) \$458; expenditures/Communications (20) \$2,393; expenditures/Senior Center (55) \$826. Technology Fund, expenditures/General Gov't (14) \$1,030. Police Fund, expenditures/Police (62) \$145,053. Juvenile Fund, expenditures/Municipal Court (12) \$866. Fire Fund, expenditures/Fire (64) \$123,776. CVB Fund, expenditures /Economic (87) \$1,412. Emergency Operations Fund, expenditures/Emergency Operations (21) \$4,242. PWA Fund, expenditures/Public Works (30) \$11,868. Fleet Fund, expenditures/Fleet (25) \$10,396. Surplus Fund, expenditures/Surplus (26)

\$390. Park & Recreation Fund, expenditures/Park & Rec (06) \$473; expenditures/Communications (20) \$513. CDBG Fund, expenditures/Grants Mgmt (39) \$3,904. Grant Funds, expenditures/Fire (64) \$2,332. Risk Fund, expenditures/Risk Insurance (29) \$2,221. Disaster Relief Fund, expenditures/Neighborhood Services (15) \$2,037. Grant Funds, revenue/Intergovernmental (21) \$13,888; expenditures/Transfer Out (21) \$13,888. Disaster Relief Fund, revenue/Transfers In (00) \$13,888. Urban Renewal Authority Fund, expenditures/Urban Renewal (93) \$50,000. General Gov't Sales Tax Fund, revenue/Taxes (00) \$450,833. General Fund, revenue/Taxes (00) \$4,074,439. Police Fund, revenue/Taxes (00) \$1,093,706. Police Capitalization Fund, revenue/Taxes (00) \$21,181. Fire Fund, revenue/Taxes (00) \$814,887. Fire Capitalization Fund, revenue/Taxes (00) \$63,543. Dedicated Tax 2012 Fund, revenue/Taxes (00) \$84,724. Emergency Operations Fund, revenue/Taxes (00) \$69,319. Park & Recreation Fund, revenue/Taxes (00) \$85,850. Capital Improvements Fund, revenue/Taxes (00) \$51,903. Sales Tax Capital Improvement Fund, revenue/Taxes (00) \$1,063,199. General Gov't Sales Tax Fund, expenditures/City Manager (01) \$730; expenditures/City Council (14) \$730. General Fund, expenditures/Personnel (03) \$487; expenditures/City Attorney (04) \$122; expenditures/Community Development (05) \$1,703; expenditures/Park & Rec (06) \$730; expenditures/Finance (08) \$852; expenditures/Streets (09) \$2,798; expenditures/Animal Welfare (10) \$365; expenditures/Municipal Court (12) \$608; expenditures/Neighborhood Services (15) \$1,338; expenditures/IT (16) \$487; expenditures/EOC (18) \$1,581; expenditures /Communications (20) 243. Technology Fund, expenditures/General Gov't (14) \$122. Police Fund, expenditures/Police (62) \$11,045. Fire Fund, expenditures/Fire (64) \$7,985. Emergency Operations Fund, expenditures/Emergency Operations (21) \$243. PWA Fund, expenditures/Public Works (30) \$852. Fleet Fund, expenditures/Fleet (25) \$1,338. CDBG Fund, expenditures/Grants Mgmt (39) \$365. Grant Funds, expenditures /Fire (64) \$365. Risk Fund, expenditures/Risk Insurance (29) \$243. Reimbursed Projects Fund, expenditures/General Government (14) \$60,000.

3. Discussion and consideration of accepting the City Manager's Report for the month of January 2021.
4. Discussion and consideration of approving a 3.0 percent across the board increase to the base salary of City Employees not covered by a collective bargaining agreement, to be effective January 1, 2021.
5. Discussion and consideration of approving the reopened and negotiated Article 24, Wages, of the Collective Bargaining Agreement with the International Association of Firefighters Local #2066, reflecting a 3.0 percent across the board increase to the base salary of City Employees covered by said collective bargaining agreement, to be effective January 1, 2021.
6. Discussion and consideration of approving the reopened and negotiated Article 20, Wages, of the Collective Bargaining Agreement with the Fraternal Order of Police (FOP) Lodge #127, reflecting a 3.0 percent across the board increase to the base salary of City Employees covered by said collective bargaining agreement, to be effective January 1, 2021.
7. Discussion and consideration of adopting the Midwest City Emergency Operations Plan for FY 2021-22.
8. Discussion and consideration of 1) approving an additional \$180,000.00 from the 2018 Moving Midwest City Forward G.O. Bond project, to be used in conjunction with \$315,000.00 from Police funds and \$315,000 from Fire funds, to purchase P25 Communications Equipment in an amount

not to exceed \$810,000.00 from the Oklahoma State Wide Contract #SW1053T through Stolz Telecom LLC, and 2) approving the Resolution 2021-07 relating to the expenditure of funds.

9. Discussion and consideration of entering into a Jail Services Agreement with the Board of County Commissioners of Oklahoma County and the Oklahoma Criminal Justice Authority of Oklahoma County for fiscal year 2020-21 to provide for the incarceration of City prisoners and “Hold for State” prisoners within the Oklahoma County Jail under the custody of County officials at the rate of \$44.61 per day per prisoner.
10. Discussion and consideration of entering into an interlocal agreement among and between the Board of County Commissioners of Oklahoma County, on behalf of the Oklahoma County Sheriff, (“Oklahoma County”) and the Midwest City Police Department, a department of The City of Midwest City, an Oklahoma municipal corporation and a charter city organized and existing pursuant to the Oklahoma State Constitution (“Midwest City”).
11. Discussion and consideration of renewing the agreement with Oklahoma County to provide mutual aid fire support for FY 20-21.
12. Discussion and consideration of approving Amendment #2 extending the agreement with Schwarz Paving for temporary staging of construction equipment at 9100, 9200, and 9300 SE 29Street, for an approximate term of 6 additional months terminating on September 22, 2021.
13. Discussion and consideration to approve Amendment #1 to the professional design services contract with TAP Architecture in the amount of \$37,000 for the I-40 Spirit Torch at Hudiburg Dr.
14. Discussion and consideration of entering into and approving an Agreement for Professional Services with Crafton, Tull and Associates, Inc., in the amount of \$8,000 to provide survey, design, and bidding services to construct a sidewalk along Kittyhawk Drive from Lockheed Drive to Key Boulevard.
15. Discussion and consideration of approving Amendment #2 to the engineering contract for professional design services for construction of one new 1.75 MG ground (at grade) water storage and a new booster pump station located in the vicinity of Felix Place north of S.E. 15th Street in the amount of \$9,937.00.
16. Discussion and consideration of approving an Ordinance 3439 as required by Article IV, Section of the Midwest City Charter declaring one (1) 1985 International Bucket Truck Model S1900 Vin #8695, which has a value of more than \$10,000, surplus property and authorizing its disposal by sealed bid, public auction or other means necessary; and providing for repealer and severability.
17. Discussion and consideration approving an Ordinance 3440 as required by Article IV, Section 4 of the Midwest City Charter declaring one (1) 1989 International Asphalt Patch Truck Model 4700 Vin #4591, which has a value of more than \$10,000, surplus property and authorizing its disposal by sealed bid, public auction or other means, if necessary; and providing for repealer and severability.
18. Discussion and consideration of approving Change Order #1 to MacHill Construction Co., Inc. for three (3) outfield renovations at Reed Baseball Complex, in the increased amount of \$115,935.00.

19. Discussion and consideration of 1) declaring the items on the attached lists as surplus, and 2) authorizing their disposal by sealed bid, auction or other means necessary.
20. Discussion and consideration of declaring various items of city property from the John Conrad Golf Course on the attached list as surplus and authorizing their disposal by public auction, sealed bid, or other means, if necessary.
21. Discussion and consideration of declaring used fire equipment and tools as surplus and authorizing their disposal by public auction, sealed bid or other means, if necessary.
22. Discussion and consideration of 1) declaring various computer equipment obsolete items of city property on the attached list surplus; and 2) authorizing their disposal by public auction, sealed bid, or other means as necessary.

DISCUSSION ITEMS.

1. **(PC-2063) Public hearing with discussion and consideration of an ordinance to redistrict from R-HD, High Density Residential to R-MH-2, Manufactured Home Park, for the property described as a part the SW/4 of Section 7, T11N, R1W, and addressed as 10301 S.E. 29th Street. No action was taken on this item at the January 12, 2021 City Council meeting.**
No Action taken.
2. **(PC-2069) Public hearing with discussion and consideration of an ordinance to redistrict from R-6, Single Family Detached Residential, PUD, Planned Unit Development and O-2 General Office to a PUD, governed by the R-MD, Medium Density Residential and a resolution to amend the Comprehensive Plan from LDR, Low Density Residential to MDR, Medium Density Residential, for the property described as a part of the SW/4 of Section 6, T11N, R1W, addressed as 10100 S.E. 10th St. and 1120 S. Post Rd. Harless and David Box, attorney for applicant, addressed the Council. After staff and Council discussion, no action taken.**
3. **(PC –2072) Public hearing with discussion and consideration of approval of a resolution for a Special Use Permit to allow the use of Eating Establishment: Sit-Down, Alcoholic Beverages Permitted in the C-3, Community Commercial district, for the property described as a part of the SW/4 of Section 3 T11N, R2W, located at 1100 S. Air Depot Boulevard, Suite 5.** Harless and applicant, Navatha Mekala of 1100 S Air Depot Blvd, addressed the Council. After Staff and Council discussion, Byrne made motion to approve Resolution 2021-05, as submitted, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.
4. **(CA-79) Discussion and consideration of an appeal by Global Sign Solutions to Section 9-384 (h)(7) of the Midwest City Sign Ordinance which limits the size of direction signs to a maximum of 4 square feet of display surface area, Section 9-385(x) which prohibits off-premise advertising from all zoning districts except industrial, Section 9-386 (c) which states that only one (1) freestanding sign shall be allowed per frontage, and Section 9-386(d) which prohibits freestanding signs from being located within the right-of-way, for the property addressed as 2825 Parklawn Dr.** Harless and Cameron Gleason with GS Sign Service addressed the Council. Reed made motion to approve the appeal, as submitted, seconded by Bowen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

5. **Discussion and consideration of accepting the monthly report on the City of Midwest City Employees' Health Benefits Plan by the City Manager and action as deemed necessary by the Council to maintain the plan.** Lyon and Bradley addressed the council. Staff and Council discussion was had. No action needed.
6. **Discussion to consider and adopt a resolution authorizing the calling and holding of an election in the City of Midwest City, State of Oklahoma, for the purpose of submitting to the registered, qualified electors of said City the question of the issuance of the general obligation bonds of said city in the sum of five million seven hundred thousand and no/100s dollars (\$5,700,000.00), to be issued in series, to provide funds (either with or without state or federal aid) for the purpose of acquiring, constructing, reconstructing, improving, remodeling and repairing public safety buildings and facilities including extending utilities and improving access thereto and purchasing and installing public safety equipment all to be owned exclusively by said City, as authorized by section 27, article X of the constitution and statutes of the state of Oklahoma, and acts complementary supplementary and enacted pursuant thereto; and in connection with said bonds, the question of levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said city for the payment of the interest and principal on said bonds.** Mayor addressed the Council. Reed made motion to approve Resolution 2021-06, as submitted, seconded by Allen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.
7. **Discussion and consideration of a resolution and proclamation of the City of Midwest City, Oklahoma, approving and proposing amendments to the Charter of the City of Midwest City, Oklahoma; approving the ballot title; authorizing the calling and holding of a special election in the City of Midwest City, County of Oklahoma, State of Oklahoma on May 11, 2021 for the purpose of submitting to the qualified electors of the City of Midwest City, Oklahoma the question of whether to approve the proposed amendments to the Charter; providing for publication of the proposed charter amendments; and providing for submission of any approved Charter amendments to the Governor.** Mayor and Poole addressed the Council. Byrne made motion to approve Resolution 2021-08, as submitted, seconded by Bowen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.
8. **Discussion and consideration of approving an ordinance amending the Midwest City Municipal Code, Chapter 2, Administration, Article II, City Council, Section 2-17, Elected Official Accountability Act and Ethics Policy; and providing for repealer and severability.** Sandy Boyle of 201 Orchard Dr., addressed the Council. After Staff and Council discussion, Byrne made a motion to approve Ordinance 3441, as submitted, seconded by Bowen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.
9. **Discussion and consideration of approving an ordinance amending the Midwest City Municipal Code, Chapter 11, Emergency Management, by adopting Section 11-3, Powers of City Manager During Declared Emergency; and providing for severability.** Mayor and Sandy Boyle of 201 Orchard Dr. addressed Council. After discussion, Byrne made a motion to approve Ordinance 3442, as submitted, seconded by Allen. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

- 10. Discussion and consideration of 1) acceptance of an Association of Central Oklahoma Governments Public Fleet Conversion grant in the amount of \$59,531.00; 2) approving and entering into a Public Fleet Conversion Grant Contract with ACOG to establish the terms and conditions of the grant for the provision of reimbursement of certain costs incurred for the purchase of (1) new, Compressed Natural Gas (CNG) truck and 3) authorization of the Mayor and/or City Manager to enter into the necessary contracts/agreements to implement the grant.** Reed made motion to approve and enter into contracts/agreements, as submitted, seconded by Byrne. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

NEW BUSINESS/PUBLIC DISCUSSION.

Councilmember Byrne announced Carl Albert's Girls Swim team won state.

At 7:01 PM, Eads made motion to recess, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

The Council returned to the City Council meeting at 7:06 PM.

EXECUTIVE SESSION.

- 1. Discussion and consideration of 1) entering into executive session, as allowed under Title 25 Section 307 (B)(4) to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; and 2) in open session, authorizing the City Manager to take action as appropriate based on the discussion in executive session.**

At 7:06 PM, Allen made motion to enter into Executive Session, seconded by Favors. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

At 7:47 PM, Allen made motion to return to open session, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

Eads made a motion to authorize the City Manager to proceed as discussed, seconded by Reed. Voting Aye: Byrne, Eads, Bowen, Reed, Allen, Favors, and Mayor Dukes. Nay: None. Motion carried.

ADJOURNMENT. There being no further business, Mayor Dukes adjourned the meeting at 7:47 PM.

ATTEST:

MATTHEW D. DUKES II, Mayor

SARA HANCOCK, City Clerk



Finance Department
100 N. Midwest Boulevard
Midwest City, OK 73110
cbarron@midwestcity.org
Office: 405-739-1245
www.midwestcityok.org

TO: Honorable Mayor and City Council

FROM: Judy Siemens, City Treasurer

DATE: March 9, 2021

SUBJECT: Discussion and consideration of supplemental budget adjustments to the following funds for FY 2020-2021, increase: Police Fund, expenditures/Police (62) \$6,696.

This supplement is needed to budget payroll for a new added position – Intel Analyst for the balance of FY 20-21, pay periods May & June.

Judy Siemens

Judy Siemens
City Treasurer

SUPPLEMENTS

March 9, 2021

Fund POLICE (020)		BUDGET AMENDMENT FORM Fiscal Year 2020-2021			
<u>Dept Number</u>	<u>Department Name</u>	<u>Estimated Revenue</u>		<u>Budget Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
62	Police			6,696	
		<u>0</u>	<u>0</u>	<u>6,696</u>	<u>0</u>

Explanation:
 This supplement is needed to budget payroll for a new added position - Intel Analyst for the balance of FY 20-21, pay period May & June. Funding to come from fund balance.



Public Works Administration

8730 S.E. 15th Street,
Midwest City, Oklahoma 73110

Public Works Director
pstreets@midwestcityok.org

(405) 739-1061

Public Works City Engineer
pmenefee@midwestcityok.org

(405) 739-1062

www.midwestcityok.org

Memorandum

To: Honorable Mayor and Council

From: R. Paul Streets, Public Works Director

Date: 9 March 2021

Subject: Discussion and consideration of reappointing Ms. Sherry Beaird to the Midwest City Tree Board for a three-year term ending February 10, 2024.

The Midwest City Tree Board has a member whose term has expired; Ms. Sherry Beaird. We have reached out to her and she has graciously agreed to continue to serve. Staff recommends reappointing Ms. Sherry Beaird to the Midwest City Tree Board.

The current Tree Board members are as follows: Theresa Moritmer from Ward 1 term ends 11-14-23; Suzi Byrne from Ward 2 term ends 05-27-23; Lou Atkinson from Ward 3 term ends 07-26-22; Susan Glapion from Ward 4 term ends 11-09-21; Aruna Abhayagoonawardhana from Ward 6 term ends 11-14-23.

Action is at the discretion of the Mayor and Council.

Respectfully,

R. Paul Streets
Public Works Director



City Manager's Office
Vaughn Sullivan,
Assistant City Manager
vsullivan@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1207 /Fax: 405-739-1208

MEMORANDUM

To: Honorable Mayor and Council

From: Vaughn K. Sullivan, Assistant City Manager

Date: March 9, 2021

Subject: Discussion and consideration of declaring various items of city property from the John Conrad Golf Course on the attached list as surplus and authorizing their disposal by public auction, trade in, sealed bid, or destruction if necessary. (City Managers – V. Sullivan)

Staff recommends approval.

Vaughn K. Sullivan
Assistant City Manager

John Conrad Course
711 S. Douglas blvd.

Cart #	Year	ID#	Type	Value
801	2018	3385687	ezgo	
802	2018	3385688		
803	2018	3385689		
804	2018	3385690		
805	2018	3385691		
806	2018	3385692		
807	2018	3385693		
808	2018	3385694		
809	2018	3385695		
810	2018	3385696		
811	2018	3385697		
812	2018	3385699		
701	2017	3300638	ezgo	
201	2012	2826421		
703	2017	3300652		
704	2017	3300644		
705	2017	3300637		
202	2012	2826426		
707	2017	3300636		
708	2017	3300641		
709	2017	3300635		
710	2017	3300631		
711	2017	3300634		
712	2017	3300640		
713	2017	3300646		
714	2017	3300645		
203	2012	2826430		
716	2017	3300650		
717	2017	3300649		
718	2017	3300647		
719	2017	3300633		
720	2017	3300642		
301	2013	317223	Yamaha	
302	2013	317228		
303	2013	317234		
304	2013	317247		
305	2013	317249		
306	2013	317250		
307	2013	317252		
308	2013	317256		
309	2013	317277		
310	2013	317278		
311	2013	317284		
312	2013	317285		
313	2013	317335		
314	2013	317339		
315	2013	317345		

Surplus Surplus
Surplus Surplus

403	2015	3093475	ezgo			
404	2015	3093476				
206	2012	2826440				
208	2012	2826445				
210	2012	2826452				
212	2012	2826479				
211	2012	2826483				
213	2012	2826489				
411	2015	3093483				
412	2015	3093484				
215	2012	2826496				
414	2015	3093486				
415	2015	3093487				
601	2016	3209479			ezgo	
602	2016	3209453				
603	2016	3209445				
214	2012	2826492				
605	2016	3209481				
606	2016	3209448				
607	2016	3209488				
608	2016	3209450				
609	2016	3209442				
610	2016	3209451				
611	2016	3209486				
612	2016	3209444				
613	2016	3209478				
614	2016	3209447				
401	2015	3093473				

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MEMO

To: Honorable Mayor and City Council

From: Bert Norton, Fire Chief

Date: March 9, 2021

Subject: Discussion and consideration of declaring used fire equipment and tools as surplus and authorizing their disposal by public auction, sealed bid or other means, if necessary.

Staff respectfully requests that the Council declare as surplus various used fire tools and equipment. These pieces of equipment have been replaced and no longer have any operational value to the Fire Department. The items are listed below:

- | | |
|--|-------------------------------|
| (2) Hydraulic power plants | (1) Water key |
| (2) Spreader/cutters | (3) Bolt cutters |
| (3) Rams (long & short) | (2) stortz to 6" steamers |
| (1) Hydraulic hose | (5) 1 3/4 nozzles |
| (2) Hydralic hose reels (Red & Blue 50') | (2) 1" nozzles |
| (3) honda generator 3500 | (3) 2 1/2 nozzles |
| (1) honda generator 2000 | (3) Stortz couplings |
| (1) manual hydraulic pump | (1) Steamer cap |
| (1) Ryobi tool kit | (1) Stortz cap |
| (1) Gas code bottle containment station | (2) K12 blades |
| (2) hose clamps | (1) foam nozzle |
| (1) Splint | (1) Group of misc air parts |
| (1) 50' 2 1/2 hose | (2) Gas cans |
| (9) 50' 1 3/4 hose | (1) 2 1/2 cap |
| (1) 50' 3" hose | (1) Gas tankless water heater |
| (1) Male 2 1/2 stortz y | (1) pump packing kit |
| (1) Female 2 1/2 stortz y | (1) Salvage tarp |
| (1) Piercing nozzle | (8) Grounding clamps |
| (1) Kelly tool | (1) Hose tamer |
| (1) Halligan | |

Staff recommends approval.



Bert Norton
Fire Chief



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
Office: 405.739.1201
tlyon@midwestcityok.org
www.midwestcityok.org

MEMORANDUM


TO: Honorable Mayor and City Council

FROM: Tim Lyon, City Manager

DATE: March 9, 2021

SUBJECT: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.

Appropriate information will be dispersed during executive session.



Tim L. Lyon, City Manager



MUNICIPAL AUTHORITY

Meeting Canceled for

March 9, 2021





MEMORIAL HOSPITAL AUTHORITY AGENDA

City Hall - Midwest City Council Chambers, 100 N. Midwest Boulevard

March 09, 2021 – 6:01 PM

Presiding members: Chairman Matt Dukes

Trustee Susan Eads

Trustee Sean Reed

City Manager Tim Lyon

Trustee Pat Byrne

Trustee Christine Allen

City Clerk Sara Hancock

Trustee Española Bowen

Trustee Rick Favors

City Attorney Heather Poole

A. CALL TO ORDER.

B. CONSENT AGENDA. These items are placed on the Consent Agenda so the Trustees, by unanimous consent, can approve routine agenda items by one motion. If any item proposed does not meet with the approval of all Trustees, or members of the audience wish to discuss an item, it will be removed and heard in a regular order.

1. Discussion and consideration to approve the minutes of the February 23, 2021 meeting, as submitted. (City Clerk - S. Hancock)
2. Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant awarded to the Air Depot Corridor Improvement Plan and the Medical District Plaza Improvement Plan. (Administrator - T. Lyon)
3. Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant awarded for the Animal Shelter Marque and the Animal Shelter Surgical Room Equipment projects. (Administrator - T. Lyon)
4. Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant award made to the four Rose State College Foundation STEM Grant Programs. (Administrator - T. Lyon)

C. DISCUSSION ITEM.

1. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives. (Finance - J. Siemens)

D. NEW BUSINESS/PUBLIC DISCUSSION. The purpose of the "Public Discussion Section" of the Agenda is for members of the public to speak to the Authority on any Subject not scheduled on the Regular Agenda. The Authority shall make no decision or take any action, except to direct the City Manager to take action, or to schedule the matter for discussion at a later date. Pursuant to the Oklahoma Open Meeting Act, the Authority will not engage in any discussion on the matter until that matter has been placed on an agenda for discussion. **THOSE ADDRESSING THE AUTHORITY ARE REQUESTED TO STATE THEIR NAME AND ADDRESS PRIOR TO SPEAKING TO THE AUTHORITY.**

E. EXECUTIVE SESSION.

1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session. (City Manager - T. Lyon)

F. ADJOURNMENT.



CONSENT AGENDA



Notice for the Midwest Memorial Hospital Authority meetings was filed for the calendar year with the City Clerk of Midwest City. Public notice of this agenda was accessible at least 24 hours before this meeting at City Hall and on the Midwest City website (www.midwestcityokorg).

Midwest City Memorial Hospital Authority Minutes

February 23, 2021

This meeting was held in the Midwest City Chambers at City Hall, 100 N Midwest Blvd, Midwest City, County of Oklahoma, State of Oklahoma.

Chairman Matt Dukes called the meeting to order at 7:03 PM with following members present:

Ward 1 Susan Eads	Ward 4 Sean Reed	City Manager Tim Lyon
Ward 2 Pat Byrne	Ward 5 Christine Allen	Secretary Sara Hancock
Ward 3 Española Bowen	Ward 6 Rick Favors	City Attorney Heather Poole

DISCUSSION ITEMS.

- 1. Discussion and consideration to approve the minutes of the January 26, 2021 meeting, as submitted.** Eads made motion to approve minutes, as submitted, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.
- 2. Discussion and consideration of supplemental budget adjustments to the following fund for FY 2020-2021, increase: Hospital Authority Fund, expenses/Hospital Authority (90) \$2,744. Hospital Authority Fund, expenses/Hospital Authority (90) \$122.** After Council discussion, Eads made motion to approve supplemental budget adjustments, as submitted, seconded by Reed. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.
- 3. Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.** No Action needed.

NEW BUSINESS/PUBLIC DISCUSSION. There was no new business or public discussion.

At 7:06 PM, Eads made a motion to recess, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

The Trustees returned to Memorial Hospital Authority meeting at 7:47 PM.

EXECUTIVE SESSION.

- 1. Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.**

At 7:47 PM, Allen made motion to enter into executive session, seconded by Favors. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

At 8:01 PM, Reed made motion to return to open session, seconded by Allen. Voting aye: Eads, Byrne, Bowen, Reed, Allen, Favors, and Chairman Dukes. Nay: None. Motion carried.

No Action needed.

ADJOURNMENT.

There being no further business, Chairman Dukes adjourned the meeting at 8:01 PM.

ATTEST:

MATTHEW D. DUKES II, Chairman

SARA HANCOCK, Secretary



City Manager's Office
tlion@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees of the Midwest City Memorial Hospital Authority

FROM: Tim Lyon, General Manager/Administrator

DATE: March 9, 2021

SUBJECT: Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant awarded to the Air Depot Corridor Improvement Plan and the Medical District Plaza Improvement Plan.


As you may recall, on February 25, 2020, you approved the Board of Grantors' recommendation to award the Economic Development Department \$48,466.67 for both the Air Depot Corridor Improvement Plan and the Medical District Plaza Improvement Plan. Unfortunately, the COVID-19 pandemic and other elements beyond our control have stalled the progress on both projects.

We were hoping the University of Oklahoma's Institute for Quality Communities ("IQC") would be willing to perform all tasks necessary to complete the Air Depot Boulevard Corridor Improvement Study. Although IQC did some initial work pro gratis, it simply does not have the manpower to commit to doing a full study leading to a formal plan.

Our efforts to complete the Medical Plaza District Study have been slowed because of questions surrounding CHS' continued lease of the Midwest City Memorial Hospital. We hoped to involve local hospital officials in formulating the plan, but we're not yet certain who they will be since the administration is transitioning. We expect SSM Healthcare to assume operations sometime this spring, and we hope to move forward shortly thereafter.

We will likely begin our search for a professional planner sometime in the next three weeks and begin the Air Depot study sometime in late March or early April. The Medical Plaza District Study will likely commence in April, and both projects should be wrapped up in their entirety by September.

Therefore, we are requesting an extension of these two grant programs, please.



Tim L. Lyon, City Manager



City Manager's Office
tlyon@midwestcityok.org
100 N. Midwest Blvd,
Midwest City, Oklahoma 73110
O: 405-739-1201
www.midwestcityok.org

MEMORANDUM

TO: Honorable Chairman and Trustees of the Midwest City Memorial Hospital Authority

FROM: Tim Lyon, General Manager/Administrator

DATE: March 9, 2021

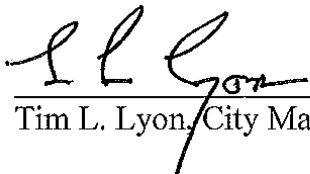
SUBJECT: Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant awarded for the Animal Shelter Marque and the Animal Shelter Surgical Room Equipment projects.

As you may recall, on February 25, 2020, you approved the Board of Grantors' recommendation to award the Police Department \$32,340.00 for the Animal Shelter Surgical Room Equipment and \$67,183.00 for the Animal Shelter Marque. Unfortunately, the COVID-19 pandemic and other elements beyond our control have stalled the progress on both projects.

As of now the company building the sign (Insignia Signs) has a delay on parts (due to Covid) being delivered. Without the completed LED screen and parts, Insignia is unable to start the installation.

As for the surgical room equipment, we are working with the vendor to start the purchases as the building is nearing completion and we will be able to store the equipment safely.

Therefore, we are requesting an extension of these two grant programs, please.



Tim L. Lyon, City Manager



City Manager's Office
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O: 405-739-1201
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MEMORANDUM

TO: Honorable Chairman and Trustees of the Midwest City Memorial Hospital Authority

FROM: Tim Lyon, General Manager/Administrator

DATE: March 9, 2021

SUBJECT: Discussion and consideration of approving a six-month extension to the FY 2019-20 Memorial Hospital Authority grant award made to the four Rose State College Foundation STEM Grant Programs.


As you may recall, on February 25, 2020, you approved the Board of Grantors' recommendation to award four separate grants for summer classes for the youth of our community to the Rose State College Foundation, which included:

- \$1,120 for the "STEM Academy Cobots,"
- \$1,645 for the "STEM Academy Cyber Security Essentials,"
- \$2,100 for the "STEM Academy Flying Safely with Drones," and
- \$6,318 for the "STEM Academy 3D Printing."

Shortly after you awarded the money, COVID-19 hit our community and Rose State College was forced to forgo their usual summer class programs.

On June 23, 2020, Cindy Mikeman, the Executive Director of the Rose State College Foundation, emailed me to confirm that they would not be able to have the summer classes; and thus, would not be able to spend the awarded money within the one-year time frame. At that time, she requested to extend the one-year limit as the Foundation had rescheduled the same classes for June and July of 2021 and would utilize the money at that time.

With confirmation from the Rose State Foundation that the STEM classes will be offered the summer of 2021, we are requesting an extension of these four grant programs.



Tim L. Lyon, City Manager



DISCUSSION ITEM





Midwest City Memorial Hospital Authority
100 North Midwest Boulevard
Midwest City, Oklahoma 73110
Office (405) 739-1201
www.midwestcityok.org

MEMORANDUM

To: Honorable Chairman and Trustees

From: Judy Siemens, City Treasurer

Date: March 9, 2021

Subject: Discussion and consideration of action to reallocate assets, change fund managers or make changes in the Statement of Investment Policy, Guidelines and Objectives.

Jim Garrels, President, Fiduciary Capital Advisors, asked staff to put this item on each agenda in the event the Hospital Authority's investments need to be reallocated, an investment fund manager needs to be changed or changes need to be made to the Statement of Investment Policy on short notice.

Action is at the discretion of the Authority.

Judy Siemens
Interim Finance Director



NEW BUSINESS/
PUBLIC DISCUSSION





EXECUTIVE SESSION





City Manager

100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
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MEMORANDUM

TO: Honorable Chairman and Trustees

FROM: Tim Lyon, City Manager

DATE: March 9, 2021

SUBJECT: Discussion and consideration of 1) entering into executive session, as allowed under 25 O.S. § 307(C)(11), to confer on matters pertaining to economic development, including the transfer of property, financing or the creation of a proposal to entice a business to remain or to locate within the City, and 2) in open session, authorizing the general manager/administrator to take action as appropriate based on the discussion in executive session.

Appropriate information will be dispersed during the meeting. Action is at the Trustee's discretion.

Tim Lyon, City Manager