



2024



2025

ANNUAL BUDGET REPORT and Additional Documentation



CITY OF MIDWEST CITY, OKLAHOMA
PRINCIPAL OFFICIALS AND GOVERNING BODIES

**CITY COUNCIL MEMBERS
& AUTHORITY TRUSTEES**

MATT DUKES – Mayor
Term expires APRIL 2026

SUSAN EADS - Ward 1
Term expires APRIL 2026

PAT BYRNE - Ward 2
Term expires APRIL 2028

RITA MAXWELL - Ward 3
Term expires APRIL 2026

MARC THOMPSON- Ward 4
Term expires APRIL 2028

SARA BANA - Ward 5
Term expires APRIL 2026

RICK FAVORS - Ward 6
Term expires APRIL 2028

GOVERNING BODIES

City Council

Municipal Authority

Memorial Hospital Authority

Economic Development Authority

Utilities Authority

Economic Development Commission

Per Ordinance 3498, meetings of the Elected Officials are held at 6:00 PM in the Council Chamber at 100 N. Midwest Blvd, MWC, OK 73110.

- One regular meeting in November and December on the 2nd Tuesday.
- One regular meeting in February, March, April, July, August, September, and October on the 4th Tuesday.
- Two regular meetings are held in January, May, and June on the 2nd and 4th Tuesdays.

CITY MANAGEMENT

TIM LYON
City Manager

VAUGHN SULLIVAN
Assistant City Manager

RYAN RUSHING
Director of Operations

TIATIA CROMAR
Finance Director/Treasurer

SARA HANCOCK
City Clerk/Secretary



MIDWEST CITY GOVERNMENT

The Midwest City Charter declares "The municipal government provided by this Charter shall be known as the "council-manager government." All powers of the city shall be exercised in the manner prescribed by this Charter, or, if the manner is not prescribed, then in such manner as the council may prescribe by ordinance."

The Mayor and Council members are elected officials, with each Council member representing one of six wards throughout the City. The Mayor is the seventh member of the Council and acts as an ex-officio council member at large. The Council is responsible for appointing the city manager, judges, board members, committee members, approving the budget and various other duties. Council members also serve as the Trustees of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority. They also serve as Commissioners for the Economic Development Commission.

The City Manager's Department provides direction and supervision to all functions of the City; transmits the policies of the Council into agendas items; initiates inquires in response to resident requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager also serves as the Administrator of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, Economic Development Commission, Economic Development Authority, and the Urban Renewal Authority.

The Council and Staff meet once a month, except in January, May, and June when it meets twice, to conduct City business. These public meetings are held in the Council Chamber located in City Hall at 100 N. Midwest Blvd. More information is available online at www.midwestcityok.org/citycouncil.

Contact Information: (405) 739-1204 or jdonaldson@midwestcityok.org



2023 Strategic Planning

On February 11, 2023, the City Council and City Management met in a Special City Council meeting to review and revise the 2021 Plans and Priorities as a means to continue moving in a positive direction.

Our community-based style of government remains the same with value-based decisions, community involvement, openness of government, defined community direction, and specific municipal goals.

Note: The 2019 and 2021 Plans and Priorities documents are available at midwestcityok.org/citycouncil or the midwestcityok.org/citymanager pages along with the annual "Municipal Reports" for review and measuring progress.

STRATEGIC PLANNING LONG-TERM ACTION ITEMS

Revenue

- Emphasize local spending to promote a sustainable sales tax base.
- Maintain fairness in establishing fee and fine schedules.
- Strengthen and fully utilize our bonding capability.
- Identify new revenue sources and grant opportunities.

Community Priorities

Economic Development / Infrastructure / Capital Improvements etc.:

- Business retention partnerships.
- Continue improving housing conditions/neighborhood redevelopment.
- Continue researching ways to revitalize areas of high vacancies; foster new development and jobs in the North Side Improvement District.
- Provide attention to the special planning districts including the Hospital District, Air Depot Business Corridor Improvement Plan, Innovation District, VISION23, and Carburetor Alley.
- Realignment of school boundaries.
- Utilize Urban Renewal Plan for blighted structures.
- Ensure the water/wastewater systems support continued residential and commercial growth and secure funding sources - sustainable fees.
- Continue developing a Comprehensive Capital Improvement Program (CIP) for infrastructure and parks and create adequate funding sources.
- Review short-term Rental Property Ordinance.
- Update the 2008 Comprehensive Plan.
- Research the modernization and compliance of sign ordinances.
- Feasibility studies/Funding possibilities/Planning for the following:
 - * Citywide trail system
 - * Parks Master Plan
 - * Bike lanes
 - * Residential sidewalks and lighting
 - * Festivals and events.
- Continue working with SSM in an effort to enhance offerings associated with the physical and mental health of our community.

Communication and Customer Service

- Provide open/transparent access to information. See midwestcityok.org or library.municode.com/ok/midwest_city/codes/code_of_ordinances
- Ensure adequate staffing. See midwestcityok.org/jobs
- Continue to provide employee education to meet protocol and relevant requirements.
- Improve citizen satisfaction with government services and quality of life
 - Start with accountability from 2016 Community Survey.

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BUDGET SUMMARY FOR FISCAL YEAR 2024-2025

FUND BUDGET SUMMARY FY 2024-2025	General	Police	Fire	Enterprise	Internal Service	Capital Projects	Special Revenue	G. O. Debt Svc	Total
REVENUE SOURCES:									
Taxes	30,540,415	7,439,692	5,543,094	-	-	7,802,945	8,608,510	3,754,590	63,689,245
Licenses & Permits	555,803	-	6,744	14,298	-	101,332	22,100	-	700,276
Miscellaneous	266,264	18,436	3,750	37,133	1,210,550	-	293,857	-	1,829,990
Investment Income	449,224	444,045	301,901	1,429,149	251,950	395,754	1,664,207	167,160	5,103,389
Charges for Services	562	118,919	19,092	43,208,624	17,746,263	-	3,430,186	-	64,523,644
Fines & Forfeitures	1,087,356	16,079	-	-	-	33,603	90,713	-	1,227,753
Intergovernmental	490,671	12,230	-	-	-	-	385,000	-	887,902
Total Revenue	33,390,296	8,049,401	5,874,581	44,689,203	19,208,762	8,333,634	14,494,572	3,921,750	137,962,200
Transfer In - Inter	12,697,640	11,797,725	9,459,181	12,416,993	674,352	3,066,175	1,334,427	-	51,446,493
Transfer In - Intra	-	-	-	-	-	-	2,380,616	-	2,380,616
Gain / (Use) of Fund Balance	(653,538)	(362,121)	124,008	5,436,287	268,570	2,045,360	(11,295,823)	(215,459)	(4,652,716)
AVAILABLE FUNDING	46,741,474	20,209,248	15,209,754	51,669,909	19,614,544	9,354,449	29,505,438	4,137,208	196,442,025
EXPENDITURES:									
City Clerk	136,906	-	-	-	-	-	-	-	136,906
Human Resources	621,159	-	-	-	-	-	-	-	621,159
City Attorney	71,878	-	-	-	-	-	-	-	71,878
Community Development	832,388	-	-	-	-	-	-	-	832,388
Parks, Recreation & Tourism	402,555	-	-	-	-	-	2,062,733	-	2,465,288
Finance	850,967	-	-	-	-	-	-	-	850,967
Street/Parks	3,518,384	-	-	-	-	584,500	1,602,260	-	5,705,144
Animal Welfare	704,882	-	-	-	-	-	130,266	-	835,148
Municipal Court	632,171	-	-	-	-	-	-	-	632,171
General Government	-	-	-	-	-	-	3,306,154	-	3,306,154
Juvenile	-	-	-	-	-	-	64,934	-	64,934
Neighborhood Services	1,766,270	-	-	-	-	-	-	-	1,766,270
Information Technology	1,079,649	-	-	-	-	-	380,353	-	1,460,002
Emergency Management	1,298,408	-	-	-	-	-	1,170,473	-	2,468,881
Swimming Pools	402,121	-	-	-	-	-	-	-	402,121
Communications	327,372	-	-	-	-	-	-	-	327,372
Engineering & Const Svcs	1,827,726	-	-	-	-	-	-	-	1,827,726
Senior Center	265,054	-	-	-	-	-	-	-	265,054
Police	-	18,225,882	-	-	-	1,855,866	153,255	-	20,235,003
Fire	-	-	14,832,254	-	-	897,676	-	-	15,729,930
Sanitation	-	-	-	7,112,172	-	-	-	-	7,112,172
Water	-	-	-	12,141,311	-	-	-	-	12,141,311
Wastewater	-	-	-	11,109,285	-	-	-	-	11,109,285
Golf	-	-	-	1,629,609	-	-	-	-	1,629,609
Hotel/Conference Center	-	-	-	4,274,219	-	-	-	-	4,274,219
FF&E Reserve	-	-	-	100,000	-	-	-	-	100,000
Grants	-	-	-	-	-	-	812,819	-	812,819
Fleet Maintenance	-	-	-	-	3,941,186	-	-	-	3,941,186
Surplus Property	-	-	-	-	47,979	-	-	-	47,979
Public Works Administration	-	-	-	-	1,380,173	-	-	-	1,380,173
Debt Service	-	-	-	1,795,525	-	-	1,623,845	3,970,048	7,389,418
Self Insurance - Vehicle, Prop & GL	-	-	-	-	1,625,525	-	-	-	1,625,525
Self Insurance - WC	-	-	-	-	766,726	-	-	-	766,726
Life and Health Insurance	-	-	-	-	11,548,603	-	-	-	11,548,603
Drainage	-	-	-	509,429	-	-	-	-	509,429
CVB-Economic Development	-	-	-	-	-	-	533,326	-	533,326
Hospital	-	-	-	-	-	-	13,541,552	-	13,541,552
Capital Improvements	-	-	-	-	-	3,427,733	-	-	3,427,733
Urban Renewal	-	-	-	-	-	-	55,000	-	55,000
Economic Development	-	-	-	490	-	-	663,863	-	664,353
Total Expenditures	14,737,890	18,225,882	14,832,254	38,672,040	19,310,192	6,765,775	26,100,834	3,970,048	142,614,916
Transfers Out - Inter	32,003,584	1,983,366	377,500	12,997,869	304,352	2,588,674	1,023,988	167,160	51,446,493
Transfers Out - Intra	-	-	-	-	-	-	2,380,616	-	2,380,616
TOTAL	46,741,474	20,209,248	15,209,754	51,669,909	19,614,544	9,354,449	29,505,438	4,137,208	196,442,025

To be adopted by Resolution at the department level.

RESOLUTION NO. 2024- 08

**A RESOLUTION APPROVING THE CITY OF MIDWEST CITY, OKLAHOMA
BUDGET FOR THE FISCAL YEAR 2024-2025 AND ESTABLISHING BUDGET
AMENDMENT AUTHORITY**

WHEREAS, The City of Midwest City has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S., Section 17-201 through 17-216; and

WHEREAS, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2025 (FY 2024-2025) consistent with the Act; and

WHEREAS, The Act in Section 17-215 provides for the Chief Executive Office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

WHEREAS, The budget has been formally presented to the City of Midwest City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-205; and

WHEREAS, The City of Midwest City Council has conducted a public hearing at least 15 days prior to the start of the fiscal year, and published notice of the public hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MIDWEST CITY, OKLAHOMA:**

SECTION 1. The City Council of the City of Midwest City does hereby adopt the FY 2024-2025 Budget on the 11th day of June 2024 with total resources available in the amount of \$126,237,836 and total fund/departmental appropriations in the amount of \$126,237,836. Legal appropriations (spending/encumbering) limits are hereby established as follows:

General Fund:

Departments-Divisions:

City Clerk (010-0211)	\$ 136,906
Human Resources (010-0310)	\$ 621,159
City Attorney (010-0410)	\$ 71,878
Community Development (010-0510)	\$ 832,388
Park & Recreation (010-0610)	\$ 402,555
Finance (010-0810)	\$ 850,967
Street/Parks (010-0910)	\$ 3,518,384
Animal Welfare (010-1010)	\$ 704,882
Municipal Court (010-1210)	\$ 632,171
Neighborhood Services (010-1510/1530)	\$ 1,766,270
Information Technology (010-1610)	\$ 1,079,649
Emergency Management (010-1810)	\$ 1,298,408
Swimming Pools (010-1910)	\$ 402,121
Communications (010-2010)	\$ 327,372
Engineering & Const Svcs (010-2410)	\$ 1,827,726
Senior Center (010-5500)	\$ 265,054
Transfers Out (010-0000)	\$32,003,584

Police Fund (020-62/10-20): \$20,209,248

Fire Fund (040-64/10-20): \$15,209,754

Special Revenue:

General Government Sales Tax (009-Various Dep)	\$ 3,167,648
Street and Alley (013-0910)	\$ 812,000

Technology (014-1415)	\$ 380,353
Street Lighting Fee (015-1410)	\$ 790,260
Reimbursed Projects (016-1410/1510/1550/3902)	\$ 174,756
Juvenile (025-1211)	\$ 64,934
Police Special Projects – Seizures (030-6200)	\$ 21,175
Police Special Projects - Misc. (031-6200)	\$ 16,000
Police Lab Fees (034-6210)	\$ 1,500
Employee Activity (035-3800)	\$ 21,250
Police Jail (036-6230)	\$ 80,130
Police Impound Fees (037-6210)	\$ 34,450
Welcome Center (045-7410)	\$ 216,865
Convention & Visitors Bureau (046-0710/8710)	\$ 316,461
Emergency Operations (070-2100)	\$ 868,670
Activity (115):	
Parks (115-23/15-20)	\$ 46,583
Recreation (115-78/10-22)	\$ 291,925
Parks and Recreation (123):	
Park & Recreation (123-0610)	\$ 1,406,025
Pool (123-1910)	\$ 4,000
Communications (123-2010)	\$ 114,200
Parks (123-2310)	\$ 200,000
CDBG (141-39/01-99)	\$ 690,319
Grants/Housing Activities (142-37/10-30)	\$ 122,500
Urban Renewal (201-9310)	\$ 55,000
Animals Best Friends (220-1000)	\$ 130,266
Hotel/Motel Tax (225-8700)	\$ 639,705
Court Bonds (235-0000)	\$ 2,380
Disaster Relief (310-1510/8890)	\$ 301,804

Debt Service:

General Obligation Street Bond (350-0000)	\$ 4,137,208
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Capital Projects:

Police Capitalization (021-62/10-99)	\$ 1,855,866
Fire Capitalization (041-64/10-99)	\$ 897,676
Dedicated Tax (065-0610/2310/6600/8710)	\$ 584,500
Capital Improvements (157-5700)	\$ 3,424,192
Sales Tax Capital Improvements (340-8050)	\$ 2,592,215

Internal Service:

Public Works Administration (075-3010)	\$ 1,510,173
Fleet Maintenance (080-2510)	\$ 3,941,186
Surplus Property (081-2610)	\$ 47,979
Risk Management (202-29/10-62)	\$ 1,625,525
Workers Comp (204-29/10-62)	\$ 941,078
L & H Benefits (240-0310)	\$11,548,603

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2024-2025, from one

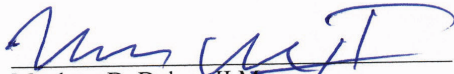
line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

PASSED AND APPROVED by the Mayor and Council of the City of Midwest City, Oklahoma, this 11th day of June, 2024.



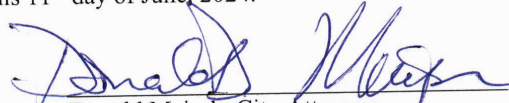
CITY OF MIDWEST CITY, OKLAHOMA


Matthew D. Dukes, II Mayor

ATTEST:


Sara Hancock, City Clerk

APPROVED as to form and legality this 11th day of June, 2024.


Donald Maisch, City Attorney

RESOLUTION NO. MA2024- 03


A RESOLUTION OF THE MIDWEST CITY MUNICIPAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$51,669,418.

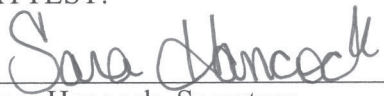
WHEREAS, a public hearing was held on June 11th, 2024 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MUNICIPAL AUTHORITY that the following budget be adopted for Fiscal Year 2024-2025:


Sanitation (190-4110)	\$ 7,876,108
Utilities – Water (191-4210/4230)	\$ 9,816,261
Utilities – Wastewater (192-4310/4330)	\$ 9,670,497
Hotel/Conference Center (195-40/10-24)	\$ 4,481,798
FF&E (Hotel/Conf Cntr) (196-4010)	\$ 100,000
Golf (197-4710/4810)	\$ 1,629,609
Capital Drainage (060-7210)	\$ 509,429
Storm Water Quality (061-6110)	\$ 1,117,030
Capital Water Improvements (172-49/00-10)	\$ 756,500
System Improvements (178-4200)	\$ 1,202,400
Sewer Backup (184-4310)	\$ 68,285
Utility Services (187-5011)	\$ 1,164,609
Capital Sewer Improvement (188-44/00-10)	\$ 1,067,478
Customer Deposits (230-0000)	\$ 45,030
Debt Service-Revenue Bond (250)	\$ 12,164,384

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Municipal Authority this 11th day of June, 2024.

MIDWEST CITY MUNICIPAL AUTHORITY

Matthew D. Dukes, Chairman

ATTEST:

Sara Hancock, Secretary



APPROVED as to form and legality this 11th day of June, 2024

Donald Maisch, City Attorney

RESOLUTION NO. HA2024-01

A RESOLUTION OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$17,870,416.

WHEREAS, a public hearing was held on June 11th, 2024 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY that the following budget be adopted for Fiscal Year 2024-2025:

Hospital Authority Discretionary (425-9050)	\$ 7,858,051
Hospital Authority Compounded Principal (425-9010)	\$ 6,760,866
Hospital Authority Grants (425-9080)	\$ 595,154
Hospital Authority Miscellaneous (425-9060)	\$ 1,032,500
Sooner Rose Tax Increment Financing (352-9070)	\$ 1,623,845

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Memorial Hospital Authority this 11th day of June, 2024.

MIDWEST CITY MEMORIAL HOSPITAL AUTHORITY



Matthew D. Dukes II, Chairman

ATTEST:


Sara Hancock, Secretary



APPROVED as to form and legality this 11th day of June, 2024.


Donald Maisch, City Attorney

RESOLUTION NO. UA2024- 01

A RESOLUTION OF THE MIDWEST CITY UTILITIES AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$490.


WHEREAS, a public hearing was held on June 11th, 2024 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY UTILITIES AUTHORITY that the following budget be adopted for Fiscal Year 2024-2025:

Midwest City Utilities Authority (193-8710) \$490

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Utilities Authority this 11th day of June, 2024.



MIDWEST CITY UTILITIES AUTHORITY

MATTHEW D. DUKES II, Chairman

ATTEST:


SARA HANCOCK, Secretary

APPROVED as to form and legality this 11th day of June, 2024.


DONALD MAISCH, City Attorney

RESOLUTION NO. EDA2024- 01

A RESOLUTION OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY ADOPTING ITS BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$663,863.

WHEREAS, a public hearing was held on June 11th, 2024 for the purpose of receiving citizens' comments, recommendations or information on any part of the proposed budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND TRUSTEES OF THE MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY that the following budget be adopted for Fiscal Year 2024-2025:

Midwest City Economic Development Authority (353-9550) \$663,863

PASSED AND APPROVED by the Chairman and Trustees of the Midwest City Economic Development Authority this 11th day of June, 2024.




MIDWEST CITY ECONOMIC DEVELOPMENT AUTHORITY


Matthew D. Dukes II, Chairman

ATTEST:


Sara Hancock, Secretary

APPROVED as to form and legality this 11th day of June, 2024.


Donald Maisch, City Attorney



City Manager
100 N. Midwest Boulevard
Midwest City, OK 73110
tlyon@midwestcityok.org
Office: 405.739.1201
www.midwestcityok.org

To: Honorable Mayor and Council
From: Tim Lyon, City Manager
Date: June 11, 2024
Subject: Proposed Operating and Capital Budgets for Fiscal Year 2024-2025

Presented herewith are the proposed operating and capital budgets for Fiscal Year (FY) 2024-2025. In all, they represent expenditures of \$196,442,025 which includes \$53,827,109 of inter/intra fund transfers. With the development of each operating budget, Midwest City (City) staff seeks to reflect and implement the City’s Mission Statement, “It is the mission of the City to maximize the quality of life for our citizens through professional services, proper management of existing resources and appropriate planning.”

Overall

The FY 2024-2025 General Fund reflects a revenue projection averaging the last two years of sales and use tax revenue from the two previous years. We project total General Fund Revenues to be \$46,087,936. Of this total revenue, \$11,797,725 is transferred to the Police Department, \$9,459,181 to the Fire Department, and \$10,368,859 is transferred to Capital Improvement Revenue Bonds. The balance is used to fund various general government departments such as Streets, Neighborhood Services, Finance, Parks & Recreation, Information Technology, the Emergency Response Center (9-1-1), City Clerk, and Human Resources.

Increased Cost

We will continue to be vigilant in monitoring all aspects of the City and Trust budgets this fiscal year and encourage all to refer to the monthly City Manager’s Report presented on the City Council Agenda. The report provides details on the most current financial condition of the City and its Trusts. This report is especially useful considering the waning economic climate. As an example, the increases to the sanitation and utility rates are tied to the U.S. Consumer Price Index escalations.

Employee Health Benefits

The City will be able to continue to pay 100% of the Dental and Life Insurance premiums for all active employees. We are working diligently to ensure that we are getting the best possible rates for our employees; however, the premium rates will have to go up 6.5% to maintain a minimum fund balance. Thus, resulting in a 3.25% increase to the employees with the rest covered by the City.

Salary and Benefits

- 🌐 The City and the International Association of Fire Fighters Local 2066 are in the third year of a three-year contract. Currently, there is no COLA in their agreement for FY 2024-2025.
- 🌐 The City and the Fraternal Order of Police Lodge 127 are currently in negotiations for FY 2024-2025.

- 🍷 A 3% cost-of-living adjustment and all merit increases have been included for all City employees (excluding Fire per their contract).

Police Department

The Police operating budget will be \$20,209,248. This includes the following transfers: Capital fund - \$1,855,866, L&H fund - \$125,000, and Employee Activity fund - \$2,500 for a total transfer of \$1,983,366.

Fire Department

The Fire Department operating budget will be \$15,209,754. This includes the following transfers: Capital fund - \$250,000, L&H fund - \$125,000, and Employee Activity fund - \$2,500 for a total transfer of \$377,500.

Midwest City Memorial Hospital Authority (Authority)

- The Authority investment value as of April 30, 2024, was \$128,120,300. The budget proposes \$595,154 for the Community Improvement Grants Program, per the Trust Indenture.
- Authority staff members, SSM St. Anthony – Midwest, and TSW Design continue work on the redevelopment of the Hospital Medical District, now named Plaza 62, which is the year the hospital was built.
- During the first fiscal year with Segal Marco Advisors, we have had continued communication and advice from them and are pleased with their work made evident in our increased investment in the face of a very turbulent market in the last year.

Summary

We will continue our efforts to guard against significant inflationary cost increases to preserve fund balances and core services. As well as encouraging economic support by shopping local, which will ensure that we are able to continue to provide the level of municipal services our residents deserve and to support our highly qualified City workforce.

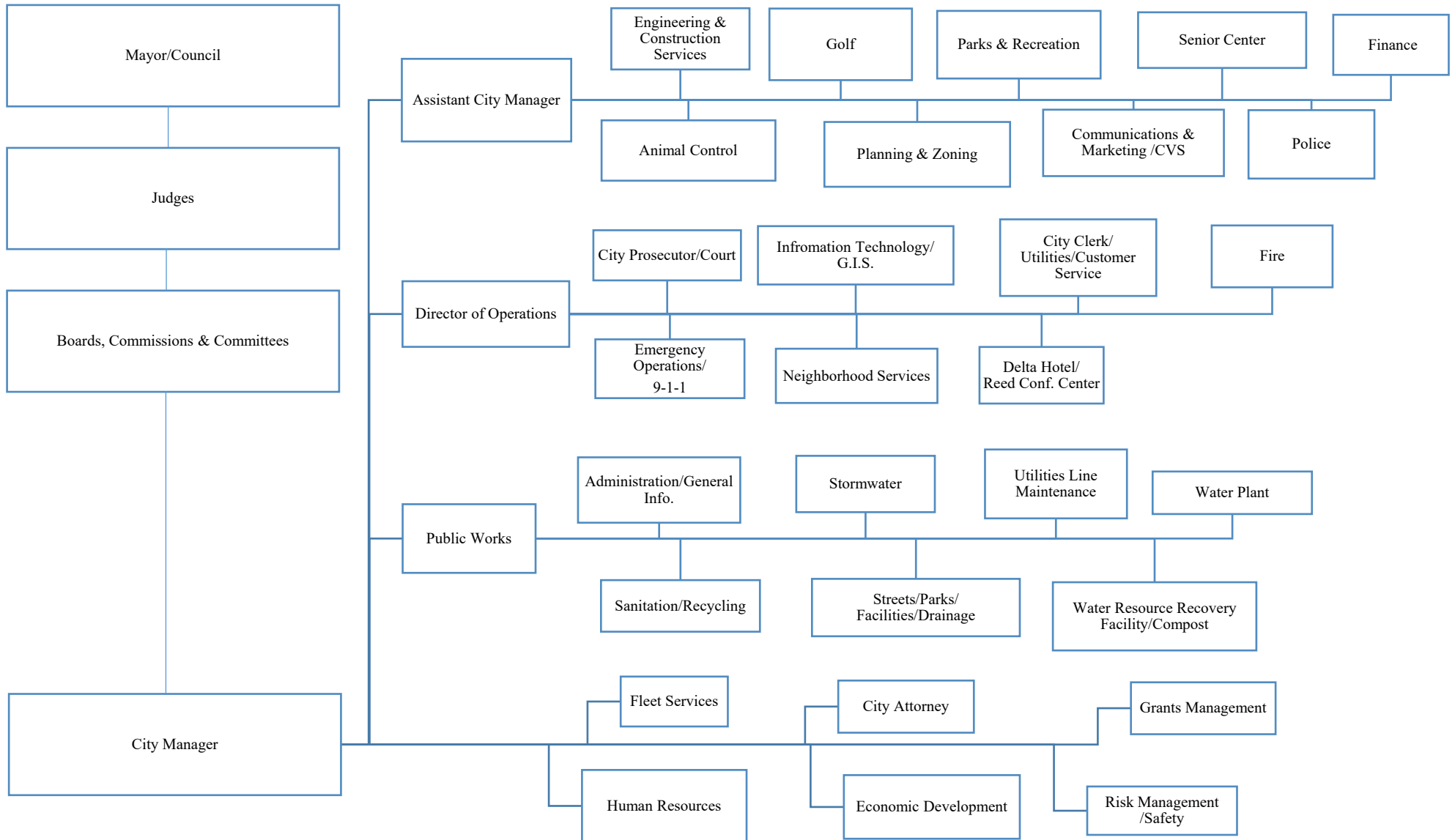
Work will continue on the development of other districts such as Carburetor Alley in the Original Square Mile. We are planning a multitude of capital infrastructure projects (i.e. regular street and sewer line maintenance) made possible due to our residents approving a continuation of a .4015 sales tax for the investment into capital improvements. We will also identify and rank capital projects (i.e. new construction or infrastructure) by various master studies that include our parks and critical systems like water, stormwater, drainage, and wastewater.

During fiscal year 2024-2025, we hope to celebrate the completion of American Glass and Centrillum LLC. Internally, we will continue to develop and implement leadership training for a continuous improvement process for City Staff.

May our community continue to thrive as we support our military and provide quality of life options for Eastern Oklahoma county.



Tim L. Lyon, City Manager



LEGISLATIVE REQUIREMENTS

The Midwest City budget is prepared following a schedule and mandated requirements. This discussion is presented to help the reader be aware of and better understand these requirements.

The Oklahoma Municipal Budget Act of 1979 requires compliance with several guidelines. Included are:

1. A budget that discloses the complete financial position and condition of the City must be prepared and submitted to Council at least thirty days prior to the beginning of the fiscal year.
2. The budget must contain a summary, a message from the City Manager and a description of important budget features. Actual revenues and expenditures for the immediate prior fiscal year must be included along with revenues and expenditures for the current year; an estimate of the revenues and expenditures for the upcoming fiscal year must be included.
3. The estimate of revenues and expenditures must be accounted for by fund and account. The budget of expenditures for each fund may not exceed the estimated revenues and fund balance. No more than 10 percent of the total budget for any fund may be budgeted for miscellaneous purposes (e.g. contingencies and reserves).
4. No later than 15 days prior to the beginning of the budget year, the Council must issue a notice and hold a public hearing on the proposed budget. The date, time and place of the hearing along with a summary of the budget must be published in a newspaper of general circulation no less than five days before the hearing.
5. After the hearing and at least seven days prior to the beginning of the budget year, Council must adopt the budget by resolution.
6. The adopted budget must be filed with the State Auditor and Inspector and the Municipal Clerk. The adopted budget becomes effective on the first day of the fiscal year.
7. Any taxpayer may protest the adopted budget 15 days after it is filed; if no protest is heard, the budget is deemed legal and final unless amended by the Council by resolution.
8. No expenditures or encumbrances may exceed 90 percent of the appropriation for any fund until revenues in an amount equal to at least 90 percent of the appropriation for the fund are collected.
9. General obligation operating debt and deficit spending are prohibited. Midwest City's debt service requirements are, therefore, budgeted in a Debt-Service Fund. Revenue bonds may be issued by Trusts, while voter-approved general obligation bond issues may be used to finance specific capital projects.
10. The Municipal Budget Act also allows cities to transfer funds from one department to another within a fund. The governing body, by resolution has transferred authority to the chief executive officer or his designee as allowed by Title 11, Section 17-215(a) of the Oklahoma State Statutes. All transfers within a department and or fund are approved by the city manager.

The Municipal Budget Act does not apply to Authorities.

BUDGET FORMAT

The budget for the City of Midwest City contains financial summaries, revenue and expenditure summaries, the capital budget and departmental summaries. The departmental summaries provide a breakdown by classification (Personal Services, Benefits, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers) and a position classification listing for the department as a whole.

Operational budgets for the organization have goals and objectives. Goals are broad, general statements of the department's desired social or organization outcomes.

ACCOUNTING BASIS

The City of Midwest City's budget is best characterized as being developed on a cash basis with the exception of utility receivables. The budget is adopted at the department level as allowed by Title 11, Section 17-215(d). The operating budget is an estimate of revenues and expenditures for one fiscal year. This is in conformance with the Oklahoma Municipal Budget Act which does not allow the cities to incur operating fund obligations for more than one fiscal year.

The Oklahoma Municipal Budget Act requires that municipalities adopt an annual budget. General obligation operating debt and deficit spending are prohibited. Midwest City Debt Service requirements are budgeted in the Debt Service Fund. Revenue bonds may be issued by Trusts, but not by the City Council. Voter approved general obligation bond issues may be used to finance specific capital projects.

2024-2025 BUDGET CALENDAR

January 29, 2024

Submission of Service Funds due in order to provide the allocation of expenses to the various departments for finalization of their budgets by March 15, 2024.

March 4, 2024

Submission of budget materials to departments

March 15, 2024

Submission of budget request by Department Heads

April 2 through April 12, 2024

Departmental review with Management and Department Heads

April 25, 2024

Submission of proposed budget to Mayor and City Council

May 2, 2024

Budget review session with Council

June 11, 2024

Budget hearing and adoption by City Council

June 28, 2024

Final Budget back to Department Heads to operate FY 24-25 and submitted to the Office of the State Auditor & Inspector.

ENCUMBRANCES AT JUNE 28TH

All appropriations and encumbrances outstanding at year-end lapse and any open commitments to be honored in the subsequent budget year are reappropriated in the new year's budget.

MIDWEST CITY 2024 – 2025

Midwest City came into being in 1941 after its founder, W.P. "Bill" Atkinson, discovered the U.S. War Department was building a new air base on the south side of Southeast 29th Street in eastern Oklahoma County. The base, originally named the Midwest Air Depot, was built a short time later and became Tinker Air Force Base.

Mr. Atkinson found that the US Government wanted a full-service community to support its airmen and employees, one that would have entertainment, schools, shopping and other businesses nearby. He enlisted the help of Stewart Mott, a master land planner, to create the vision that would become the Town of Midwest City, Oklahoma.

An election was held on January 4, 1943 and voters unanimously chose to incorporate the new community. On March 11th of the same year, the Oklahoma County Board of Commissioners formally incorporated Midwest City. At the time, Midwest City consisted of a population of only 366 spread across 212 acres. On August 19, 1948, a city charter was approved and filed and the City of Midwest City was born. The area grew quickly, and less than a decade later it was named "America's Model City."

Today, we have 60,000 people, making it the 8th largest city in the state. It is now the center of commerce for the East Oklahoma City metro, with quality schools, vibrant shopping

Centers, beautiful parks, excellent healthcare facilities and a business-friendly, Council-Manager form of government.

Midwest City places great importance on quality of life issues such as public safety, recreational opportunities and cultural events. Community leaders have developed a diverse economic base that has helped the City through some of the country's most difficult economic times. Some of the largest employers include Tinker Air Force Base, St. Anthony's Midwest Hospital, the Mid-Del Public Schools and Century Martial Arts.

Although it is part of a metropolitan area of over 1.4 million people, Midwest City has preserved a hometown feeling while offering all of the conveniences of a big city.



TOTAL BUILDING PERMITS ISSUED 2014 - 2023

FISCAL YEAR	RESIDENTIAL	VALUE	COMMERCIAL	VALUE
2014	69	\$ 11,878,466	8	\$ 6,398,000
2015	106	\$ 16,388,722	27	\$ 10,927,000
2016	126	\$ 23,727,017	70	\$ 84,270,979
2017	94	\$ 14,092,784	53	\$ 24,970,981
2018	192	\$ 25,766,567	20	\$ 29,266,731
2019	160	\$ 23,481,840	98	\$ 57,579,609
2020	133	\$ 22,503,689	72	\$ 23,251,277
2021	96	\$ 16,306,218	71	\$ 101,534,364
2022	57	\$ 10,337,865	64	\$ 17,266,691
2023	58	\$ 14,235,248	73	\$ 26,619,385
TOTAL	1091	\$ 178,718,416	556	\$ 382,085,017

ELECTED OFFICIAL'S SUB-COMMITTEES:
Capital Improvement Program - Meets as needed (City Manager) Council Members Russell Smith (Planning Commission) Nick Timme (Traffic and Safety Commission) (Sec.38-1 and 42)
Ordinance Oversight Council Committee - Meets as needed (City Manager) Mayor Dukes Pat Byrne Susan Eads
Residential Parking Restrictions Committee - Meets as needed (City Manager) Vacant Pat Byrne Rick Favors
Sidewalk Committee - Meets as needed - (E. & C. S. Director) Mayor Dukes Vacant Vacant

COUNCIL NOMINATED and APPOINTED
Citizens' Advisory Committee on Housing & Community Development Meets as needed with 4-year terms (Grants Management Manager) (W1) Mike Anderson - 08/12/25 (W5) Kathy Gain - 08/12/25 (W3) Greta Stewart - 08/12/25 (M) Sarah Lingenfelter - 08/12/25 (W4) Scott Young - 08/12/27 (W2) Tammy Pote - 08/12/27 (W6) Elaine Winterink - 08/12/27

Plumbing, Gas & Mechanical Board - Meets as needed 3-year terms (Chief Building Official) (W6) Mechanic, Steve Franks - 05/28/24 (W2) HVAC, Steven Bagwell - 05/28/24 (W3) Plumbing/Gas, David Wallar - 12/09/25 (W4) Plumbing/Gas/Mechanical, Scott Wiggy - 12/09/25 (W6) Plumber, Gary Perkins - 12/09/25 (W?) Plumber, Shawn Sission - 05/26/26
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Midwest City Arts Council 3-year terms (?) (M) Gail Fry - 01/12/27 (W1) Vacant (W2) Lindse Barks - 01/14/25 (W3) Vacant (W4) Debbie Moore - 05-26-26 (W5) Marcus Hayes - 08/18/26 (W6) Lisa Pitts - 01-12-27
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Midwest City Historical Society 3-year terms (Director of Operations) (M) Cindy Mikeman - 01/12/27 (W1) Vacant (W2) Bob Osmond - 01/14/25 (W3) Vacant (W4) Malana Bracht - 01/13/26 (W5) Avis Bonner - 08/18/26 (W6) DeAnn Bower - 01/12/27

MAYOR NOMINATED/COUNCIL APPOINTED:
Americans With Disabilities Transition Plan Committee Meets in May & Nov. - 3-year terms (E. & C. S. Director) (W4) Rick Lewis - 12/09/25 (W6) Max Wilson - 12/09/25 (W2) Vacant - 08/12/23 (W3) John Reininger - 12/08/26 (W5) Sara Bana 08/27/24 (W1) Earl Foster - 08/27/24 (W6) Dean Hinton - 08/27/24
Board of Adjustment/Board of Appeals - Meets as needed 3-year terms (City Planning Manager) (Appendix A Section 6.3) (W4) Tammy Cook - 06/09/26 (W2) Cy ValaNejad - 06/09/26 (W4) Jess Huskey - 12/13/25 (W6) Charles McDade - 12/13/25 (W1) Frank Young - 12/13/25

Builders' Advisory Board - Meets as needed (Sec. 9-17) 3-year terms (Chief Building Official) Chris Clark - 07/23/26 Jesse Stemper - 12/09/25 Joe Bryant - 06/24/25 Allen Clark - 05/28/24 Matthew Weber - 09/22/26 Kahle Wilson - 07/23/26 Jim McWhirter - 06/24/25

Electrical Board - Meets as needed - 3-year terms (Sec. 9-66) (Chief Building Official) (W6) Brandon Pitts - 12/10/24 (W3) Doyle Kelso - 01/09/24 (W2) Tye Moore - 12/09/25 (W3) Terry Hoss - 12/10/24 (W4) Mike Gregory - 12/09/25

Park & Recreation Board - Meets monthly - 3-year terms (Sec. 30-30) (Assistant City Manager) (M) Hiawatha Bouldin - 05/27/26 (W6) John Manning - 01/10/25 (W2) David Clampitt - 05/27/26 (W1) Chris Cooney - 07/25/26 (W5) Taiseka Adams - 10/22/24 (W3) Kim Templman - 02/25/25 (W4) Vacant - 04/22/25
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Planning Commission - Meets monthly - 3-year terms (Sec. 6.2) Also serves as the Airport Zoning Commission (Community Development Director) (W4) Jess Huskey - 02/25/25 (W2) Rick Rice - 08/26/26 (M) Dean Hinton - 08/26/26 (W1) James Smith - 08/26/26 (W6) Russell Smith - 01/26/27 (W2) Dee Collins - 02/25/25 (W3) Rick Dawkins - 08/26/26

Subdivision Regulations & Zoning Ordinance Committee Meets as needed - on-going terms (City Planning Manager) (W6) Rick Favors (City Council) 04/25/28 Allen Clark (Builders' Advisory Board) 05/28/24 (W6) Russell Smith (Planning Commission) 01/26/27 Cy Valanejad (At-Large)
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Traffic & Safety Commission - Meets 3rd Thursday (Sec. 2 - 91-100) 2-year terms (E. & C. S. Engineer) (W4) Nick Timme - 04/23/24 (W4) Scott Young - 08/27/24 (W5) Marcus Hayes - 08/27/24 (W6) Kim Morphis - 08/27/24 (W3) Ed Schratwiser - 10/08/24 (W1) Susan Gilchrist - 04/23/24 (W2) Jamie Smith - 04/23/24

Tree Board - Meets monthly - 3-year terms - Public Works Director (Sec. 42-23-37) (W2) Erin Hurst - 12/09/25 (W1) Vacant - 11/14/23 (M) vacant - 06/13/28 (W4) Susan Glapiom - 10/08/24 (W6) Aruna Abhayagoonawardhana - 11/10/26 (W3) AJ Bailey - 06/10/25 (W5) Christine Price-Allen - 11/10/26

Urban Renewal Authority - Meets as needed (Economic Development Director) (W2) Aaron Budd - 07/31/26 (W6) Sherry Beaird - 07/31/26 (W3) Jack Fry - 07/31/26 (W4) Wade Moore - 07/27/24 (W4) Jacob Hussian - 07/31/25
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MWC REPS. ON OUTSIDE COMMITTEES:
Central Oklahoma Master Conservancy District (COMCD) Meets monthly - 4-year terms - (Council nominated/ Cleveland County District Judge appointed - (City Manager) Dave Ballew - 06/27/24 Espaniola Bowen - 07/28/26 Steve Carano - 07/28/26

COMCD Indirect Potable reuse Committee - Norman Committee with MWC Rep. appointed by MWC Council (City Manager) Councilmember Pat Byrne Citizen - Steve Carano Staff - Public Works Director Paul Streets
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Metropolitan Library Commission Mayor appointed/Council approved (City Manager) James Richard McQuillar 07/23/24

Tinker Restoration Advisory Committee Volunteer - RAB Committee/Meets semi-annually - on-going term - Rep. - Bill Janacek
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Association of Oklahoma Governments (ACOG) Boards and Authorities: Rep. - Mayor Matt Dukes on the following: Board of Directors 9-1-1 Board of Directors * Central Oklahoma Regional Transit Authority Task Force * Intermodal Transportation Policy Committee * Garber-Wellington Association Policy Committee * Regional Transportation Authority of Central OK (Rep. Aaron Bud) Alternatives: Vice Mayor Pat Byrnes and Rick Favors

MISCELLANEOUS APPOINTED COMMITTEES
Memorial Hospital Authority Trust Board of Grantors 4-year terms (City Manager) - Meets as needed Council and Chamber nominated and appointed (M) Amber Moody - 03/26/24 (W5) Vacant - 04/26/24 (W1) Vacant - 04/26/24 (W3) Vacant - 04/26/24 (CH) Vacant - 04/26/24 (W2) Zac Watts - 04/28/26 (W4) Kelly Albright - 04/28/26 (W6) Wade Moore - 04/28/26 (CH) Stacy Willard - 04/28/26

Parkland Review Committee - Meets as needed (Sec. 38-51-65) (Community Development Director) Boards, Mayor, and Committee nominated/Council appointed Vacant (Builders' Advisory Board) 05/28/24 Jess Huskey (Planning Commission) 02/25/25 Carolyn Burkes (Mayor's Appointment) A. J. Bailey (Tree Board) 06/10/25 Chris Cooney (Park and Recreation) 07/25/26

Police Community Advisory Board - Meets as needed (Police Chief) Appointed by the Police Chief, C. M., and Mayor (W2) Hiawatha Bouldin Jr. - 07/24 (W6) Jason Constable - 07/24 (M) Zachary Watts - 07/25 (W1) Frank Young - 07/25 (W3) Paul Jones - 07/24 (W5) Kristi Robbins - 07/25 (W4) David Weiss - 07/25

Race Relations Committee - Meets Quarterly (Human Resources Director) Appointed via Applications (W3) Espaniola Bowen (Chair) (W2) Nick Timme (W3) Ruth Veales (W2) Angele Fahey (W3) Penny Laws (W1) Thurston Danforth (W6) Jason Justus
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ACCOUNT NUMBERS BY CLASSIFICATION

The Oklahoma Statutes, Title 11, Section 17-11, requires that all revenue and expenditures be classified separately by source. It further states that expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts: Personal Services, Materials and Supplies, Other Services and Charges, Capital Outlay, Debt Service and Fund Transfers. The City of Midwest City and its public trusts utilize the following chart of accounts. This list, though not inclusive, reflects the accounts most commonly used.

Number	Element	Object
10-01	PERSONAL SERVICES	SALARY
10-02	PERSONAL SERVICES	WAGES
10-03	PERSONAL SERVICES	OVERTIME
10-04	PERSONAL SERVICES	ADDITIONAL PAY
10-05	PERSONAL SERVICES	COMMITTEE INCENTIVE PAY
10-06	PERSONAL SERVICES	EDUCATION INCENTIVE
10-07	PERSONAL SERVICES	ALLOWANCES
10-08	PERSONAL SERVICES	OVERTIME - OT1
10-09	PERSONAL SERVICES	OVERTIME - OT2
10-10	PERSONAL SERVICES	LONGEVITY
10-11	PERSONAL SERVICES	SL BUYBACK - OVER BANK
10-12	PERSONAL SERVICES	VACATION BUYBACK
10-13	PERSONAL SERVICES	PDO BUYBACK
10-14	PERSONAL SERVICES	SICK LEAVE INCENTIVE
10-15	PERSONAL SERVICES	EMT-D
10-16	PERSONAL SERVICES	HAZ MAT PAY
10-17	PERSONAL SERVICES	ADDITIONAL INCENTIVE
10-18	PERSONAL SERVICES	SEPARATION PAY
10-19	PERSONAL SERVICES	ON CALL
10-20	PERSONAL SERVICES	INSURANCE ADD PAY

15-01	BENEFITS	SOCIAL SECURITY
15-02	BENEFITS	RETIREMENT
15-03	BENEFITS	GROUP HEALTH INSURANCE
15-04	BENEFITS	WORKERS COMP INSURANCE
15-05	BENEFITS	SELF INS - UNEMPLOYMENT
15-06	BENEFITS	TRAVEL & SCHOOL
15-07	BENEFITS	UNIFORMS

Number	Element	Object
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20-10	MATERIALS AND SUPPLIES	LAB EXPENSES
20-27	MATERIALS AND SUPPLIES	FOOD & BEVERAGE
20-30	MATERIALS AND SUPPLIES	POSTAGE
20-34	MATERIALS AND SUPPLIES	MAINTENANCE OF EQUIPMENT
20-35	MATERIALS AND SUPPLIES	SMALL TOOLS & EQUIPMENT
20-41	MATERIALS AND SUPPLIES	SUPPLIES
20-46	MATERIALS AND SUPPLIES	LUBRICANTS
20-49	MATERIALS AND SUPPLIES	CHEMICALS
20-51	MATERIALS AND SUPPLIES	OTHER EXPENSES
20-52	MATERIALS AND SUPPLIES	FEEDING PRISONERS
20-63	MATERIALS AND SUPPLIES	FLEET FUEL
20-64	MATERIALS AND SUPPLIES	FLEET PARTS
20-65	MATERIALS AND SUPPLIES	FLEET LABOR

30-01	OTHER SERVICES AND CHARGES	UTILITIES / COMMUNICATION
30-21	OTHER SERVICES AND CHARGES	SURPLUS PROPERTY
30-22	OTHER SERVICES AND CHARGES	PWA REIMBURSEMENTS
30-23	OTHER SERVICES AND CHARGES	UPKEEP OF REAL PROPERTY
30-40	OTHER SERVICES AND CHARGES	CONTRACTUAL
30-41	OTHER SERVICES AND CHARGES	CONTRACT LABOR
30-49	OTHER SERVICES AND CHARGES	CREDIT CARD FEES
30-51	OTHER SERVICES AND CHARGES	OTHER EXPENSES
30-54	OTHER SERVICES AND CHARGES	VEHICLE ACCIDENT INSURANCE
30-72	OTHER SERVICES AND CHARGES	MEMBERSHIP / SUBSCRIPTIONS
30-75	OTHER SERVICES AND CHARGES	LEGAL PUBLICATIONS
30-81	OTHER SERVICES AND CHARGES	ADVERTISING
30-82	OTHER SERVICES AND CHARGES	BONDS
30-83	OTHER SERVICES AND CHARGES	ELECTION EXPENSES
30-85	OTHER SERVICES AND CHARGES	INSURANCE / FIRE-THEFT-LIABILITY
30-86	OTHER SERVICES AND CHARGES	ANNUAL AUDIT

Number	Element	Object
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40-01	CAPITAL OUTLAY	VEHICLES AND HEAVY EQUIPMENT (LARGE ROLLING STOCK)
40-02	CAPITAL OUTLAY	MACHINERY, FURNITURE, TOOLS & EQUIPMENT
40-03	CAPITAL OUTLAY	FITNESS EQUIPMENT
40-04	CAPITAL OUTLAY	PARK IMPROVEMENTS
40-05	CAPITAL OUTLAY	UTILITY IMPROVEMENTS (WATER, SEWER LINES)
40-06	CAPITAL OUTLAY	INFRASTRUCTURE (STREETS, BRIDGES)
40-07	CAPITAL OUTLAY	BUILDINGS
40-09	CAPITAL OUTLAY	LAND
40-14	CAPITAL OUTLAY	REMODEL/REFURBISH
40-15	CAPITAL OUTLAY	IMPROVEMENTS OTHER THAN BUILDINGS (RETAINING WALLS, FENCES)
40-17	CAPITAL OUTLAY	EASEMENTS (R.O.W. ACQUISITION)
40-49	CAPITAL OUTLAY	COMPUTERS (HARDWARE)
40-50	CAPITAL OUTLAY	SOFTWARE (MAJOR PURCHASE)

71-01	DEBT SERVICE	INTEREST ON BONDS
71-02	DEBT SERVICE	INTEREST ON NOTES
72-02	DEBT SERVICE	FISCAL AGENT FEES
73-01	DEBT SERVICE	PRINCIPAL ON BONDS
73-02	DEBT SERVICE	PRINCIPAL ON NOTES

80-12	TRANSFERS OUT	CAPITAL OUTLAY
80-20	TRANSFERS OUT	POLICE
80-25	TRANSFERS OUT	JUVENILE
80-40	TRANSFERS OUT	FIRE
80-43	TRANSFERS OUT	GRANTS

GLOSSARY OF TERMS

Account Numbers - An expenditure category, such as salaries, supplies, or professional services.

Appropriation - Authorization granted by the Council to make expenditures and to incur obligations for specific purposes.

Base Budget - An estimate of funding required to carry on existing programs at the current level of services.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. Bonds are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget (Operating) - A financial plan containing an estimate of proposed revenues and expenditures for a given period (typically a fiscal year).

Capital Improvement Program - A proposed plan for financing long-term work projects that lead to the physical development of the City.

Debt Service - The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department - Identifies the highest level in the formal City organization in which a specific activity is carried out.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Midwest City operates its water, sewer, sanitation and golf courses as enterprise funds.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Council.

GLOSSARY (Continued)

Expenditure - This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions.

General Fund - The General Fund is used to account for all revenues and expenditures not accounted for in some special fund. Expenditures from this fund are authorized in the operating budget.

Goals - Broad, general statements of each division's or section's desired social or organizational outcomes.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Inter Service Fund - A fund established to finance and account for services and commodities furnished by one department to other departments on a cost reimbursement basis.

Objectives - Specific statements of desired ends which can be measured.

Revenue - Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economic method.

General Funds

City of Midwest City, Oklahoma

General

Index

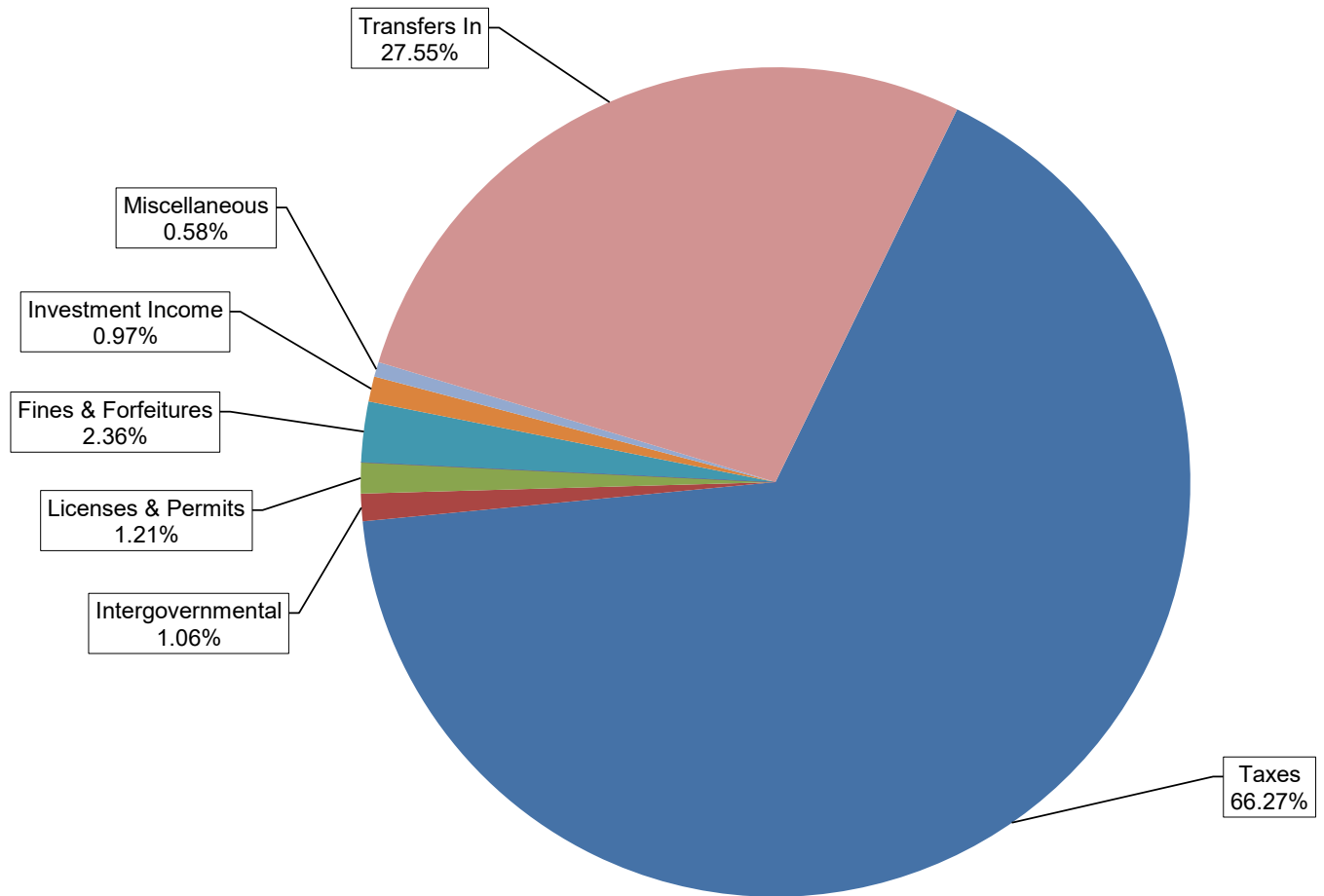
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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* **Note:** Three digit codes represent the **Fund** Number
Two digit codes represent the **Department** Number

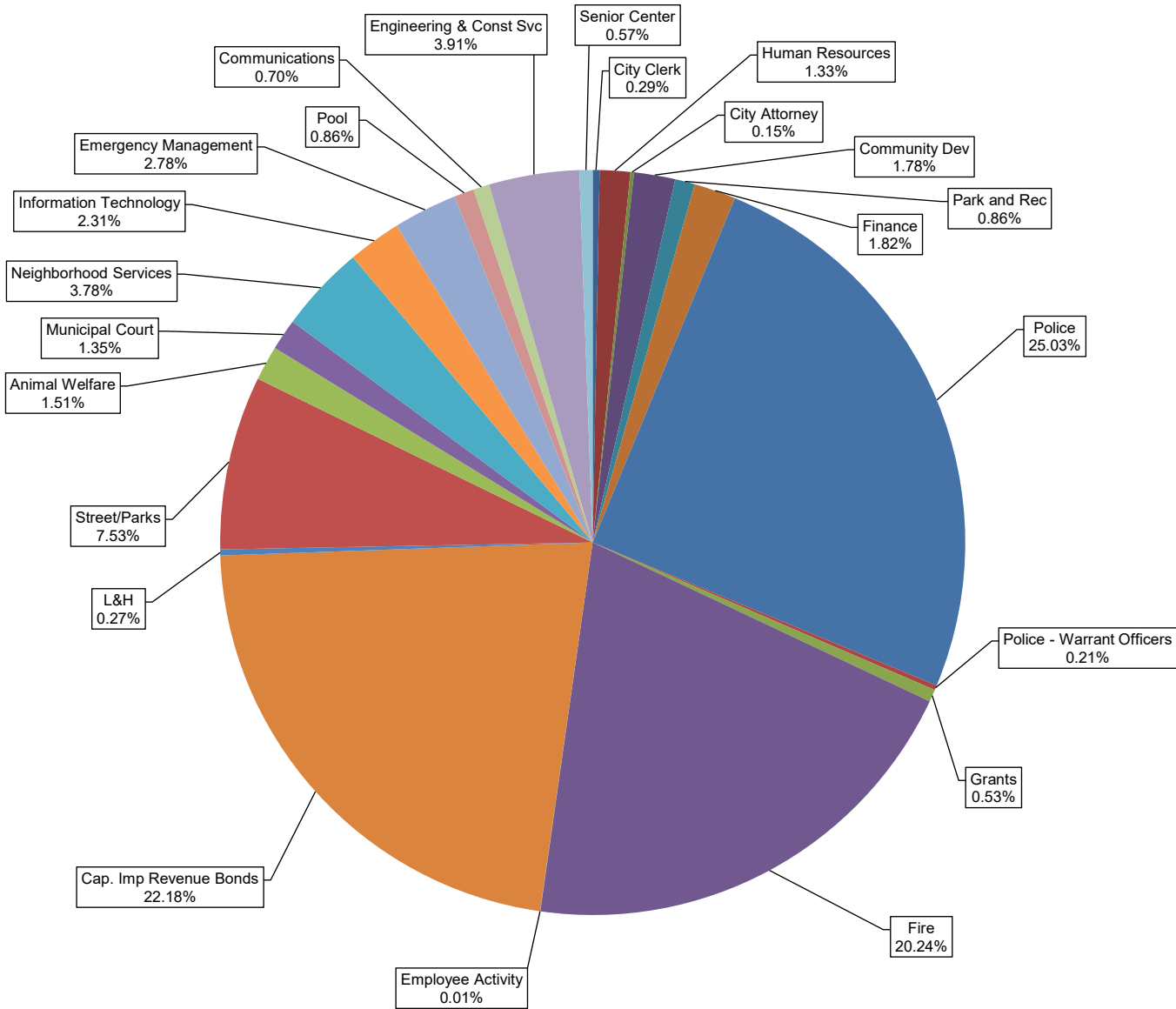
GENERAL FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR ADOPTED BUDGET FY 23-24	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:					
Taxes	30,514,997	29,795,359	29,795,359	30,885,315	30,540,415
Intergovernmental	488,239	535,208	535,208	493,104	490,671
Licenses & Permits	641,996	576,083	576,083	533,177	555,803
Charges for Services	206,568	216,084	216,084	96,834	562
Fines & Forfeitures	1,133,226	1,253,188	1,253,188	1,041,487	1,087,356
Investment Income	293,719	154,209	154,209	559,756	449,224
Miscellaneous	267,720	260,392	260,392	311,468	266,264
Transfers In	12,760,183	12,487,770	12,770,224	12,770,224	12,697,640
TOTAL REVENUE	46,306,649	45,278,293	45,560,747	46,691,365	46,087,936
Use / (Gain) of Fund Balance	(2,148,328)	2,740,017	3,558,051	1,169,957	653,538
TOTAL RESOURCES	44,158,321	48,018,310	49,118,798	47,861,321	46,741,474
PROPOSED EXPENDITURES:					
City Clerk	124,476	132,167	132,167	132,167	136,906
Human Resources	524,536	589,993	591,706	572,689	621,159
City Attorney	61,305	69,580	69,622	66,807	71,878
Community Development	732,885	813,580	831,654	687,275	832,388
Park and Recreation	325,934	360,642	361,305	315,328	402,555
Finance	760,097	809,483	810,585	785,478	850,967
Street/Parks	2,784,343	3,491,818	3,528,514	3,109,409	3,518,384
Animal Welfare	622,614	725,495	728,652	627,262	704,882
Municipal Court	529,381	575,180	576,785	576,743	632,171
Neighborhood Services	1,368,913	1,635,621	1,645,530	1,629,739	1,766,270
Information Technology	829,599	1,032,867	1,057,913	845,369	1,079,649
Emergency Management	1,206,592	1,253,461	1,256,904	1,178,779	1,298,408
Swimming Pools	428,446	368,339	369,711	358,187	402,121
Communications	249,593	365,658	387,984	307,955	327,372
Engineering & Const Svcs	1,325,727	1,722,919	1,753,895	1,662,087	1,827,726
Senior Center	244,061	254,427	254,529	244,707	265,054
(Transfers Out:)					
Police	11,753,373	11,507,109	11,874,393	11,874,393	11,699,153
Police - Warrant Officers	98,572	98,572	98,572	98,572	98,572
Fire	9,503,020	9,303,906	9,600,868	9,600,868	9,459,181
Grants	239,382	242,054	242,054	242,054	247,819
Cap Imp Revenue Bonds	10,431,471	10,160,439	10,440,455	10,440,455	10,368,859
Employee Activity	5,000	5,000	5,000	5,000	5,000
General Gov Sales Tax	9,000	2,500,000	2,500,000	2,500,000	-
Life & Health	-	-	-	-	125,000
TOTAL EXPENDITURES	44,158,321	48,018,310	49,118,798	47,861,321	46,741,474
RESERVE OF FUND BALANCE					1,473,789

ESTIMATED REVENUES GENERAL FUND
FY 2024-2025
Total \$46,087,936



**ESTIMATED EXPENDITURES GENERAL FUND
FY 2024-2025
Total \$46,741,474**



General Fund Revenue Projections FY 2024-2025

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2020-2021	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
SALES TAX	010-0000-313-10-01	22,482,272	23,379,462	24,832,118	24,186,925	24,853,503	24,683,070
USE TAX	010-0000-313-10-02	2,344,659	2,654,309	2,842,456	2,803,586	3,222,341	3,032,398
OG&E	010-0000-318-10-21	1,328,062	1,482,442	1,708,126	1,649,536	1,865,183	1,786,654
ONG	010-0000-318-10-23	433,496	581,209	638,853	609,502	539,453	589,153
TELEPHONE	010-0000-318-10-24	20,359	4,098	16,555	9,931	4,411	10,483
CABLE TV	010-0000-318-10-25	573,181	539,456	476,889	535,879	400,424	438,657
TOTAL TAXES		27,182,028	28,640,977	30,514,997	29,795,359	30,885,315	30,540,415
BUILDING	010-0000-322-14-41	71,816	64,899	101,152	70,056	70,056	78,702
MED MARIJUANA COMPLIANCE	010-0000-322-14-45	20,250	21,000	11,250	20,750	1,500	1,500
OCCUPATIONAL	010-0000-322-14-50	124,865	106,845	15,625	13,155	10,954	10,954
SIGNS	010-0000-322-14-51	2,950	4,800	600	-	200	-
ELECTRICAL	010-0000-322-14-55	100,177	94,573	130,131	107,394	107,394	110,699
PLUMBING	010-0000-322-14-58	75,038	92,737	89,039	87,666	87,666	89,814
ROOFING	010-0000-322-14-59	14,200	10,125	16,200	12,692	14,600	13,642
REFRIG & FORCED AIR	010-0000-322-14-65	66,891	58,589	74,041	66,562	58,606	63,745
BURN	010-0000-322-14-66	-	-	(75)	-	-	-
OTHER LICENSE & PERMITS	010-0000-322-14-85	51,974	91,054	65,915	67,148	56,825	61,370
PENDING LIC & PERMITS	010-0000-322-14-90	478	837	138,118	130,660	125,376	125,376
TOTAL LICENSES & PERMITS		528,638	545,458	641,996	576,083	533,177	555,803
ALCOHOL	010-0000-335-10-32	158,572	158,519	156,719	160,175	149,869	153,294
TOBACCO TAX	010-0000-335-10-35	404,903	364,599	331,520	375,033	343,235	337,377
TOTAL INTERGOVERNMENTAL		563,475	523,118	488,239	535,208	493,104	490,671
UNION PAYROLL FEES	010-0000-340-14-10	866	872	746	864	828	815
BOARD OF ADJUSTMENT	010-0000-341-15-15	-	60	60	40	360	-
RECEIVABLES WRITE-OFFS	010-0000-344-16-44	(354)	(227)	(303)	(347)	(230)	(254)
POOL ADMISSIONS	010-0000-347-16-15	139,204	136,815	133,486	138,087	69,769	-
POOL CONCESSIONS	010-0000-347-16-19	14,040	14,074	14,700	14,134	7,518	-
POOL RENTAL	010-0000-347-16-22	23,807	26,240	28,880	23,895	17,916	-
POOL - SEASON PASSES	010-0000-347-16-23	41,970	32,040	28,470	38,789	650	-
SWIM LESSONS	010-0000-347-16-24	405	565	-	478	-	-
MERCHANDISE SALES	010-0000-347-16-26	118	120	97	144	23	-
DOGGIE PADDLE	010-0000-347-16-27	-	-	433	-	-	-
DISPATCHING SERVICES	010-0000-349-16-21	215,775	-	-	-	-	-
TOTAL CHARGES FOR SERVICES		435,831	210,558	206,568	216,084	96,834	562
FINES & FORFEITURES	010-0000-351-10-51	1,372,646	1,212,134	1,130,904	1,250,083	1,038,382	1,084,643
INCARCERATION 5% COURT	010-0000-351-10-57	3,895	3,356	2,322	3,105	3,105	2,713
INCARCERATION FEES	010-0000-351-10-58	(18)	(11)	(0)	-	-	-
TOTAL FINES & FORFEITURES		1,376,523	1,215,478	1,133,225	1,253,188	1,041,487	1,087,356

General Fund Revenue Projections FY 2024-2025

Description	Account Number	ACTUAL	ACTUAL	ACTUAL	ANNUAL BUDGET	ESTIMATED ACTUAL	BUDGET PROJECTION
		2020-2021	2021-2022	2022-2023	2023-2024	2023-2024	2024-2025
INVESTMENT INTEREST	010-0000-361-41-10	41,337	31,012	271,745	140,860	532,691	424,705
SALES TAX INTEREST	010-0000-361-41-14	17,626	12,046	21,973	13,349	27,065	24,519
TOTAL INTEREST		58,963	43,058	293,719	154,209	559,756	449,224
LONG/SHORT COURT	010-0000-370-01-02	37	-	(5)	-	-	-
L/S - DEVELOPMENT SCVS	010-0000-370-01-03	-	1	-	-	-	-
L/S - MISCELLANEOUS	010-0000-370-01-04	(25)	499	89	-	1	-
L/S - POOL	010-0000-370-01-10	(151)	(13)	29	-	1	-
INSURANCE RECOVERY	010-0000-371-10-09	8,035	2,820	9,084	-	2,552	-
RESALE PROPERTY / TLE 68	010-0000-371-14-01	104,991	84,079	80,489	91,806	89,853	84,807
REFUND OF OVER PMTS	010-0000-371-14-03	1,277	927	212	805	-	379
OTHER RECEIPTS	010-0000-371-14-11	36,878	16,794	4,163	2,000	20,452	2,000
DAMAGES	010-0000-371-14-16	51	-	-	-	-	-
MISCELLANEOUS	010-0000-371-14-21	22,688	19,854	19,992	20,799	20,799	20,215
CONVERTED SEIZURE PROP	010-0000-371-14-25	4,911	-	2,076	-	-	-
COLLECTION AGENCY	010-0000-371-14-26	4,330	4,524	2,485	4,287	1,356	1,920
REFUND OF OVERPMTS	010-0510-371-14-03	-	3	-	-	-	-
COMMUNITY CENTER RENTAL	010-0000-373-11-04	92,213	83,058	91,666	85,765	85,765	86,830
SENIOR CENTER	010-0000-373-11-05	-	281	300	-	1,688	-
CITY PROPERTIES	010-0000-373-11-06	2,926	2,956	2,985	2,953	2,953	2,965
REFUNDS-COMMUNITY CENTER	010-0000-373-11-12	(9,264)	(2,167)	(1,925)	(4,069)	(246)	(1,086)
REFUNDS-SENIOR CENTER	010-0000-373-11-20	-	(281)	-	-	-	-
COMMUNITY CENTER	010-0000-373-12-01	440	1,585	2,490	1,042	2,470	2,182
COPIES	010-0000-377-15-04	3,572	3,127	3,277	3,191	3,191	3,198
PLAT FEES	010-0000-377-15-11	3,962	2,638	3,114	3,107	1,072	2,275
ZONING APPLICATIONS	010-0000-377-15-13	6,490	6,105	4,425	5,463	3,868	4,147
ENGINEERING FEES	010-0000-377-15-20	27,430	25,516	15,256	19,421	52,128	30,967
RETURN CHECK FEES	010-0000-377-15-25	12,975	18,542	20,670	17,186	17,186	18,799
ANIMAL WELFARE	010-0000-377-15-31	30,221	56,404	(50)	-	50	-
OTHER FEES	010-0000-377-15-90	6,799	6,769	6,900	6,636	6,330	6,666
TOTAL MISCELLANEOUS		360,786	334,022	267,721	260,392	311,468	266,264
MUNICIPAL COURT	010-0000-391-01-13	438	236	1,838	3,368	3,368	2,380
GRANTS (143)	010-0000-391-01-14	-	-	473	-	-	-
CAP IMP REVENUE BOND	010-0000-391-01-17	9,444,349	9,821,240	10,431,471	10,440,455	10,440,455	10,368,859
MUNICIPAL AUTHORITY	010-0000-391-21-01	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401	2,326,401
TOTAL TRANSFER IN		11,771,188	12,147,878	12,760,183	12,770,224	12,770,224	12,697,640
FUND TOTAL		42,277,433	43,660,547	46,306,649	45,560,747	46,691,365	46,087,936

BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2024-2025 - EXPENDITURES

	Personal Services	Benefits	Materials & Supplies	Other Services & Charges	Transfers	Department Request
City Clerk	99,239	36,054	600	1,013	-	136,906
Human Resources	429,318	144,041	5,000	42,800	-	621,159
City Attorney	47,404	18,644	1,100	4,730	-	71,878
Community Development	393,016	165,822	12,400	261,150	-	832,388
Park and Recreation	190,614	78,183	24,786	108,972	-	402,555
Finance	601,997	236,270	5,700	7,000	-	850,967
Police	-	-	-	-	11,699,153	11,699,153
Police - Warrant Officers	-	-	-	-	98,572	98,572
Grants	-	-	-	-	247,819	247,819
Fire	-	-	-	-	9,459,181	9,459,181
Employee Activity	-	-	-	-	5,000	5,000
Cap. Imp Revenue Bonds	-	-	-	-	10,368,859	10,368,859
L&H	-	-	-	-	125,000	125,000
Street/Parks	1,444,482	632,783	786,789	654,330	-	3,518,384
Animal Welfare	412,190	144,124	71,793	76,775	-	704,882
Municipal Court	469,551	137,770	8,200	16,650	-	632,171
Neighborhood Services	994,712	363,278	90,546	317,734	-	1,766,270
Information Technology	736,700	250,665	37,681	54,603	-	1,079,649
Emergency Management	955,224	332,001	3,000	8,183	-	1,298,408
Swimming Pool	276,338	29,183	63,900	32,700	-	402,121
Communications	199,236	70,716	2,000	55,420	-	327,372
Engineering & Const Svcs	957,103	369,743	61,625	439,255	-	1,827,726
Senior Center	151,542	57,515	9,600	46,397	-	265,054
TOTAL EXPENDITURES	8,358,666	3,066,792	1,184,720	2,127,712	32,003,584	46,741,474

FUND: GENERAL (010)
 DEPARTMENT: CITY CLERK (02)
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	92,224	94,575	94,575	99,239
BENEFITS	31,065	35,732	35,732	36,054
MATERIALS & SUPPLIES	282	600	600	600
OTHER SERVICES	904	1,260	1,260	1,013
TOTAL	124,476	132,167	132,167	136,906

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
City Clerk	0.5	0.5	2017-18 - 1
Billing Technician	0.5	0.5	2018-19 - 1
TOTAL	1	1	2019-20 - 1
			2020-21 - 1
			2021-22 - 1
			2022-23 - 1
			2023-24 - 1
			2024-25 - 1

CONTRACTUAL (30-40) FY 24-25

Shred-It	253
TOTAL	253

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	91,421
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	2,599
10-11 SL BUYBACK - OVERBANK	588
10-12 VL BUYBACK	293
10-13 PDO BUYBACK	220
10-14 SICK LEAVE INCENTIVE	700
10-17 ADDITIONAL INCENTIVE	450
10-95 1X SALARY ADJUSTMENT	178
TOTAL PERSONAL SERVICES	99,239

BENEFITS	
15-01 SOCIAL SECURITY	7,592
15-02 EMPLOYEES' RETIREMENT	13,893
15-03 GROUP INSURANCE	6,199
15-06 TRAVEL & SCHOOL	4,500
15-13 LIFE	310
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	385
15-98 RETIREE INSURANCE	2,793
TOTAL BENEFITS	36,054

MATERIALS & SUPPLIES	
20-41 SUPPLIES	600
TOTAL MATERIALS & SUPPLIES	600

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	253
30-72 MEMBERSHIPS & SUBSCRIPTIONS	760
TOTAL OTHER SERVICES & CHARGES	1,013

TOTAL DEPARTMENT REQUEST	136,906
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FUND: GENERAL (010)
DEPARTMENT: CITY CLERK (02)

PROGRAM DESCRIPTION

The City Clerk's divisions in the general fund include the clerk's administrative duties.

STAFFING / PROGRAMS

During fiscal year 2023-24, the City Clerk's Office was staffed by the City Clerk and a billing technician, whose time is between the administrative duties in the General Fund and the Utility Services Fund (187). The City Clerk performs the duties required by ordinance and Oklahoma State Statutes, so that administrative operations progress in an efficient, orderly and lawful manner. The City Clerk coordinates and completes Public Records Requests, in compliance with the Oklahoma Open Records Act. The City Clerk attests and maintains custody of all official documents. The City Clerk has the responsibility of maintenance of the official city records and seals.

The City Clerk serves as the clerk to the City Council and secretary to the Municipal Trust Authorities. The City Clerk responds to the citizen's general information or code of ordinance questions. The City Clerk oversees the city bid and lien processes. The City Clerk general fund division also handles mail processing and distribution. Department Head over Utility Customer Service.

2024-2025 GOALS AND OBJECTIVES

CLERK'S OFFICE:

1. Continue to provide information upon request of citizens, which may include but is not limited to specific ordinance questions; contracts and agreements; policy request, agenda items, agenda packets; audits, minutes of meetings, certified documents.
2. Preparation of the record retention policy and document preservation plan.
3. Continue to utilize the Laserfiche system to assist all departments to locate documents more efficiently.
4. Continue to scan historical documents into the laserfiche records management system.

FUND: GENERAL (010)
DEPARTMENT: HUMAN RESOURCES (03)
DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	388,942	406,893	403,584	429,318
BENEFITS	126,263	142,300	131,313	144,041
MATERIALS & SUPPLIES	2,251	6,713	5,177	5,000
OTHER SERVICES	7,080	35,800	32,615	42,800
TOTAL	524,536	591,706	572,689	621,159

PERMANENT STAFFING	FY 24-25	FY 23-24
Director	1	1
Asst Director	1	1
HR Officer	1	1
Admin Secretary	1	1
Payroll Coordinator	1	1
TOTAL	5	5

Deleted .25 Health Benefits/HR Coordinator in FY 20-21
 Moved Payroll Coord from Finance to HR FY 20-21

CONTRACTUAL (30-40) FY 24-25

DB Square Data Base (monthly)	2,000
iSolved Applicant Tracking/Onboarding/HR	14,000
Polygraph Service	1,000
Employment Law Attorneys	15,000
Labor Relations Consultant	5,000
Job Fair Registrations	1,500
Advertising - Employment Opportunities	500
Shred-It (monthly)	350
Verizon internet device (monthly)	500
TOTAL	39,850

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	403,117
10-03 OVERTIME	1,000
10-07 ALLOWANCES	6,060
10-10 LONGEVITY	7,535
10-12 VACATION BUYBACK	3,422
10-13 PDO BUYBACK	1,896
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTVE	3,600
10-95 SALARY ADJUSTMENT	888
TOTAL PERSONAL SERVICES	429,318

BENEFITS	
15-01 SOCIAL SECURITY	32,843
15-02 EMPLOYEES' RETIREMENT	60,105
15-03 GROUP INSURANCE	24,471
15-06 TRAVEL & SCHOOL	9,750
15-13 LIFE	1,551
15-14 DENTAL	3,858
15-20 OVERHEAD HEALTH CARE COST	1,044
15-98 RETIREE INSURANCE	10,420
TOTAL BENEFITS	144,041

MATERIALS & SUPPLIES	
20-41 SUPPLIES	5,000
TOTAL MATERIALS & SUPPLIES	5,000

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	39,850
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,950
TOTAL OTHER SERVICES & CHARGES	42,800

TOTAL DEPARTMENT REQUEST	621,159
---------------------------------	----------------

FUND: GENERAL (010)
DEPARTMENT: HUMAN RESOURCES (03)

SIGNIFICANT EXPENDITURE CHANGES

- Technology/Software

PROGRAM DESCRIPTION

The Human Resources Department is responsible for coordinating the personnel, payroll, organizational development, benefits, labor relations, and other HR activities throughout the city. The HR Department ensures all Merit System and State and Federal guidelines are met.

Major Activities Include: personnel records, salary/benefit surveys, job evaluations, new employee orientation, labor negotiations, contract administration, recruitment and selection, entry-level testing, promotional testing, health benefits administration, payroll administration, Substance Abuse Testing, and implementation of personnel policies and procedures.

2024-25 GOALS AND OBJECTIVES

1. Employee Recruitment and Retention – Continue to build upon our momentum in hiring employees—we saw historic staffing levels in 2023-24. Continue to monitor new hire surveys and retention efforts to ensure that the right people are in the right places.
2. New Hire Orientation – Design and re-implement a New Hire Orientation program to introduce the new employees to the City, provide them with general information on City departments and City policy and

3. Employee Training Program – Provide ongoing training programs for employees and supervisors in areas of interest and necessity, such as evaluations and feedback, communication, interviewing and hiring, supervisory skills, sexual harassment, labor laws (e.g. FLSA or FMLA), drug/alcohol prohibitions, customer service, and other topics.
4. Employee Wellness Program – Find low-cost ways to provide wellness activities/promote general wellness.
5. Document Imaging – Continue to enter all records into the Laserfiche document imaging system.
6. Access to Information – Provide more in-person information in employee work groups without email access. Continue to educate and inform employees about access to the City’s Policy and Procedures Manual, FOP and IAFF labor contracts, wellness news and information, and the most common forms.
7. Special Projects – Continue to learn and train in classes, online, and at conferences to become better at our core duties and responsibilities to increase the level of service we can provide to internal and external customers. Find ways to cut costs while seeking to become more effective and efficient with the increase in demands of the department.
8. Updating Documents – Work toward updating important personnel documentation, such as policies and procedures, job descriptions, and notifications.

FUND: GENERAL (010)
DEPARTMENT: CITY ATTORNEY (04)
DEPARTMENT HEAD: DON MAISCH

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	43,605	44,845	44,542	47,404
BENEFITS	16,445	19,747	17,235	18,644
MATERIALS & SUPPLIES	75	300	300	1,100
OTHER SERVICES	1,180	4,730	4,730	4,730
TOTAL	61,305	69,622	66,807	71,878

PERMANENT STAFFING	FY 24-25	FY 23-24
City Attorney	0.35	0.35
TOTAL	0.35	0.35

.25 City Attorney to Risk (202)
.20 City Attorney Salary to Hospital (425)
.20 City Attorney Salary to Economic Development (353)

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - .35
2018-19 - .35
2019-20 - .35
2020-21 - .35
2021-22 - .35
2022-23 - .35
2023-24 - .35
2024-25 - .35

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	45,171
10-07 ALLOWANCES	1,953
10-10 LONGEVITY	218
10-95 SALARY ADJUSTMENT	62
TOTAL PERSONAL SERVICES	47,404
BENEFITS	
15-01 SOCIAL SECURITY	3,626
15-02 EMPLOYEES' RETIREMENT	6,637
15-06 TRAVEL & SCHOOL	3,300
15-13 LIFE	109
15-20 OVERHEAD HEALTH CARE COST	193
15-98 RETIREE INSURANCE	4,779
TOTAL BENEFITS	18,644
MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,100
TOTAL MATERIALS & SUPPLIES	1,100
OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	480
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,250
30-75 LEGAL PUBLICATIONS	2,000
TOTAL OTHER SERVICES & CHARGES	4,730
TOTAL DEPARTMENT REQUEST	71,878

FUND: GENERAL (010)

DEPARTMENT: DEPARTMENT OF LAW (04)

STAFFING/PROGRAMS

During the past fiscal year, 2023-2024, the Department of Law was staffed by one full-time attorney, known as the City Attorney. This Department remains committed to providing consistently efficient service to its clients.

The Department of Law provides interpretation and advice regarding City ordinances, state statutes and other legal issues to assist City employees in performing their job duties more effectively and efficiently. The Department of Law provides legal opinions, makes recommendations upon request and works on various issues pertaining to the City's redevelopment and other projects.

PROGRAM DESCRIPTION

The Department of Law provides the City and its associated trusts and agencies, and their officers with comprehensive legal services to ensure that activities of those entities are conducted in accordance with the law and that those entities are appropriately represented in civil litigation. The city attorney currently advises the Midwest City Council, Midwest City Municipal Authority, Midwest City Economic Development Commission, Midwest City Memorial Hospital Authority and Midwest City Utilities Authority, and all City departments, boards and commissions. The city attorney is appointed by and is responsible to the city manager.

2024-2025 GOALS AND OBJECTIVES

1. Continue to resolve legal issues pertaining to the City's projects and programs.
2. Continue to resolve legal disputes as quickly and effectively as possible.
3. Continue to update, revise and draft ordinances to reflect new programs and new statutory or case law.
4. Participate in training to enhance skills and bring different perspectives to the Department and the City.
5. Collaborate with other City Attorneys and organizations in the private sector to maximize the assets of the Department.

FUND: GENERAL (010)
DEPARTMENT: COMMUNITY DEVELOPMENT (05)
DEPARTMENT HEAD: MATT SUMMERS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	429,479	389,453	316,978	393,016
BENEFITS	143,132	170,262	132,844	165,822
MATERIALS & SUPPLIES	10,646	12,211	13,972	12,400
OTHER SERVICES	149,627	259,728	223,481	261,150
TOTAL	732,885	831,654	687,275	832,388

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
Director	1	1	2017-18 - 19.25
Current Planning Manager	1	1	2018-19 - 20.25
Associate Current Planner	1	1	2019-20 - 20.25
Administrative Secretary	0.5	0.5	2020-21 - 18.25
Comp. Planner	1	1	2021-22 - 18
TOTAL	4.50	4.50	2022-23 - 4.5
PART TIME	FY 24-25	FY 23-24	2023-24 - 4.5
Intern	-	0.5	2024-25 - 4.50

FY 24-25 moved part time Intern to 010-24 Engineering & Const Svcs
 FY 22-23 Created Engineering & Const Svcs Dept with the following:
 City Engineer, Engineering Project Manager, Chief Building Inspector,
 Maintenance Tech/Janitor, GIS Analyst, GIS Technician,
 Property Acquisition Specialist, 2 Building Inspectors, .5 Administrative Secretary,
 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator
 FY 21-22: .25 Janitor moved to Police (020)
 Chief Const Inspector moved to PWA (075) FY 20-21
 Asst City Eng removed in FY 20-21

CONTRACTUAL (30-40) FY 24-25

ADA Interpreter	600
Xerox Copier	3,000
Comprehensive Plan Update	182,000
Vision 23 Plan	56,250
Misc.	9,600
TOTAL	251,450

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	375,427
10-07 ALLOWANCES	11,220
10-10 LONGEVITY	2,109
10-13 PDO BUYBACK	1,660
10-14 SICK LEAVE INCENTIVE	450
10-17 ADDITIONAL INCENTVE	1,350
10-95 1X SALARY ADJUSTMENT	800
TOTAL PERSONAL SERVICES	393,016

BENEFITS	
15-01 SOCIAL SECURITY	30,066
15-02 EMPLOYEES' RETIREMENT	55,022
15-03 GROUP INSURANCE	44,525
15-06 TRAVEL & SCHOOL	18,900
15-13 LIFE	1,396
15-14 DENTAL	3,441
15-20 OVERHEAD HEALTH CARE COST	929
15-98 RETIREE INSURANCE	11,543
TOTAL BENEFITS	165,822

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIP	3,400
20-41 SUPPLIES	9,000
TOTAL MATERIAL & SUPPLIES	12,400

OTHER SERVICES & CHARGES	
30-34 MAINTENANCE OF EQUIPMENT	2,500
30-40 CONTRACTUAL	251,450
30-43 HARDWARE/SOFTWARE MAINT	3,400
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,300
30-75 LEGAL PUBLICATIONS	1,500
TOTAL OTHER SERVICES & CHARGES	261,150

TOTAL DEPARTMENT REQUEST	832,388
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FUND: GENERAL (010)

DEPARTMENT: COMMUNITY DEVELOPMENT (05)

DEPARTMENT HEAD: Matt Summers

PROGRAM DEVELOPMENT

The Community Development Department consists of two main city functions. These include Current Planning and Comprehensive Planning.

The Current Planning Division is responsible for the review of subdivisions, zoning, signs, building permit applications, Board of Adjustment applications, and other development-related matters. Current Planning is also involved in developing and coordinating, through appropriate boards/commissions, proposed changes to the city's development policies, procedures, and regulations.

The Comprehensive Planning Division and Community Development staff are responsible for long-term planning efforts of the city. Current efforts include compliance with the Comprehensive Plan, Original Square Mile redevelopment, Innovation District Plan, Trails Master Plan, Air Depot Corridor Improvement Study, the Parklawn Dr. & National Ave. Revitalization Plan & Design Code, Special Planning Areas, Heritage Park Mall redevelopment, neighborhood redevelopment, New Comprehensive Plan, Carburetor Alley and Vision 23, all of which can only be done with the assistance of leadership, additional staff and significant amount of funding.

2024-2025 GOALS AND OBJECTIVES:

1. Continue to improve our quality of customer service through staff development as well as technical development.
2. Continue to provide staff support to City Council, Memorial Hospital Authority, Planning Commission, Board of Adjustment, Park Land Review Committee, Sidewalk Committee.
3. When cost effective, utilize private contractors to perform work instead of adding permanent staff.
4. Replace worn out operating equipment to increase efficiency and productivity.
5. Work with Economic Development on the Air Depot Corridor Improvement Study.
6. Work with Economic Development on the Parklawn Dr. & National Ave. Revitalization Plan.
7. Work with property owners to develop the Carburetor Alley district.
8. Work with leadership to establish goals for development and redevelopment.
9. Update the Midwest City Comprehensive Plan.

FUND: GENERAL (010)
DEPARTMENT: PARK & RECREATION (06)
DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
PERSONAL SERVICES	147,901	179,254	162,548	190,614
BENEFITS	59,493	80,978	66,172	78,183
MATERIALS & SUPPLIES	17,453	20,072	15,674	24,786
OTHER SERVICES	101,087	81,001	70,934	108,972
TOTAL	325,934	361,305	315,328	402,555

PERMANENT STAFFING	FY 24-25	FY 23-24
Parks & Rec Supervisor	0.3375	0.3375
Youth Sports Coordinator	0.75	0.75
Community Center Coord	1	1
Janitor	0.6	0.6
TOTAL	2.6875	2.6875

WAGES	FY 24-25	FY 23-24
Building Attend - Part Time	0.5	0.5
Secretary - Part Time	0.5	0.5

.5 Eliminated Sports & Aquatic Supervisor FY 21-22.
.75 Added Youth Sports Coordinator FY 21-22
.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21
.56 Special Events & Mktg Mgr to new fund 010-20 FY 20-21
Moved Special Events & Rec Asst to new fund 010-20 FY 20-21
Moved all Senior Center Expenses to new fund 010-55 FY 19-20
Senior Center Bus Driver position chged to Senior Center Asst Coord FY 18-19

CONTRACTUAL (30-40) FY 24-25

COMMUNITY CENTER:	
Charley's Pest Control	780
Johnson Controls	700
Image Net	1,200
Florida Whole Plant Leasing	2,040
Unifirst Holding	2,100
HVAC Preventative Maint. Contract	7,600
HVAC Evaluation	12,000
TOTAL	26,420

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	148,956
10-02 WAGES	32,000
10-03 OVERTIME	1,000
10-07 ALLOWANCES	2,243
10-10 LONGEVITY	2,843
10-14 SICK LEAVE INCENTIVE	675
10-17 ADDITIONAL INCENTIVE	2,419
10-95 SALARY ADJUSTMENT	478
TOTAL PERSONAL SERVICES	190,614

BENEFITS	
15-01 SOCIAL SECURITY	14,582
15-02 EMPLOYEES' RETIREMENT	22,206
15-03 GROUP INSURANCE	22,805
15-06 TRAVEL & SCHOOL	5,000
15-07 UNIFORMS	1,250
15-13 LIFE	834
15-14 DENTAL	1,983
15-20 OVERHEAD HEALTH CARE COST	253
15-98 RETIREE INSURANCE	9,270
TOTAL BENEFITS	78,183

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	9,100
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	7,500
20-63 FLEET MAINTENANCE - FUEL	2,831
20-64 FLEET MAINTENANCE - PARTS	1,717
20-65 FLEET MAINTENANCE - LABOR	2,638
TOTAL MATERIALS & SUPPLIES	24,786

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	4,500
30-23 UPKEEP REAL PROPERTY	18,000
30-40 CONTRACTUAL	26,420
30-43 HARDWARE/SOFTWARE MAINTENANCE	12,100
30-49 CREDIT CARD FEES	8,500
30-54 VEHICLE INSURANCE	1,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,440
30-85 INSURANCE-FIRE, THEFT, LIAB	37,012
TOTAL OTHER SERVICES & CHARGES	108,972

TOTAL DEPARTMENT REQUEST 402,555

FUND: GENERAL (010)
DEPARTMENT: PARK & RECREATION (06)

PROGRAM DESCRIPTION

The Midwest City Park and Recreation Department is responsible for the following:

- Management of the Nick Harroz Community Center
- Management of the Midwest City MAC (Multi-Athletic Complex)
- Management of Reed Ballpark
- Management of Doug Hunt Softball Complex
- Management of Reno Swim & Slide
- Management of reservation system for various athletic practice facilities throughout Midwest City's Parks
- Management of reservation system for various pavilions and special event areas throughout Midwest City's Parks
- Management of youth/adult sports leagues offered at Midwest City sports facilities

Specific activities include:

- Handling all customer service, reservations, regular maintenance and oversight of major repairs at Nick Harroz Community Center.
- Management of the master schedule for all Midwest City recreational facilities for rent to the public.
- Responding to customer service complaints regarding Midwest City recreational facilities.
- Hiring and management of all staff related to operations of the Reno Swim & Slide

- Performing routine maintenance and oversight of contract maintenance/repairs of the tournament quality ballparks
- Administration of Council-approved policies regarding activities and use of recreational facilities
- Administration of recreational opportunities made available to residents and visitors to Midwest City
- Administration of Council-approved policies and procedures regarding the use of Community Center amenities made available to residents and visitors to Midwest City

2024-2025 GOALS AND OBJECTIVES

1. Restructure of rental and reservation fees and policies for the Community Center
2. Restructure of reservation fees and policies for the park pavilions and outdoor recreation facilities
3. Restructure of admission fees and policies for the Reno Swim & Slide
4. Start the process of developing a comprehensive Parks Master Plan for Midwest City
5. Increase outreach to volunteer groups in an effort to improve the aesthetics of our public spaces
6. Assist Public Works Streets/Parks in their efforts to acquire proper trail maintenance equipment for trail infrastructure in Midwest City

FUND: GENERAL (010)
DEPARTMENT: FINANCE (08)
DEPARTMENT HEAD: TIATIA CROMAR

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	541,629	569,119	552,398	601,997
BENEFITS	208,411	228,509	220,192	236,270
MATERIALS & SUPPLIES	4,859	5,997	5,927	5,700
OTHER SERVICES	5,198	6,960	6,961	7,000
TOTAL	760,097	810,585	785,478	850,967

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
Finance Director	0.9	0.9	
Deputy Finance Director	0.925	0.925	
Financial Accountant	0.5	0.5	2017-18 - 8
Staff Accountant	1.5	1.5	2018-19 - 7.9
Accounts Payable Technician	1	1	2019-20 - 7.825
Accounts Receivable Clerk	1	1	2020-21 - 6.825
Senior Accountant	1	1	2021-22 - 6.825
			2022-23 - 6.825
			2023-24 - 6.825
TOTAL	6.825	6.825	2024-25 - 6.825

Reduced 1 Staff Accountant & Added Senior Accountant FY 22-23
 PR Coordinator moved to H/R (010-03) FY 20-21
 Deputy Finance Director - .075 to Hospital Authority (425) FY 19-20
 Finance Director - 10% to Hospital Authority (425) FY 18-19
 Financial Accountant moved 25% to Hospital Authority (425) FY 18-19
 Staff Accountant moved 25% from Downtown Redevelopment (194) to Economic Development Authority (353) FY 18-19
 Staff Accountant moved 25% from Hospital Authority (425) to Finance (010-08) FY 18-19
 Staff Accountant Funded by .25 Utilities (187), .25 Downtown Redevelopment (194), .25 Hospital Authority (425) FY 17-18
 Financial Accountant Funded by Hotel/Conf Center (195) @ .25

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	568,495
10-03 OVERTIME	4,000
10-07 ALLOWANCES	5,466
10-10 LONGEVITY	9,261
10-11 SL BUYBACK	3,436
10-12 VL BUYBACK	867
10-13 PDO BUYBACK	2,306
10-14 SICK LEAVE INCENTIVE	4,793
10-17 ADDITIONAL INCENTVE	2,160
10-95 SALARY ADJUSTMENT	1,213
TOTAL PERSONAL SERVICES	601,997

BENEFITS	
15-01 SOCIAL SECURITY	46,053
15-02 EMPLOYEES' RETIREMENT	84,280
15-03 GROUP INSURANCE	79,067
15-06 TRAVEL & SCHOOL	12,000
15-13 LIFE	2,117
15-14 DENTAL	6,435
15-20 INSURANCE OVERHEAD	1,070
15-98 RETIREE INSURANCE	5,249
TOTAL BENEFITS	236,270

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	2,200
20-41 SUPPLIES	3,500
TOTAL MATERIALS & SUPPLIES	5,700

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	300
30-43 COMPUTER SOFTWARE MAINTENANCE	4,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,200
TOTAL OTHER SERVICES & CHARGES	7,000

TOTAL DEPARTMENT REQUEST **850,967**

CONTRACTUAL (30-40) FY 24-25

Shred-It	300
TOTAL	300

FUND: GENERAL (010)

DEPARTMENT: FINANCE (08)

PROGRAM DESCRIPTION

The Finance Department is responsible for the following:

- Budget Preparation & Control
- Cash Records
- Investments
- Daily Banking Activities
- Financial Statement Preparation
- Capital Assets
- Accounts Payable
- Accounts Receivable
- Sales Tax Compliance
- Hotel / Conference Center Analysis
- Tracking Grant Expenditures

Specific activities include:

- Preparation of the annual budget
- Preparation of monthly financial statements
- Preparation of annual financial statements and related disclosure notes in accordance with all Government Accounting Standards Board (GASB) requirements
- Coordination of annual financial audit and other type audits such as sales tax and other post-employment benefits
- Reconciliation of all bank accounts and analyze cash flow requirements
- Manage the investment of excess funds not required for cash flow purposes
- Daily entries of cash records and daily deposits
- Invoice city commitments and produce checks necessary for payment

- Maintain capital asset records for all city purchases over \$5,000
- Monitoring sales and use tax revenue and generating analytic sales and use tax reports
- Maintain A/P records according to IRS requirements, including filing annual 1099's

2024-2025 GOALS AND OBJECTIVES

1. Provide in-depth information for projects
2. Focus on cross training for all staff in order to develop more synergies
3. Continue upgrading information in the capital asset system
4. Assist other departments with financial analysis and support
5. Reevaluate the need for updating policies and procedures
6. Monitor sales and use tax payments to business activities in Midwest City
7. Monitor collateral of bank accounts to ensure safety of deposits on monthly basis
8. Safekeeping of pooled investments and maximizing investment return
9. Engage in training and conference opportunities to remain well-informed of changes in laws and regulations and best practices for financial reporting
10. Provide budget training to other City departments as needed

FUND: GENERAL (010)
DEPARTMENT: STREETS (09)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	1,104,376	1,392,613	1,196,226	1,444,482
BENEFITS	476,376	649,607	526,718	632,783
MATERIALS & SUPPLIES	540,047	687,874	596,666	786,789
OTHER SERVICES	663,544	798,420	789,799	654,330
TOTAL	2,784,343	3,528,514	3,109,409	3,518,384

PERMANENT STAFFING	FY 24-25	FY 23-24
Street Supervisor	0.75	0.75
Street Project Supervisor	1	1
Facility Project Supervisor	0.5	0.5
Equipment Operator II	4	4
Equipment Operator I	18	18
Sign/Signal Technician	1	1
Inventory Control Tech III	1	1
Grounds Keeper (Baseball Fields)	1	1
Irrigation Technician	1	1
Park Project Supervisor	1	1
Line Locator	0.2	0
TOTAL	29.45	29.25

SEASONAL STAFFING	FY 24-25	FY 23-24
Laborer	0.5	0.5

Added Line Locator 0.2 in FY 24-25
 Added 2 Equipment Operator I in FY 23-24
 .50 Street Project Supervisor from Drainage (060) in FY 22-23
 .25 Facility Project Supervisor moved to Fund 45 in FY 21-22
 .25 Facility Project Supervisor moved from Fund 45 in FY 20-21
 .25 Street Supervisor to Drainage (060)
 .50 Street Project Supervisor to Drainage (060)
 .25 Facility Project Supervisor to Welcome Center (045)
 .25 Facility Project Supervisor to Economic Development Authority (353)

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	1,352,274
10-02 WAGES	10,000
10-03 OVERTIME	7,500
10-07 ALLOWANCES	7,341
10-10 LONGEVITY	21,700
10-11 SL BUYBACK	5,839
10-12 VACATION BUYBACK	1,116
10-13 PDO BUYBACK	1,518
10-14 SL INCENTIVE	14,025
10-17 ADDITIONAL INCENTVE	12,827
10-19 ON CALL	5,500
10-95 1X SALARY ADJUSTMENT	4,842
TOTAL PERSONAL SERVICES	1,444,482

BENEFITS	
15-01 SOCIAL SECURITY	110,503
15-02 EMPLOYEES' RETIREMENT	200,827
15-03 GROUP INSURANCE	192,377
15-04 SELF INSURANCE	50,675
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	18,000
15-13 LIFE	9,135
15-14 DENTAL	15,607
15-20 OVERHEAD HEALTH CARE COST	2,768
15-98 RETIREE INSURANCE	26,891
TOTAL BENEFITS	632,783

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	7,000
20-35 SMALL TOOLS & EQUIPMENT	18,000
20-41 SUPPLIES	202,500
20-49 CHEMICALS	90,000
20-63 FLEET MAINTENANCE - FUEL	90,507
20-64 FLEET MAINTENANCE - PARTS	223,964
20-65 FLEET MAINTENANCE - LABOR	154,818
TOTAL MATERIALS & SUPPLIES	786,789

(CONTINUED)

FUND: GENERAL (010)
DEPARTMENT: STREETS (09)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

CONTRACTUAL (30-40) FY 24-25

Sod	10,000
Tree Service	30,000
Lawn & Landscaping Services	20,000
King Pest Control	300
Electrical	5,000
Plumbing	10,000
Ameriworks	2,500
TOTAL	<u>77,800</u>

OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATIONS	31,500
30-22 PWA REIMBURSEMENT	291,103
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	77,800
30-41 CONTRACT LABOR	170,000
30-43 HARDWARE/SOFTWARE MAINT	8,038
30-54 VEHICLE ACCIDENT INSUR	2,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	750
30-85 INSURANCE-FIRE, THEFT, LIAB	<u>63,139</u>
TOTAL OTHER SERVICES AND CHARGES	<u>654,330</u>

TOTAL DEPARTMENT REQUEST 3,518,384

FUND: GENERAL (010)
DEPARTMENT: PUBLIC WORKS
DIVISION: STREET/PARKS (0910)

PROGRAM DESCRIPTION

Maintenance and repair of all streets, parks, trails, drainage channels, right-of-ways and appurtenances. Installation and improvement of landscape, irrigation, trees, plant material, turf, signs, signals, and pavement markings.

2024-2025 GOALS AND OBJECTIVES:

CROSS TRAINING:

Through training, internal and external, continue to increase knowledge and understanding of all aspects of the departments responsibilities increasing the investment in the employees while benefiting the city through a highly knowledgeable staff.

STREETS SIGNS:

Develop and implement a sign inspection and maintenance plan that meets the new federal standards for reflectivity and have it incorporated into the City Works Program.

PAVEMENT MARKINGS:

Continue making pavement-marking improvements in anticipation of FHWA minimum reflectivity standards. Develop a comprehensive striping plan for major arterial streets and intersections.

PAVEMENT REPAIRS:

Continue to develop a computerized pavement evaluation system to assist with determining street repair priorities. Complete street repairs and improvements funded by GO bond.

URBAN FOREST:

Continue to maintain existing trees with regular pruning and watering. Keep adding to our existing irrigation systems to reduce

the amount of hand watering. Continue to add trees to the city right of ways, parks, and trail system in a way that is sustainable for the city crews.

TRAFFIC SIGNALS/LOCATES:

Expand our use of city personnel for minor signal maintenance, to expand beyond just bulb replacement.

VEGETATION MANAGEMENT:

Continue improvements using balanced herbicide and fertilization products. This program reduces mowing cost and enhances lawn quality throughout our parks, trails, and facilities. Improve integrated pest management practices in all applicable areas.

GRAPHIC INFORMATION SYSTEM (GIS):

Continue developing a GIS system, integrating engineering based new construction and maintenance infrastructure, for the purpose of developing a single source point of reference for all assets owned by the city.

PARKS:

Continue parking lot repairs and improvements at city parks. Start replacing old concrete picnic tables and benches. Continue to replace old playground equipment and convert playground areas to rubber mulch.

TRAILS:

Continue to implement our maintenance program for trail system, as well as improvements to bridges and walkways.

BEAUTIFICATION: Continue to improve all aspects of the cities landscape. From well kept planting beds to clean litter free rights-of-ways. Focusing special attention on keeping planting areas well populated with annual flowers and free of grass and weeds. The Street Department intends to develop the quality of life for our citizens and improve the experience of all visitors to our community.

FUND: GENERAL (010)
DEPARTMENT: ANIMAL WELFARE (10)
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	389,157	435,096	387,953	412,190
BENEFITS	129,715	153,522	125,157	144,124
MATERIALS & SUPPLIES	38,375	61,160	46,639	71,793
OTHER SERVICES	65,367	78,874	67,513	76,775
TOTAL	622,614	728,652	627,262	704,882

PERMANENT STAFFING	FY 24-25	FY 23-24
Admin Secretary I	1	1
Animal Control Officer	4	4
Animal Welfare Manager	1	1
TOTAL	6	6

PART TIME	FY 24-25	FY 23-24
Animal Welfare PT Asst	1	1

FY 22-23 Added 1 PT Asst
 FY 21-22 Added Admin Sec I and PT Asst
 FY 21-22 Supervisor title changed to Manager
 FY 20-21 Removed PT Asst

CONTRACTUAL (30-40) FY 24-25

Verizon Wireless	2,160
Lawn Service	2,200
Pest Control	720
Cintas - Mops	1,080
Copier	600
Unifirst	1,200
Jackson Mechanical	6,400
Jan Pro - Window Cleaning	3,400
Cintas First Aid	780
TOTAL	18,540

FINAL BUDGET 2024-2025

PERSONAL SERVICES

10-01 SALARIES	344,550
10-02 WAGES	39,018
10-03 OVERTIME	8,500
10-07 ALLOWANCES	480
10-10 LONGEVITY	7,788
10-13 PDO BUYBACK	1,634
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTVE	1,800
10-19 ON CALL	5,376
10-95 1X SALARY ADJUSTMENT	1,244
TOTAL PERSONAL SERVICES	412,190

BENEFITS

15-01 SOCIAL SECURITY	31,533
15-02 EMPLOYEES' RETIREMENT	52,244
15-03 GROUP INSURANCE	38,891
15-06 TRAVEL & SCHOOL	7,360
15-07 UNIFORMS	8,885
15-13 LIFE	1,861
15-14 DENTAL	2,786
15-20 OVERHEAD HEALTH CARE COST	564
TOTAL BENEFITS	144,124

MATERIALS & SUPPLIES

20-34 MAINTENANCE OF EQUIPMENT	15,000
20-35 SMALL TOOLS & EQUIPMENT	6,466
20-41 SUPPLIES	35,784
20-63 FLEET MAINTENANCE - FUEL	6,443
20-64 FLEET MAINTENANCE - PARTS	3,256
20-65 FLEET MAINTENANCE - LABOR	4,844
TOTAL MATERIALS & SUPPLIES	71,793

OTHER SERVICES & CHARGES

30-01 UTILITIES & COMMUNICATIONS	43,000
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	18,540
30-49 CREDIT CARD FEES	5,235
TOTAL OTHER SERVICES & CHARGES	76,775

TOTAL DEPARTMENT REQUEST

704,882

FUND: GENERAL (010)

DEPARTMENT: ANIMAL WELFARE (10)

SIGNIFICANT EXPENDITURE CHANGES:

The incinerator will need to be resurfaced in FY 24-25.

STAFFING/PROGRAMS

We will be promoting the following public education campaigns: Spay and neutering your pets, microchipping, City licensing requirements and a campaign on illegal dumping of animals.

PROGRAM DESCRIPTION

2024-2025 GOALS AND OBJECTIVES

Animal Welfare - General

- FY 23-24 we saw an increase in adoptions by over 25%. FY 24-25 goal is to raise adoptions by another 10%
- Continue to provide professional services to the citizens of our city by doing more education.
- Improve call response times and efficiency by getting more officers on the streets.

- Promote the spaying and neutering of animals through services and education and also offer at least 2 on-site clinics.
- Continue to build the partnership with local business to secure donations such as food, pet supplies and medications.
- Ensure the animals which are brought into the facility have their needs taken care of and we meet the Standard of Care requirements.
- Ensure the Standard of Care requirements for cleaning and sterilization are met throughout the facility.
- Continue to improve protocols to minimize disease in the shelter environment.
- Provide training in other areas such as dart gun safety, taser training and efficiency, firearm safety, and defensive driving.
- Develop an emergency management plan and secure an emergency shelter location.

- Secure a contract with a local vet for after-hour emergencies as well as disasters.
- Utilize the adoption fee waiver ordinance when approved to help secure more animals a home.
- Increase social media presence to post lost and found animals along with adoptable animals.
- Provide training on safety awareness to minimize injury to staff and volunteers.
- Attend at least four off-site adoptions events utilizing the adoption trailer.

FUND: GENERAL (010)
DEPARTMENT: MUNICIPAL COURT (12)
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	408,686	436,260	432,758	469,551
BENEFITS	110,546	118,220	125,805	137,770
MATERIALS & SUPPLIES	2,118	6,117	4,146	8,200
OTHER SERVICES	8,031	16,188	14,033	16,650
TOTAL	529,381	576,785	576,743	632,171

PERMANENT STAFFING	FY 24-25	FY 23-24
Municipal Prosecutor	0.75	0.75
Court Administrator	1	1
Deputy Court Clerk	1	1
Clerk - Court	3	3
TOTAL	5.75	5.75

PART-TIME	FY 24-25	FY 23-24
On Call Prosecutor	0.5	0.5
Clerk - Court	1	1
City Municipal Judge	2	2

FY 22-23 moved .25 Municipal Prosecutor to Juvenile (025)
 FY 22-23 moved .25 Court Administrator from Juvenile (025)
 FY 17-18 Add .25 Asst City Attorney (now Municipal Prosecutor) from Risk (202)
 Court Compliance Coordinator and Court Clerk position were combined with
 Juvenile Fund (25) covering .25 of salary

PER APPEARANCE RATE FOR JUDGES

	CURRENT
Criminal	467.76
Environmental	311.84
Juvenile	311.84

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	352,145
10-02 WAGES	100,000
10-03 OVERTIME	50
10-07 ALLOWANCES	1,980
10-10 LONGEVITY	6,198
10-13 PDO BUYBACK	1,854
10-14 SICK LEAVE INCENTIVE	4,275
10-17 ADDITIONAL INCENTIVE	900
10-18 SEPARATION PAY	950
10-95 1X SALARY ADJUSTMENT	1,199
TOTAL PERSONAL SERVICES	469,551

BENEFITS	
15-01 SOCIAL SECURITY	35,921
15-02 EMPLOYEES' RETIREMENT	51,737
15-03 GROUP INSURANCE	34,601
15-06 TRAVEL & SCHOOL	3,500
15-13 LIFE	1,784
15-14 DENTAL	4,099
15-20 OVERHEAD HEALTH CARE COST	541
15-98 RETIREE INSURANCE	5,587
TOTAL BENEFITS	137,770

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	4,700
20-41 SUPPLIES	3,500
TOTAL MATERIALS & SUPPLIES	8,200

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	12,150
30-43 COMPUTER SOFTWARE MAINT	500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,000
TOTAL OTHER SERVICES & CHARGES	16,650

TOTAL DEPARTMENT REQUEST 632,171

(CONTINUED)

FUND: GENERAL (010)
DEPARTMENT: MUNICIPAL COURT (12)
DEPARTMENT HEAD: RYAN RUSHING
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CONTRACTUAL (30-40) FY 24-25

Copier Lease	1,500
Shred It Services	700
Polygraphs	300
Clerical Testing	60
Job Advertising	300
Public Legal Notices	300
Court Interpreters	500
Drug Testing	120
Camera Maintenance	320
ODIS	750
OLETS	300
Public Defense Fund	6,000
Jury Trials	1,000
TOTAL	12,150

FUND: GENERAL (010)
DEPARTMENT: MUNICIPAL COURT (12)

PROGRAM DESCRIPTION

The Municipal Court is the judicial branch of city government and must maintain the independence of the Judiciary while strengthening relations with the citizens and the other branches of government.

The fundamental purpose of the Municipal Court is to provide an impartial forum for citizens, due process procedures and a commitment to administering justice in a fair, efficient, and timely manner.

The Municipal Court is tasked to provide an impartial forum for citizens to be heard in a professional and just environment on matters related to possible violations of city ordinances.

The Municipal Court is responsible for case management, collection of fines, fees, and state costs; filing citations/complaints; docket scheduling; issuing, tracking and clearing warrants; maintaining court records of collections, convictions, and statistical data.

**MUNICIPAL COURT:
STAFFING / PROGRAMS**

During fiscal year 2023-2024, the Municipal Court was staffed by three full-time clerks and two part-time clerks; the Deputy Court Administrator; the Court Administrator; the Prosecuting Attorney, who works with both the municipal court (1210), the Risk Department (202), and the Juvenile Court (025). The Court also has four part-time

judges, and one alternate judge for the criminal, environmental and juvenile dockets.

**2024-2025 GOALS AND OBJECTIVES
MUNICIPAL COURT:**

1. Prudent use and management of resources, property and funds judiciously and solely in accordance with prescribed legal procedures. Provide judicial administrative assistance and support to all the Municipal Judges.
2. Fully utilize and work to upgrade the court management software to allow improved statistical reporting for auditing purposes.
3. Promote relations with Police Records, Jail, Property Room, Police Laboratory and the Warrant Officers.
4. Promote the growth and development of court operations through continued education provided by the Oklahoma Municipal Court Clerks Association, the Oklahoma Municipal Judges Association, the Oklahoma Municipal Attorneys Association, and other external training opportunities from other agencies and internal training opportunities provided by the City.
5. Improve efficiency and reduce costs of recovery of unpaid fines and fees and further enhancements to assist the warrant tax intercept program.
6. Ensure that the Court is compliant with developing case law with regard to incarceration for fines.
7. Maintain ordinances to reflect changes in state law.

FUND: GENERAL (010)
DEPARTMENT: NEIGHBORHOOD SERVICES (15)
DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	820,549	953,926	935,743	994,712
BENEFITS	282,889	338,317	339,180	363,278
MATERIALS & SUPPLIES	63,225	83,242	82,632	90,546
OTHER SERVICES	202,251	270,045	272,184	317,734
TOTAL	1,368,913	1,645,530	1,629,739	1,766,270

PERMANENT STAFFING	FY 24-25	FY 23-24
Neighborhood Services Dir	0.5	0.5
Lead Code Officer/Trainer	1	1
Neighborhood Init Coord	3	3
NIA Coordinator	1	1
Comm. Outreach Specialist	1	1
Code Enforce Officer FT	5.75	5.75
Staff Secretary	1	1
TOTAL	13.25	13.25

PART TIME	FY 24-25	FY 23-24
Comm. Services/Truancy Tech	0.5	0.5

FY 23-24 moved .25 Neighborhood Svc Dir from Fund 310 (.50 total)
FY 22-23 changed Code Enforce Officer from .20 to .75 from Fund 187
FY 22-23 moved .25 Neighborhood Svc Dir from Fund 310
FY 20-21 Neighborhood Init Coord position not filled

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 12
2018-19 - 12
2019-20 - 12.2
2020-21 - 12.2
2021-22 - 12.2
2022-23 - 13
2023-24 - 13.25
2024-25 - 13.25

FINAL BUDGET 2024-2025

NEIGHBORHOOD SERVICES (1510)

PERSONAL SERVICES	
10-01 SALARIES	753,266
10-07 ALLOWANCES	3,270
10-10 LONGEVITY	24,379
10-11 SL BUYBACK - OVER BANK	871
10-12 VL BUYBACK	1,326
10-13 PDO BUYBACK	2,744
10-14 SL INCENTIVE	4,100
10-17 ADDITIONAL INCENTVE	5,176
10-95 1X SALARY ADJUSTMENT	1,999
TOTAL PERSONAL SERVICES	797,131

BENEFITS	
15-01 SOCIAL SECURITY	60,981
15-02 EMPLOYEES' RETIREMENT	111,598
15-03 GROUP INSURANCE	100,035
15-06 TRAVEL & SCHOOL	11,520
15-07 UNIFORMS	6,500
15-13 LIFE	3,490
15-14 DENTAL	7,794
15-20 OVERHEAD HEALTH CARE COST	1,404
TOTAL BENEFITS	303,322

MATERIALS & SUPPLIES	
20-01 NEIGHBORHOOD INITIATIVE	40,000
20-34 MAINTENANCE OF EQUIPMENT	2,500
20-41 SUPPLIES	6,500
20-63 FLEET MAINTENANCE - FUEL	12,026
20-64 FLEET MAINTENANCE - PARTS	7,336
20-65 FLEET MAINTENANCE - LABOR	10,484
TOTAL MATERIALS & SUPPLIES	78,846

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	14,500
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	26,400
30-43 HARDWARE/SOFTWARE MAINT	104,330
30-72 MEMBERSHIPS & SUBSCRIPTIONS	750
30-85 INSURANCE FIRE-THEFT-LIABILITY	46,754
TOTAL OTHER SERVICES & CHARGES	198,734

TOTAL DIVISION REQUEST 1,378,033

(CONTINUED)

FUND: GENERAL (010)
 DEPARTMENT: NEIGHBORHOOD SERVICES (15)
 DEPARTMENT HEAD: MIKE STROH / TERRI CRAFT
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NEIGHBORHOOD INITIATIVE (20-01) NBHD SVCS 1510 FY 24-25

Supplies	3,800
Meetings (\$75.00 per mtg x 196)	14,700
Association Celebration	2,500
Council of Presidents	2,500
33 Association, 5 Events	16,500
TOTAL	40,000

CONTRACTUAL (30-40) NHBD SVCS 1510 FY 24-25

Jan-Pro	13,000
Automatic Fire Sprinkler	2,000
Fire Alarm Radio Mesh	2,500
One Source Copier/Printer	4,000
A-Team Pest Control	1,200
Unifirst - Supply	2,500
Unifirst - First Aid	1,200
TOTAL	26,400

CONTRACTUAL (30-40) NHBDS IN ACTION 1530 FY 24-25

NIA Programming	2,000
Copier	1,000
Boys & Girls Club	75,000
Janitor Services	10,000
VITA	11,000
TOTAL	99,000

In previous years, Neighborhood Initiative was funded by a grant. Grant funds are no longer available starting in FY 17-18. All future funding for this program will come from the General Fund.

NEIGHBORHOODS IN ACTION (1530)

PERSONAL SERVICES

10-01 SALARIES	155,706
10-02 WAGES	22,000
10-07 ALLOWANCES	2,640
10-10 LONGEVITY	6,594
10-11 SL BUYBACK - OVER BANK	3,602
10-12 VL BUYBACK	1,797
10-13 PDO BUYBACK	1,198
10-14 SL INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	1,800
10-95 1X SALARY ADJUSTMENT	444
TOTAL PERSONAL SERVICES	197,581

BENEFITS

15-01 SOCIAL SECURITY	15,115
15-02 EMPLOYEES' RETIREMENT	24,581
15-03 GROUP INSURANCE	18,307
15-13 LIFE	620
15-14 DENTAL	1,145
15-20 OVERHEAD HEALTH CARE COST	188
TOTAL BENEFITS	59,956

MATERIALS & SUPPLIES

20-41 SUPPLIES	6,000
20-63 FLEET MAINTENANCE - FUEL	591
20-64 FLEET MAINTENANCE - PARTS	2,122
20-65 FLEET MAINTENANCE - LABOR	2,987
TOTAL MATERIALS & SUPPLIES	11,700

OTHER SERVICES & CHARGES

30-01 UTILITIES & COMMUNICATIONS	15,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	99,000
TOTAL OTHER SERVICES & CHARGES	119,000

TOTAL DIVISION REQUEST 388,237

TOTAL DEPARTMENT REQUEST 1,766,270

FUND: GENERAL (010)
DEPARTMENT: NEIGHBORHOOD SERVICES (15)

PROGRAM DESCRIPTION

The Neighborhood Services Department consists of a Department Secretary, five full time Code Officers, three Neighborhood Initiative Coordinators, Lead Code Officer, all under the direct supervision and guidance of the Neighborhood Services Director.

The purpose of this department is to combine the efforts of the sub-divisions to function in a more efficient, productive and organized manner in dealing with quality of life issues. No single division can solve the complex social problems alone. A combined effort from all divisions of Neighborhood Services and Police CAO division will help restore the safety to our neighborhoods and allows all the divisions to coordinate for special emphasis projects, target houses and to accomplish a special task.

Code Enforcement:

The Code Enforcement Division consists of five full time Code Officers and a Lead Code Officer. The intent of this division and its officers is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by these officers interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Division is responsible for the enforcement of City ordinances, which pertain to childcare facilities, litter, nuisances, tall grass and weeds, peddlers/solicitors. Code Enforcement is also responsible for the enforcement of zoning and Property Maintenance. The efforts of these officers help to eliminate acts or conditions that

are offensive, annoying or damaging to the public. The Code Enforcement Office is often called upon to assist other agencies that are trying to correct violations of ordinances, regulations and laws. This effort improves the services that are provided to our citizens by each of these agencies.

Many of the ordinances enforced by this office reduce fire and safety risks to the public. Through their actions, these officers also help keep Midwest City an attractive community for visitors, homebuyers and business investors. Their actions help maintain property values for all Midwest City property owners. The quality of life within Midwest City is directly influenced through adoption of appropriate codes and ordinances as well as their enforcement. Strong support for this division and its officers has proven to be of best interests.

The Code Enforcement Division is responsible for the enforcement of the International Property Maintenance Code, which pertains to the exterior of existing structures. They also enforce the zoning ordinances, prepare documentation for procurement of demolition and clearance of dilapidated properties, as well as manage contracts and monitor demolition activities. Code Enforcement manages and implements the Operation Paintbrush program, which includes loaning the needed equipment and organization of the volunteers to assist those in need of assistance.

Through the enforcement of the International Codes and the Operation Paintbrush program, the housing stock of Midwest City should not deteriorate. Nice looking homes improve the neighborhood appearance and in return increase the property values and attractiveness of the community.

Neighborhood Initiative:

The Neighborhood Initiative Division consists of three Neighborhood Initiative Coordinators. The intent of this division and the coordinators is to serve as a catalyst for our neighborhoods. The coordinators are to identify the needs of families living in an area and link them with a particular program or agency, which can be of assistance. They also help form neighborhood associations, watch groups and similar aids. They attempt to provide services which may be unique to a particular area or need. Neighborhood Initiative also provides ready access or a contact with City Hall.

Neighborhood associations act as a stabilizing force in a neighborhood by bringing people together to address their needs, problems or issues. Neighborhood Initiative works to support the associations and to promote programs like Citizens on Patrol and Neighborhood Watch. Neighborhood associations become a partner with our City and help us build strong relationships with our citizens and encourage involvement in their community.

Through problem solving together, they encourage our citizens to make their neighborhood more enjoyable. They are building bridges through partnerships, trust and respect that gives, hope, strength and an overall healthy, attractive and safe environment for our residents. This process has proven to increase the property values and the attractiveness of our community.

Community Action Officers:

The Community Action Officer Program consists of three Commissioned Police Officers that work out of the Police Department Patrol Division and are assigned to work closely with Neighborhood Services. The intent of this program is to work with the citizens of Midwest City dealing with quality of life issues and problems that are normally handled on a quick fix basis. Community Action Officers help solve problems on a

long-term basis by using traditional and non-traditional police methods by developing partnerships with citizens of Midwest City. Community Action Officers are able to devote as much time as needed to problems since they are not used for manning purposes and do not normally respond to calls for police services.

The Community Action Officers also work closely with City/County Health, Child Protective Services, as well as most of the departments within the City when dealing with individual residences needs, and other quality of life issues. Community Action Officers enforce all criminal and traffic violations as well as working issues that are not necessarily of a criminal or traffic related nature. The quality of life issues are normally not criminal or traffic violations.

The work of the Community Action Officers dealing with quality of life issues as well as many other problems not criminal or traffic in nature helps improve the quality of life for the citizens of Midwest City. By working closely with the other departments within Midwest City, these quality of life issues are solved on a long-term basis. The Community Action Officers interaction with the citizens in Midwest City has fostered good relationships between the City of Midwest City and the citizens we serve. This relationship has helped to decrease crime in the majority of the high crime areas which has helped increase property value, as well as making Midwest City a safer place to live.

2024-2025 GOALS AND OBJECTIVES

1. Continue support for all recognized neighborhood associations.
2. Continue a proactive approach in Code Enforcement.
3. Continue our proactive removal of dilapidated properties.
4. Improve our codes and procedures to allow for better enforcement.
5. Continue our code inspections on our apartments and multi-living area to insure compliance.

The Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc.'s Midwest City District Office provides social service assistance to residents in the form of referrals, utility and food assistance, Weatherization Program, transportation/bus tokens, Christmas assistance, neighborhood assistance/graffiti removal and senior services.

Neighborhoods in Action Center:

The Midwest City Neighborhoods in Action Center is a community facility located at 1124 N. Douglas Blvd. in a renovated fire station (former fire station 4.) The center houses city services along with the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc., as their Midwest City District Office.

Programs and activities implemented from the Neighborhoods in Action Center include an Elementary Reading and Math Tutoring Program, Community Service /Truancy Management Program, neighborhood housing information, citizen referrals, and weekly perishable food giveaways. Other activities sponsored by the center include the Volunteer Income Tax Assistance (VITA) Program, AARP work site training and community events. The facility also provides meeting space for the Dana Brown Cooper Head Start. The Veterans Administration also provides a representative to meet and provide services to veterans at the facility.

FUND: GENERAL (010)
DEPARTMENT: IT (16)
DEPARTMENT HEAD: ALLEN STEPHENSON

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	581,999	705,023	558,428	736,700
BENEFITS	198,447	246,235	193,572	250,665
MATERIALS & SUPPLIES	27,413	44,433	39,741	37,681
OTHER SERVICES	21,740	62,222	53,628	54,603
TOTAL	829,599	1,057,913	845,369	1,079,649

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
IT Director	1	1	
IT Supervisor	1	0	
IT Coordinator	0	1	2017-18 - 4.105
Information Security Specialist	1	1	2018-19 - 4.105
Systems Administrator	1	1	2019-20 - 5.105
Communications Coord - IT	0.105	0.105	2020-21 - 5.105
Computer Technician	2	2	2021-22 - 6.105
GIS Analyst	1	1	2022-23 - 8.605
GIS Coordinator	0.5	0.5	2023-24 - 8.605
GIS Technician	1	1	2024-25 - 8.605
TOTAL	8.605	8.605	

Changed IT Coordinator to IT Supervisor in FY 24-25
 Eliminated Security Administrator, Data Center Administrator & 1 Computer Technician and replaced with IT Coordinator, Information Security Specialist & Systems Administrator in FY 22-23
 Moved GIS Analyst from Com Dev (010-05) FY 22-23
 Moved .5 GIS Coordinator from Com Dev (010-05) FY 22-23
 Moved GIS Technician from Com Dev (010-05) FY 22-23
 Added Radio Technician FY 22-23
 Added Chief Information Security Officer FY 21-22
 Eliminated Asst. IT Director FY 21-22
 Moved Part Time Tech to Tech Fund (014) FY 21-22
 Eliminated Sys Admin and added (1) Comp Tech FY 20-21

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	691,691
10-07 ALLOWANCES	10,667
10-10 LONGEVITY	12,843
10-11 SL BUYBACK	3,742
10-13 PDO BUYBACK	3,928
10-14 SICK LEAVE INCENTIVE	4,500
10-17 ADDITIONAL INCENTIVE	3,600
10-19 ON CALL	4,200
10-95 SALARY ADJUSTMENT	1,529
TOTAL PERSONAL SERVICES	736,700

BENEFITS	
15-01 SOCIAL SECURITY	56,358
15-02 EMPLOYEES' RETIREMENT	103,138
15-03 GROUP INSURANCE	81,284
15-13 LIFE	2,669
15-14 DENTAL	5,871
15-20 OVERHEAD HEALTH CARE COST	1,345
TOTAL BENEFITS	250,665

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	12,000
20-35 SMALL TOOLS AND EQUIPMENT	8,918
20-41 SUPPLIES	8,000
20-63 FLEET FUEL	1,558
20-64 FLEET PARTS	2,332
20-65 FLEET LABOR	4,873
TOTAL MATERIALS & SUPPLIES	37,681

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	15,000
30-34 MAINTENANCE OF EQUIPMENT	18,109
30-72 MEMBERSHIPS & SUBSCRIPTIONS	16,000
30-85 INSURANCE/FIRE, THEFT, LIABILITY	5,494
TOTAL OTHER SERVICES & CHARGES	54,603

TOTAL DEPARTMENT REQUEST 1,079,649

FUND: GENERAL (010)

DEPARTMENT: Information Technology (16)

SIGNIFICANT EXPENDITURE CHANGES

1. There are no significant changes in the Technology Fund budget.

PROGRAM DESCRIPTION

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 65 projects and provides support for 135 virtual machines as well 75 major applications running throughout the City.

9. Find a suitable candidate to fill the GIS Coordinator
10. Finalize the P25 three towers project
11. Installation of network switches to replace end of life equipment
12. Replace virtual environment hosts
13. Installation of a secondary fiber path from PWA to City Hall
14. Coordinate all purchases of technology related equipment throughout the City.
15. Provide technical support for application software and hardware.
16. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
17. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems
18. Work with various departments on 65 City wide projects.

2024-2025 GOALS AND OBJECTIVES

Coordinate and install the following projects:

1. Replace Bulk SAN
2. Upgrade Datacenter licensing
3. Replace Flash SAN
4. Redesign the IT/GIS Technician Workspace
5. Upgrade the Council Broadcasing Solution
6. Replace all remote camera servers
7. Upgrade the firewalls at the Public Works facility
8. Upgrade all Office products to the newest versions

FUND: GENERAL (010)
DEPARTMENT: EMERGENCY RESPONSE CENTER (18)
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	AMENDED		ESTIMATED	
	ACTUAL 2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	888,333	930,436	863,304	955,224
BENEFITS	313,568	314,811	304,408	332,001
MATERIALS & SUPPLIES	1,763	3,653	3,063	3,000
OTHER SERVICES	2,927	8,004	8,004	8,183
TOTAL	1,206,592	1,256,904	1,178,779	1,298,408

PERMANENT STAFFING	FY 24-25	FY 23-24
Communication Spec I	8.5	9.5
Communications Coord - IT	0.26	0.26
Lead Dispatcher	4	3
TOTAL	12.76	12.76

PART TIME	FY 24-25	FY 23-24
Communication Spec 1	1	1

Changed 3 Communication Spec I to Lead Dispatcher FY 23-24
.50 Communication Spec II to Communication Spec I FY 23-24
Added 2 Part Time Communication Spec I FY 23-24

CONTRACTUAL (30-40) FY 24-25

Verizon (911 Text Phone)	1,080
Language Line	350
EMD Cards Renew	245
Eventide Maintenance	1,800
Radio Console Maintenance	1,835
Polygraph	600
Total Testing	390
TOTAL	6,300

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	787,168
10-02 WAGES	30,000
10-03 OVERTIME	57,800
10-07 ALLOWANCES	203
10-10 LONGEVITY	26,915
10-11 SL BUYBACK	5,227
10-12 VACATION BUYBACK	4,298
10-13 PDO BUYBACK	16,554
10-14 SL INCENTIVE	8,100
10-17 ADDITIONAL INCENTVE	4,501
10-19 ON CALL	4,911
10-27 SHIFT DIFFERENTIAL	7,280
10-95 1 X SALARY ADJUSTMENT	2,267
TOTAL PERSONAL SERVICES	955,224

BENEFITS	
15-01 SOCIAL SECURITY	73,075
15-02 EMPLOYEES' RETIREMENT	133,731
15-03 GROUP INSURANCE	101,834
15-06 TRAVEL & SCHOOL	5,500
15-13 LIFE	3,958
15-14 DENTAL	7,793
15-20 OVERHEAD HEALTH CARE COST	1,199
15-98 RETIREE INSURANCE	4,911
TOTAL BENEFITS	332,001

MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,000
TOTAL MATERIALS & SUPPLIES	3,000

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	6,300
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,883
TOTAL OTHER SERVICES & CHARGES	8,183

TOTAL DEPARTMENT REQUEST	1,298,408
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FUND: EMERGENCY COMMUNICATIONS (010)

DEPARTMENT: EMERGENCY COMMUNICATIONS (18)

SIGNIFICANT EXPENDITURE CHANGES:

None

STAFFING/PROGRAMS

Midwest City's Emergency Communications Center receives over 100,000 calls annually, one of the highest call volumes in the OKC metro. The center dispatches Midwest City Police and Fire, and Saints EMS.

PROGRAM DESCRIPTION

The Emergency Communications Center is the public safety answering point (PSAP) and dispatch point for fire, emergency medical, emergency management, and police services in Midwest City. The mission of the Emergency Communications Center is to serve as the communications link between citizens and emergency assistance, and to provide fast and accurate activation of public safety and support agencies.

The Emergency Communications Center recognizes that service is our number one priority to the citizens as well as response agencies that we dispatch. We strive to increase our efficiency by providing continuing professional education and training. We will work to

establish program practices that equal or exceed current industry standards.

We also recognize that our strength and success is tied directly to the individual and unique contributions of each employee. Working in a spirit of cooperation and teamwork both within and outside of the Emergency Communications Center, we will continue to foster positive working relationships with our public safety partners.

2024-2025 GOALS AND OBJECTIVES

1. Secure and equip an operational backup 911 center
2. Update EM/911 website
3. Maintain EMD certification for all dispatchers
4. Increase training and professional development opportunities for 911 staff
5. Become fully staffed with 14 dispatchers
6. Promote 4 current dispatchers to lead dispatchers

FUND: GENERAL (010)
DEPARTMENT: SWIMMING POOLS (19)
DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	315,312	249,973	261,600	276,338
BENEFITS	27,933	24,746	23,430	29,183
MATERIALS & SUPPLIES	56,033	65,292	43,178	63,900
OTHER SERVICES	29,168	29,700	29,978	32,700
TOTAL	428,446	369,711	358,187	402,121

PERMANENT STAFFING **FY 24-25** FY 23-24

Parks & Rec Supervisor 0.338 0.338

SEASONAL STAFFING **FY 24-25** FY 23-24

Aquatics Coordinator 1 1
Pool Manager 2 2
Guard Supervisors 3 3
Senior Guard 3 3
Lifeguards 46 45
Head Cashier 3 3
Cashiers 10 10
Seasonal Maintenance 0 1

TOTAL 68 68

.1625 Park & Rec Supervisor moved to Fund 123 FY 20-21
Elimated Aquatic & Rec Sup FY 21-22
Added Parks & Rec Sup FY 20-21

CONTRACTUAL (30-40) FY 24-25

Ameriworks	2,500
Cintas	2,500
TOTAL	5,000

FINAL BUDGET 2024-2025

PERSONAL SERVICES

10-01 SALARY	24,901
10-02 WAGES	225,000
10-03 OVERTIME	5,500
10-04 ADDITIONAL PAY	19,500
10-07 ALLOWANCES	1,073
10-17 ADDITIONAL INCENTVE	304
10-95 1X SALARY ADJUSTMENT	60
TOTAL PERSONAL SERVICES	276,338

BENEFITS

15-01 SOCIAL SECURITY	21,140
15-02 RETIREMENT	4,457
15-03 GROUP INSURANCE	2,092
15-13 LIFE	105
15-14 DENTAL	129
15-20 OVERHEAD HEALTH CARE COST	32
15-98 RETIREE INSURANCE	1,228
TOTAL BENEFITS	29,183

MATERIALS & SUPPLIES

20-35 SMALL TOOLS & EQUIPMENT	500
20-41 SUPPLIES	13,000
20-49 CHEMICALS	50,000
20-63 FLEET MAINTENANCE - FUEL	400
TOTAL MATERIALS & SUPPLIES	63,900

OTHER SERVICES & CHARGES

30-01 UTILITIES & COMMUNICATIONS	12,000
30-18 REFUNDS	1,700
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	5,000
30-49 CREDIT CARD FEES	4,000
TOTAL OTHER SERVICES & CHARGES	32,700

TOTAL DEPARTMENT REQUEST **402,121**

FUND: GENERAL (010)
DEPARTMENT: COMMUNICATIONS (20)
DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	150,840	190,922	143,740	199,236
BENEFITS	50,033	76,701	51,938	70,716
MATERIALS & SUPPLIES	836	2,345	2,345	2,000
OTHER SERVICES	47,885	118,016	109,932	55,420
TOTAL	249,593	387,984	307,955	327,372

PERMANENT STAFFING	FY 24-25	FY 23-24
Communications Director	0.75	0.75
CVB Manager	0.56	0.56
Events Specialist	1	1
TOTAL	2.31	2.31

.56 CVB Manager from 010-06 Parks & Rec FY 20-21
 1.0 Events Specialist from 010-06 Parks & Rec FY 20-21
 .25 of salary paid by PWA FY 18-19
 This is a new department created in FY 18-19

PERSONNEL
 POSITIONS
 SUMMARY:
 2017-18 - 0
 2018-19 - .75
 2019-20 - .75
 2020-21 - 2.31
 2021-22 - 2.31
 2022-23 - 2.31
 2023-24 - 2.31
2024-25 - 2.31

CONTRACTUAL (30-40) FY 24-25

Newsletter Services	6,000
CivicPlus - Website Hosting & Training	12,000
Archive Social - Social Media Archiving	9,000
Professional Video/Photo/Graphic Design	7,000
Canva Team	2,000
Signup Genius	270
Adobe Team	1,400
Bitly	350
Constant Contact	1,600
TOTAL	39,620

FINAL BUDGET 2024-2025

PERSONAL SERVICES

10-01 SALARIES	191,229
10-07 ALLOWANCES	5,327
10-10 LONGEVITY	1,895
10-14 SL INCENTIVE	375
10-95 SALARY ADJUSTMENT	410
TOTAL PERSONAL SERVICES	199,236

BENEFITS

15-01 SOCIAL SECURITY	15,242
15-02 EMPLOYEES' RETIREMENT	27,893
15-03 GROUP INSURANCE	21,718
15-06 TRAVEL & SCHOOL	3,000
15-13 LIFE	717
15-14 DENTAL	1,599
15-20 OVERHEAD HEALTH CARE COST	547
TOTAL BENEFITS	70,716

MATERIALS & SUPPLIES

20-41 SUPPLIES	2,000
TOTAL MATERIALS & SUPPLIES	2,000

OTHER SERVICES & CHARGES

30-01 UTILITIES	800
30-40 CONTRACTUAL	39,620
30-43 COMPUTER SOFTWARE MAINT	500
30-55 MARKETING/COMMUNICATIONS	13,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,500
TOTAL OTHER SERVICES & CHARGES	55,420

TOTAL DEPARTMENT REQUEST 327,372

MARKETING/COMMUNICATIONS (30-55) FY 24-25

City Service Advertising	13,000
TOTAL	13,000

FUND: GENERAL (010)

**DEPARTMENT:
COMMUNICATIONS &
MARKETING (20)**

PROGRAM DESCRIPTION

The Communications & Marketing Department is responsible for the following:

- Media Relations
- Public Information
- Community Engagement
- Special Events
- Convention & Tourism Services
- Groundbreakings
- Press Conferences
- City Services Marketing

Specific activities include:

- Forming responses and outreach to media regarding City of Midwest City news
- Management/creation of all public messaging regarding City services and public information
- Assistance to City departments and Councilmembers providing volunteer recruitment and support for events
- Management of all City major events
- Outreach and support services for groups utilizing City-owned facilities or holding special events in Midwest City
- Coordination of all media events
- Creation and distribution of all advertising related projects
- Management of City websites and online resources for public information

2024-2025 GOALS AND OBJECTIVES

1. Focus on improving the quality of major City events in our community
2. Increase Midwest City resident participation in major City events
3. Increase resident awareness of online City information resources
4. Provide more timely promotion and advertising assistance to City departments regarding their outreach programs, services and events
5. Increase outreach to media outlets regarding major City news
6. Encourage more organizations to host special events in our City by helping them understand permitting processes and event requirements

FUND: GENERAL (010)
DEPARTMENT: ENGINEERING & CONSTRUCTION SVCS (24)
DEPARTMENT HEAD: BRANDON BUNDY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET	ACTUAL	
	2023-24	2023-24	2023-24	2024-25
PERSONAL SERVICES	775,334	913,558	844,215	957,103
BENEFITS	297,940	348,346	323,031	369,743
MATERIALS & SUPPLIES	43,916	44,740	45,323	61,625
OTHER SERVICES	208,537	447,251	449,518	439,255
TOTAL	1,325,727	1,753,895	1,662,087	1,827,726

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL
Dir. Of Eng & Const Services	1	1	POSITIONS
Administrative Secretary	0.5	0.5	SUMMARY:
City Engineer	0.5	0.5	2022-23 - 11.75
Engineering Project Manager	2	1	2023-24 - 11.75
Chief Construction Inspector	0	0.25	2024-25 - 11.75
Chief Building Official	1	1	
Building/Housing Code Inspector	2	2	
Clerk	2	2	
Maintenance Tech/Lead Janitor	1	1	
Janitor	0.5	1.5	
Construction Inspector I	1.25	1	
TOTAL	11.75	11.75	

PART TIME	FY 24-25	FY 23-24
Intern	0.5	0.5

FY 24-25 moved .25 Chief Construction Inspector to Construction Inspector 1
 FY 24-25 remove 1. Janitor position
 FY 24-25 moved part time Intern from 010-05 Comm Dev
 FY 23-24 added a second Engineering Project Manager
 This is a new department created in FY 22-23:
 moved .25 Chief Construction Inspector, .50 (Prev PWA City Engineer) City Engineer from PWA (075)
 moved (Prev. City Engineer - Comm Dev) Dir. Of Eng & Const Services, Engineering Project Manager, Chief Building Inspector, Maintenance Tech/Janitor, GIS Analyst, GIS Technician, 2 Building Inspectors, .5 Administrative Secretary, 2 DS Clerks, 1.5 Janitor, .5 GIS Coordinator from Comm Dev (010-05)
 added Construction Inspector I

CONTRACTUAL (30-40) FY 24-25

ASL	600
Florida Plant	1,080
Plan Review & 3rd Party Inspections	40,320
Fire Extinguisher & Alarm Monitoring	3,500
Cleaning of City Hall	15,500
Traffic Counts	5,000
Update of Engineering Standards	50,000
TOTAL	116,000

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	877,480
10-02 WAGES	21,202
10-03 OVERTIME	2,500
10-07 ALLOWANCES	14,100
10-10 LONGEVITY	20,611
10-11 SL BUYBACK - OVERBANK	6,913
10-13 PDO BUYBACK	2,007
10-14 SICK LEAVE INCENTIVE	6,150
10-17 ADDITIONAL INCENTIVE	4,051
10-95 SALARY ADJUSTMENT	2,088
TOTAL PERSONAL SERVICES	957,103

BENEFITS	
15-01 SOCIAL SECURITY	73,218
15-02 EMPLOYEES' RETIREMENT	131,026
15-03 GROUP INSURANCE	130,390
15-06 TRAVEL & SCHOOL	16,490
15-07 UNIFORMS	3,420
15-13 LIFE	3,645
15-14 DENTAL	9,859
15-20 OVERHEAD HEALTH CARE COST	1,695
TOTAL BENEFITS	369,743

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	18,100
20-35 SMALL TOOLS & EQUIPMENT	1,000
20-41 SUPPLIES	17,700
20-63 FLEET FUEL	9,835
20-64 FLEET PARTS	7,220
20-65 FLEET LABOR	7,770
TOTAL MATERIALS & SUPPLIES	61,625

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	58,520
30-34 MAINTENANCE OF EQUIPMENT	18,100
30-40 CONTRACTUAL	116,000
30-43 HARDWARE/SOFTWARE MAINT	197,856
30-49 CREDIT CARD FEES	25,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	10,917
30-75 LEGAL PUBLICATIONS	2,500
30-85 INSURANCE/FIRE,THEFT,LIAB	10,362
TOTAL OTHER SERVICES & CHARGES	439,255

TOTAL DEPARTMENT REQUEST	1,827,726
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FUND: GENERAL (010)

DEPARTMENT: ENGINEERING AND CONSTRUCTION SERVICES (24)

SIGNIFICANT EXPENDITURE CHANGES:

None

STAFFING/PROGRAMS

The Engineering and Construction Services Department consisting of Building Inspection, Engineering, and Project Management Divisions with the mission “To professionally assure quality construction”.

The Building Inspections Division is responsible for administering and enforcing the city's building-related codes. These codes comprise the regulated trades; building, electrical, plumbing, and mechanical. The codes are applied to new construction, remodeling, and day-to-day repairs to existing structures. In carrying out these functions, Building Inspections reviews building plans, performs field inspections, and issues notices. The licensing of the various trades is also administered by this division.

Engineering is responsible for the review and inspection of public infrastructure and elements of development which influence the City. Among those elements are transportation, water, sewer, and drainage; which are vital to the operation of our City now and in the future. Engineering also takes part in most permits and all subdivision proposals; giving advice and assisting developers to build the best possible product. Engineering leads efforts with the floodplain management, traffic and safety, and the City's ADA Transition Plan.

The Project Management Division works with other city departments to provide advice on all levels of construction done within the City. This includes assisting with estimates, overseeing preparation of construction plans, acquisition of easements, and management throughout construction.

PROGRAM DESCRIPTION

The Department is to provide review of all development within the City and assist other departments with wide-ranging services to construct publicly funded projects.

Staff within this department currently advises the City Council, Planning Commission, Traffic and Safety Commission, ADA Transition Committee, Builders Advisory Board, Sidewalk Committee, and is available to other departments.

2024-2025 GOALS AND OBJECTIVES

- 1) Improve customer service and look for ways to streamline the permitting process. Particularly by improving the existing permitting system.
 - Reduce steps between permit review
 - Provide more timely results through email notification
 - Add online payment capabilities
- 2) Be available to assist other City departments in any aspect of their projects including advice, estimates, inspection, and management.
- 3) Provide opportunities for staff development in professional and technical areas.
- 4) Continue to provide staff support to City Council, Memorial Hospital Authority, Traffic and Safety Commission, Planning Commission, Builders' Advisory Board, Sidewalk Committee, the ADA Transition Committee, and various building trade boards.
- 5) Coordinate implementation of Capital Improvement

projects consisting of transportation, water, sewer, and drainage infrastructure, by providing estimates, plans, technical review, inspection, and contract administration.

- 6) Select and manage consultants who are experts in their respective field when it comes to projects with tight timelines or are beyond staffing capacity.
- 7) Support other City Departments as they develop Master Plans and the Comprehensive Plan
- 8) Continue to improve the documentation and filing of as-built plans.
- 9) Work to improve the City's compliance of the American Disabilities Act within the public rights of way and public buildings.
- 10) Look for opportunities and apply for federal grant programs to fund projects.
- 11) Complete the construction of capital improvement projects:
 - Midwest Boulevard resurfacing; from SE 29th Street to NE 10th Street.
 - Signal Upgrade Project Phase 5 (6 Signals)
 - Striping Phase 5
 - Westminster Road resurfacing; NE 10th Street south ½ mile.
 - Extension of Water and Sewer utilities to Wastewater Resource Recovery Facility and industrial development off NE 36th Street.
- NE 36th Street bridge, complete heavy maintenance.
- Replacement of SE 29th Street bridge over Crutcho Creek
- Mid-America Park Phase 1, A 2018 GO Bond Project
- 12) Continue the development of future capital improvement projects
 - Infrastructure related to Hospital District
 - Bomber Rail Trail Phase 4
 - SE 29th Street resurfacing; from I-40 to Midwest Boulevard
 - Sidewalk Project, federally funded
 - SE 29th Street / Douglas Boulevard intersection reconstruction
 - SE 15th Street, new drainage structure over Choctaw Tributary 4 East Branch (just west of Hiwassee Road)
 - Signal Upgrade Project Phase 6 (5 Signals)
 - Striping Phase 6
- 13) Implement capital improvement plan to mitigate development impacts to the sewer system on the east side of the City.
- 14) Complete 2018 GO Bond projects
 - Mid-America Park
 - Street Resurfacing
- 15) Continue to update, revise and draft ordinances and standards in regards to development.

FUND: GENERAL (010)
DEPARTMENT: SENIOR CENTER (55)
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	144,793	148,625	142,699	151,542
BENEFITS	52,321	55,541	54,211	57,515
MATERIALS & SUPPLIES	5,586	6,202	6,315	9,600
OTHER SERVICES	41,361	44,161	41,483	46,397
TOTAL	244,061	254,529	244,707	265,054

PERMANENT STAFFING	FY 24-25	FY 23-24
Senior Center Coordinator	1	1
Janitor	0.4	0.4
Senior Center Asst Coord	1	1
TOTAL	2.4	2.4
WAGES	FY 24-25	FY 23-24
Sr Ctr Bldg Attend - Part Time	0.5	0.5

FY 21-22 Eliminated Park & Rec Manager, added Senior Center Coordinator
 FY 20-21 Sr Ctr Coord position not filled
 Note: This fund moved from 010-06 Parks & Rec in FY 19-20

CONTRACTUAL (30-40) FY 24-25

Capital City Processors/Valley Proteins	600
Charley's Pest Control	720
Comtec	1,000
Johnson Control Fire Protection	1,200
Unifirst Holding	1,028
Aqualife	1,000
Florida Wholesale Plant	1,000
Spencer Heat & Air	2,000
Qasim Alim Carpet Cleaning	1,500
Cintas	3,300
Image Net Consulting LLC	400
TOTAL	13,748

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	132,104
10-02 WAGES	10,000
10-03 OVERTIME	150
10-07 ALLOWANCES	480
10-10 LONGEVITY	4,386
10-11 SL BUYBACK	1,742
10-13 PDO BUYBACK	905
10-14 SICK LEAVE INCENTIVE	900
10-17 ADDITIONAL INCENTIVE	360
10-95 SALARY ADJUSTMENT	515
TOTAL PERSONAL SERVICES	151,542

BENEFITS	
15-01 SOCIAL SECURITY	11,593
15-02 EMPLOYEES' RETIREMENT	19,816
15-03 GROUP INSURANCE	22,263
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	744
15-14 DENTAL	1,873
15-20 OVERHEAD HEALTH CARE COST	226
TOTAL BENEFITS	57,515

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	1,600
20-41 SUPPLIES	7,000
TOTAL MATERIALS & SUPPLIES	9,600

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	20,000
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	13,748
30-85 INSURANCE-FIRE, THEFT, LIAB	7,649
TOTAL OTHER SERVICES & CHARGES	46,397

TOTAL DEPARTMENT REQUEST 265,054

FUND: GENERAL (010)
DEPARTMENT: SENIOR CENTER (55)

SIGNIFICANT EXPENDITURE CHANGES:

None

STAFFING/PROGRAMS

The Midwest City Senior Center provides classes, activities, and programs for anyone fifty-five and over Monday through Friday. Activities include exercise classes, tai-chi, square dancing, line dancing, woodcarving, quilting, bingo, bible study, gospel music, card games, dominoes, morning music jam, chair yoga, field trips and *much* more.

In 2023, more and more seniors are venturing out of their homes and looking for more social interactions. The Center has seen increased numbers of new faces almost daily.

The Senior Center added chair yoga this year. All the participants love chair yoga because they don't have to crawl around on the floor to get back up. The class is offered on Tuesday and Thursday mornings. The class has brought in several new members to the center.

The Senior Center continues to increase member numbers in providing approximately 6,500 services and activities per MONTH to seniors in the Midwest City area. Weekly meals from the Oklahoma County Senior

Nutrition Program each weekday and homebound meal delivery are provided to over 100 seniors daily.

In 2024, the Senior Center hopes to increase the numbers of new seniors to the Center. With the addition of any new class or program like chair yoga.

2024-2025 GOALS AND OBJECTIVES

1. Continue to offer quality activities for the citizens of Midwest City and surrounding areas. Things like Pickle Ball, field trips, chair yoga and grief counseling.
2. Continue to make the Senior Center and warm and inviting place for seniors to come and enjoy the facility and activities. To welcome every senior with a warm and smiling face.

FUND: GENERAL (010)
DEPARTMENT: 00 TRANSFERS OUT
DEPARTMENT HEAD: TIM LYON

	ACTUAL	AMENDED	ESTIMATED	
INTERFUND TRANSFERS (010-00)	2022-23	BUDGET	ACTUAL	BUDGET
		2023-24	2023-24	2024-25
POLICE (020)	11,753,373	11,874,393	11,874,393	11,699,153
POLICE - WARRANT OFFICERS (020)	98,572	98,572	98,572	98,572
EMPLOYEE ACTIVITY (035)	5,000	5,000	5,000	5,000
CDBG (141-039)	239,382	242,054	242,054	247,819
CAP IMP REVENUE BONDS (250)	10,431,471	10,440,455	10,440,455	10,368,859
GEN GOVT SLS TAX (009)	9,000	2,500,000	2,500,000	-
FIRE (040)	9,503,020	9,600,868	9,600,868	9,459,181
L&H (240)	-	-	-	125,000
TOTAL	32,039,818	34,761,342	34,761,342	32,003,584

FINAL BUDGET 2024-2025

TRANSFERS OUT	
80-20 POLICE	11,699,153
80-24 L&H (240)	125,000
80-35 EMPLOYEE ACTIVITY	5,000
80-39 GRANTS CONTRIBUTION FOR CDBG	247,819
80-40 FIRE	9,459,181
80-50 DEBT SERVICE (250)	10,368,859
80-62 POLICE - WARRANT OFFICERS	98,572
TOTAL TRANSFERS OUT	32,003,584

Police Fund

City of Midwest City, Oklahoma

Police

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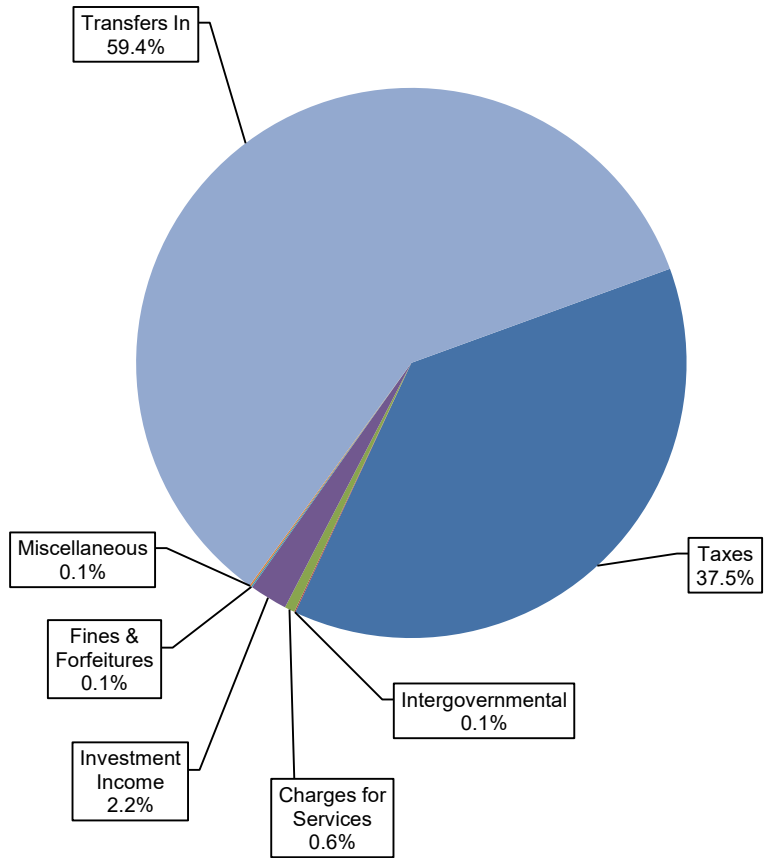
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
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* **Note:** Three digit codes represent the **Fund** Number
Two digit codes represent the **Department** Number

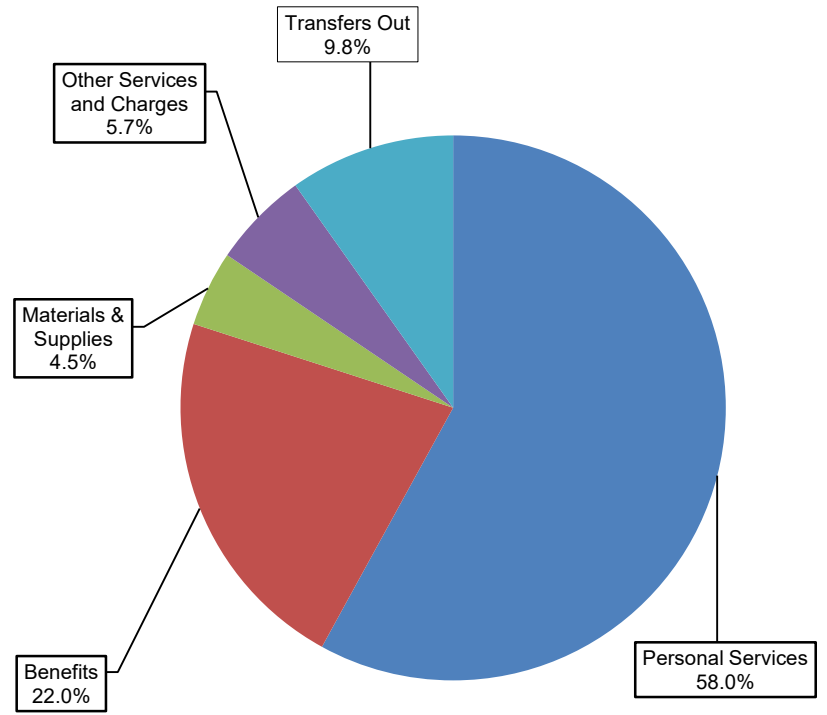
POLICE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Taxes	7,428,714	7,245,091	7,536,426	7,439,692
Intergovernmental	14,779	12,077	7,724	12,230
Charges for Services	184,000	168,599	424,710	118,919
Investment Income	231,012	100,490	570,231	444,045
Fines & Forfeitures	16,824	18,906	11,570	16,079
Miscellaneous	4,466	21,841	9,289	18,436
Transfers In	11,895,990	11,972,965	11,972,965	11,797,725
TOTAL REVENUE	19,775,786	19,539,969	20,532,915	19,847,126
Use / (Gain) of Fund Balance	(2,363,023)	(640,103)	(2,486,700)	362,121
TOTAL RESOURCES	17,412,763	18,899,866	18,046,215	20,209,248
PROPOSED EXPENDITURES:				
Police Department - Operations				
Personal Services	10,940,496	11,224,444	10,726,673	11,719,962
Benefits	3,936,680	4,217,487	3,977,903	4,442,415
Materials & Supplies	645,943	1,039,041	970,581	909,225
Other Services and Charges	481,432	841,734	793,899	1,154,280
Transfers Out	1,408,212	1,577,160	1,577,160	1,983,366
TOTAL EXPENDITURES	17,412,763	18,899,866	18,046,215	20,209,248
RESERVE OF FUND BALANCE				911,294

**ESTIMATED REVENUES POLICE FUND
FY 2024-2025
Total \$19,847,126**



**ESTIMATED EXPENDITURES POLICE FUND
FY 2024-2025
TOTAL \$20,209,248**



FUND: POLICE (020)
 DEPARTMENT: POLICE (62)
 DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	10,940,496	11,224,444	10,726,673	11,719,962
BENEFITS	3,936,680	4,217,487	3,977,903	4,442,415
MATERIALS & SUPPLIES	645,943	1,039,041	970,581	909,225
OTHER SERVICES	481,432	841,734	793,899	1,154,280
TRANSFERS OUT	1,408,212	1,577,160	1,577,160	1,983,366
TOTAL	17,412,763	18,899,866	18,046,215	20,209,248

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
TAXES	7,428,714	7,245,091	7,536,426	7,439,692
INTERGOVERNMENTAL	14,779	7,724	7,724	12,230
CHARGES FOR SERVICES	184,000	118,919	424,710	118,919
INVESTMENT INTEREST	231,012	277,621	570,231	444,045
FINE & FORFEITURES	16,824	7,364	11,570	16,079
MISCELLANEOUS	4,466	9,679	9,289	18,436
TRANSFERS	11,895,990	11,605,681	11,972,965	11,797,725
TOTAL	19,775,786	19,272,080	20,532,915	19,847,126

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	8,840,718	18,446,219	16,465,306	10,821,631
6/30/2022	10,821,631	19,775,786	17,412,763	13,184,654
6/30/2023	13,184,654	20,532,915	18,046,215	15,671,354
6/30/2024	15,671,354	19,847,126	20,209,248	15,309,232

Excludes Transfers Out (911,294) 5% Reserve
14,397,938

FINAL BUDGET 2024-2025

PERSONAL SERVICES (6210 - SWORN EMPLOYEES)	
10-01 SALARIES	8,374,602
10-03 OVERTIME	1,000
10-06 COLLEGE INCENTIVE	125,000
10-07 ALLOWANCES	3,400
10-09 OVERTIME 2	618,000
10-10 LONGEVITY	173,152
10-11 SL BUYBACK-OVER BANK	57,134
10-12 VACATION BUYBACK	227,624
10-13 PDO BUYBACK	110,901
10-14 SL INCENTIVE	46,100
10-17 ADDITIONAL INCENTIVE	80,100
10-18 SEPARATION PAY	163,000
10-26 K-9 OVER OT BANK	18,985
10-27 SHIFT DIFFERENTIAL	2,000
10-95 1X SALARY ADJUSTMENT	18,302
PERSONAL SERVICES - SWORN	10,019,300

PERSONAL SERVICES (6220 - CIVILIAN EMPLOYEES)	
10-01 SALARIES	1,450,343
10-02 WAGES	25,000
10-03 OVERTIME	125,000
10-07 ALLOWANCES	11,831
10-10 LONGEVITY	27,452
10-11 SL BUYBACK-OVER BANK	6,363
10-12 VACATION BUYBACK	672
10-13 PDO BUYBACK	3,201
10-14 SL INCENTIVE	13,750
10-17 ADDITIONAL INCENTIVE	12,750
10-18 SEPARATION PAY	10,000
10-19 ON CALL	2,000
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	4,400
PERSONAL SERVICES - CIVILIAN	1,700,662
TOTAL PERSONAL SERVICES	11,719,962

FY 17-18 - Ordinance 3308 effective 1/1/18 increased the sales tax by .3195% for this fund.

(CONTINUED)

FUND: POLICE (020)
DEPARTMENT: POLICE (62)
DEPARTMENT HEAD: GREG WIPFLI
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Division 6210		
Major	2	2
Captain	4	4
Lieutenant	14	14
Sergeant	58	49
Police Officer	23	28
Warrant Officers	2	2
TOTAL	103	99
Division 6220		
Police Chief	1	1
Asst Chief	1	1
Jail Matron/Jailer	11	11
Civilian Support Manager	1	1
Records Clerk	4	4
UCR/Clerk	1	1
Adm. Secretary	1	1
Fiscal Officer	1	1
Lab Technician	1	3
Property Room Clerk	1	1
Intel Analyst	1	1
Janitor	0.5	0.5
Communications Coord - IT	0.26	0.26
Communications Technician	0.6	0
TOTAL	25.36	26.76
TOTAL 6210 & 6220	128.36	125.76
PART-TIME		
Jail Chaplain	1	1

FY 21-22 Added Intel Analyst, Lab Tech, eliminated 1 Records Clerk
FY 21-22 Eliminated 1 Sergeant, added 1 Police Officer
FY 21-22 1 Jailer position to remain open (not included in budget)
FY 21-22 .25 Janitor moved from Comm Dev (010-05)
FY 22-23 Added Part time Jail Chaplain
FY 23-24 Added 1 Police Officer
FY 24-25 Moved 2 Lab Technicians from 6220 to 6210
FY 24-25 Added 1 Police Officer
FY 24-25 Added .60 Communications Technician

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 120.51
2018-19 - 123.51
2019-20 - 126.51
2020-21 - 125.51
2021-22 - 125.76
2022-23 - 125.76
2023-24 - 125.76
2024-25 - 128.36

BENEFITS (6210 - SWORN EMPLOYEES)	
15-01 SOCIAL SECURITY	766,476
15-02 EMPLOYEES' RETIREMENT	1,127,718
15-03 GROUP INSURANCE	1,041,591
15-04 WORKERS COMP INSURANCE	243,287
15-05 SELF INS - UNEMPLOYMENT	3,000
15-06 TRAVEL & SCHOOL	179,900
15-07 UNIFORMS	70,080
15-13 LIFE	31,951
15-14 DENTAL	83,694
15-20 OVERHEAD HEALTH CARE COST	10,383
15-98 RETIREE INSURANCE	318,138
TOTAL BENEFITS-SWORN	3,876,218

BENEFITS (6220 - CIVILIAN EMPLOYEES)	
15-01 SOCIAL SECURITY	130,101
15-02 EMPLOYEES' RETIREMENT	234,593
15-03 GROUP INSURANCE	145,323
15-13 LIFE	7,867
15-14 DENTAL	11,610
15-20 OVERHEAD HEALTH CARE CARE	2,384
15-98 RETIREE INSURANCE	34,319
TOTAL BENEFITS-CIVILIAN	566,196

TOTAL BENEFITS 4,442,415

MATERIALS & SUPPLIES (6210 - SWORN EMPLOYEES)	
20-34 MAINTENANCE OF EQUIPMENT	20,200
20-35 SMALL TOOLS & EQUIPMENT	61,900
20-41 SUPPLIES	158,500
20-63 FLEET MAINTENANCE - FUEL	318,456
20-64 FLEET MAINTENANCE - PARTS	188,517
20-65 FLEET MAINTENANCE - LABOR	161,652
TOTAL MATERIALS & SUPPLIES	909,225

(CONTINUED)

FUND: POLICE (020)
DEPARTMENT: POLICE (62)
DEPARTMENT HEAD: GREG WIPFLI
PAGE THREE

CONTRACTUAL 30-40	23-24	24-25
Labor Relations/Arbitration	5,000	7,500
Cleaning of Training Center	-	3,120
OLETS Fee	16,200	20,000
5 Year Phy 10 @ \$475 (21-22)	4,750	4,750
Immunizations	400	400
TB Tine Tests	500	500
PreEmp Officers / Reserve	3,850	5,000
Physical Fit for Duty Testing	1,000	1,000
FCE Testing	1,000	1,000
MMPI/CPI Testing	1,500	2,500
Pre Employment Jailers	300	900
SIU Alarm Monitoring	393	393
Shredder Maintenance	-	540
Exposure Baseline Testing	3,700	3,700
Work Key Testing	1,000	1,000
Tyler Software - After hours support	2,000	2,000
Automation Integrated	4,260	4,260
Elevator Inspection	1,005	1,005
DPS (fee for Cad)	300	300
Watchguard Annual Maintenance	41,100	41,100
Bosch Crash Data Retrieval	1,500	1,500
Cell Bright Maintenance	4,300	16,900
UHF Frequency	100	100
SIU Bait Car Tracking	-	600
Counseling Services	1,500	1,500
Sanitizing restrooms	1,700	1,700
Search Data Base	8,400	9,000
ODIS - Also Funded in Fund 10-12	750	750
UDS (Utility Data Services)	6,000	6,000
Leads on Line	1,642	1,970
US Fleet Tracking (GPS)	960	960
Range Alarm monitoring	560	240
Copier Lease	12,500	16,000
New Brazos Annual Maintenance	26,000	26,000
Radio Site Annual Maintenance	31,051	35,000
Range Weed Control	-	1,200
Recruitment/Job Fairs	3,000	1,250
Window Cleaning	600	600
Internal Records Mgmt Yearly Fee	-	20,000
Tracking Software for K9	420	600
Pivot	30,000	25,000
Simulator Yearly Warranty	21,162	21,162
Faro System Warranty	16,520	16,520
License Plate Reader Srvc	14,250	27,000
Bait Trailer Monitoring	750	750
TOTAL	271,923	333,270

OTHER SERVICES & CHARGES (6210 - SWORN EMPLOYEES)	
30-01 UTILITIES & COMMUNICATIONS	191,865
30-21 SURPLUS PROPERTY	7,678
30-23 UPKEEP REAL PROPERTY	9,000
30-40 CONTRACTUAL	333,270
30-42 SPECIAL INVESTIGATIONS	16,000
30-43 HARDWARE/SOFTWARE MAINT	255,009
30-54 VEHICLE ACCIDENT INS	15,000
30-72 MEMBERSHIPS & SUBSCRIPS	9,190
30-75 LEGAL PUBLICATIONS	2,000
30-85 INSURANCE - FIRE/THEFT	310,296
30-86 AUDIT	4,972
TOTAL OTHER SERVICES & CHARGES	1,154,280

TRANSFERS TO OTHER FUNDS (6210 - SWORN EMPLOYEES)	
80-21 POLICE CAP (021)	1,855,866
80-24 L&H (240)	125,000
80-35 EMPLOYEE ACTIVITY (035)	2,500
TOTAL TRANSFERS TO OTHER FUNDS	1,983,366

TOTAL DEPARTMENT REQUEST 20,209,248

UTILITIES (30-01) FY 24-25	
EOC Dispatch Phone	865
Gas and Electric	45,000
SIU Electric bill	2,500
SIU Gas bill	2,300
Utilities for Crime Lab	9,600
Fiber line for P25 system	19,140
MI-FI Use	85,000
Cox Modem	1,020
SIU Surveillance Wire Minuets	1,300
Cox optical internet	19,140
AT&T Fiber Line	6,000
TOTAL	191,865

FUND: GENERAL (020)
DEPARTMENT: Police

SIGNIFICANT EXPENDITURE CHANGES:

Personnel costs and associated benefits continue to rise on an annual basis due to natural roll-ups. Vehicle and equipment prices have risen greatly after COVID. We continue to maintain a well-kept FLEET and ensure the units on the street are in good condition and safe. Consistently changing technology, software, records management systems and license fees add additional expenditures to ensure our personnel have the tools necessary to provide excellent service. Expansion of the School Resource Officer program at both high schools has been a success and a great partnership with the Mid-Del School District. Budgeting for labor negotiations and arbitrations continues also.

MISSION STATEMENT

“The mission of the Midwest City Police Department is to provide law enforcement services, education and leadership through community-oriented policing.”

Our vision to accomplish the mission statement will be done through partnerships with the community, communication, trust, accountability, innovation, compassion and understanding, mutual respect, equality and diversity.

2024-2025 GOALS AND OBJECTIVES

Patrol Division - General

- Continue to work on reducing Part I Crimes. The goal would be at least 3%, Shift Commanders will ensure their supervisors are supporting this model and ensure officers are updated on technology changes.
- Ensure that Data received from UCR Clerk, Crime Analyst, Crime Mapping and Patrol officers are reviewed and followed up in a timely manner. Encourage supervisors to keep up to date on crime trends and traffic safety issues and pass this information on to others in a timely manner.
- Cross train team members with the Detective Bureau, CAO Division, SIU, Crime Lab when manpower allows. Ensure Officers are receiving a minimum of (25) hours of C.L.E.E.T. approved training to include (2) hours of mental health.
- Utilize NIMS training with large city events (i.e. July 4, parades, Tinker AFB Community events, Halloween, etc.) for continuity and training purposes.
- Be responsive to citizens' concerns and complaints regarding traffic violations and criminal activity.
- Expand the Community Oriented Policing concepts to all the businesses in the City.
- Increase training during line-up briefing to increase awareness and knowledge of officers utilizing various topics.

Continue an Impact Team to Address Specific Crime Trends

- A team of officers from different shifts, divisions, and units of the department, on a volunteer basis to address crime trends as needed.

Advanced Traffic Collision Investigation Team

- Investigate all fatality and serious injury traffic collisions at a level of professionalism and proficiency which protects the interests of all involved parties and accurately identifies, and documents all causes and influences related to the collision.
- Investigate all significant Midwest City Police unit and/or city vehicle involved traffic collisions.
- Provide investigation team members with the best investigative equipment available. Encourage team members to share knowledge of advanced investigations with other patrol officers.
- Use team member training and experience to train other patrol officers to a greater level of proficiency. Continually, seek ways and means to improve or enhance overall effectiveness and productivity of shift, bureau and department.
- Train additional personnel to be able to use the FARO system on all fatality squad call outs. This will include training investigations and the Lab to use this program for their investigations.

Selective Traffic Enforcement Program

- Aggressively enforce traffic safety issues such as seat belt violations, child restraint ordinances, excessive speed, reckless driving, disobeying traffic signals and improper turn movements.

- Aggressively monitor problem areas in the City, paying special attention to school zones, areas with high traffic collision problems.
- Reduce the traffic collision rate of injury and non-injury accidents by 5%. Reduce the seriousness of injuries received to victims of motor vehicle collisions. Be responsive to citizen's concerns and complaints regarding traffic violations.
- Work with the City planning department to ensure proper attention is given to large road constructions areas.

Tactical Unit

- Diffuse or minimize high-risk situations using highly trained and skilled tactical officers equipped with specialized equipment, weapons and tactics.
- Continue to provide in-service training to the Department in relation to building search, active shooter, and patrol tactics. This includes the Fire department and SSM EMS in the response of active shooter situations.
- Upgrade existing equipment through the budget process or alternative funding. Work as a partner with the Crisis Negotiators. Train with the Crisis Negotiators at least once semi-annually.
- Extend training to new officers enrolled in the FTO Program.

CIT Program

- Strive to train all MWC Officers in CIT & host one metro CIT school each year.

- Participate in metro CIT training and partner with The Oklahoma Department of Mental Health and Substance Abuse Services.
- Midwest City Police Department to host one metro CIT school each year.
- Implement a full time CIT team which will respond to all mental health related calls.

Homeless Resource Team

- Continue to remain sensitive to the unique needs of the homeless population while responding to the needs and concerns of the greater community.
- Continue to build relationships with the homeless community and metro area service provider.
- Continue to coordinate with outside entities and services to improve their living conditions thereby improving public safety.
- Continue to respond to all located Homeless and assist in helping those in the camp and owners of property to alleviate the situation.

Bi-Lingual Team

- Providing on-call status 24 hours a day trained interpreters and translators, by maintaining contacts and relationships with communities and individuals who speak languages other than spoken English, and by performing linguistic and cultural training.
- The bi-lingual unit will participate in public demonstrations or public relations functions involving public speaking.

Recruiting Program

- Employ comprehensive recruitment and selection strategy to recruit and select employees from a qualified and diverse pool of candidates.
- Use of marketing strategies to target diverse applicant pools.
- Expand the use of technology and maintenance of a strong internet presence.
- Expand the outreach through partnerships with media, community groups, citizen academies, local colleges, universities, and the military.

Range

- Provide semi-annual firearms qualifications. Provide scheduled firearms training to all Department Officers.
- Train all firearms instructors in emergency medical aid and on Armorers of Department issued weapons.
- Upgrade existing equipment and range facility through the budget process and alternative funding.
- Continue the use of the Virtra 180 simulator training for all MWCPD Officers.

Field Training Officer Program

- Maintain Certified Field Training Officers on all three shifts.
- Use of Field Training Officers in classroom training and Citizens Academy. Ensure the continuity of the Field Training Officer program.
- Maintain alternated FTO staff to assist with training of new Police Officers.

Law Enforcement Driver Training Program

- Ensure semi-annual law enforcement driver training for all commissioned personnel.

- Provide the highest quality, most currently available emergency and non-emergency driver training to department officers.

Crisis Negotiator Program

- Neutralize or minimize high-risk crisis/hostage situations using skilled negotiation officers.
- Work as a partner with the Tactical Unit. Train all Department officers on initial response and tactics in crisis negotiation incidents.
- Fill vacant Crisis Negotiator positions to include bi-lingual personnel. Encourage up-to-date training for current crisis negotiators. Develop and refine the verbal skills of the Negotiating Team members.

Honor Guard

- Represent the Midwest City Police Department, its officers and the City of Midwest City in a highly positive and professional manner through presentations and performances at events. Make presentations, post colors and assist in ceremonies at events which further the positive professional image of law enforcement.
- Select and train team members who will present the most positive image. Equip team members with a uniform that projects professionalism. Recruit new Honor Guard members.

K-9 Program

- Ensure all K-9 officers are aware of the standards for certification and establish training objectives to meet the standards. Seek continued certifications for all ca-

nines. Inspect canine home kennels and home environment.

- Provide immediate K-9 response to any given situation when requested either internally or externally.

Community Action Officers

- Continue a positive working relationship with the Neighborhood Initiative Coordinators and City Services in meeting community and neighborhood needs. This includes assisting patrol in being assigned to the parks and the pool in the summer season.
- Support Neighborhood Watch programs in partnership with the Neighborhood Initiative Office.
- Provide continued community outreach programs that target at risk youth to include such programs as, Bicycle Safety Fair, Shop with a Cop and other such efforts in partnership with private citizens, corporations and businesses in the community.
- Continue tracking Community Action Officer Activities for the purpose of documenting success and failure so that activity can be adjusted and enhanced. Close Coordination with other city, county and state service providers for addressing issues and formulating problem solving.
- Provide business owners and their employees with prevention and safety programs at their request in an effort to keep them free of crime and personal attacks.
- Educate business owners on new city ordinances and codes.
- Establish Procedures and take the lead in DUI education in our schools, civic organizations and the general public utilizing the department's new DUI simulator car.

- Revitalize the crime free projects through education of apartment complexes and businesses.
- Actively support both the Citizens Police Academy and the Citizens Police Academy Alumni Assoc. as a tool to foster community understanding and support. Provide, as events dictate, the citizens of the community a source of information about various topics regarding their safety and well-being.
- Produce promotional video of the Police Department, to be used for Citizens Academy, recruiting and other public relations.
- Maintain or assist with maintaining the Police Departments Website/Facebook/Other media. Posting crime tips and assistance in locating suspects in criminal activity on social media platforms.
- Continue to support Special Olympics Oklahoma as a participating agency.

Bicycle Officer Program

- Utilize the bicycle officers to improve community relations by going to schools, churches, and other groups to encourage the use of bicycle safety helmets.
- Provide a bicycle safety program for the community. Improved relationships with the business community by offering bicycle safety seminars to their customers and employees.
- Improve the utilization of the bicycle officer program by supervisors.
- Renew interest in Bicycle Program and repair and update current bike equipment. Identify local training for new officers who express interest in program.

Reserve Officer Program

- Manage the Reserve Officer program so their activity can be effectively utilized for the needs of the department and community. Have reserve officers involved in Mid-Del school security at the different extra activity events throughout the year. This includes providing security at Rose State College.

Public Safety Cadet Program

- Develop programs that assist cadets in understanding the law enforcement function. Aid the Police Department when called upon. Aid the Community as needed. Aggressively recruit new members into the program.
- Continue teaching to the future of those seeking a career in law enforcement.

Professional Standards and Accreditation

- Ensure that Department Lexipol policy and procedure always meet Oklahoma Association of Chiefs of Police accreditation standards.
- Maintain and periodically review Department policies and procedures for updates through specific assignment of the responsibility to individuals in the department.

Criminal Investigations

- Ensure that Detectives job skills are kept up to date with changing trends and investigative techniques, through continued education and training.
- Ensure that we follow up with victims and witnesses in cases we are actively working. Be sure to advise victims of the disposition of case when known, to

- maintain a positive relationship with those citizens.
- Continue actively and aggressively keeping track of registered sex offenders within our city. Keep track of offenders by checking our RMS to ensure the offenders are complying with probation or parole criteria. Including a map of restricted areas in the City.
 - Continue with our joint Memorandum of Understanding with police agencies and the YWCA “SANE” program.
 - Continue participation in the Protective Custody Joint Response Protocol as required by statute, with DHS.
 - Develop and maintain a close information sharing relationship with the Patrol Division in identifying crime trends and problem areas within the city. Encourage more intelligence reporting and utilize the patrol division in attempting to locate suspects of crimes. When available, utilize the Warrant Officers to assist in locating suspects.
 - Coordinate with CAO’s and have a Detective attend as many neighborhood related meetings or functions as possible to keep up with citizen concerns and develop reliable information sources.
 - Will be begin using SIU “Street Crimes” Unit more for part one crimes and less for self-initiated drug cases. Use the “Street Crimes” Unit to identify and saturate higher crime areas using high visibility, foot patrols and one on one contact with the community. Including police canvassing through the neighborhoods in a positive manner to receive feedback from the citizens.
 - Continue use of and subscription to Leads online program TLO and other investigative programs.

- Develop a policy and procedure in regard to releasing active crime information, suspect information, community information, BOLO’s on social media sites i.e. Twitter, Facebook and the City’s TV broadcast.
- Continue the “shadowing program” to shadow patrol officers of the investigative process.

Special Investigations Unit

- Ensure that employees’ job skills and issues pertinent to service delivery and professional growth are provided by continued education and training.
- Broaden the seizure of vehicles to include the efforts of Patrol Division. Continue to increase the awareness that vehicle forfeiture can be completed from almost all offenses involving the commission of a felony.
- Improve quality of investigations through training and application of effective investigative methods. Identify specialized schools related to drug enforcement.
- Identify new trends in street gang activity and undercover operations that will lead to increased productivity.
- Continue working relationship with citizens and confidential informants that provide valuable intelligence information.
- Target serial criminals that either operate in Midwest City or support the criminal activity in Midwest City. Develop cases through continued cooperation and support of other local, state and federal agencies and their investigations.

- Continue with City Council approval for crime reduction mutual aid agreements with surrounding jurisdictions- Choctaw, Nicoma Park, Spencer, Del City and Oklahoma City.
- Ensure that all new investigators attend Basic Narcotics Investigation schools provided by OBN. OBN has jurisdiction over clan-labs.
- Replace undercover vehicles(s) that have been compromised or that have been in inventory for an extended time. Coordinate with the District Attorney and utilize vehicles from seizure pool or allocate purchase from existing capital outlay fund.
- Monitor illicit websites to become proactive against the problem of prostitution. Target suspects that are soliciting their services to residents of our community. Monitor and conduct compliance checks with all massage parlors located in the city and ensure they are complying with all ordinances and laws.
- Expand investigations to adapt with the changing trends of recovering stolen property. Encourage victims to canvass classified ads, publications, or any form of social media. Educate victims to report findings, conduct follow-up investigations, and prosecute offenders.
- Increase the potential recruitment of confidential informants by conducting jail interdiction interviews.
- Continue effort to make the unit transparent. Share information with Patrol Division, K-9, CAO, and Detective Bureau to deter crime within the community. Provide feedback and updates to intelligence reports being forwarded to the unit.

- Establish a partnership with our Crime Analyst to deploy bait trailer at least every month or when need arises because of crime trends identified from statistical analysis.

Crime Lab (Includes Property Room)

- Continue to develop all management system documents to include the Quality Manual, Health and Safety Manual, Training Manual, and all technical protocols.
- Continue to utilize the 3 CST (Crime Scene Techs and develop others interested) as being on-call to support for technical investigators or to be lead on specific scenes.
- Attend forensic training events so as to gain insight into cutting edge methods and interact with other forensic professionals.
- Have regular meetings with laboratory personnel where we collectively develop methods which increase quality, organization, and timeliness for coping with the laboratory's high caseload.
- Provide updates and training to patrol officers on forensic investigative methods and evidence handling guidelines. This may be accomplished through various methods to include lineups demonstrations of methods that officers may implement such as GSR Kits.
- Review training program for Lab Techs and standardize the protocol for the future.

Property Room

- Implement the inventory scanner to assist with the intake, storage, and removal of property in the most accurate and efficient manner.
- Create additional storage space in the Property Room using cross-trained Police Department Employee. Approximately 100 items of evidence are submitted to the Property Room each week, creating a backlog of items that can be disposed/returned to the owner. Continue to utilize the 3 cross-trained employees to assist in the in-take, release, and disposition of property into the facility. Continue to cross train Lab and Records personnel to assist in releasing property. Add a rolling weapons rack for storage of seized guns and evidence.
- Develop and implement an audit system designed to assess the quality of the Property Room. The current audit system does not verify the quality of Property Room management. A new system should seek to audit the daily duties of Property Room personnel as well as additional duties such as conversion lists.
- Continue to create an open dialogue with Patrol Officers as to proper packaging techniques through the use of memos, line-up visits, and packaging guidelines. Complete property submittal manual.

Records

- Provide secure and accurate document/records control within the Midwest City Police Department to include reports data input, archival document scanning, record filing, data reports, and records retrieval.

- Provide customer service to department officers and staff, the general public, insurance companies, law firms, District and Municipal Courts, and various law enforcement agencies.
- Adhere to policies regarding the release of information in accordance with the Oklahoma Open Records Act, Title 51, and Oklahoma Statutes 24A.1-24A.24.
- Ensure that all Records Section personnel receive continued training on key job skills to include updates on the operation of the new RMS, UCR training and OLETS update training.
- Implement new OLETS Messenger program and hardware. (Pending approval and release by OLETS)
- Continue to scan and index all pertinent BR files located in the Records Section and basement storage and destroy hard copies. Continue to scan and index all pertinent reports prior to 1990 currently located in the basement and destroy hard copies.
- Organize reports in basement storage that are required to be kept on file due to the nature of the case.

Crime Analysis

- Provide analysis and predictive information and services to the personnel of the department.
- Continue a close relationship with members of the Field Operations Bureau and Investigations Division by developing tactical alerts as trends and patterns are found.
- Expand the application of mapping software in furtherance of the analysis process.

- Continue to become more familiar with the layout of the city and crime trends seen by officers.
- Attend specialized training related to the crime analysis position to become more efficient.
- Continue partnerships with other criminal justice agencies by participating in weekly conference calls with the Oklahoma Information Fusion Center and attending monthly Intel Analyst meetings, Metro Area Crime Analyst meetings, and Intelligence Led Policing meetings.

SIBRS

- Continue relationship with members of department, OSBI, and the Weed and Seed Program by providing needed SIBRS statistics and citations statistics.
- Attend training course for SIBRS updates and attend specialized training course to become efficient in Excel.
- Continue Training with the Property Clerk to assist with the property room.
- Work to find resolution for errors being identified through SIBRS and NIBRS.

GRANT PROGRAMS

- Review on yearly basis the Oklahoma Highway Safety Office grant, Safe Oklahoma Grant Attorney General's Office (SOG) grant and other federal programs grants that offer funding for extra police programs in addressing crime.
- Oklahoma Highway Safety Office goal is to reduce fatality and serious injury collisions and deter drunk driving.
- Safe Oklahoma Grant is to target high crime areas and-address the need of reducing crime tends/patterns.

Fire Fund

City of Midwest City, Oklahoma

Fire

Index

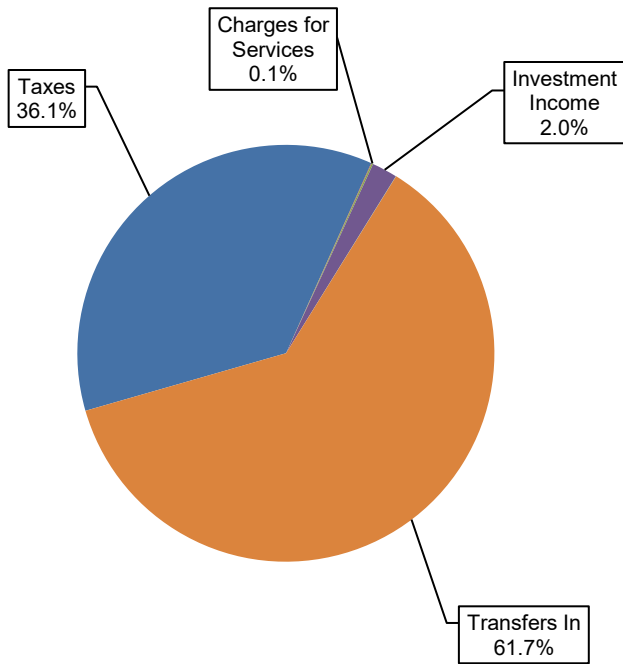
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* **Note:** Three digit codes represent the Fund Number
Two digit codes represent the Department Number

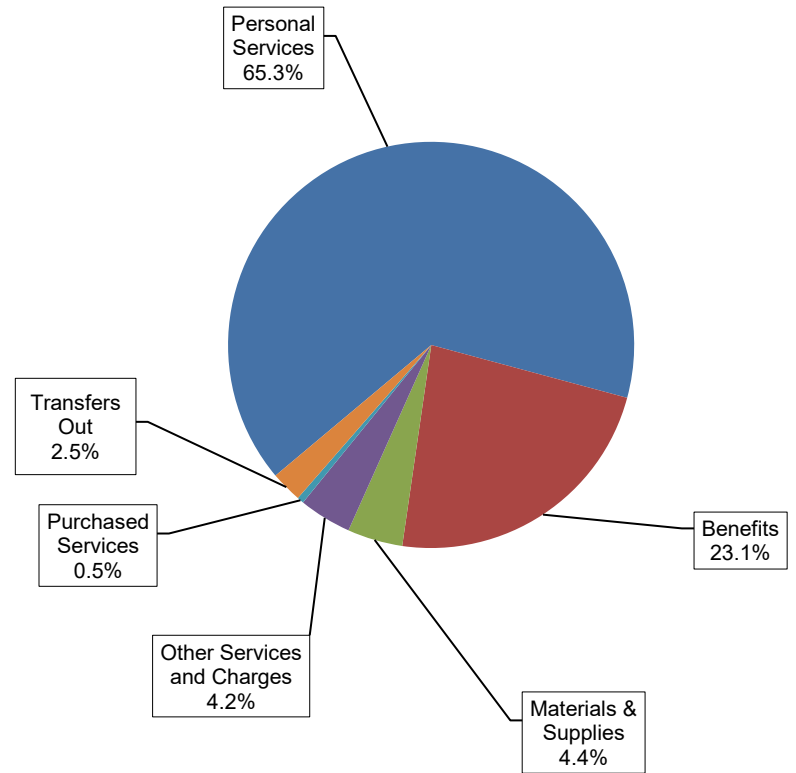
FIRE FUND BUDGET SUMMARY - FISCAL YEAR 2024-25

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Taxes	5,534,915	5,398,103	5,615,169	5,543,094
Licenses & Permits	7,025	11,222	5,057	6,744
Charges for Services	24,245	15,120	27,453	19,092
Investment Income	160,563	82,229	382,600	301,901
Miscellaneous	9,375	6,058	13,793	3,750
Transfers In	9,529,219	9,600,868	9,600,868	9,459,181
TOTAL REVENUE	15,265,341	15,113,600	15,644,940	15,333,762
Use / (Gain) of Fund Balance	(1,520,721)	(291,274)	(1,376,407)	(124,008)
TOTAL RESOURCES	13,744,621	14,822,326	14,268,532	15,209,754
PROPOSED EXPENDITURES:				
Fire Department - Operating				
Personal Services	9,427,963	9,851,165	9,552,308	9,932,420
Benefits	3,132,511	3,353,302	3,233,465	3,510,594
Materials & Supplies	493,396	600,624	512,255	672,103
Other Services and Charges	390,999	685,332	660,494	637,137
Purchased Services	69,751	81,903	60,011	80,000
Transfers Out	230,000	250,000	250,000	377,500
TOTAL EXPENDITURES	13,744,621	14,822,326	14,268,532	15,209,754
RESERVE OF FUND BALANCE				737,613

**ESTIMATED REVENUES FIRE FUND
FY 2024-2025
Total \$15,333,762**



**ESTIMATED EXPENDITURES FIRE FUND
FY 2024-2025
Total \$15,209,754**



FUND: FIRE (040)
 DEPARTMENT: FIRE (64)
 DEPARTMENT HEAD: BERT NORTON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	9,427,963	9,851,165	9,552,308	9,932,420
BENEFITS	3,132,511	3,353,302	3,233,465	3,510,594
MATERIALS & SUPPLIES	493,396	600,624	512,255	672,103
OTHER SERVICES	390,999	685,332	660,494	637,137
PURCHASED SERVICES	69,751	81,903	60,011	80,000
TRANSFERS	230,000	250,000	250,000	377,500
TOTAL	13,744,621	14,822,326	14,268,532	15,209,754

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
TAXES	5,534,915	5,398,103	5,615,169	5,543,094
LICENSES & PERMITS	7,025	11,222	5,057	6,744
CHARGES FOR SERVICES	24,245	15,120	27,453	19,092
INVESTMENT INTEREST	160,563	82,229	382,600	301,901
MISCELLANEOUS	9,375	6,058	13,793	3,750
TRANSFERS IN	9,529,219	9,303,906	9,600,868	9,459,181
TOTAL	15,265,341	14,816,638	15,644,940	15,333,762

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	5,798,220	14,388,121	12,866,337	7,320,004
6/30/2022	7,320,004	15,285,513	13,744,621	8,860,897
6/30/2023	8,860,897	15,644,940	14,268,532	10,237,304
6/30/2024	10,237,304	15,333,762	15,209,754	10,361,312

Excludes Transfers Out (741,613) 5% Reserve
9,495,691

FINAL BUDGET 2024-2025

PERSONAL SERVICES (6410 - SWORN EMPLOYEES)

10-01 SALARIES	8,231,559
10-05 COMMITTEE INCENTIVE PAY	29,040
10-06 COLLEGE INCENTIVE	33,270
10-08 OVERTIME OT1	188,000
10-09 CONSTANT MANNING OT2	200,000
10-10 LONGEVITY	176,463
10-11 SICK LEAVE BUYBACK - OVER BANK	94,812
10-12 VACATION BUYBACK	33,218
10-13 PDO BUYBACK	185,759
10-14 SICK LEAVE INCENTIVE	74,700
10-16 HAZ MAT PAY	93,593
10-17 ADDITIONAL INCENTIVE	35,014
10-18 SEPARATION PAY	135,000
10-19 INSPECTOR ON CALL	5,700
10-24 STATE INSPECTOR	2,447
10-95 1X SALARY ADJUSTMENT	14,624
PERSONAL SERVICES - SWORN	9,533,199

PERSONAL SERVICES (6420 - CIVILIAN EMPLOYEES)

10-01 SALARIES	370,888
10-05 COMMITTEE INCENTIVE PAY	780
10-07 ALLOWANCES	6,583
10-10 LONGEVITY	6,929
10-11 SICK LEAVE BUYBACK - OVER BANK	6,513
10-12 VACATION BUYBACK	1,919
10-13 PDO BUYBACK	1,439
10-14 SICK LEAVE INCENTIVE	2,700
10-17 ADDITIONAL INCENTIVE	900
10-95 1X SALARY ADJUSTMENT	570
PERSONAL SERVICES - CIVILIAN	399,221
TOTAL PERSONAL SERVICES	9,932,420

(CONTINUED)

FY 17-18 - Ordinance 3308 which was effective 1/1/18 increased sales tax to this fund .2166%.

FUND: FIRE (040)
DEPARTMENT: FIRE (64)
DEPARTMENT HEAD: BERT NORTON
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Division 6410		
Shift Commander	3	3
Chief of Training	1	1
Fire Marshall	1	1
Fire Inspector	4	4
Captain/Major	18	18
Apparatus Operator/Lt.	18	18
Firefighter	39	39
Training Captain	1	1
TOTAL	85	85
Division 6420		
Admin. Secretary	1	1
Fire Chief	1	1
Chief of Administration	1	1
Communications Coordinator - IT	0.27	0.27
Communications Technician	0.40	0.00
TOTAL	3.67	3.27
TOTAL 6410 & 6420	88.67	88.27

FY 17-18: Moved Communications Coordinator to Fund 70 (EOC)
FY 18-19: Moved Communications Coordinator from Fund 70 (EOC)
FY 20-21: Changed Prog Mgr to Chief of Administration
FY 21-22: Added Fire Inspector
FY 22-23: Removed Vacant Fire Inspector
FY 23-24: Added Fire Inspector, Training Captain
FY 24-25: Added .40 Communications Technician

**PERSONNEL
POSITIONS
SUMMARY:**

2017-18 - 83
2018-19 - 83.27
2019-20 - 86.27
2020-21 - 86.27
2021-22 - 87.27
2022-23 - 86.27
2023-24 - 88.27
2024-25 - 88.67

BENEFITS (6410 - SWORN EMPLOYEES)	
15-01 SOCIAL SECURITY	138,231
15-02 EMPLOYEES' RETIREMENT	1,282,048
15-03 GROUP INSURANCE	1,027,857
15-04 WORKERS COMP INSURANCE	333,197
15-07 UNIFORMS & PROTECTIVE GEAR	60,000
15-13 LIFE	26,367
15-14 DENTAL	83,639
15-20 OVERHEAD HEALTH COST	7,990
15-26 MEDICAL & PHYSICALS	19,600
15-98 RETIREE INSURANCE	362,925
TOTAL BENEFITS-SWORN	3,341,854

BENEFITS (6420 - CIVILIAN EMPLOYEES)	
15-01 SOCIAL SECURITY	30,540
15-02 EMPLOYEES' RETIREMENT	67,417
15-03 GROUP INSURANCE	43,170
15-06 TRAVEL & SCHOOL	8,000
15-13 LIFE	1,138
15-14 DENTAL	3,726
15-20 OVERHEAD HEALTH COST	1,088
15-98 RETIREE INSURANCE	13,661
TOTAL BENEFITS-CIVILIAN	168,740

TOTAL BENEFITS 3,510,594

MATERIALS & SUPPLIES (SWORN EMPLOYEES)	
20-34 MAINTENANCE OF EQUIPMENT	95,000
20-35 SMALL TOOLS & EQUIP	45,000
20-36 SPECIAL OPS/HAZMAT SUPPLIES	24,910
20-37 SCBA PARTS & SUPPLIES	11,906
20-38 EMS SUPPLIES	25,000
20-41 SUPPLIES	25,000
20-63 FLEET FUEL	74,725
20-64 FLEET PARTS	180,661
20-65 FLEET LABOR	149,851
TOTAL MATERIALS & SUPPLIES	632,053

(CONTINUED)

FUND: FIRE (040)
DEPARTMENT: FIRE (64)
DEPARTMENT HEAD: BERT NORTON
PAGE THREE

CONTRACTUAL (30-40) SUPPRESSION DIVISION 6410 FY 24-25

Copy Rental and Supplies	4,400
Pest Control	3,200
Employment Ads	1,000
Contract Negotiations & Arbitration	13,700
Fire Station Alarm Systems	4,400
KFOR Radio tower maintenance	7,563
Simulcast Tower Maintenance	22,268
Eventide Service	1,889
OMACS Clocktower & Water plant Pk3	29,292
OMACS Water Plant Pk 2	9,200
OMACS Water Plant Pk 2 & Prime Care	9,249
OMACS MWC Metro Pk 1	7,782
MAXFSA-PSP	11,250
MAX Dipatch Maintenance	10,172
Fiber to Towers	19,140
Printing and Literature	100
Additional Fiber Lines for Redundancy	6,000
TOTAL	160,605

CONTRACTUAL (30-40) TRAINING DIVISION 6412 FY 24-25

External Training Resources	35,000
TOTAL	35,000

A capital outlay fund for Fire was created in 04-05. The funding source for the capitalization of Fund 041, comes from transfers out of the operational Fund, 040 and includes a sales tax for capital outlay which was approved 1-1-12. The sales tax approved 1-1-12 is deposited directly into Fund 041.

OTHER SERVICES & CHARGES (SWORN EMPLOYEES)

30-21 SURPLUS PROPERTY	6,670
30-23 UPKEEP REAL PROPERTY	75,000
30-40 CONTRACTUAL	160,605
30-43 ANNUAL SOFTWARE MAINTENANCE	168,125
30-54 VEHICLE ACCIDENT INSURANCE	5,331
30-56 POINT OF SALE FEES	1,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	7,616
30-85 INSUR: FIRE, THEFT, LIAB, LABOR RELATIONS	118,378
30-86 AUDIT	4,587
TOTAL OTHER SERVICES & CHARGES	547,312

PURCHASED SERVICES

31-01 UTILITIES	60,000
31-02 COMMUNICATIONS	20,000
TOTAL PURCHASED SERVICES	80,000

FIRE PREVENTION DIVISION (6411)

MATERIALS & SUPPLIES

20-34 MAINTENANCE OF EQUIPMENT	200
20-41 SUPPLIES	14,850
TOTAL MATERIALS & SUPPLIES	15,050

OTHER SERVICES & CHARGES

30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,425
30-73 PUBLICATIONS	2,400
TOTAL OTHER SERVICES & CHARGES	4,825

TRAINING DIVISION (6412)

MATERIALS & SUPPLIES

20-34 MAINTENANCE OF EQUIPMENT	5,000
20-41 SUPPLIES	20,000
TOTAL MATERIALS & SUPPLIES	25,000

OTHER SERVICES & CHARGES

30-40 CONTRACTUAL	35,000
30-73 PUBLICATIONS	5,000
30-75 TUITION/FEES FOR TRAINING & CONF	45,000
TOTAL OTHER SERVICES & CHARGES	85,000

TRANSFERS

80-24 L&H (240)	125,000
80-35 EMPLOYEE ACTIVITY (035)	2,500
80-41 FIRE CAP (041)	250,000
TOTAL TRANSFERS	377,500

TOTAL DEPARTMENT REQUEST

15,209,754



FUND: Fire (040)

DEPARTMENT: Fire Department

SIGNIFICANT EXPENDITURE CHANGES:

This year's budget is a reflection of the continued commitment and dedication of the men and women of the Midwest City Fire Department to provide the best service to its customers no matter what discipline they serve in. We have seen the continued increase in goods that we use to provide service to the citizens. In the last year we have elevated some of the services used on responses such as: glucometers, for monitoring blood sugar, Narcan due to the high use of fentanyl and other tools to establish a more effective airway for patients who are not breathing. Each year the Department continues to provide a budget that helps to meet the Mission and Vision statement.

STAFFING & PROGRAMS

The mission of the Midwest City Fire Department is to reduce risk, respond to emergencies, and add value to our community. Fiscal year 2024/2025, the Fire Department has budgeted for 88.27 personnel. The mission of the fire department is achieved through four sections: administration, prevention, operations, and training/safety.

Administration

The Administration Section consists of the Fire Chief, Administration Major, and an Administrative Secretary. This section is responsible for administration of the budget, the development of department policies & procedures, reporting, and general coordination of department activities as they relate to other departments. We continue to make sure that the members have the materials and equipment to be able to do their job.

Prevention

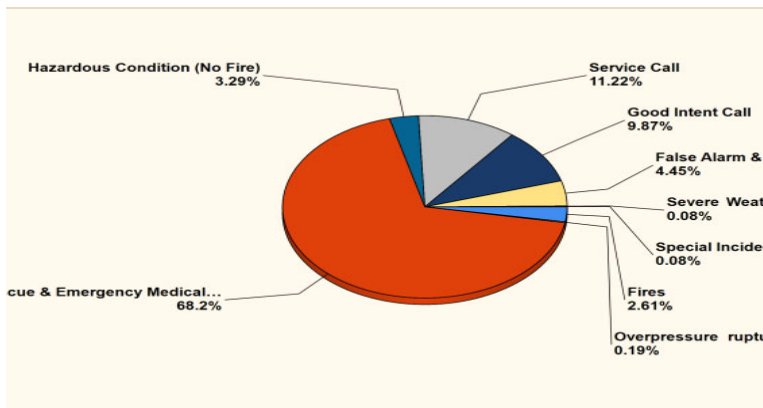
The Prevention section currently consists of the Fire Marshal and four Fire Prevention Officers. The division is really shaping into a well-educated and focused division within the department. This budget year we were able to add an additional Fire Prevention Officer to the Department. This person, along with inspection duties will monitor our call volumes and monitor to see if there are any trends in them and offer education and training to help reduce those calls. While Community Risk Reduction has been around for some time, we now have two personnel to work together on these programs.

Operations

The Operations Section currently consists of 78 personnel divided into three shifts to provide continuous emergency response services to the citizens of Midwest City. Each of these three shifts is under the direction of a Shift Commander, supervising six (6) fire stations. Services include emergency medical services, technical rescue operations, fire suppression, hazardous materials opera-

tion, and other hazard mitigation duties during man-made or natural disasters.

In 2023, suppression personnel responded to 8,537 calls for service. The majority of the calls we respond to still remain medical. We have made some improvements to the care that we provide to those in need of our services. We have seen an increase in those supplies this year but, we are able to continue to provide the best care possible to our citizens.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTA
Fires	223	2.61%
Overpressure rupture, explosion, overheat - no fire	16	0.19%
Rescue & Emergency Medical Service	5822	68.2%
Hazardous Condition (No Fire)	281	3.29%
Service Call	958	11.22%
Good Intent Call	843	9.87%
False Alarm & False Call	380	4.45%
Severe Weather & Natural Disaster	7	0.08%
Special Incident Type	7	0.08%
TOTAL	8537	100%

Training and Safety

The Training Chief works under the direction of the Fire Chief. The Training Section is responsible for planning, developing, coordinating, and delivering training programs to department personnel. The Section develops and administers promotion testing and is responsible for maintaining a complete record of all training to ensure competencies to meet federal, state, and department mandates. The Training Chief assist with planning, coordinating, and evaluating disaster drills. The Training Officer also serves as incident safety officer and is a member of the command staff.

Through the use of well-developed training programs, our department maintains proficiency in the services provided. The safety of the public and our own personnel is directly related to the amount and quality of training our personnel receives.

The Fire Department plays an active role in providing training to other City personnel. Some of these classes include: CPR, First Aid, Confined Space Rescue, Rope Rescue, and Hazardous Materials Safety Training. The use of trained Fire Department personnel to deliver training to other City personnel not only reduces the cost of such deliveries, but enhances interdepartmental relationships to work together in the event of an emergency or disaster.

2024/2025 GOALS AND OBJECTIVES

The Midwest City Fire Department strives to provide the maximum services possible with the funds and resources available. Programs such as those that supply public safety education and smoke detectors to homes on limited incomes cannot always be funded through city budgets. The Midwest City Fire Department believes these programs are vital to its primary mission of providing fire and life safety to the community. Often, the department obtains additional funding for such programs through grants and donations.

The 2024-2025 budget provides the financial resources to continue our high level of service and training as we have in past and the following objectives are on target this Fiscal Year:

1. From the ESCI Master Study recommendations, continue to work with staff to complete the findings outlined in the Strategic Plan for the department. Including the recommend staffing positions.
2. Establish better relationships with mutual aid partners through training.
3. Increase programs through Community Risk Reduction efforts to help reduce the number of frequent calls we respond to.

Special Funds

City of Midwest City, Oklahoma

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City of Midwest City, Oklahoma

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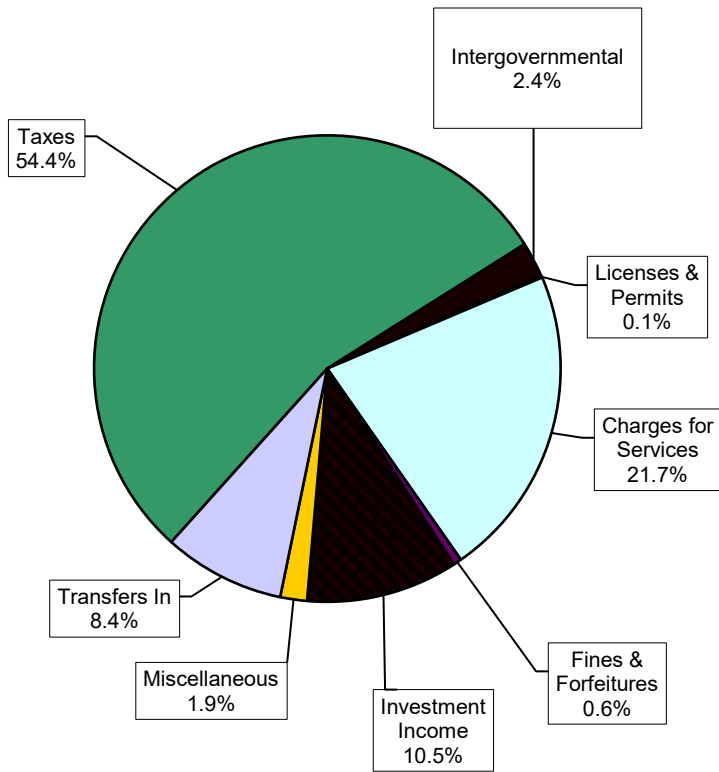
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* **Note:** Three digit codes represent the **Fund** Number
Two digit codes represent the **Department** Number

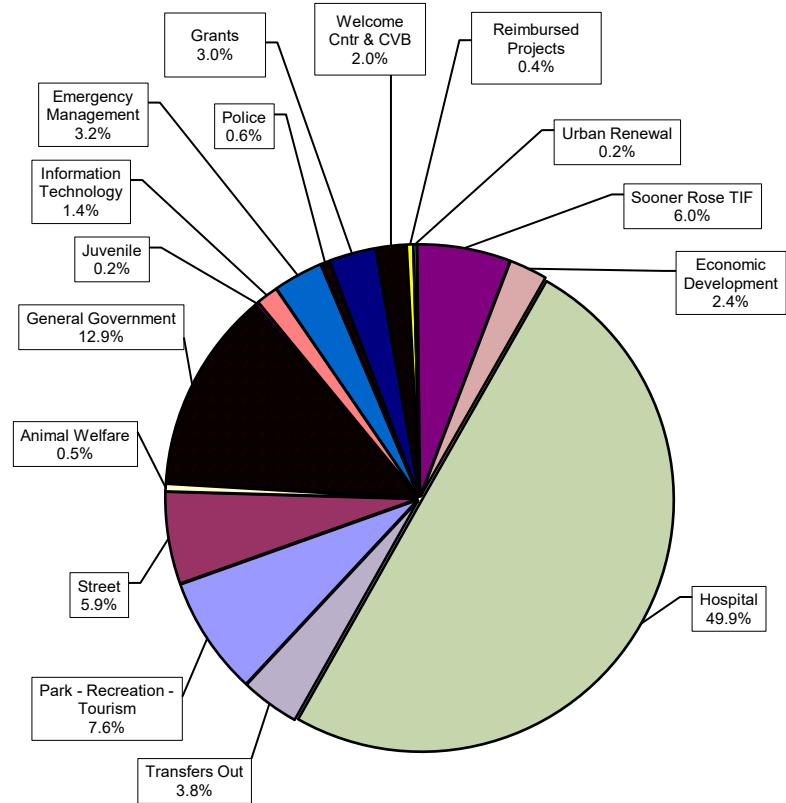
SPECIAL REVENUE FUNDS BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Taxes	7,678,045	7,260,090	8,368,915	8,608,510
Intergovernmental	2,881,053	5,210,510	5,118,982	385,000
Licenses & Permits	26,380	22,542	24,780	22,100
Charges for Services	3,282,710	3,246,069	3,308,469	3,430,186
Fines & Forfeitures	91,819	82,812	104,381	90,713
Investment Income	15,583,641	852,856	16,895,296	1,664,207
Miscellaneous	962,831	277,205	483,563	293,857
Transfers In	8,915,261	4,565,663	4,618,947	1,334,427
TOTAL REVENUE	39,421,739	21,517,747	38,923,333	15,828,999
Use / (Gain) of Fund Balance	(17,673,055)	44,174,063	25,618,521	11,295,823
TOTAL RESOURCES	21,748,685	65,691,810	64,541,854	27,124,822
PROPOSED EXPENDITURES:				
Park - Recreation - Tourism	1,270,971	2,708,508	2,522,627	2,062,733
Street	1,089,826	2,356,482	2,302,477	1,602,260
Animal Welfare	95,110	109,404	106,968	130,266
General Government	3,481,437	7,771,151	7,733,966	3,490,702
Juvenile	34,915	71,201	62,738	64,934
Information Technology	227,322	602,279	459,921	380,353
Emergency Management	600,251	909,965	905,582	868,670
Police	159,667	167,234	149,231	153,255
Grants	930,879	2,146,556	1,618,322	812,819
Welcome Cntr & CVB	305,536	530,032	511,215	533,326
Reimbursed Projects	787,850	1,819,740	1,980,883	117,256
Urban Renewal	1,306	55,000	30,441	55,000
Sooner Rose TIF	1,623,240	1,622,033	1,622,033	1,623,845
Economic Development	639,960	6,224,035	6,224,739	663,863
Hospital	1,647,497	34,745,563	34,402,360	13,541,552
Transfers Out	8,852,919	3,852,627	3,908,350	1,023,988
TOTAL EXPENDITURES	21,748,685	65,691,810	64,541,854	27,124,822
RESERVE OF FUND BALANCE				598,259

**ESTIMATED REVENUES SPECIAL REVENUE FUNDS
FY 2024-2025
Total \$15,828,999**



**ESTIMATED EXPENDITURES SPECIAL REVENUE FUNDS
FY 2024-2025
Total \$27,124,822**



BUDGET SUMMARY BY DEPARTMENT & CATEGORY FISCAL YEAR 2024-2025 EXPENDITURES

FUND NO.	FUND DESCRIPTION	PERSONAL SERVICES	BENEFITS	MATERIALS & SUPPLIES	HOS. AUTH. RETAINER	OTHER SVCS & CHARGES	CAPITAL OUTLAY	DEBT SERVICE	TRANSFERS OUT	DEPT REQUEST
9	GENERAL GOVT SALES TAX	623,743	415,182	154,729	-	995,478	978,516	-	-	3,167,648
13	STREET AND ALLEY	-	-	107,000	-	185,000	520,000	-	-	812,000
14	TECHNOLOGY	77,189	33,977	-	-	234,187	35,000	-	-	380,353
15	STREET LIGHTING FEE	10,089	772	4,399	-	775,000	-	-	-	790,260
16	REIMBURSED PROJECTS	-	-	15,356	-	101,900	-	-	57,500	174,756
25	JUVENILE	51,303	11,175	1,226	-	1,230	-	-	-	64,934
30	POLICE STATE SEIZURES	-	11,000	8,375	-	1,800	-	-	-	21,175
31	SPECIAL POLICE PROJECTS	-	-	9,000	-	7,000	-	-	-	16,000
34	POLICE LAB FEE	-	1,500	-	-	-	-	-	-	1,500
35	EMPLOYEE ACTIVITY	-	-	8,500	-	12,750	-	-	-	21,250
36	POLICE JAIL	-	2,500	55,500	-	22,130	-	-	-	80,130
37	POLICE IMPOUND FEES	-	13,750	18,700	-	2,000	-	-	-	34,450
45	WELCOME CENTER	108,775	36,090	-	-	30,000	42,000	-	-	216,865
46	CONVENTION & VISITORS BUREAU	149,402	42,969	3,000	-	121,090	-	-	-	316,461
70	EMERGENCY OPERATIONS	426,364	147,600	35,084	-	220,226	39,396	-	-	868,670
115	ACTIVITY - 2315 HOLIDAY LIGHTS	5,000	383	4,000	-	33,700	-	-	-	43,083
115	ACTIVITY - 2320 WALK THE LIGHTS	-	-	2,000	-	1,500	-	-	-	3,500
115	ACTIVITY - 7810 SOFTBALL	20,089	1,537	20,000	-	62,000	-	-	-	103,626
115	ACTIVITY - 7812 BASEBALL	-	-	15,000	-	129,050	-	-	-	144,050
115	ACTIVITY - 7813 PAVILIONS	-	-	-	-	25,800	-	-	-	25,800
115	ACTIVITY - 7815 MISC. PROGRAMS	-	-	12,000	-	1,200	-	-	-	13,200
115	ACTIVITY - 7816 NATURE TRAILS	-	-	250	-	-	-	-	-	250
115	ACTIVITY - 7817 TREE BOARD	-	-	5,000	-	-	-	-	-	5,000
123	PARK & RECREATION - 06 PARK & REC	-	-	8,000	-	383,025	1,015,000	-	-	1,406,025
123	PARK & RECREATION - 19 POOL	-	-	-	-	4,000	-	-	-	4,000
123	PARK & RECREATION - 20 COMMUNICATIONS	-	5,000	2,500	-	106,700	-	-	-	114,200
123	PARK & RECREATION - 23 PARK PLAY	-	-	-	-	-	200,000	-	-	200,000
141	CDBG - GRANTS MGMT	372,906	130,122	4,247	-	183,044	-	-	-	690,319
142	GRANTS - 37 HOUSING	-	-	-	-	122,500	-	-	-	122,500
201	URBAN RENEWAL	-	-	-	-	55,000	-	-	-	55,000
220	ANIMALS BEST FRIEND	-	-	8,000	-	55,466	66,800	-	-	130,266
225	HOTEL/MOTEL	-	-	-	-	-	-	-	639,705	639,705
235	MUNICIPAL COURT	-	-	-	-	-	-	-	2,380	2,380
310	DISASTER RELIEF	85,264	23,540	8,000	-	185,000	-	-	-	301,804
352	SOONER ROSE TIF	-	-	-	-	-	-	1,623,845	-	1,623,845
353	ECONOMIC DEVELOPMENT	95,649	29,371	-	-	381,789	157,054	-	-	663,863
425	HOSPITAL AUTHORITY COMPOUNDED PRINC	-	-	-	-	380,250	4,000,000	-	-	4,380,250
425	HOSPITAL AUTHORITY DISCRETIONARY	192,134	67,188	3,000	-	1,271,326	6,000,000	-	324,403	7,858,051
425	HOSPITAL AUTHORITY MISCELLANEOUS	-	10,000	-	122,500	200,000	700,000	-	-	1,032,500
425	HOSPITAL AUTHORITY GRANTS	-	-	-	-	595,154	-	-	-	595,154
TOTAL		2,217,907	983,655	512,866	122,500	6,886,295	13,753,766	1,623,845	1,023,988	27,124,822

FUND: GENERAL GOVERNMENT SALES TAX (009)
DEPARTMENT: VARIOUS
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	591,230	601,474	597,993	623,743
BENEFITS	370,279	396,252	374,764	415,182
MATERIALS & SUPPLIES	67,840	82,711	80,865	154,729
OTHER SERVICES	868,824	955,014	946,690	995,478
CAPITAL OUTLAY	1,262,975	5,333,555	5,333,555	978,516
TOTAL	3,161,148	7,369,006	7,333,867	3,167,648

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
TAXES	3,062,165	2,986,474	3,106,565	3,066,690
INTEREST	124,893	63,562	398,554	132,399
MISCELLANEOUS	15,975	10,000	6,055	10,000
TRANSFER IN	845,940	2,500,000	2,500,000	-
TOTAL	4,048,973	5,560,036	6,011,175	3,209,089

BUDGETARY	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	4,541,773	3,783,576	2,122,617	6,202,732
6/30/2022	6,202,732	4,048,973	3,161,148	7,090,557
6/30/2023	7,090,557	6,011,175	7,333,867	5,767,865
6/30/2024	5,767,865	3,209,089	3,167,648	5,809,306

FY 11-12
*New Fund created under Ordinance 3145. Funding from sales tax effective January 1, 2012.
 Restricted for operating & capital outlay of the General Fund Departments.*

FY 17-18
Ordinance 3308 effective 1/1/18 increased sales tax for this fund .2139%.

FINAL BUDGET 2024-2025

CITY MANAGER - 0110

PERSONAL SERVICES	
10-01 SALARIES	555,877
10-07 ALLOWANCES	15,987
10-10 LONGEVITY	11,427
10-11 SL BUYBACK-OVER BANK	5,822
10-12 VACATION BUYBACK	2,905
10-13 PDO BUYBACK	1,833
10-14 SL INCENTIVE PAY	1,755
10-17 ADDITIONAL INCENTVE	1,035
10-95 1X SALARY ADJUSTMENT	702
TOTAL PERSONAL SERVICES	597,343

BENEFITS	
15-01 SOCIAL SECURITY	45,697
15-02 EMPLOYEES' RETIREMENT	83,628
15-03 GROUP INSURANCE	51,784
15-06 TRAVEL & SCHOOL	20,000
15-13 LIFE	1,225
15-14 DENTAL	3,591
15-20 OVERHEAD HEALTH CARE COST	2,285
15-98 RETIREE INSURANCE	6,815
TOTAL BENEFITS	215,025

MATERIALS & SUPPLIES	
20-41 SUPPLIES	12,000
20-63 FLEET FUEL	286
20-64 FLEET PARTS	299
20-65 FLEET LABOR	244
TOTAL MATERIALS & SUPPLIES	12,829

OTHER SERVICES & CHARGES	
30-01 UTILITIES	1,100
30-40 CONTRACTUAL	6,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	8,500
TOTAL OTHER SERVICES & CHARGES	16,100

TOTAL DIVISION REQUEST - CITY MANAGER	841,297
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(CONTINUED)

FUND: GENERAL GOVERNMENT SALES TAX (009)
DEPARTMENT: VARIOUS
DEPARTMENT HEAD: TIM LYON
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
City Manager - 0110		
City Manager	0.5	0.5
Asst. City Manager	0.65	0.65
Director of Operations	1	1
Executive Secretary	0.8	0.8
Administrative Secretary	1	1
TOTAL	3.95	3.95
GENERAL GOVT - 1410		
Mayor - Council	7	7
TOTAL	7	7
TOTAL 0110 & 1410	10.95	10.95

FY 20-21 Added Director of Operations
 Asst. City Manager - funded 25% PWA (075), 10% Hospital Authority (425)
 City Manager - funded 15% Reed Center Hotel Operations (195), 10% Risk (202), 25% Hospital Authority (425)
 Executive Secretary - funded 20% Hospital Authority (425)

CONTRACTUAL (30-40) CITY MANAGER (01) FY 24-25

Shred-it USA, LLC	407
Imagenet Consulting, LLC	1,800
Legal Fees	3,100
Miscellaneous	1,193
TOTAL	6,500

CONTRACTUAL (30-40) GENERAL GOVT (14) FY 24-25

Postage Meter Rental (Quadiant)	4,000
Copiers (Print Room, City Mgr, 1st Floor)	10,500
Mid-Del Youth & Family Center	50,000
Transit Embark	75,583
ACOG	45,000
County Assessor (Board of Cnty Comm)	29,500
Oklahoma Municipal League	38,000
MLK Breakfast	6,000
Youth Excel	5,000
Annual Awards Banquet	10,000
Document Destruction	4,000
Mid-Del Tinker 100 Club	1,500
OK Municipal Management Services	5,000
Miscellaneous	21,500
TOTAL	305,583

GENERAL GOVERNMENT - 1410

PERSONAL SERVICES	
10-02 WAGES	26,400
TOTAL PERSONAL SERVICES	26,400
BENEFITS	
15-01 SOCIAL SECURITY	2,020
15-03 GROUP INSURANCE	32,128
15-04 WORKERS COMP INSURANCE	134,221
15-06 TRAVEL & SCHOOL	6,000
15-13 LIFE	2,360
15-14 DENTAL	2,677
15-20 OVERHEAD HEALTH CARE COST	172
15-98 RETIREE INSURANCE	20,580
TOTAL BENEFITS	200,158
MATERIALS & SUPPLIES	
20-30 POSTAGE	40,000
20-34 MAINTENANCE OF EQUIPMENT	500
20-41 SUPPLIES	38,000
TOTAL MATERIALS & SUPPLIES	78,500
OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	165,000
30-21 SURPLUS PROPERTY	27,027
30-40 CONTRACTUAL	305,583
30-43 HARDWARE/SOFTWARE MAINT.	183,565
30-49 CREDIT CARD FEES	15,239
30-51 OTHER GOVERNMENT EXPENSE	5,599
30-56 POINT OF SALE FEES	2,880
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,100
30-75 LEGAL PUBLICATIONS	5,649
30-82 BONDS	1,300
30-83 ELECTION EXPENSES	40,458
30-85 INSURANCE	177,530
30-86 AUDIT	46,448
TOTAL OTHER SERVICES & CHARGES	979,378
TOTAL DIVISION REQUEST - GENERAL GOVT	1,284,436

(CONTINUED)

FUND: GENERAL GOVERNMENT SALES TAX (009)
 DEPARTMENT: VARIOUS
 DEPARTMENT HEAD: TIM LYON
 PAGE THREE

CAPITAL OUTLAY FY 24-25

Misc Equipment	City Mgr	10,000
1/2 Ton Ext Cab 4x4 Truck	Nhbd Svc	50,000
Ice Machine Replacement	Nhbd Svc	5,500
Replace Flooring in 4 Meeting Rooms	Nhbd Svc	15,000
Bulk SAN & Server License	IT	217,016
Access Control	IT	30,000
Vehicle Lights & Safety Equipment	IT	20,000
Broadcast System	IT	30,000
4WD Extended Cab Pickup	Eng	55,000
3 Air Handler Unit Replacements	Eng	285,000
Small SUV	Eng	43,000
1st Floor Tile Replacement	Eng	30,000
Study Electrical Service & Master Plan	Eng	25,000
Sidewalk Reconstruction	Eng	100,000
Remodel South Vestibule Outside Council Chamber	Eng	7,000
Color Printer/Scanner	Sr Ctr	6,000
Handicapped BR Remodel	Sr Ctr	50,000
	TOTAL	978,516

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	63,400
TOTAL MATERIALS & SUPPLIES	<u>63,400</u>

CAPITAL OUTLAY	
40-01 VEHICLES	168,000
40-02 EQUIPMENT	306,500
40-06 INFRASTRUCTURE	100,000
40-14 REMODEL	127,000
40-49 COMPUTERS	247,016
40-50 SOFTWARE	30,000
TOTAL CAPITAL OUTLAY	<u>978,516</u>

TOTAL DIVISION REQUEST	<u>1,041,916</u>
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TOTAL DEPARTMENT REQUEST	<u>3,167,648</u>
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FUND: GENERAL GOVT SALES TAX (009)
DEPARTMENT: CITY Manager (01)

SIGNIFICANT EXPENDITURE CHANGES:

None

PROGRAM DESCRIPTION

The City Manager’s Department provides direction and supervision to all functions of the City; transmits the policies of the Council into action agendas by the various departments; initiates inquires in response to citizen requests or complaints; develops a budget designed to implement the policies of the Council; and provides monitoring of expenditures and revenues to ensure fiscal soundness. The City Manager’s Department also serves as the manager of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority.

2024-2025 GOALS AND OBJECTIVES

1. Continue involvement with various civic and community groups.
2. Identify areas where utilization of alternative methods or equipment can improve efficiency.
3. Continue regular meetings with Administrative Staff and bi-monthly meetings with the Employee Advisory Committee in order to facilitate employee involvement in planning and operations.

4. Closely monitor the management of the Reed Center and Delta Hotel.
5. Oversee contractual requirements of the Redevelopment Agreement and Lease with Sooner Town Center.
6. Manage the marketing/communication efforts of the City of Midwest City including a community survey.
7. Oversee assets and budget of the Memorial Hospital Authority, Municipal Authority, Utilities Authority, and the Economic Development Authority including the development of a hospital district and other Urban Renewal projects.
8. Develop an overall capital improvement strategy beginning with the following master studies: Parks, Stormwater/Drainage, Water and Wastewater.

FUND: GENERAL GOVT SALES TAX (009)
DEPARTMENT: General Government (14)

SIGNIFICANT EXPENDITURE CHANGES:

None

PROGRAM DESCRIPTION

General Government assumes fiscal responsibility for functions not directly attributable to other departments. Examples are unemployment compensation, city organizational memberships, City Council expenditures, elections and payment for the City's auditors.

This program has six major service activities:

1. To fund dues and obligations of the City of Midwest City, which are required because of contractual arrangements, state statutes or civic obligations and the dues to organizations to which it is prudent that the City belong.
2. To fund the several employee benefits that are not directly assignable to any one given department such as the City's portion of the Workers Compensation Insurance.
3. To fund the purchase by lease, of certain equipment that benefits all departments, but not necessarily assignable to any one given department.

4. To fund miscellaneous expenditures such as elections, municipal code supplements, refunds for over-payments and permits.
5. To Fund auditing obligations for the City.
6. Contract obligations such as Mid-Del Youth and Family Center, Embark, ACOG, OML, and others.

2024-2025 GOALS AND OBJECTIVES

1. Continue the implementation of effective ways to use technology for process improvement.
2. Continue to improve and explore new ways to enhance citizen access to and involvement in municipal government.
3. Continue present efforts to "go green" and save on utilities and other expenses.

FUND: STREET & ALLEY (013)
DEPARTMENT: STREET (09)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
MATERIALS & SUPPLIES	59,197	100,715	70,867	107,000
OTHER SERVICES	29,575	106,450	106,450	185,000
CAPITAL OUTLAY	140,633	1,176,883	1,176,883	520,000
TOTAL	229,405	1,384,048	1,354,200	812,000

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TAXES	527,370	525,113	508,207	533,467
INTEREST	32,673	17,355	71,094	55,085
TRANSFER IN (191)	29,575	50,000	50,000	50,000
TOTAL	589,618	592,468	629,300	638,552

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	1,617,200	630,345	701,761	1,545,784	6/30/2022
6/30/2022	1,545,784	589,618	229,405	1,905,998	6/30/2023
6/30/2023	1,905,998	629,300	1,354,200	1,181,098	6/30/2024 - EST
6/30/2024	1,181,098	638,552	812,000	1,007,650	6/30/2025 - EST

CONTRACTUAL (30-40) FY 24-25

Dolese Brothers Company	25,000
Concrete Repair Contractors	65,000
Geotechnical Engineering	10,000
Mid State Traffic Control	80,000
Asphalt	5,000
TOTAL	185,000

FINAL BUDGET 2024-2025

MATERIALS & SUPPLIES	
20-41 MATERIALS (CRACKSEAL SUPPLIES)	107,000
TOTAL MATERIALS & SUPPLIES	107,000

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	185,000
TOTAL OTHER SERVICES & CHARGES	185,000

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	470,000
40-15 IOB	50,000
TOTAL CAPITAL OUTLAY	520,000

TOTAL DEPARTMENT REQUEST **812,000**

CAPITAL OUTLAY FY 24-25

Infrastructure	470,000
Infrastructure Other Than Building	50,000
TOTAL	520,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MISC CITY WIDE THERMO STR	28,923
RESIDENTIAL STREET REPAIR	1,923
INFRASTRUCTURE	550,000
SE 15TH / AIR DEPOT SIGNAL	50,000
29TH ST - AIR DEPOT TO MW	100,000
SCHOOL ZONE FLASHER ENGINEERING	3,800
MIDWEST BLVD MATCH (MULTI YEAR)	200,000
TRAFFIC STUDY	13,800
REPL BRIDGE BEARING NE 36	112,187
CITY-WIDE ST SIGN REPL	50,000
FRIENDLY RD XDRAIN	35,000
INFRAS OTHER THAN BLDG	31,250
TOTAL	1,176,883

FUND: TECHNOLOGY (014)
DEPARTMENT: GENERAL GOVERNMENT (14)
DEPARTMENT HEAD: ALLEN STEPHENSON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	49,905	48,289	42,177	77,189
BENEFITS	11,129	33,016	11,170	33,977
OTHER SERVICES	166,288	316,770	202,370	234,187
CAPITAL OUTLAY	-	204,204	204,204	35,000
TOTAL	227,322	602,279	459,921	380,353

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
LICENSES & PERMITS	24,400	20,622	23,500	20,500
CHARGES FOR SERVICES	293,589	313,711	289,955	293,362
FINES & FORFEITURES	5,498	7,807	6,315	6,556
INVESTMENT INTEREST	12,260	6,350	27,732	21,140
MISCELLANEOUS	7,500	-	-	-
TOTAL	343,247	348,490	347,502	341,558

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	433,563	327,733	152,808	608,488
6/30/2022	608,488	343,247	227,322	724,414
6/30/2023	724,414	347,502	459,921	611,994
6/30/2024	611,994	341,558	380,353	573,199

Excludes Capital Outlay (17,268) 5% Reserve
555,931

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-02 WAGES	48,100
10-03 OVERTIME	29,000
10-95 1X SALARY ADJUSTMENT	89
TOTAL PERSONAL SERVICES	77,189

BENEFITS	
15-01 SOCIAL SECURITY	5,905
15-02 RETIREMENT	4,072
15-06 TRAVEL & SCHOOL	24,000
TOTAL BENEFITS	33,977

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	40,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	194,187
TOTAL OTHER SERVICES & CHARGES	234,187

CAPITAL OUTLAY	
40-02 EQUIPMENT	35,000
TOTAL OTHER SERVICES & CHARGES	35,000

TOTAL DEPARTMENT REQUEST 380,353

CAPITAL OUTLAY FY 24-25

Various Tools for IT Department	35,000
TOTAL	35,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

FIBER PROJECT	33,204
CYBER SECURITY IMPROVEMENT	35,000
NETWORK ANALYSIS EQUIP	35,000
CAMERA SITES EQUIP REPLACEMENT	21,000
PWA FIREWALL REPLACEMENT	10,000
TIMECLOCKS REPLACEMENT	70,000
TOTAL	204,204

(CONTINUED)

FUND: TECHNOLOGY (014)
DEPARTMENT: GENERAL GOVERNMENT (14)
DEPARTMENT HEAD: ALLEN STEPHENSON
PAGE TWO

PART TIME	FY 24-25	FY 23-24
Technician	1	0.5
TOTAL	1	0.5

FY 24-25: Added a PT Tech
 FY 21-22: Moved PT Tech from Fund 010-16 IT
 FY 21-22: Moved all permanent staff to Fund 010-16 IT
 FY 17-18: Move 80% System Administrator to fund 10-16 IT

CONTRACTUAL (30-40) FY 24-25

Information Technology Svcs (As needed to maintain software/hardware throughout the City)	40,000
TOTAL	40,000

PERSONNEL
POSITIONS SUMMARY:

2017-18 - 2
 2018-19 - 2
 2019-20 - 1
 2020-21 - 1
 2021-22 - 0
 2022-23 - 0
 2023-24 - .5
2024-25 - 1

HARDWARE/SOFTWARE MAINTENANCE (30-43) FY 24-25

Agenda	2,500
Backup	4,800
Broadcasting Solution (Ch 20)	1,100
Cameras	6,250
Check Writer	105
Core Switch Maintenance	6,000
Email Security Training	2,900
Firewall	6,250
Hypervisor	50,000
Immutable Backup Solution	6,250
Kiosk Manager	29,100
MDM Tracking & Monitoring	6,113
Network Devices	1,650
Network Equipment Backup	275
Network Monitoring & Reporting	1,625
PC Support	12,500
Phone System	7,770
Remote Support	4,750
SAN	19,500
SNMP Monitoring & Alerting	3,050
Software Deployment System	1,100
Spam	7,850
Time System	8,000
Virus Protection	2,149
Work Ticket System	2,600
TOTAL	194,187

FUND: Technology (014)

DEPARTMENT: Information Technology

SIGNIFICANT EXPENDITURE CHANGES

1. There are no significant changes in the Technology Fund budget.

PROGRAM DESCRIPTION

The IT Department has responsibility for all functions dealing directly with computer hardware, software, and their connectivity. This includes systems administration, maintenance, and purchases. The department also maintains the local area network (LAN) and the wide area network (WAN) as well as the infrastructure to support it. The department is currently working 65 projects and provides support for 135 virtual machines as well 75 major applications running throughout the City.

9. Find a suitable candidate to fill the GIS Coordinator
10. Finalize the P25 three towers project
11. Installation of network switches to replace end of life equipment
12. Replace virtual environment hosts
13. Installation of a secondary fiber path from PWA to City Hall
14. Coordinate all purchases of technology related equipment throughout the City.
15. Provide technical support for application software and hardware.
16. Provide administration, maintenance, and upgrade support for the computer installed base and for the LAN/WAN.
17. Work closely with vendors to upgrade integrated solutions to constantly improve the security of the City computer systems
18. Work with various departments on 65 City wide projects.

2024-2025 GOALS AND OBJECTIVES

Coordinate and install the following projects:

1. Replace Bulk SAN
2. Upgrade Datacenter licensing
3. Replace Flash SAN
4. Redesign the IT/GIS Technician Workspace
5. Upgrade the Council Broadcasing Solution
6. Replace all remote camera servers
7. Upgrade the firewalls at the Public Works facility
8. Upgrade all Office products to the newest versions

FUND: STREET LIGHTING FEE - (015)
DEPARTMENT: GENERAL GOVERNMENT (14)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	9,893	12,370	9,231	10,089
BENEFITS	757	946	706	772
MATERIALS & SUPPLIES	4,479	18,583	18,584	4,399
OTHER SERVICES	845,293	860,535	839,756	775,000
CAPITAL OUTLAY	-	80,000	80,000	-
TOTAL	860,422	972,434	948,277	790,260

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	592,536	591,024	593,390	592,763
INTEREST	22,527	13,115	40,123	29,610
MISCELLANEOUS	5,756	-	-	-
TOTAL	620,819	604,139	633,513	622,373

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	1,747,739	596,675	933,769	1,410,645	6/30/2022
6/30/2022	1,410,645	620,819	860,422	1,171,042	6/30/2023
6/30/2023	1,171,042	633,513	948,277	856,279	6/30/2024 - EST
6/30/2024	856,279	622,373	790,260	688,392	6/30/2025 - EST

PART TIME	FY 24-25	FY 23-24
Inspector	0.5	0.5

FEE SCHEDULE PER MONTH FY 24-25

Residential	\$1.75
Commercial	\$7.50
Apartment Complexes (3 or more units)	\$1.00
Mobile/Manufactured Home Parks (per occupied pad)	\$1.00
Mobile/Manufactured Home Parks (with own water meter)	\$1.75

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-02 WAGES	10,000
10-95 1X SALARY ADJUSTMENT	89
TOTAL PERSONAL SERVICES	10,089

BENEFITS	
15-01 SOCIAL SECURITY	772
TOTAL BENEFITS	772

MATERIALS & SUPPLIES	
20-63 FLEET FUEL	899
20-64 FLEET PARTS	2,291
20-65 FLEET LABOR	1,209
TOTAL MATERIALS & SUPPLIES	4,399

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATION	775,000
TOTAL OTHER SERVICES & CHARGES	775,000

TOTAL DEPARTMENT REQUEST **790,260**

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

PALMER LOOP TRAIL LIGHTS	30,000
WP ATKINS PARK ST LIGHTS	50,000
TOTAL	80,000

FUND: REIMBURSED PROJECTS (016)
DEPARTMENT: VARIOUS
DEPARTMENT HEAD: VARIOUS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
MATERIALS & SUPPLIES	30,214	94,130	84,573	15,356
OTHER SVCS & CHGS	669,820	1,299,294	1,252,897	101,900
CAPITAL OUTLAY	87,816	643,411	643,411	-
TRANSFER OUT	-	128,354	128,354	57,500
TOTAL	787,850	2,165,189	2,109,235	174,756

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
INTERGOVERNMENTAL	933,526	1,412,960	1,313,556	-
CHARGES FOR SERVICES	114,592	113,552	126,784	120,867
MISCELLANEOUS	329,339	24,012	67,423	24,831
LICENSES & PERMITS	1,980	1,920	1,280	1,600
INTEREST	28,781	11,925	39,777	26,005
TRANSFERS	-	65,713	65,712	-
TOTAL	1,408,218	1,630,082	1,614,533	173,303

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DEPT/DIVISION	6/30/23 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/24 FUND BALANCE
05 - COMMUNITY DEV.	99,861	8,722	96,476	12,107
06 - PARK & REC	43,232	35,600	43,170	35,662
09 - STREETS	(1,700)	58,270	83,300	(26,730)
10 - ANIMAL WELFARE	143	15,000	144	14,999
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	117,709	13,900	42,512	89,097
16 - IT	2,000	-	-	2,000
23 - PARKS	-	-	57,416	(57,416)
24 - ENGINEERING & CONST	69,306	-	69,306	-
30 - PWA	507	-	507	-
39 - GRANTS MGMT	(100,231)	1,060,861	1,110,861	(150,231)
47 - GOLF	100,000	100,000	200,000	-
48 - CREDIT UNION	45,403	5,520	15,000	35,923
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	200,369	7,627	-	207,996
62 - POLICE	27,798	75,240	103,039	(1)
64 - FIRE	72,341	21,855	94,197	(1)
78 - TREE BOARD	-	5,000	1	4,999
37 - HOUSING	60,040	442	95,442	(34,960)
14 - GENERAL GOV'T	625,243	156,268	48,422	733,089
87 - ECONOMIC	60,563	10,450	49,443	21,570
UNRESERVED	273,320	-	-	273,320
INTEREST	136,883	39,777	-	176,660
TOTAL	1,838,556	1,614,532	2,109,236	1,343,852

FINAL BUDGET 2024-2025

DEPT. 1410 - GENERAL GOV'T	
OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,500
30-23 UPKEEP REAL PROPERTY	50,000
TOTAL OTHER SERVICES AND CHARGES	57,500
TOTAL DIVISION REQUEST	57,500

DEPT. 1510 - NEIGHBORHOOD SVCS	
MATERIALS & SUPPLIES	
20-02 OPERATION PAINTBRUSH	10,000
20-06 CHRISTMAS BASKET SUPPLIES	3,356
TOTAL MATERIALS & SUPPLIES	13,356
TOTAL DIVISION REQUEST	13,356

DEPT. 1550 - NEIGHBORHOOD SVCS/CMTY ACTION BLDG RENT	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
TOTAL MATERIALS & SUPPLIES	2,000

DEPT. 3902 - CDBG	
OTHER SERVICES AND CHARGES	
30-01 UTILITIES/COMMUNICATION	7,000
30-23 UPKEEP REAL PROPERTY	2,400
30-40 CONTRACTUAL	35,000
TOTAL OTHER SERVICES AND CHARGES	44,400
TOTAL DIVISION REQUEST	46,400

DEPT. 3902 - CDBG	
TRANSFER OUT TO OTHER FUNDS	
80-39 CDBG	57,500
TOTAL TRANSFER OUT TO OTHER FUNDS	57,500
TOTAL DIVISION REQUEST	57,500
TOTAL DEPARTMENT REQUEST	174,756

CONTRACTUAL (30-40) (1550) FY 24-25	
NIA Tutoring	35,000
TOTAL	35,000

(CONTINUED)

FUND: REIMBURSED PROJECTS (016)
DEPARTMENT: VARIOUS
DEPARTMENT HEAD: VARIOUS
PAGE TWO

FUND BALANCE ESTIMATED ACTUAL AT 6-30-25				
DEPT/DIVISION	6/30/24 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/25 FUND BALANCE
05 - COMMUNITY DEV.	12,107	1,600	-	13,707
06 - PARK & REC	35,662	-	-	35,662
09 - STREETS	(26,730)	-	-	(26,730)
10 - ANIMAL WELFARE	14,999	-	-	14,999
11 - WEED & SEED	2,105	-	-	2,105
15 - NEIGHBORHOOD SVCS	89,097	13,800	59,756	43,141
16 - IT	2,000	-	-	2,000
23 - PARKS	(57,416)	-	-	(57,416)
39 - GRANTS MGMT	(150,231)	-	57,500	(207,731)
48 - CREDIT UNION	35,923	5,631	-	41,554
55 - SR CENTER	3,664	-	-	3,664
61 - STORMWATER	207,996	19,200	-	227,196
62 - POLICE	(1)	-	-	(1)
64 - FIRE	(1)	-	-	(1)
78 - TREE BOARD	4,999	-	-	4,999
37 - HOUSING	(34,960)	-	-	(34,960)
14 - GENERAL GOV'T	733,089	97,067	57,500	772,656
87 - ECONOMIC	21,570	10,000	-	31,570
UNRESERVED	273,320	-	-	273,320
INTEREST	176,660	26,005	-	202,665
	1,343,852	173,303	174,756	1,342,399

**FUND: JUVENILE (025)
DEPARTMENT: MUNICIPAL COURT
DEPARTMENT HEAD: RYAN RUSHING**

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	25,795	57,291	49,552	51,303
BENEFITS	8,156	11,290	10,567	11,175
MATERIALS & SUPPLIES	109	1,547	1,547	1,226
OTHER SERVICES	855	1,073	1,073	1,230
TOTAL	34,915	71,201	62,738	64,934

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
FINES & FORFEITURES	53,361	45,187	64,582	56,057
INTEREST	1,583	795	3,890	2,950
TOTAL	54,944	45,982	68,472	59,007

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	38,162	68,031	30,754	75,439
6/30/2022	75,439	54,944	34,915	95,468
6/30/2023	95,468	68,472	62,738	101,202
6/30/2024	101,202	59,007	64,934	95,276

Excludes Capital Outlay (3,247) **5% Reserve**
92,029

PERMANENT STAFFING	FY 24-25	FY 23-24
Municipal Prosecutor	0.25	0.25
TOTAL	0.25	0.25

PART-TIME	FY 24-25	FY 23-24
Juvenile Probation Officer	0.5	0.5

PERSONNEL POSITIONS SUMMARY:
2017-18 - 1.25
2018-19 - 1.25
2019-20 - 1.25
2020-21 - 1.25
2021-22 - 1.25
2022-23 - 1.25
2023-24 - .25
2024-25 - .25

FY 23-24 moved Juvenile Probation Officer to part time position
FY 22-23 moved .25 Municipal Prosecutor from Court (010-12)
FY 22-23 moved .25 Court Compliance Coordinator to Court (010-12)
FY 20-21 PT Court Clerk removed
Part Time Clerk .75 of salary is paid by Municipal Court (010-12)
Court Compliance Coordinator and Court Clerk position were combined in FY 17-18 with Municipal Court (010-12) covering .75 of salary

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	26,689
10-02 WAGES	22,968
10-07 ALLOWANCES	660
10-10 LONGEVITY	218
10-13 PDO BUYBACK	232
10-14 SICK LEAVE INCENTIVE	225
10-95 SALARY ADJUSTMENT	311
TOTAL PERSONAL SERVICES	51,303

BENEFITS	
15-01 SOCIAL SECURITY	3,925
15-02 RETIREMENT	3,967
15-03 GROUP INSURANCE	2,047
15-04 WORKERS COMP INSURANCE	415
15-06 TRAVEL & SCHOOL	500
15-13 LIFE	78
15-14 DENTAL	219
15-20 OVERHEAD HEALTH CARE COST	24
TOTAL BENEFITS	11,175

MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,200
20-63 FLEET FUEL	26
TOTAL MATERIALS & SUPPLIES	1,226

OTHER SERVICES & CHARGES	
30-43 HARDWARE/SOFTWARE MAINT	833
30-85 INSURANCE-FIRE & THEFT	397
TOTAL OTHER SERVICES & CHARGES	1,230

TOTAL DEPARTMENT REQUEST **64,934**

FUND: JUVENILE (025)
DEPARTMENT: MUNICIPAL COURT

SIGNIFICANT EXPENDITURE CHANGES:

None

STAFFING/PROGRAMS

Juvenile Probation Officer:

The intent of the Probation Officer is to hold the juveniles referred to the division, via citations from the Police Department, accountable for their delinquent actions, as well as provide resources or assistance to schools and parents of youth not in the system.

The responsibilities of the Probation Officer are to conduct office visits on juveniles referred as to eligibility for probation.

During these visits, information is gathered on the living arrangements, family structure, school, and other pertinent information regarding the current juvenile and current offense. After all information is gathered, the Probation Officer formulates a probation plan suitable for each juvenile.

Monitoring of the juveniles is done at schools, employment, community service sites, office, court, etc.

The Probation Officer works very closely with the various

schools, and other agencies that provide services to the juveniles/families. Testimony from the Probation Officer is given in court on juveniles regarding their progress with their probation plans via positive or negative.

Court Administrator:

The intent of the Court Administrator is to coordinate and supervise the Juvenile Division and programs utilized to ensure effectiveness in meeting the needs of the community and the goals of the organization. The Court Administrator supervises the Juvenile Probation Officer in the performance of duties; assist with overall municipal court operations and needs related to drug testing for both juveniles and adults. The Court Administrator maintains monthly statistics showing the activities of juveniles from total number of charges to a breakdown of demographics and types of charges committed.

The Court Administrator continuously monitors effectiveness in assessment tools and programs utilized with the juveniles. The main goal is to provide each juvenile an opportunity to change their negative today's into positive tomorrows by introducing alternative options to the life of crime through education, employment, and positive influences/role models.

PROGRAM DESCRIPTION

The Juvenile Division consists of a part-time Probation Officer and the Prosecuting Attorney under the supervision of the Assistant City Manager.

The purpose of this division is to provide rehabilitative services to youth and their families through education, community-based programs and referrals and enforcement to decrease Incidences of juvenile delinquency.

2024-2025 GOALS AND OBJECTIVES

- Uphold the mission of the Juvenile Division
- Incorporate non-traditional methods; mentoring, counseling, tutoring, supervision, program referrals and community service to eliminate re-offenders.
- Continue to identify, utilize and assess appropriate programs to meet the needs of the youth and their families.
- Create individualized Probation or Diversion plans to address accountability and inspire success.
- Provide appropriate supervision based on risk level.
- Provide resources to address psychological/behavioral needs of youth in our community.
- Share vital information with the criminal justice system to eliminate the habitual offenders. In addition to accessing the JOLTS systems as a “read only” fill.
- Continue to seek and partner with agencies for programs addressing the changing needs of youth as they evolve.
- Continue to assess the juvenile program and services through methods such as, continuous review of referral programs and monitor monthly statistics to identify trends in crimes.
- Attend specialized training for juvenile probation and community supervision in regards to alternatives to incarceration; how to provide quality service with limited resources and funding.
- Develop time saving approaches to the position so that it may best be served while in a part-time capacity.

FUND: POLICE STATE SEIZURES (030)*
 DEPARTMENT: POLICE (62)
 DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
BENEFITS	1,011	7,100	7,100	11,000
MATERIAL & SUPPLIES	924	3,554	3,554	8,375
OTHER SERVICES	-	1,800	1,800	1,800
CAPITAL OUTLAY	470	9,530	9,530	-
TOTAL	2,404	21,984	21,984	21,175

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
FINES & FORFEITURES	8,403	-	-	-
INVESTMENT INTEREST	1,966	1,095	4,205	3,210
TOTAL	10,369	1,095	4,205	3,210

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	87,864	19,650	6,042	101,472
6/30/2022	101,472	10,369	2,404	109,436
6/30/2023	109,436	4,205	21,984	91,657
6/30/2024	91,657	3,210	21,175	73,692

*This fund can only be used for drug enforcement

FINAL BUDGET 2024-2025

BENEFITS	
15-06 TRAVEL & SCHOOL	10,000
15-07 UNIFORMS/PROTECTIVE GEAR	1,000
TOTAL BENEFITS	11,000

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,375
20-35 SMALL TOOLS & EQUIPMENT	5,000
20-41 SUPPLIES	2,000
TOTAL MATERIALS & SUPPLIES	8,375

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	1,800
TOTAL OTHER SERVICES & CHARGES	1,800

TOTAL DEPARTMENT REQUEST 21,175

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL	
MISC MACHINERY, FURNITURE & EQUIP	9,530
TOTAL	9,530

FUND: POLICE SPECIAL PROJECTS (031)
 DEPARTMENT: POLICE (62)
 DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
MATERIALS & SUPPLIES	3,460	4,000	3,441	9,000
OTHER SERVICES	4,186	7,000	5,000	7,000
CAPITAL OUTLAY	858	7,142	7,142	-
TOTAL	8,503	18,142	15,583	16,000

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
INTEREST	1,496	825	3,290	2,530
MISCELLANEOUS	4,088	5,196	4,996	4,361
TOTAL	5,584	6,021	8,286	6,891

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	87,242	6,874	9,767	84,349
6/30/2022	84,349	5,584	8,503	81,429
6/30/2023	81,429	8,286	15,583	74,133
6/30/2024	74,133	6,891	16,000	65,025

FINAL BUDGET 2024-2025

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS AND EQUIPMENT	5,000
20-41 SUPPLIES	4,000
TOTAL MATERIALS & SUPPLIES	9,000
OTHER SERVICES & CHARGES	
31-08 SHOP WITH A COP	6,000
31-41 DONATIONS EXPENSE	1,000
TOTAL OTHER SERVICES & CHARGES	7,000
TOTAL DEPARTMENT REQUEST	16,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MISC MACHINERY, FURNITURE	7,142
TOTAL	7,142

FUND: POLICE LAB FEES (034)
DEPARTMENT: POLICE (62)
DEPARTMENT HEAD: GREG WIPFLI

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
BENEFITS	4,427	5,141	5,141	1,500
MATERIALS & SUPPLIES	7,244	8,015	7,155	-
OTHER SERVICES	507	2,000	2,000	-
TOTAL	12,178	15,156	14,295	1,500

BENEFITS	
15-07 UNIFORMS	1,500
TOTAL BENEFITS	1,500

TOTAL DEPARTMENT REQUEST 1,500

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
FINES & FORFEITURES	-	-	150	-
INTEREST	420	255	600	420
TOTAL	420	255	750	420

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	25,123	11,071	5,891	30,303	6/30/2022
6/30/2022	30,303	420	12,178	18,545	6/30/2023
6/30/2023	18,545	750	14,295	5,000	6/30/2024 - EST
6/30/2024	5,000	420	1,500	3,920	6/30/2025 - EST

FUND: EMPLOYEE ACTIVITY FUND (035)
 DEPARTMENT: MWC ACTIVITIES (38)
 DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
MATERIALS & SUPPLIES	6,281	6,470	7,710	8,500
OTHER SERVICES	7,649	14,100	12,860	12,750
TOTAL	13,930	20,570	20,570	21,250

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
INTEREST	338	215	417	330
MISCELLANEOUS	4,436	1,288	1,138	871
TRANSFERS IN (010 & 075)	10,000	10,000	10,000	15,000
TOTAL	14,774	11,503	11,555	16,201

FINAL BUDGET 2024-2025

MATERIALS & SUPPLIES	
20-11 SWIM PARTY	1,500
20-12 CHRISTMAS PARTY	6,000
20-14 LUNCHEON-CHILI	250
20-20 FUNDRAISING SUPPLIES	500
20-21 ACTIVITIES SUPPLIES	250
TOTAL MATERIALS & SUPPLIES	8,500

OTHER SERVICES & CHARGES	
30-11 SWIM PARTY	500
30-12 CHRISTMAS PARTY	11,000
30-77 ACTIVITIES CHARGES	1,250
TOTAL OTHER SERVICES & CHARGES	12,750

TOTAL DEPARTMENT REQUEST 21,250

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	24,677	5,645	13,597	16,725	6/30/2022
6/30/2022	16,725	14,774	13,930	17,569	6/30/2023
6/30/2023	17,569	11,555	20,570	8,554	6/30/2024 - EST
6/30/2024	8,554	16,201	21,250	3,506	6/30/2025 - EST

FUND: POLICE - JAIL (036)
 DEPARTMENT: POLICE (62)
 DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
BENEFITS	1,692	2,830	2,830	2,500
MATERIALS & SUPPLIES	45,355	49,113	46,222	55,500
OTHER SERVICES	8,390	15,403	14,132	22,130
CAPITAL OUTLAY	38,624	14,914	14,914	-
TOTAL	94,061	82,260	78,097	80,130

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	52,843	58,839	72,583	106,281
FINES AND FORFEITURES	9,214	9,814	13,744	10,062
INVESTMENT INTEREST	3,662	2,190	7,723	6,225
TOTAL	65,719	70,843	94,050	122,568

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	148,088	117,112	55,458	209,742	6/30/2022
6/30/2022	209,742	65,719	94,061	181,401	6/30/2023
6/30/2023	181,401	94,050	78,097	197,353	6/30/2024 - EST
6/30/2024	197,353	122,568	80,130	239,791	6/30/2025 - EST

FINAL BUDGET 2024-2025

BENEFITS	
15-06 TRAVEL & SCHOOL	500
15-07 UNIFORMS	2,000
TOTAL BENEFITS	2,500

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIP	3,500
20-41 SUPPLIES	22,000
20-52 FEEDING PRISONERS	30,000
TOTAL MATERIALS & SUPPLIES	55,500

OTHER SERVICES & CHARGES	
30-23 UPKEEP OF REAL PROPERTY	6,700
30-40 CONTRACTUAL	15,430
TOTAL OTHER SERVICES & CHARGES	22,130

TOTAL DEPARTMENT REQUEST 80,130

CONTRACTUAL (30-40) FY 24-25

Inmate phone cards	2,500
Livescan Maintenance	4,000
Xtract One yrly maintenance	8,430
MMPI/CP Testing	500
TOTAL	15,430

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

FINGERPRINTING EQUIP JAIL	5,500
3 FREEZER, 1 REFRIGERATOR	8,000
OFFICE REMODEL	1,414
TOTAL	14,914

**FUND: GENERAL (036) Jail
DEPARTMENT: Police**

SIGNIFICANT EXPENDITURE CHANGES:

STAFFING/PROGRAMS

PROGRAM DESCRIPTION

2024-2025 GOALS AND OBJECTIVES

Jail – General

- Provide all Detention Facility staff with the minimum twenty-four hours of mandated, certified training which shall include defensive tactics training.
- Ensure that all Detention Facility staff are state certified on the Intoxilyzer 8000 and maintain yearly certification.
- Ensure that all Detention Facility staff is state certified on Live Scan through OSBI and maintain yearly certification. Additional training in the new Morpho latent fingerprint reader.
- Continue to provide housing to contracted agencies which include the Cities of Choctaw, Del City, Forest Park, Harrah, Jones, Nicoma Park, Luther, Spencer, Moore, and Tinker Air Force Base, Oklahoma.
- Ensure the health and safety of inmates and staff through a maintenance program designed to guarantee-needed repairs and replacement of fixtures associated with Detention Facility plumbing.
- To ensure that the overall appearance of the Midwest City Police Department and the Jail Facility is maintained by utilizing trustees to keep the facility clean, and the overall grounds of the municipal complex free of litter when trustees are available.
- To ensure, if available, be able to provide trustee labor to clean the Police Department and City Hall in the absence of city janitors.
- To upgrade aging internal audio communication devices throughout the living quarters of the jail and office area.
- To continue to upgrade the security inside the jail by adding additional cameras with audio capability in different areas within the living quarters.
- Support the Jail Diversionary Program and actively identify persons in our facility which may need mental health or substance abuse help.

- Support and assist with moving inmates who seek to speak to the Chaplain through our Jail Ministry Program.

Mental Health/Jail Diversionary Program

- Provide access to substance abuse/mental health treatment options for inmates and those involved in the justice system.
- Continue to partner with the Oklahoma Department of Mental Health and Substance Abuse and Red Rock Behavior Health Services.
- Provide mental health services and guidance to CIT officers.
- Reduce money spent on jail services and costs by reducing recidivism.
- Provide positive guidance and life changing tools for inmates.

Jail Ministry/Jail Chaplin Program

- Continue to explore for new and useful Chaplin services for the jail.
- Successfully educate and minister to Midwest City Police Jail Inmates.
- Provide counseling and spiritual guidance to Inmates.
- Partner with Jail Diversionary staff to refer inmates in need of counseling and guidance on life issues.
- Provide separate support and spiritual guidance to jail staff.
- Provide print materials to inmates, flyers, and bibles they take with them after release.
- Continue individual counseling on Tuesdays.

FUND: POLICE IMPOUND FEES (37)
 DEPARTMENT: POLICE (62)
 DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	-	12,719	6,360	-
BENEFITS	1,332	6,473	2,344	13,750
MATERIALS & SUPPLIES	5,291	5,500	5,567	18,700
OTHER SERVICES	33,897	-	-	2,000
CAPITAL OUTLAY	-	5,000	5,000	-
TRANSFERS OUT (143)	4,655	5,093	5,093	-
TOTAL	45,175	34,785	24,364	34,450

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	35,410	42,040	36,900	37,757
INVESTMENT INTEREST	2,014	1,190	4,462	3,580
TOTAL	37,424	43,230	41,362	41,337

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	114,337	41,263	43,798	111,802	6/30/2022
6/30/2022	111,802	37,424	45,175	104,051	6/30/2023
6/30/2023	104,051	41,362	24,364	121,049	6/30/2024 - EST
6/30/2024	121,049	41,337	34,450	127,936	6/30/2025 - EST

FINAL BUDGET 2024-2025

BENEFITS	
15-06 TRAVEL & SCHOOL	13,750
TOTAL BENEFITS	13,750

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	3,000
20-35 SMALL TOOLS & EQUIPMENT	9,000
20-41 SUPPLIES	6,700
TOTAL MATERIALS & SUPPLIES	18,700

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	2,000
TOTAL OTHER SERVICES & CHARGES	2,000

TOTAL DEPARTMENT REQUEST 34,450

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

Equipment	5,000
TOTAL	5,000

FUND: WELCOME CENTER (045)
DEPARTMENT: WELCOME CENTER (74)
DEPARTMENT HEAD: JOSHUA RYAN

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	61,450	62,109	62,109	108,775
BENEFITS	19,994	20,655	20,446	36,090
OTHER SERVICES	-	20,000	20,000	30,000
CAPITAL OUTLAY	-	96,000	96,000	42,000
TOTAL	81,444	198,764	198,556	216,865

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INVESTMENT INTEREST	7,354	2,685	18,248	13,690
TRANSFERS IN (225)	208,214	191,621	191,621	191,912
TOTAL	215,568	194,306	209,869	205,602

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	337,163	178,307	173,932	341,538
6/30/2022	341,538	215,568	81,444	475,662
6/30/2023	475,662	209,869	198,556	486,975
6/30/2024	486,975	205,602	216,865	475,713

Excludes Capital Outlay & Transfers Out (8,743) 5% Reserve
478,232

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	101,451
10-06 OVERTIME	600
10-07 ALLOWANCES	2,487
10-10 LONGEVITY	1,819
10-11 SICK LEAVE BUYBACK	546
10-12 VACATION BUYBACK	272
10-13 PDO BUYBACK	182
10-14 SICK LEAVE INCENTIVE	450
10-17 ADDITIONAL INCENTIVE	743
10-95 SALARY ADJUSTMENT	225
TOTAL PERSONAL SERVICES	108,775

BENEFITS	
15-01 SOCIAL SECURITY	8,321
15-02 EMPLOYEES' RETIREMENT	15,229
15-03 GROUP INSURANCE	10,307
15-06 TRAVEL & SCHOOL	1,000
15-13 LIFE	392
15-14 DENTAL	722
15-20 OVERHEAD HEALTH CARE COST	119
TOTAL BENEFITS	36,090

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	30,000
TOTAL OTHER SERVICES & CHARGES	30,000

CAPITAL OUTLAY	
40-02 EQUIPMENT	42,000
TOTAL CAPITAL OUTLAY	42,000

TOTAL DEPARTMENT REQUEST **216,865**

City of Midwest City ceased operating the Welcome Center on Septemeber 3, 2020.
 Note: Transfer in comes from 30% of the distribution of the Hotel / Motel Tax Fund (225)

(CONTINUED)

FUND: WELCOME CENTER (045)
DEPARTMENT: WELCOME CENTER (74)
DEPARTMENT HEAD: JOSHUA RYAN
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Park & Rec Supervisor	0.325	0
Youth Sports Coordinator	0.25	0
Street Supervisor	0.25	0.25
Community Engagement Manager	0.44	0.44
TOTAL	1.265	0.69

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 5.25
2018-19 - 5.25
2019-20 - 5.25
2020-21 - 3
2021-22 - .25
2022-23 - .69
2023-24 - .69
2024-25 - 1.265

FY 24-25 moved .25 Youth Sports Coordinator to Fund 045
FY 24-25 moved .325 Parks & Rec Supervisor to Fund 045
FY 23-24 title changed to Community Engagement Manager
FY 22-23 moved .44 Convention & Tourism Manager from Fund 123 Parks & Rec
FY 22-23 Position change from .25 Facilities Project Supervisor to .25 Street Supervisor
FY 21-22 Added .25 Facilities Project Supervisor
FY 20-21 Facility closed August, 2020
Facilities Project Supervisor .25 moved to 010-09 Street Dept in FY 20-21

CONTRACTUAL (30-40) FY 24-25

Landscape Maintenance	30,000
TOTAL	30,000

CAPITAL OUTLAY FY 24-25

Debris Blower	12,000
Gator TX Turf	15,000
Rotary Brush Mower	9,000
Trail Cutting Edge Blade	6,000
TOTAL	42,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

PARKS WIDE AREA MOWER	90,000
MAC CONCESSION ICE MACHINE	6,000
TOTAL	96,000

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)
DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)
DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	114,880	118,102	117,172	149,402
BENEFITS	40,978	42,610	38,567	42,969
MATERIALS & SUPPLIES	341	3,053	3,053	3,000
OTHER SERVICES	67,893	167,503	153,867	121,090
TOTAL	224,093	331,268	312,659	316,461

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	14,250	-	-	-
INTEREST	9,439	4,960	25,603	20,195
MISCELLANEOUS	18	-	-	-
TRANSFERS IN	388,666	357,692	357,692	358,235
TOTAL	412,373	362,652	383,295	378,430

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	276,171	331,710	219,401	388,480	6/30/2022
	388,480	412,373	224,093	576,761	6/30/2023
	576,761	383,295	312,659	647,397	6/30/2024 - EST
	647,397	378,430	316,461	709,366	6/30/2025 - EST

Excludes Capital Outlay & Transfers Out (15,823) 5% Reserve
693,543

Note: Transfer in comes from 56% of the distribution of the Hotel / Motel Tax Fund (225)

FINAL BUDGET 2024-2025

CVB - 0710	
PERSONAL SERVICES	
10-02 WAGES	25,000
10-95 1X SALARY ADJUSTMENT	89
TOTAL PERSONAL SERVICES	25,089
BENEFITS	
15-01 SOCIAL SECURITY	1,919
15-06 TRAVEL AND SCHOOL	3,000
TOTAL BENEFITS	4,919
MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,300
TOTAL MATERIALS & SUPPLIES	1,300
OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	10,800
30-43 HARDWARE/SOFTWARE MAINTENANCE	1,350
30-46 CONFERENCE INCENTIVE FUNDS	30,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-81 ADVERTISING/PROMOTION	35,000
TOTAL OTHER SERVICES & CHARGES	78,150
TOTAL DIVISION REQUEST	109,458

CONTRACTUAL (30-40) DIVISION 0710 FY 24-25

Certified Folder Display	4,800
OTRD Visitors Guide Fulfillment Program	6,000
TOTAL	10,800

(CONTINUED)

FUND: CONVENTION AND VISITOR BUREAU / ECONOMIC DEVELOPMENT (046)
DEPARTMENT: CONVENTION AND VISITOR BUREAU (07) & ECONOMIC DEVELOPMENT (87)
DEPARTMENT HEADS: JOSHUA RYAN (07) & ROBERT COLEMAN (87)
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Economic Dev - 8710		
Economic Dev Director	0.8	0.8
TOTAL	0.8	0.8

PART-TIME STAFFING	FY 24-25	FY 23-24
CVB - 0710		
Digital Media Coordinator	0.5	0

Added part-time Digital Media Coordinator 0710 FY 24-25
 Convention/Tourism Mgr position removed FY 20-21
 Economic Development Director moved 20% to Economic
 Development Authority (353) FY 18-19

ADVERTISING & PROMOTION (30-81) DIVISION 0710 FY 24-25

Possible uses include reprinting of visitors guide as necessary, print advertising, video advertising, promotional items, online advertising, tradeshow advertising, other prospective opportunities	35,000
TOTAL	35,000

PERSONNEL
 POSITIONS
 SUMMARY:
 2017-18 - 2
 2018-19 - 1.8
 2019-20 - 1.8
 2020-21 - 0.8
 2021-22 - 0.8
 2022-23 - 0.8
 2023-24 - 0.8
2024-25 - 0.8

ECONOMIC DEVELOPMENT - 8710

PERSONAL SERVICES	
10-01 SALARIES	117,704
10-07 ALLOWANCES	4,464
10-10 LONGEVITY	1,283
10-14 SICK LEAVE INCENTIVE	720
10-95 1 X SALARY ADJUSTMENT	142
TOTAL PERSONAL SERVICES	124,313

BENEFITS	
15-01 SOCIAL SECURITY	9,510
15-02 EMPLOYEES' RETIREMENT	17,404
15-03 GROUP INSURANCE	9,687
15-13 LIFE	248
15-14 DENTAL	611
15-20 OVERHEAD HEALTH CARE COST	590
TOTAL BENEFITS	38,050

MATERIALS & SUPPLIES	
20-41 SUPPLIES	1,700
TOTAL MATERIALS & SUPPLIES	1,700

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	500
30-16 MWC CHAMBER CONTRACT	36,000
30-40 CONTRACTUAL	5,000
30-43 HARDWARE/SOFTWARE MAINT.	200
30-72 MEMBERSHIP/SUBSCRIPTIONS	500
30-81 ADVERTISING/PROMOTION	740
TOTAL OTHER SERVICES & CHARGES	42,940

TOTAL DIVISION REQUEST	207,003
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TOTAL DEPARTMENT REQUEST	316,461
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CONTRACTUAL (30-40) DIVISION 8710 FY 24-25

Outside Professional Services	5,000
TOTAL	5,000

**FUND: CVB/Economic
Development (046)**

**DEPARTMENT: CONVENTION
AND VISITOR BUREAU (07)**

PROGRAM DESCRIPTION

This fund is dedicated to attracting convention and tourism business to Midwest City through the work of the Community Engagement Manager in Communications and Marketing (20). Work includes:

- Manages advertising and promotion of special events, City attractions and City programs that have a regional draw to the Midwest City community
- Attends tradeshows to attract convention and tourism business to Midwest City
- Manages special events that attract a regional draw of visitors
- Manages conference incentive funds for groups utilizing City-owned facilities
- Serves as Non-Federal Entity liaison between TAFB and Midwest City for Air Show coordination, promotion and special events
- Coordinates groundbreaking and special recognitions for major community economic development announcements
- Manages print and digital content creation for marketing and informational purposes
- Serves as liaison between City and Midwest City Chamber of Commerce on partnership events, such as Tinker and the Primes.

2024-2025 GOALS AND OBJECTIVES

1. Continue to improve the relationship between business owners (retail and restaurant) and the growing sports tourism market
2. Encourage the growth of Conventions through outreach to untapped markets and groups
3. Increase awareness regionally of Midwest City as a recreation destination, including trails, golf facilities, future park facilities and tournament quality ballparks
4. Increase regional awareness of large City events to attract more visitors to the community
5. Attract more organizations to host special events in our City by serving as a liaison in the permitting process

FUND: EMERGENCY OPERATIONS (070)
DEPARTMENT: EMERG OPERATION FUND (21)
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
PERSONAL SERVICES	358,582	339,769	369,289	426,364
BENEFITS	80,255	129,325	94,812	147,600
MATERIALS & SUPPLIES	1,962	9,749	12,297	35,084
OTHER SERVICES	151,885	169,640	167,702	220,226
CAPITAL OUTLAY	7,565	261,482	261,482	39,396
TOTAL	600,251	909,965	905,582	868,670

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
TAXES	607,692	591,881	622,066	608,972
INVESTMENT INTEREST	23,503	12,936	58,147	45,403
CHARGES FOR SERVICES	215,775	215,775	215,775	315,775
TRANSFERS IN - Fund 143	25,694	30,000	30,000	-
TOTAL	872,665	850,592	925,988	970,151

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	838,966	807,367	542,345	1,103,988
6/30/2022	1,103,988	872,665	600,251	1,376,402
6/30/2023	1,376,402	925,988	905,582	1,396,808
6/30/2024	1,396,808	970,151	868,670	1,498,289
			Excludes Capital Outlay & Transfers Out	(41,464) 5% Reserve
				1,456,825

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	283,242
10-03 OVERTIME	125,000
10-07 ALLOWANCES	6,420
10-10 LONGEVITY	5,337
10-12 VACATION BUYBACK	1,222
10-13 PDO BUYBACKS	826
10-17 ADDITIONAL INCENTIVE	1,800
10-19 ON CALL	335
10-27 SHIFT DIFFERENTIAL	1,560
10-95 SALARY ADJUSTMENT	622
TOTAL PERSONAL SERVICES	426,364

BENEFITS	
15-01 SOCIAL SECURITY	32,617
15-02 EMPLOYEE'S RETIREMENT	59,691
15-03 GROUP INSURANCE	40,425
15-06 TRAVEL & SCHOOL	5,000
15-13 LIFE	1,086
15-14 DENTAL	2,865
15-20 OVERHEAD HEALTH CARE COST	329
15-98 RETIREE HEALTH INSURANCE	5,587
TOTAL BENEFITS	147,600

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	22,820
20-41 SUPPLIES	5,000
20-63 FLEET FUEL	179
20-64 FLEET PARTS	5,874
20-65 FLEET LABOR	1,211
TOTAL MATERIALS AND SUPPLIES	35,084

OTHER SERVICES & CHARGES	
30-21 SURPLUS PROPERTY	1,481
30-24 MAINTENANCE OF EQUIPMENT	21,000
30-40 CONTRACTUAL	55,465
30-43 HARDWARE/SOFTWARE MAINTENANCE	142,060
30-86 AUDIT	220
TOTAL OTHER SERVICES & CHARGES	220,226

(CONTINUED)

FUND: EMERGENCY OPERATIONS (070)
DEPARTMENT: EMERG OPERATION FUND (21)
DEPARTMENT HEAD: RYAN RUSHING
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
EOC Manager	1	1
Communication Spec I	1.5	1.5
911 Coordinator	1	1
TOTAL	3.5	3.5

FY 23-24 Changed 911 Supervisor to 911 Coordinator
 FY 23-24 Changed .50 Comm Spec II to Comm Spec I
 FY 21-22: Added 911 Supervisor
 FY 21-22: Added Comm Spec I and deleted (1) Comm Spec II
 .27 Comm Coord to Fund 040 FY 18-19
 .27 Comm Coord from Fund 040 FY 17-18

CONTRACTUAL FY 24-25 (30-40)

Verizon (911 Text Phone)	1,080
Language Line	350
EMD Cards Renew	245
Radio Console Maintenance	1,000
Polygraph	300
Total Testing	390
Pro Q&A Maintenance	1,050
Pro Q&A Interface Maintenance	1,050
NG911 Addressing	50,000
TOTAL	55,465

**PERSONNEL
 POSITIONS
 SUMMARY:**

2017-18 - 2.77
 2018-19 - 2.5
 2019-20 - 2.5
 2020-21 - 2.5
 2021-22 - 3.5
 2022-23 - 3.5
 2023-24 - 3.5
2024-25 - 3.5

CAPITAL OUTLAY

40-02 EQUIPMENT	17,500
40-14 REMODEL	6,500
40-50 SOFTWARE	15,396
TOTAL CAPITAL OUTLAY	39,396

TOTAL DEPARTMENT REQUEST

868,670

CAPITAL OUTLAY FY 24-25

Remodel	6,500
Pro Q & A Software for EMD	9,396
Scheduling Software	6,000
A/C Condensor Heater	17,500
TOTAL	39,396

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

UPGRADE ZETRON MODULE	884
(5) WIRELESS HEADSETS/BAS	3,000
EVENTIDE NEXLOG 740	35,000
EQUIP/FURN FOR EOC	9,090
HANDHELD RADIOS	5,000
STORM SIREN EQUIP	50,000
PORTABLE EMERGENCY EQUIP	14,360
HARRIS RADIO, ASST HEARIN	18,000
REPLACING FLOORING	20,000
CURVED COMPUTER MONITORS	600
PROQA SOFTWARE (MULTI YR)	98,588
3 COMPUTERS, 4 LAPTOPS	6,960
TOTAL	261,482

FUND: EMERGENCY MANAGEMENT (070)
DEPARTMENT: EMERGENCY MANAGEMENT

SIGNIFICANT EXPENDITURE CHANGES:

None

STAFFING/PROGRAMS

The Emergency Management Department is staffed by one full-time Emergency Manager.

PROGRAM DESCRIPTION

The Emergency Management Department will lead Midwest City's Whole Community Planning Group in developing a comprehensive emergency management plan for the city. The Emergency Manager conducts drills and exercises to test the plan and provides education on the EM process. Employees are expected, and community partners are invited, to participate in drill and exercise opportunities.

The EM engages in community outreach and public education to enhance community preparedness. The Emergency Manager maintains OKF1rst advanced weather certification. The EM monitors potential severe weather and utilizes the outdoor warning system and other methods to alert citizens to imminent weather threats.

The Emergency Manager supports public safety partners in all phases of emergency management as needed.

The Emergency Manaer coordinates all required federal training for Midwest City officials. The EM also serves as point of contact for communicating with state offices of

emergency management, the Office of Homeland Security and State Health Department.

2024-25 GOALS AND OBJECTIVES

1. Work to align Midwest City's EM program with local, state, and national best practices, and EMAP accreditation requirements.
2. Acquire and begin to equip a dedicated EOC space, and backup space.
3. Complete all EMPG and special project requirements.
4. Increase emergency preparedness education and public outreach

FUND: ACTIVITY (115)
 DEPARTMENT: RECREATION (78)
 DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	15,782	26,767	30,756	25,089
BENEFITS	1,207	2,048	2,353	1,919
MATERIALS & SUPPLIES	63,428	65,584	55,589	58,250
OTHER SERVICES	117,710	247,949	223,696	253,250
CAPITAL OUTLAY	15,188	34,811	34,811	-
TOTAL	213,316	377,159	347,206	338,508

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	174,101	326,953	226,221	227,556
INTEREST	7,880	4,055	20,055	15,640
MISCELLANEOUS	89,064	100,007	101,053	97,228
TOTAL	271,045	431,015	347,329	340,424

PART TIME:	FY 23-24	FY 22-23
Softball/Baseball Maintenance	3	1

FINAL BUDGET 2024-2025

2315 - Holiday Lights	
PERSONAL SERVICES	
10-02 WAGES	5,000
TOTAL PERSONAL SERVICES	5,000
BENEFITS	
15-01 SOCIAL SECURITY	383
TOTAL BENEFITS	383
MATERIALS & SUPPLIES	
20-41 SUPPLIES	4,000
TOTAL MATERIALS & SUPPLIES	4,000
OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	8,000
30-40 CONTRACTUAL	12,000
30-41 CONTRACT LABOR	13,500
30-49 CREDIT CARD FEES	200
TOTAL OTHER SERVICES & CHARGES	33,700
TOTAL DIVISION REQUEST	43,083

(CONTINUED)

FUND: ACTIVITY (115)
DEPARTMENT: RECREATION (78)
DEPARTMENT HEAD: VAUGHN SULLIVAN
PAGE TWO

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DEPT/DIVISION	6/30/23 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/24 FUND BALANCE
7810 - SOFTBALL	108,962	120,431	86,761	142,632
7812 - BASEBALL	35,398	97,590	119,603	13,385
7813 - PAVILIONS	85,192	22,282	59,957	47,517
7814 - PARK FACILITIES	124,276	24,497	-	148,773
7815 - MISC PROGRAMS	(23,917)	8,200	22,977	(38,694)
7816 - NATURE TRAIL	1,622	325	170	1,777
7817 - TREE BOARD	22,943	1,100	5,000	19,043
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	25,335	52,849	49,194	28,990
2320 - WALK THE LIGHTS	9,127	-	3,545	5,582
2325 - DOG PARKS	6,140	-	-	6,140
UNDESIGNATED-INTEREST	75,341	20,055	-	95,396
	478,528	347,329	347,207	478,650

FUND BALANCE ESTIMATED ACTUAL AT 6-30-25				
DEPT/DIVISION	6/30/24 FUND BALANCE	ESTIMATED REVENUES	ESTIMATED EXPENSES	6/30/25 FUND BALANCE
7810 - SOFTBALL	142,632	121,056	103,626	160,062
7812 - BASEBALL	13,385	96,500	144,050	(34,165)
7813 - PAVILIONS	47,517	22,104	25,800	43,821
7814 - PARK FACILITIES	148,773	25,413	-	174,186
7815 - MISC PROGRAMS	(38,694)	10,000	13,200	(41,894)
7816 - NATURE TRAIL	1,777	258	250	1,785
7817 - TREE BOARD	19,043	433	5,000	14,476
7819 - ART BOARD	1,628	-	-	1,628
7820 - SPECIAL EVENTS	300	-	-	300
7822 - RENAISSANCE RUN	6,181	-	-	6,181
2315 - HOLIDAY LIGHTS	28,990	49,019	43,083	34,927
2320 - WALK THE LIGHTS	5,582	-	3,500	2,082
2325 - DOG PARKS	6,140	-	-	6,140
UNDESIGNATED-INTEREST	95,396	15,640	-	111,036
	478,650	340,423	338,508	480,565

2320 -Walk the Lights	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,000
TOTAL MATERIALS & SUPPLIES	2,000

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	1,500
TOTAL OTHER SERVICES & CHARGES	1,500

TOTAL DIVISION REQUEST 3,500

7810 - Softball

PERSONAL SERVICES	
10-02 WAGES	20,000
10-95 SALARY ADJUSTMENT	89
TOTAL PERSONAL SERVICES	20,089

BENEFITS	
15-01 SOCIAL SECURITY	1,537
TOTAL BENEFITS	1,537

MATERIALS & SUPPLIES	
20-41 SUPPLIES	20,000
TOTAL MATERIALS & SUPPLIES	20,000

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	16,000
30-18 REFUNDS	500
30-23 UPKEEP REAL PROPERTY	5,000
30-40 CONTRACTUAL	40,500
TOTAL OTHER SERVICES & CHARGES	62,000

TOTAL DIVISION REQUEST 103,626

(CONTINUED)

FUND: ACTIVITY (115)
 DEPARTMENT: RECREATION (78)
 DEPARTMENT HEAD: VAUGHN SULLIVAN
 PAGE THREE

CONTRACTUAL (30-40) DIVISION 2315 FY 24-25

Security	12,000
TOTAL	12,000

CONTRACTUAL (30-40) DIVISION 2320 FY 24-25

Entertainment for Light the City	1,500
TOTAL	1,500

CONTRACTUAL (30-40) DIVISION 7810 FY 24-25

UIC	7,000
US Lawns of Oklahoma	20,000
Public Property Maintenance	3,000
Artificial Turf Maintenance	10,500
TOTAL	40,500

CONTRACTUAL (30-40) DIVISION 7812 FY 24-25

Youth League UIC	30,550
United Turf & Track	76,500
Public Property Maintenance	3,000
Artificial Turf Maintenance	10,500
TOTAL	120,550

CONTRACTUAL (30-40) DIVISION 7813 FY 24-25

Public Property Maintenance	18,000
TOTAL	18,000

7812 - Baseball

MATERIALS & SUPPLIES	
20-41 SUPPLIES	15,000
TOTAL MATERIALS & SUPPLIES	15,000

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATIONS	4,500
30-23 UPKEEP REAL PROPERTY	4,000
30-40 CONTRACTUAL	120,550
TOTAL OTHER SERVICES & CHARGES	129,050

TOTAL DIVISION REQUEST	144,050
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7813 - Pavilions

OTHER SERVICES & CHARGES	
30-18 REFUNDS	400
30-23 UPKEEP REAL PROPERTY	7,400
30-40 CONTRACTUAL	18,000
TOTAL OTHER SERVICES & CHARGES	25,800

TOTAL DIVISION REQUEST	25,800
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7815 - Miscellaneous Programs

MATERIALS & SUPPLIES	
20-58 FATHER-DAUGHTER DANCE	9,000
20-68 MOM/SON BEACH PARTY	3,000
TOTAL MATERIALS & SUPPLIES	12,000

OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	1,200
TOTAL OTHER SERVICES & CHARGES	1,200

TOTAL DIVISION REQUEST	13,200
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(CONTINUED)

FUND: ACTIVITY (115)
DEPARTMENT: RECREATION (78)
DEPARTMENT HEAD: VAUGHN SULLIVAN
PAGE FOUR

<u>7816 NATURE TRAIL</u>	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	250
TOTAL MATERIALS & SUPPLIES	<u>250</u>
TOTAL DIVISION REQUEST	250
<u>7817 - Tree Board</u>	
MATERIALS & SUPPLIES	
20-07 TREES	5,000
TOTAL MATERIALS & SUPPLIES	<u>5,000</u>
TOTAL DIVISION REQUEST	5,000
TOTAL DEPARTMENT REQUEST	<u><u>338,508</u></u>

FUND: PARK & RECREATION PROJECTS (123)
DEPARTMENT: MWC PARKS & REC (06), (19), (20) & (23)
DEPARTMENT HEADS: JOSHUA RYAN

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	24,071	39,295	26,868	-
BENEFITS	6,383	18,032	9,108	5,000
MATERIALS & SUPPLIES	8,248	18,100	15,986	10,500
OTHER SERVICES	386,287	452,908	320,446	493,725
CAPITAL OUTLAY	632,666	1,803,014	1,803,014	1,215,000
TOTAL	1,057,655	2,331,349	2,175,422	1,724,225

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
TAXES	581,277	1,159,342	1,218,751	1,517,044
CHARGES FOR SERVICES	25,025	-	101,830	204,209
INTEREST	37,479	18,909	73,114	50,283
MISCELLANEOUS	11,676	-	-	-
TRANSFERS IN	1,097,166	89,679	89,679	89,558
TOTAL	1,752,623	1,267,930	1,483,374	1,861,094

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	723,200	1,645,116	478,117	1,890,199	6/30/2022
6/30/2022	1,890,199	1,752,623	1,057,655	2,585,167	6/30/2023
6/30/2023	2,585,167	1,483,374	2,175,422	1,893,119	6/30/2024 - EST
6/30/2024	1,893,119	1,861,094	1,724,225	2,029,988	6/30/2025 - EST

Excludes Capital Outlay & Transfers Out (25,461) **5% Reserve**
2,004,527

Note: Transfer in comes from 14% of the distribution of the Hotel / Motel Tax Fund (225)

FINAL BUDGET 2024-2025

PARK AND RECREATION (06)	
MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	4,000
20-41 SUPPLIES	4,000
TOTAL MATERIALS & SUPPLIES	8,000
OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMS	120,000
30-21 SURPLUS PROPERTY	2,098
30-23 UPKEEP REAL PROPERTY	75,000
30-40 CONTRACTUAL	158,000
30-43 COMPUTER SOFTWARE MAINT	26,355
30-54 VEHICLE INSURANCE	1,000
30-86 AUDIT	572
TOTAL OTHER SERVICES & CHARGES	383,025
CAPITAL OUTLAY	
40-02 EQUIPMENT	40,000
40-06 INFRASTRUCTURE	650,000
40-07 BUILDING	200,000
40-15 IOB	125,000
TOTAL CAPITAL OUTLAY	1,015,000
TOTAL DEPARTMENT REQUEST	1,406,025

SWIMMING POOL (19)	
OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	4,000
TOTAL OTHER SERVICES & CHARGES	4,000
TOTAL DEPARTMENT REQUEST	4,000

(CONTINUED)

FUND: PARK & RECREATION PROJECTS (123)
DEPARTMENT: MWC PARKS & REC (06), (19), (20) & (23)
DEPARTMENT HEADS: JOSHUA RYAN
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Park & Rec Supervisor	0.000	0.325
Youth Sports Coordinator	0.00	0.25
TOTAL	0.000	0.575

FY 24-25 moved .25 Youth Sports Coordinator to Fund 045
 FY 24-25 moved .325 Parks & Rec Supervisor to Fund 045
 FY 22-23 moved .44 CVB Manager to Fund 045 Welcome Ctr
 FY 21-22 Added .25 Youth Sports Coordinator

PERSONNEL
 POSITIONS
 SUMMARY:
 2017-18 - .765
 2018-19 - .765
 2019-20 - .765
 2020-21 - .765
 2021-22 - 1.015
 2022-23 - .575
 2023-24 - .575
2024-25 - 0

SPECIAL EVENTS (30-91) FY 24-25 (20)

	PROJECT	
Tribute to Liberty	202501	25,000
Holiday Events	202502	10,000
Veterans Day Parade	202503	9,500
Mid-America Street Fest	202504	20,000
Light the City	202505	6,000
Covered In Color	202506	20,000
	TOTAL	90,500

CONTRACTUAL (30-40) FY 24-25 (06)

Parks Electrical	10,000
Parks Portapotties	8,000
Landscaping Maintenance	75,000
Demo of Doug Hunt Building Structures	65,000
TOTAL	158,000

COMMUNICATIONS (20)

BENEFITS	
15-06 TRAVEL & SCHOOL	5,000
TOTAL BENEFITS	5,000
MATERIALS & SUPPLIES	
20-41 SUPPLIES	2,500
TOTAL MATERIALS & SUPPLIES	2,500
OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	200
30-54 VEHICLE INSURANCE	1,000
30-81 ADVERTISING - PROMOTION	15,000
30-91 SPECIAL EVENTS	90,500
TOTAL OTHER SERVICES & CHARGES	106,700
TOTAL DEPARTMENT REQUEST	114,200

PARK PLAY (23)

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	200,000
TOTAL CAPITAL OUTLAY	200,000
TOTAL DEPARTMENT REQUEST	200,000

TOTAL FUND REQUEST 1,724,225

(CONTINUED)

FUND: PARK & RECREATION PROJECTS (123)
DEPARTMENT: MWC PARKS & REC (06), (19), (20) & (23)
DEPARTMENT HEADS: JOSHUA RYAN
PAGE THREE

CAPITAL OUTLAY FY 24-25

Park Master Plan (06)	250,000
Mid-America Security Cameras (06)	40,000
Tennis & Basketball Court Resurface & Upgrade (06)	100,000
Mid- America Basketball Court (06)	400,000
Light Barn Extension (06)	200,000
Safety Fence (06) Split with Fund 197	25,000
Spirit Playground (3rd year funding of 5) (23)	200,000
TOTAL	1,215,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MOWING TRACTOR	182
REED BB COMPLEX SIGN	329
PARKS WIDE AREA MOWER	40,000
REED BASEBALL MISC FF&E	674
JOE BARNES TRAIL	8,032
PARK BRIDGE REPL PH 1	25,000
MULTI-ATHLETIC CTR PH 2	1,383,045
REED BB COMPLEX ADA/ENTRA	348
OPTIMIST WALKING TR	50,000
REED BASEBALL LANDSCAPING	41,378
TOWN CTR PARK - P3	4,026
SPIRIT PLAYGROUND (1ST YR FUNDING)	200,000
2ND FIBER PATH TO PWA	50,000
TOTAL	1,803,014

FUND: CDBG (141)
DEPARTMENT: GRANTS MANAGEMENT
DEPARTMENT HEAD: TERRI CRAFT
NON-FISCAL FUND

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
PERSONAL SERVICES	358,003	361,596	353,262	372,906
BENEFITS	119,196	125,090	119,873	130,122
MATERIALS & SUPPLIES	1,845	3,000	3,000	3,000
OTHER SERVICES	5,091	6,122	6,122	5,810
GRANT ACTIVITY	280,349	425,398	372,800	178,481
TOTAL	764,483	921,206	855,057	690,319

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
INTERGOVERNMENTAL	525,101	392,168	563,003	385,000
TRANSFER IN	239,382	292,054	292,054	305,319
TOTAL	764,483	684,222	855,057	690,319

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	6,029	773,599	773,599	6,029	6/30/2022
6/30/2022	6,029	764,483	764,483	6,029	6/30/2023
6/30/2023	6,029	855,057	855,057	6,029	6/30/2024 - EST
6/30/2024	6,029	690,319	690,319	6,029	6/30/2025 - EST

FINAL BUDGET 2024-2025

CDBG PROGRAMS (3901)	
PERSONAL SERVICES	
10-01 SALARY	86,369
10-07 ALLOWANCES	2,040
10-10 LONGEVITY	3,115
10-95 1X SALARY ADJUSTMENT	178
TOTAL PERSONAL SERVICES	91,702
BENEFITS	
15-01 SOCIAL SECURITY	7,015
15-02 RETIREMENT	12,838
15-04 WORKERS COMP INSURANCE	555
15-13 LIFE	310
15-20 OVERHEAD HEALTH CARE COST	94
TOTAL BENEFITS	20,812
OTHER SERVICES & CHARGES	
30-85 INSURANCE/FIRE-THEFT-LIAB	290
TOTAL OTHER SERVICES & CHARGES	290
TOTAL DIVISION REQUEST	112,804

CDBG PROGRAMS (3902)	
PERSONAL SERVICES	
10-01 SALARY	52,717
10-10 LONGEVITY	1,627
10-95 1X SALARY ADJUSTMENT	178
TOTAL PERSONAL SERVICES	54,522
BENEFITS	
15-01 SOCIAL SECURITY	4,171
15-02 RETIREMENT	7,633
15-03 GROUP HEALTH INSURANCE	6,199
15-04 WORKERS COMP INSURANCE	555
15-13 LIFE	310
15-14 DENTAL	382
15-20 OVERHEAD HEALTH CARE COST	94
TOTAL BENEFITS	19,344
OTHER SERVICES & CHARGES	
30-85 INSURANCE/FIRE-THEFT-LIAB	290
TOTAL OTHER SERVICES & CHARGES	290
TOTAL DIVISION REQUEST	74,156

(CONTINUED)

FUND: CDBG (141)
DEPARTMENT: GRANTS MANAGEMENT
DEPARTMENT HEAD: TERRI CRAFT
NON-FISCAL FUND
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Grants Manager	0.9	0.9
Housing Rehab. Specialist	1	1
Planning Assistant	1	1
Secretary	1	1
TOTAL	3.9	3.9

Added Secretary for FY 21-22 (Temp Funding)

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

PICKELBALL LIGHT LIONS PARK	35,000
LIONS PARK PICKLEBALL COURTS	111,854
MIDAMERICA PARK EQUIPMENT	25,000
TOTAL	171,854

PERSONNEL
POSITIONS
SUMMARY:

2017-18 - 2.9
2018-19 - 2.9
2019-20 - 2.9
2020-21 - 2.9
2021-22 - 3.9
2022-23 - 3.9
2023-24 - 3.9
2024-25 - 3.9

CDBG PROGRAMS (3903)

PERSONAL SERVICES (HOUSING REHAB)	
10-01 SALARY	87,904
10-07 ALLOWANCES	480
10-10 LONGEVITY	4,500
10-12 VACATION BUYBACK	1,014
10-14 SICK LEAVE INCENTIVE	300
10-95 1X SALARY ADJUSTMENT	178
TOTAL PERSONAL SERVICES	94,376

BENEFITS	
15-01 SOCIAL SECURITY	7,220
15-02 RETIREMENT	13,213
15-03 GROUP HEALTH INSURANCE	16,064
15-04 WORKERS COMP INSURANCE	555
15-13 LIFE	310
15-14 DENTAL	1,339
15-20 OVERHEAD HEALTH CARE COST	94
TOTAL BENEFITS	38,794

OTHER SERVICES & CHARGES	
30-85 INSURANCE/FIRE-THEFT-LIAB	290
TOTAL OTHER SERVICES & CHARGES	290

TOTAL DIVISION REQUEST 133,460

GRANT ACTIVITIES (3934)

MATERIALS & SUPPLIES	
20-63 FLEET FUEL	627
20-64 FLEET PARTS	346
20-65 FLEET LABOR	274
TOTAL MATERIALS & SUPPLIES	1,247

OTHER SERVICES & CHARGES	
30-08 HOUSING REHABILITATION ADMIN	3,000
30-10 GENERAL ADMINISTRATION	3,000
30-11 FAIR HOUSING SERVICES	8,000
30-12 CONTINGENCY	4,734
30-13 SENIOR SOCIAL SERVICE	14,000
30-15 BEFORE/AFTER SCHOOL	9,000
30-16 AT RISK YOUTH & FAMILY PR	11,500
30-18 PRIMARY SYSTEM HOME REPAIRS	75,000
30-21 SR MED RIDE PROGRAM	5,000
30-50 TRANSITIONALHOUSING REHAB	35,000
30-59 SUPPORTIVE HOUSING SERV	9,000
TOTAL OTHER SERVICES & CHARGES	177,234

TOTAL DIVISION REQUEST 178,481

(CONTINUED)

FUND: CDBG (141)
 DEPARTMENT: GRANTS MANAGEMENT
 DEPARTMENT HEAD: TERRI CRAFT
 NON-FISCAL FUND
 PAGE THREE

ADMINISTRATIVE STAFF (3999)	
PERSONAL SERVICES (GRANTS MGMT.)	
10-01 SALARY	121,454
10-07 ALLOWANCES	5,022
10-10 LONGEVITY	4,050
10-14 SICK LEAVE INCENTIVE	810
10-17 ADDITIONAL INCENTIVE	810
10-95 1X SALARY ADJUSTMENT	160
TOTAL PERSONAL SERVICES	132,306
BENEFITS	
15-01 SOCIAL SECURITY	10,121
15-02 RETIREMENT	18,523
15-03 GROUP HEALTH INSURANCE	10,898
15-04 WORKERS COMP INSURANCE	555
15-06 TRAVEL & SCHOOL	1,500
15-13 LIFE	279
15-14 DENTAL	687
15-20 OVERHEAD HEALTH CARE COST	643
15-98 RETIREE INSURANCE	7,965
TOTAL BENEFITS	51,171
MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,000
TOTAL MATERIALS & SUPPLIES	3,000
OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	2,500
30-72 MEMBERSHIP/SUBSCRIPTIONS	2,150
30-85 INSURANCE/FIRE-THEFT-LIAB	290
TOTAL OTHER SERVICES & CHARGES	4,940
TOTAL DIVISION REQUEST	191,417
TOTAL DEPARTMENT REQUEST	690,319

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT (141)

Community Development Block Grant (CDBG) funds are appropriated by the U.S. Department of Housing and Urban Development to assist in the development of viable urban communities, including decent housing, a suitable living environment and expanded economic opportunities, principally for persons of low to moderate income. The city anticipates \$385,000 in 2024 CDBG funding this year. The following is a summary of CDBG projects and activities planned for FY2024-25.

The Primary Systems Home Repair Program will continue along with HOME Housing Services in FY'2024-25. Funds will also continue to be used for Before and After School Care Scholarships, Senior Social Services, Fair Housing, At-Risk Youth and Family Program, Embark Sr. Transportation, and Homeless Services. An additional proposed activity includes needed rehabilitation of the Transitional Housing properties.

Grants Management staff continue to manage the Transitional Housing Program, Housing Rehabilitation Loan Programs, Homebuyer Assistance Programs, the Volunteer Income Tax Assistance (VITA) Program, and Neighborhoods in Action activities.

The CDBG funded Grants Management staff also provides oversight for other grant programs and special projects operated by the city. Staff will continue to seek compatible housing, community development and quality of life program funding to expand upon and add to existing activities and services provided to Midwest City residents.

FUND: GRANTS/HOUSING ACTIVITIES (142)
DEPARTMENT: GRANTS MANAGEMENT DIVISION
DEPARTMENT HEAD: TERRI CRAFT

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
OTHER SERVICES & CHARGES	41,411	612,500	146,779	122,500
TOTAL	41,411	612,500	146,779	122,500

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
INTEREST	376	270	758	820
MISCELLANEOUS-3710	-	-	13,800	13,800
MISCELLANEOUS-3720	12,719	14,850	15,058	14,850
INTERGOVERNMENTAL-3731	10,000	485,000	82,500	-
TOTAL	23,095	500,120	112,116	29,470

FINAL BUDGET 2024-2025

HOUSING - SPECIAL PROJECTS (3710)

OTHER SERVICES & CHARGES	
30-04 OTHER EXPENSES	15,000
30-07 H REHAB LOAN PROGRAM	70,000
30-23 UPKEEP REAL PROPERTY	10,000
30-93 OTHER EXPENSES - CITY	2,500
TOTAL OTHER SERVICES & CHARGES	97,500
TOTAL DIVISION REQUEST	97,500

HOUSING - TRANSITIONAL HOUSING (3720)

OTHER SERVICES & CHARGES	
30-01 UTILITIES/COMMUNICATION	5,000
30-02 APPLIANCES/EQUIPMENT	3,000
30-03 MOWING	5,000
30-04 OTHER EXPENSES	2,000
30-23 UPKEEP REAL PROPERTY	5,000
TOTAL OTHER SERVICES & CHARGES	20,000
TOTAL DIVISION REQUEST	20,000

HOUSING - HOME - PROGRAM (3730)

OTHER SERVICES & CHARGES	
30-04 OTHER EXPENSES	5,000
TOTAL OTHER SERVICES & CHARGES	5,000
TOTAL DIVISION REQUEST	5,000

TOTAL DEPARTMENT REQUEST 122,500

(CONTINUED)

FUND: GRANTS/HOUSING ACTIVITIES (142)
DEPARTMENT: GRANTS MANAGEMENT DIVISION
DEPARTMENT HEAD: TERRI CRAFT
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EXPENDITURES DETAIL

HOUSING - SPECIAL PROJECTS (3710)

	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES & CHARGES	9,774	97,500	40,124	97,500
TOTAL	<u>9,774</u>	<u>97,500</u>	<u>40,124</u>	<u>97,500</u>

HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)

	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES & CHARGES	21,453	20,000	23,945	20,000
TOTAL	<u>21,453</u>	<u>20,000</u>	<u>23,945</u>	<u>20,000</u>

HOUSING - HOME - PROGRAM (3730)

	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES & CHARGES	185	5,000	210	5,000
TOTAL	<u>185</u>	<u>5,000</u>	<u>210</u>	<u>5,000</u>

(CONTINUED)

HOUSING - HOME - GRANT (3731)

	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES & CHARGES	10,000	490,000	82,500	-
TOTAL	<u>10,000</u>	<u>490,000</u>	<u>82,500</u>	<u>-</u>

FUND: GRANTS/HOUSING ACTIVITIES (142)
DEPARTMENT: GRANTS MANAGEMENT DIVISION
DEPARTMENT HEAD: TERRI CRAFT
PAGE THREE

	BUDGET			FUND	
	FUND BAL.	REVENUES	EXPENSES	BALANCE	
<u>HOUSING - SPECIAL PROJECTS (3710)</u>					
06/30/19	159,647	-	7,341	152,306	06/30/20
06/30/20	152,306	7,279	1,491	158,094	06/30/21
06/30/21	158,094	7,900	231	165,763	06/30/22
06/30/22	165,763	-	9,774	155,989	06/30/23
06/30/23	155,989	13,800	40,124	129,666	06/30/24 ESTIMATED
06/30/24	129,666	13,800	97,500	45,966	06/30/25 ESTIMATED
<u>HOUSING - TRANSITIONAL HOUSING - PROGRAM (3720)</u>					
06/30/19	(434)	13,597	10,539	2,624	06/30/20
06/30/20	2,624	15,128	13,224	4,528	06/30/21
06/30/21	4,528	16,739	15,471	5,796	06/30/22
06/30/22	5,796	12,719	21,453	(2,938)	06/30/23
06/30/23	(2,938)	15,058	23,945	(11,825)	06/30/24 ESTIMATED
06/30/24	(11,825)	14,850	20,000	(16,975)	06/30/25 ESTIMATED
<u>HOUSING - HOME - PROGRAM (3730)</u>					
06/30/19	12,504	-	838	11,666	06/30/20
06/30/20	11,666	10,000	445	21,221	06/30/21
06/30/21	21,221	-	417	20,804	06/30/22
06/30/22	20,804	-	185	20,619	06/30/23
06/30/23	20,619	-	210	20,409	06/30/24 ESTIMATED
06/30/24	20,409	-	5,000	15,409	06/30/25 ESTIMATED
<u>HOUSING - HOME - GRANT (3731)</u>					
06/30/19	(5,000)	145,000	165,000	(25,000)	06/30/20
06/30/20	(25,000)	114,995	104,995	(15,000)	06/30/21
06/30/21	(15,000)	55,000	40,000	-	06/30/22
06/30/22	-	10,000	10,000	-	06/30/23
06/30/23	-	82,500	82,500	-	06/30/24 ESTIMATED
06/30/24	-	-	-	-	06/30/25 ESTIMATED
<u>TOTAL FUND BALANCE (INCLUDE INTEREST)</u>					
06/30/22	173,671	1,346	-	175,017	06/30/23
06/30/23	138,250	2,104	-	140,354	06/30/24 ESTIMATED
06/30/24	44,400	2,924	-	47,324	06/30/25 ESTIMATED

FUND: GRANTS/HOUSING ACTIVITIES (142)

The Grants/Housing Activities Fund supports three program areas: Housing & Special Projects; Housing – Transitional Housing; and Housing – HOME Projects. A variety of grants, loan repayments, program income and rental proceeds provide funding for activities.

Under special projects is the Housing Rehabilitation Loan Program, which includes rehab expenses, title reports, lead based paint evaluation/reports and filing fees.

The Transitional Housing Program supports five city-owned residential properties providing transitional housing for homeless families. Case management is a program requirement and is provided by metro area homeless providers.

HOME Investment Partnerships Act (HOME) projects are supported through new grants applied for through the Oklahoma Housing Finance Agency (OHFA). Staff makes application to OHFA to continue Midwest City's Homebuyer Assistance Program as needed and to fund other affordable housing projects.

Grants Management staff provides management of the above activities in conjunction with CDBG and other grant funded activities.

FUND: GRANTS (143)
 DEPARTMENTS: VARIOUS
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	101,870	84,081	88,236	-
BENEFITS	7,652	9,875	9,357	-
MATERIALS & SUPPLIES	9,677	9,958	9,958	-
CAPITAL OUTLAY	5,785	508,936	508,936	-
TRANSFERS OUT	1,292,097	2,557,529	2,548,529	-
TOTAL	1,417,081	3,170,379	3,165,016	-

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

EMPG-ARPA GENERATOR GRANT	8,936
MID AMERICA PARK EXPANSION	500,000
TOTAL	508,936

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
INTERGOVERNMENTAL	1,412,426	3,173,077	3,159,923	-
TRANSFERS IN	4,655	5,093	5,093	-
TOTAL	1,417,081	3,178,170	3,165,016	-

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	60,000	5,140,440	5,140,440	60,000	6/30/2021
	60,000	1,417,081	1,417,081	60,000	6/30/2022
	60,000	3,165,016	3,165,016	60,000	6/30/2023
	60,000	-	-	60,000	6/30/2024 - EST
	60,000	-	-	60,000	6/30/2025 - EST

**6/30/15 - 6/30/25 est fund balances include \$60,000 in vacant lots acquired with Neighborhood Stabilization Grant funding and held for investment purposes.*

FUND: URBAN RENEWAL (201)
 DEPARTMENT: URBAN RENEWAL
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET	ACTUAL	BUDGET
	2023-24	2023-24	2023-24	2024-25
OTHER SERVICES	1,306	55,000	30,441	55,000
TOTAL	1,306	55,000	30,441	55,000

OTHER SERVICES	
30-44 ADMIN/PROFESSIONAL SVCS	55,000
TOTAL OTHER SERVICES & CHARGES	<u>55,000</u>

TOTAL DEPARTMENT REQUEST 55,000

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET	ACTUAL	BUDGET
	2023-24	2023-24	2023-24	2024-25
CHARGES FOR SERVICES	50,000	56,530	65,131	60,000
INVESTMENT INTEREST	1,186	495	4,963	4,095
TOTAL	51,186	57,025	70,094	64,095

BUDGETARY	BUDGET	REVENUES	EXPENSES	FUND	
FUND BALANCE:	FUND BAL.			BALANCE	
6/30/2021	21,797	98,806	71,892	48,711	6/30/2022
6/30/2022	48,711	51,186	1,306	98,591	6/30/2023
6/30/2023	98,591	70,094	30,441	138,244	6/30/2024 - EST
6/30/2024	138,244	64,095	55,000	147,339	6/30/2025 - EST

FUND: ANIMALS BEST FRIEND (220)
DEPARTMENT: ANIMAL WELFARE
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
MATERIALS AND SUPPLIES	7,702	9,925	7,487	8,000
OTHER SERVICES & CHARGES	48,393	52,255	52,257	55,466
CAPITAL OUTLAY	39,015	47,224	47,224	66,800
TOTAL	95,110	109,404	106,968	130,266

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
FINES & FORFEITURES	15,343	20,004	19,590	18,038
INTEREST	1,469	915	3,111	2,330
MISCELLANEOUS	72,801	71,950	70,419	71,595
TOTAL	89,613	92,869	93,120	91,963

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	66,530	23,868	11,668	78,730
6/30/2022	78,730	89,613	95,110	73,232
6/30/2023	73,232	93,120	106,968	59,384
6/30/2024	59,384	91,963	130,266	21,081

FINAL BUDGET 2024-2025

MATERIALS AND SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,000
20-35 SMALL TOOLS & EQUIPMENT	2,000
20-41 SUPPLIES	5,000
TOTAL MATERIAL AND SUPPLIES	8,000

OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	2,500
30-40 CONTRACTUAL	52,966
TOTAL OTHER SERVICES & CHARGES	55,466

CAPITAL OUTLAY	
40-01 VEHICLES	59,000
40-02 EQUIPMENT	7,800
TOTAL CAPITAL OUTLAY	66,800

TOTAL DEPARTMENT REQUEST **130,266**

CAPITAL OUTLAY FY 24-25

Chevy 2500 4wd Crew Cab w/6.5 Bed	59,000
Ricoh IM C4510 Copier	7,800
TOTAL	66,800

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

3/4 TON EXT CAB,4WD/EQUIP	10,834
RFP PROTECTIVE WALL PANEL	5,250
SWAB BOX FOR TRUCK	16,250
TURF AREA ANIMAL SERVICE	12,000
COMPUTERS	2,890
TOTAL	47,224

CONTRACTUAL FY 24-25

Safe Haven Vet Services	39,340
Midwest Vet Services	2,826
Petlink/datamars	10,800
TOTAL	52,966

FUND: HOTEL/MOTEL (225)
 DEPARTMENT: ECONOMIC (87)
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TRANSFERS OUT	694,046	638,735	638,735	639,705
TOTAL	694,046	638,735	638,735	639,705

TRANSFERS OUT	
80-23 PARK & REC (123) 14%	89,558
80-46 ECONOMIC DEVELOPMENT (046) 56%	358,235
80-74 WELCOME CENTER (045) 30%	191,912
TOTAL TRANSFERS OUT	639,705

TOTAL DEPARTMENT REQUEST 639,705

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TAXES	694,046	638,736	638,735	639,705
TOTAL	694,046	638,736	638,735	639,705

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	-	586,334	586,334	- 6/30/2022
6/30/2022	-	694,046	694,046	- 6/30/2023
6/30/2023	-	638,735	638,735	- 6/30/2024 - EST
6/30/2024	-	639,705	639,705	0 6/30/2025 - EST

FUND: COURT BONDS (235)
 DEPT: MUNICIPAL COURT
 DEPT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TRANSFERS OUT	1,838	3,368	3,368	2,380
TOTAL	1,838	3,368	3,368	2,380

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INTEREST	1,838	3,368	3,368	2,380
TOTAL	1,838	3,368	3,368	2,380

FINAL BUDGET 2024-2025

TRANSFERS	
80-04 GENERAL FUND (010)	2,380
TOTAL TRANSFERS	2,380
TOTAL DEPARTMENT REQUEST	2,380

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)
DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	118,477	82,898	79,898	85,264
BENEFITS	32,020	22,265	21,891	23,540
MATERIALS AND SUPPLIES	8,102	6,000	7,328	8,000
OTHER SERVICES	146,810	161,362	161,362	185,000
CAPITAL OUTLAY	950	109,050	109,050	-
TRANSFERS OUT	5,208,239	-	-	-
TOTAL	5,514,598	381,575	379,528	301,804

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
<i>CHARGES FOR SERVICES:</i>				
MOWING	85,569	103,304	110,242	103,733
WRITE OFFS - Mowing	(60)	-	-	-
TOWER RENTAL	200	200	200	200
ADMINISTRATIVE FEE	73,600	69,822	74,448	72,683
WRITE OFFS - ADM FEE	(200)	(681)	-	-
EARLY PMT DISCOUNT	-	-	9	0
MISCELLANEOUS	-	-	-	-
INTEREST	186,412	44,720	289,297	224,465
TRANSFERS IN	1,239,730	409,728	400,727	-
TOTAL	1,585,251	627,093	874,923	401,081

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	8,912,238	4,982,975	2,670,168	11,225,045	6/30/2022
6/30/2022	11,225,045	1,583,471	5,514,598	7,293,918	6/30/2023
6/30/2023	7,293,918	874,923	379,528	7,789,313	6/30/2024 - EST
6/30/2024	7,789,313	401,081	301,804	7,888,590	6/30/2025 - EST

FINAL BUDGET 2024-2025

1510 - NEIGHBORHOOD SERVICES

PERSONAL SERVICES	
10-01 SALARY	75,307
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	2,250
10-11 SL BUYBACK - OVER BANK	2,612
10-12 VACATION BUYBACK	1,303
10-13 PDO BUYBACK	869
10-95 1X SALARY ADJUSTMENT	133
TOTAL PERSONAL SERVICES	85,264

BENEFITS	
15-01 SOCIAL SECURITY	6,523
15-02 RETIREMENT	11,937
15-03 GROUP HEALTH INSURANCE	4,093
15-13 LIFE	155
15-14 DENTAL	439
15-20 OVERHEAD HEALTH CARE COST	393
TOTAL BENEFITS	23,540

MATERIALS & SUPPLIES	
20-30 POSTAGE	8,000
TOTAL MATERIALS & SUPPLIES	8,000

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	130,000
TOTAL OTHER SERVICES & CHARGES	130,000

TOTAL DIVISION REQUEST	246,804
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8890 - DISASTER

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	50,000
30-86 AUDIT	5,000
TOTAL OTHER SERVICES & CHARGES	55,000

TOTAL DIVISION REQUEST	55,000
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TOTAL DEPARTMENT REQUEST	301,804
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(CONTINUED)

FUND: DISASTER RELIEF & NBHD SVCS CLEANUP (310)
DEPARTMENT: DISASTER RELIEF (88) & NBHD SVCS CLEANUP (15)
DEPARTMENT HEAD: TIM LYON
PAGE TWO

ESTIMATED FUND BALANCE 06/30/24:

Cash	7,736,722
Accounts Receivable	312,445
Allowance for Doubtful Accounts	(82,861)
Miscellaneous Liabilities	(7,711)
Deferred revenue = A/R - 60 days collections per governmental	(169,283)
TOTAL	7,789,313

PERMANENT STAFFING	FY 24-25	FY 23-24
Neighborhood Services Director	0.50	0.50

FY 22-23 moved .25 Neighborhood Svcs Dir to fund 010-1510

**PERSONNEL
POSITIONS
SUMMARY:**

2017-18 - 1
 2018-19 - 1
 2019-20 - 1
 2020-21 - 1
 2021-22 - 1
 2022-23 - .75
 2023-24 - .50
 2024-25 - .50

CONTRACTUAL (1510 - NBHD SERVICES) FY 24-25

Mowing/Chemicals	130,000
TOTAL	130,000

CONTRACTUAL (8890 - DISASTER) FY 24-25

Miscellaneous	50,000
TOTAL	50,000

CAPITAL (8810 - SAFETY) FY 23-24 ESTIMATED ACTUAL

STORM SIRENS	109,050
TOTAL	109,050

FUND: SOONER ROSE TIF (352)
DEPARTMENT: HOSPITAL AUTHORITY (90)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
DEBT SERVICE	1,623,240	1,622,033	1,622,033	1,623,845
TOTAL	1,623,240	1,622,033	1,622,033	1,623,845

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
Advalorm Tax	614,821	550,000	620,000	620,000
Sales Tax	590,672	458,391	654,590	622,631
Construction Tax (Sales & Use)	-	1,049	-	-
INTEREST	31,781	28,320	69,418	56,811
TRANSFERS IN (425-9050) DISC	617,999	584,273	584,273	324,403
TOTAL	1,855,273	1,622,033	1,928,281	1,623,845

BUDGETARY FUND BALANCE:	BUDGET FUND BAL	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	488,227	2,001,869	1,622,527	867,569	6/30/2022
6/30/2022	867,569	1,855,273	1,623,240	1,099,602	6/30/2023
6/30/2023	1,099,602	1,928,281	1,622,033	1,405,850	6/30/2024 - EST
6/30/2024	1,405,850	1,623,845	1,623,845	1,405,850	6/30/2025 - EST

NOTE: Reserve Fund - 800737033 and Project Fund - 800737041 are not available for payment of Debt Service.

FINAL BUDGET 2024-2025

DEBT SERVICE	
71-01 INTEREST	700,345
72-02 FISCAL AGENT FEES	3,500
73-01 PRINCIPAL	920,000
TOTAL DEBT SERVICE	1,623,845
TOTAL DEPARTMENT REQUEST	1,623,845

OUTSTANDING PRINCIPAL

3/31/2024 \$16,230,000

6/30/2023 Fund Balance	
Pooled Cash	573,659
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	254,367
Project Fund - 800737041	271,576
Balance	1,099,602

2/28/2024 Fund Balance	
Pooled Cash	889,217
Bond - 800737017	-
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	252,132
Project Fund - 800737041	280,599
Principal Fund - 800737058	1,248
Interest Fund - 800737066	89,637
Balance	1,512,833

6/30/2024 Est Fund Balance	
Pooled Cash	1,095,066
Bond - 800737017	(300,000)
Bond Sales Tax - 800737025	-
Reserve Fund - 800737033	266,888
Project Fund - 800737041	280,599
Principal Fund 800737058	1,248
Interest Fund - 800737066	62,048
Balance	1,405,850

FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)
DEPARTMENT: ECONOMIC DEVELOPMENT
DEPARTMENT HEAD: ROBERT COLEMAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	92,570	91,993	94,145	95,649
BENEFITS	30,924	30,136	27,984	29,371
OTHER SERVICES	228,545	303,062	303,062	381,789
CAPITAL OUTLAY	287,920	5,799,548	5,799,548	157,054
TRANSFERS OUT	990,000	-	-	-
TOTAL	1,629,960	6,224,739	6,224,739	663,863

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	1,490,978	1,295,000	1,395,000	1,295,000
INTEREST	127,982	22,480	386,684	129,970
MISCELLANEOUS	14,400	-	13,800	13,800
ASSET RETIREMENT	340,484	-	-	-
TRANSFERS IN	4,208,239	-	-	-
TOTAL	6,182,083	1,317,480	1,795,484	1,438,770

BUDGETARY	BUDGET	REVENUES	EXPENSES	FUND	
FUND BALANCE:	FUND BAL.			BALANCE	
6/30/2021	3,984,950	1,322,934	441,068	4,866,816	6/30/2022
6/30/2022	4,866,816	6,182,083	1,629,960	9,418,940	6/30/2023
6/30/2023	9,418,940	1,795,484	6,224,739	4,989,685	6/30/2024 - EST
6/30/2024	4,989,685	1,438,770	663,863	5,764,592	6/30/2025 - EST

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	90,337
10-07 ALLOWANCES	2,397
10-10 LONGEVITY	1,582
10-12 SL VACATION BUYBACK	191
10-13 PDO BUYBACK	127
10-14 SL INCENTIVE	405
10-17 ADDITIONAL INCENTIVE	450
10-95 SALARY ADJUSTMENT	160
TOTAL PERSONAL SERVICES	95,649
BENEFITS	
15-01 SOCIAL SECURITY	7,317
15-02 EMPLOYEES' RETIREMENT	13,391
15-03 GROUP INSURANCE	6,018
15-13 LIFE	279
15-14 DENTAL	468
15-20 OVERHEAD HEALTH CARE COST	305
15-98 RETIREE INSURANCE	1,593
TOTAL BENEFITS	29,371
OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	348,130
30-85 INSURANCE - FIRE-THEFT-LIAB	25,748
30-86 ANNUAL AUDITS	7,911
TOTAL OTHER SERVICES & CHARGES	381,789
CAPITAL OUTLAY	
40-05 UTILITY IMPROVEMENTS	157,054
TOTAL CAPITAL OUTLAY	157,054
TOTAL DEPARTMENT REQUEST	663,863

This is a new fund created in FY 18-19 for the Economic Development Authority

(CONTINUED)

FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)
DEPARTMENT: ECONOMIC DEVELOPMENT
DEPARTMENT HEAD: ROBERT COLEMAN
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
Dir. Of Economic Dev	0.20	0.20	2017-18 - 0
City Attorney	0.20	0.20	2018-19 - .9
Facilities Project Supervisor	0.25	0.25	2019-20 - .9
Staff Accountant	0.25	0.25	2020-21 - .9
TOTAL	0.90	0.90	2021-22 - .9
			2022-23 - .9
			2023-24 - .9
			2024-25 - .9

Economic Development Director - funded 80% CVB (046-8710) FY 18-19
 City Attorney - funded 35% City Attorney (010-04), 25% Risk (202), 20% Hospital Auth FY 18-19
 Facilities Project Supv - funded 50% Street (010-09), 25% Welcome Center (045) FY 18-19
 Staff Accountant - funded 50% Finance (010-08), 25% Utilities (187) FY 18-19

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

PROJ OSCAR SANITARY SEWER	1,397,626
23RD SEWER LINE SERVICE E	150,000
SOONER ROSE SEWER LINE	2,156,239
MISC ADA PROJECTS	125,000
TOWN CTR SPECIAL EVENTS	44,230
ARPA - 23RD ST SWR LINE	550,000
ARPA - 36TH ST WTR/SWR	788,507
36TH ST WTR/SWR NON-ARPA	587,946
TOTAL	5,799,548

CONTRACTUAL (30-40) FY 24-25

Fireworks (952502)	35,000
29th St Christmas Lights (952503)	40,000
Holiday Events (952504)	5,000
Shop Local Campaign (952505)	6,000
Town Center Special Events (952506)	20,000
Greater OKC Chamber of Commerce (952507)	8,000
Economic Development Authority Website (952508)	4,000
Mathis Agreement (952509)	90,130
Economic Development Contracts (952510)	140,000
TOTAL	348,130

CAPITAL OUTLAY FY 24-25

NW 23rd WL Spencer-Douglas (Split with Fund 172)	87,054
SCIP Signs	70,000
TOTAL	157,054

FUND: ECONOMIC DEVELOPMENT AUTHORITY (353)
DEPARTMENT: ECONOMIC DEVELOPMENT
DEPARTMENT HEAD: TIM LYON

SIGNIFICANT EXPENDITURE CHANGES:

No significant changes are foreseeable with our operating account. We have increased our request for funding Fireworks and 29th St. Christmas Lights to counter forecasted increases in these costs.

STAFFING/PROGRAMS

The city's economic development efforts are spearheaded by a full-time director under general guidance of the City Manager. The incumbent performs administrative, technical and analytical work in assisting with the solicitation, attraction, and expansion of new and existing retail, office, mixed use, and industrial development. This position also supports efforts to retain existing businesses to provide for the sound growth of the city's tax base and for the economic stability of the community. The Director of Economic Development works in partnership with other employees, departments/divisions, external entities, and the public in delivering effective and innovative services.

PROGRAM DESCRIPTION

The economic development director supports the City Manager's Office on economic issues going before the city council and its authorities. In addition, the Director is responsible for coordinating activities for the Urban Renewal Authority and the Local Development Act Review Committee. The Director also represents the City at meetings of the Midwest City Chamber of Commerce, the Greater Oklahoma City Chamber of Commerce and the Commercial Real Estate Council of Oklahoma City, etal.

2024 – 2025 GOALS AND OBJECTIVES

Continue working towards the goals and objectives outlined in Chapter 8 of the 2008 Comprehensive Plan; including, but not

1. Endeavor to increase the city's average household income via new prime jobs and positions that qualify for the State's Quality Jobs program.
2. Assist other staff members in moving special projects forward. These include the HPM/Air Depot projects, the Plaza62 District and VISION23 in addition to the 2024 – 2025 Comprehensive Plan Update.
3. Act as a liaison between the City and Centrillum Proteins to ensure there are no delays as we move from concept, to groundbreaking, to occupancy. Same for the American Glass project.
4. Maintain close ties with brokers, property owners and potential prospects to fill voids within our commercial districts, including vacant City/EDA/MHA buildings and land. Return them to the highest and most impactful uses possible.
5. Focus additional time towards assisting in the retention and expansion of local businesses. Work with Rose State College, the Midwest City Chamber of Commerce and other entities to support small business and expand training opportunities.
6. Identify, target and work to eliminate sales tax leakage due to the absence of certain products or services within the city.
7. Work with the Communications Department in promoting our economic development programs and activities.
8. Attend industry-related events and social events to enhance relationships that affect our local economy.

FUND: HOSPITAL AUTHORITY (425)
DEPARTMENT: COMPOUNDED PRINCIPAL 9010
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
HOSPITAL AUTHORITY EXPENSE	131,958	130,250	130,250	130,250
OTHER SERVICES & CHARGES	26,001	250,000	102,010	250,000
CAPITAL OUTLAY	309,873	17,890,126	17,890,126	4,000,000
TRANSFER OUT-INTRA	2,062,048	2,226,393	2,226,393	2,380,616
TOTAL	2,529,880	20,496,769	20,348,778	6,760,866

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	64,501	60,000	-	-
INVEST. INT. & DIVIDEND	924,005	462,045	1,429,036	576,519
REALIZED GAINS / LOSSES	861,055	-	852,220	-
UNREALIZED GAINS / LOSSES	8,862,202	-	8,519,545	-
MISCELLANEOUS	24,492	7,392	3,080	-
TOTAL	10,736,255	529,437	10,803,881	576,519

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	125,576,655	(8,654,511)	13,826,673	103,095,471	6/30/2022
6/30/2022	103,095,471	10,736,255	2,529,880	111,301,846	6/30/2023
6/30/2023	111,301,846	10,803,881	20,348,778	101,756,948	6/30/2024 - EST
6/30/2024	101,756,948	576,519	6,760,866	95,572,601	6/30/2025 - EST

FINAL BUDGET 2024-2025

COMPOUNDED PRINCIPAL (90-10)	
HOSPITAL AUTHORITY EXPENSE	
29-02 TRUSTEE FEES	130,250
TOTAL HOSPITAL AUTHORITY EXPENSE	130,250
OTHER SERVICES AND CHARGES	
30-44 ADMIN/PROFESSIONAL SVCS	250,000
TOTAL OTHER SERVICES AND CHARGES	250,000
CAPITAL OUTLAY	
40-05 UPI	2,000,000
40-06 INFRASTRUCTURE	2,000,000
TOTAL CAPITAL OUTLAY	4,000,000
TRANSFERS OUT	
80-01 75% OF 2% TO DISCRETIONARY	1,785,462
80-80 25% OF 2% TO HOSPITAL AUTH GRANTS	595,154
TOTAL TRANSFERS OUT	2,380,616
TOTAL DEPARTMENT REQUEST	6,760,866

COMPOUNDED 06/30/2024 ESTIMATED

Cash & Investment	98,801,539
Real Estate	2,955,409
FUND BALANCE	101,756,948

COMPOUNDED 06/30/2025 ESTIMATED

Cash & Investment	92,617,192
Real Estate	2,955,409
FUND BALANCE	95,572,601

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

HOSPITAL DISTRICT	16,690,126
MEDICAL DIST UTILITIES	1,200,000
TOTAL	17,890,126

CAPITAL OUTLAY FY 24-25

Hospital District	2,000,000
Medical District Utilities	2,000,000
TOTAL	4,000,000

FUND: HOSPITAL AUTHORITY (425)
DEPARTMENT: DISCRETIONARY 9050
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
PERSONAL SERVICES	180,392	183,866	182,743	192,134
BENEFITS	55,320	65,674	55,193	67,188
MATERIALS & SUPPLIES	1,254	3,000	3,000	3,000
OTHER SERVICES	144,633	1,262,217	1,103,609	1,271,326
CAPITAL OUTLAY	-	9,100,000	9,100,000	6,000,000
TRANSFER OUT	617,999	584,273	584,273	324,403
TOTAL	999,598	11,199,030	11,028,818	7,858,051

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
INTEREST	215,925	130,064	242,710	229,752
REALIZED GAINS / LOSSES	364,700	-	349,159	-
UNREALIZED GAINS / LOSSES	3,686,094	-	4,081,431	-
MISCELLANEOUS	12,584	12,510	12,456	12,520
TRANSFER INTRA-IN (75% OF 2% MARKET VAL)	1,546,536	1,711,892	1,711,891	1,785,462
TOTAL	5,825,839	1,854,466	6,397,647	2,027,734

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	19,799,491	(1,481,792)	1,130,268	17,187,431	6/30/2022
6/30/2022	17,187,431	5,825,839	999,598	22,013,672	6/30/2023
6/30/2023	22,013,672	6,397,647	11,028,818	17,382,501	6/30/2024 - EST
6/30/2024	17,382,501	2,027,734	7,858,051	11,552,184	6/30/2025 - EST

FINAL BUDGET 2024-2025

DISCRETIONARY FUNDS (90-50)	
PERSONAL SERVICES	
10-01 SALARIES	177,601
10-07 ALLOWANCES	5,646
10-10 LONGEVITY	3,089
10-11 SL BUYBACK	2,567
10-12 VL BUYBACK	939
10-13 PDO BUYBACK	1,097
10-14 SL INCENTIVE	968
10-95 1X SALARY ADJUSTMENT	227
TOTAL PERSONAL SERVICES	192,134
BENEFITS	
15-01 SOCIAL SECURITY	14,698
15-02 RETIREMENT	26,899
15-03 HEALTH INSURANCE	12,728
15-04 WORKERS COMP INSURANCE	1,155
15-06 TRAVEL & SCHOOL	7,500
15-13 LIFE	396
15-14 DENTAL	950
15-20 OVERHEAD HEALTH CARE COST	655
15-98 RETIREE INSURANCE	2,207
TOTAL BENEFITS	67,188
MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,000
TOTAL MATERIALS & SUPPLIES	3,000
OTHER SERVICES & CHARGES	
30-01 UTILITIES	65,000
30-23 UPKEEP OF OTHER PROPERTY	137,000
30-40 CONTRACTUAL	1,045,000
30-85 INSURANCE	4,509
30-86 AUDIT	19,817
TOTAL OTHER SERVICES & CHARGES	1,271,326

(CONTINUED)

FUND: HOSPITAL AUTHORITY (425)
DEPARTMENT: DISCRETIONARY 9050
DEPARTMENT HEAD: TIM LYON
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Grants Manager	0.10	0.10
City Attorney	0.20	0.20
Executive Secretary	0.20	0.20
Trust General Manager	0.25	0.25
Asst. City Manager	0.10	0.10
Finance Director	0.10	0.10
Financial Accountant	0.25	0.25
Deputy Finance Director	0.075	0.075
TOTAL	1.275	1.275

Moved .075 Deputy Finance Director from Finance (010-08) FY 19-20
 Moved .25 Trust General Manager from Gen Gov Sales Tax (009) FY 18-19
 Moved .10 Asst City Manager from Gen Gov Sales Tax (009) FY 18-19
 Moved .10 Finance Director from Finance (010-08) FY 18-19
 Moved .25 Financial Accountant from Finance (010-08) FY 18-19
 Moved .25 Staff Accountant back to Finance (010-08) FY 18-19

PERSONNEL
 POSITIONS
 SUMMARY:
 2017-18 - .825
 2018-19 - 1.2
 2019-20 - 1.275
 2020-21 - 1.275
 2021-22 - 1.275
 2022-23 - 1.275
 2023-24 - 1.275
2024-25 - 1.275

CAPITAL OUTLAY	
40-02 EQUIPMENT	500,000
40-05 UTILITY IMPROVEMENTS	500,000
40-08 PROJECTS TO BE APPROVED	5,000,000
TOTAL CAPITAL OUTLAY	6,000,000

TRANSFERS OUT	
80-52 SOONER ROSE TIF (352)	324,403
TOTAL TRANSFERS OUT	324,403

TOTAL DEPARTMENT REQUEST 7,858,051

DISCRETIONARY 06/30/2024 ESTIMATED	
Cash & Investment	17,382,501
FUND BALANCE	17,382,501

DISCRETIONARY 06/30/2025 ESTIMATED	
Cash & Investment	11,552,184
FUND BALANCE	11,552,184

CONTRACTUAL (30-40) FY 24-25	
Contractual	1,000,000
Placer AI Services	25,000
Plan Review & 3rd Party Inspections	20,000
TOTAL	1,045,000

CAPITAL OUTLAY FY 24-25	
Equipment	500,000
Utility Property	500,000
Projects to be approved	5,000,000
TOTAL	6,000,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL	
CARBURETOR ALLEY	950,000
EQUIPMENT	500,000
UTILITY PROPERTY	500,000
CENTRILLIUM RAIL SWITCH	1,150,000
PROJECTS TO BE APPROVED	6,000,000
TOTAL	9,100,000

FUND: HOSPITAL AUTHORITY (425)
 DEPARTMENT: MISC. 9060
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
BENEFITS	-	10,000	-	10,000
HOS. AUTH. EXP-RETAINER	115,000	122,500	122,500	122,500
OTHER SERVICES & CHARGES	-	165,000	150,000	200,000
CAPITAL OUTLAY	125,799	5,006,332	5,006,332	700,000
TOTAL	240,799	5,303,832	5,278,832	1,032,500

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
MISCELLANEOUS	1,017,501	1,030,000	1,030,001	1,030,000
INTEREST REVENUE	194	200	200	200
TOTAL	1,017,695	1,030,200	1,030,201	1,030,200

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	9,244,883	1,309,988	473,155	10,081,716	6/30/2022
6/30/2022	10,081,716	1,017,695	240,799	10,858,612	6/30/2023
6/30/2023	10,858,612	1,030,201	5,278,832	6,609,981	6/30/2024 - EST
6/30/2024	6,609,981	1,030,200	1,032,500	6,607,681	6/30/2025 - EST

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

AMER GLASS RAIL SWITCH	2,000,000
MAC SEWER LINE	751,185
15TH - LYNN FRY TO ANDERS	77,026
SR3 PUBLIC IMPROVEMENTS	179,179
29TH STREET WIDENING	20,658
MID AMERICA PARK	331,501
RESURFACE 29TH ST/MWBLVD	846,783
COMMUNITY CENTER SIDEWALK	50,000
PROJECTS TO BE APPROVED	750,000
TOTAL	5,006,332

FINAL BUDGET 2024-2025

MISC (90-60)	
BENEFITS	
15-06 TRAVEL	10,000
TOTAL BENEFITS	10,000
HOSPITAL AUTHORITY EXPENSE	
29-13 RETAINER	122,500
TOTAL HOSPITAL AUTHORITY EXPENSE	122,500
OTHER SERVICES AND CHARGES	
30-23 UPKEEP REAL PROPERTY	100,000
30-40 CONTRACTUAL	100,000
TOTAL OTHER SERVICES AND CHARGES	200,000
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	200,000
40-08 CONTINGENCIES	500,000
TOTAL CAPITAL OUTLAY	700,000
TOTAL DEPARTMENT REQUEST	1,032,500

MISC 06/30/2024 ESTIMATED

Cash & Investment	3,170,177
Land Held for Economic Development	3,439,804
FUND BALANCE	6,609,981

MISC 06/30/2025 ESTIMATED

Cash & Investment	3,167,877
Land Held for Economic Development	3,439,804
FUND BALANCE	6,607,681

CONTRACTUAL (30-40) FY 24-25

Miscellaneous	100,000
TOTAL	100,000

CAPITAL OUTLAY FY 24-25

Resurface 29th St to Midwest Blvd	200,000
Projects to be approved	500,000
TOTAL	700,000

FUND: HOSPITAL AUTHORITY (425)
 DEPARTMENT: HOSPITAL AUTHORITY GRANTS (9080)
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
OTHER SERVICES & CHARGES	557,267	556,598	556,598	595,154
TOTAL	557,267	556,598	556,598	595,154

HOSPITAL AUTHORITY GRANTS (90-80)	
OTHER SERVICES AND CHARGES	
30-11 GRANTS	595,154
TOTAL OTHER SERVICES & CHARGES	595,154
TOTAL DEPARTMENT REQUEST	595,154

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
MISCELLANEOUS	0	-	6,310	-
TRANSFER INTRA-IN <small>(25% OF 2% MARKET VAL)</small>	515,512	556,598	556,598	595,154
TOTAL	515,512	556,598	562,908	595,154

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	152,847	633,082	650,258	135,671	6/30/2021
	135,671	515,512	557,267	93,916	6/30/2022
	93,916	562,908	556,598	100,227	6/30/2023
	100,227	595,154	595,154	100,227	6/30/2024 - EST
					6/30/2025 - EST

Capital Outlay Funds

City of Midwest City, Oklahoma

Capital Projects - Index

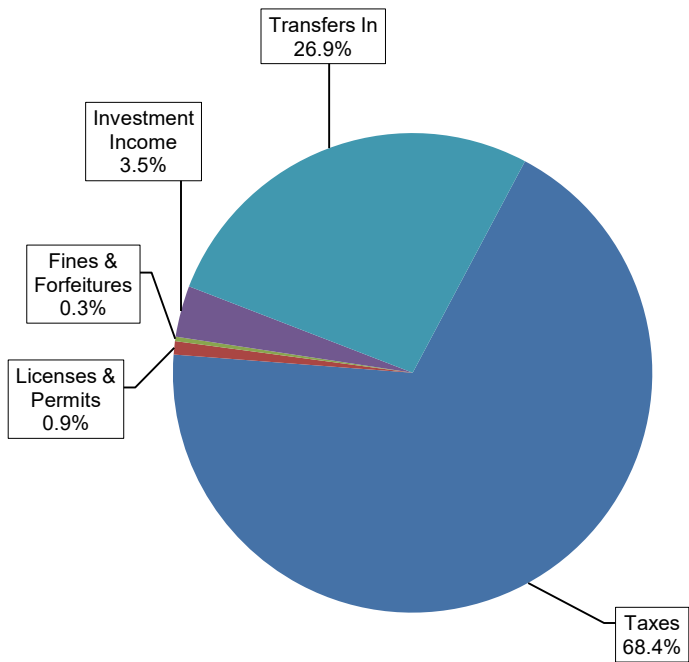
<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
	Budget Summary	165
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021	Police Capitalization	169
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271	2018 G.O. Election Bond Proprietary	178
272	2022 Issue G.O. Bond	179
340	Sales Tax Capital Improvements	180

* **Note:** Three digit codes represent the Fund Number

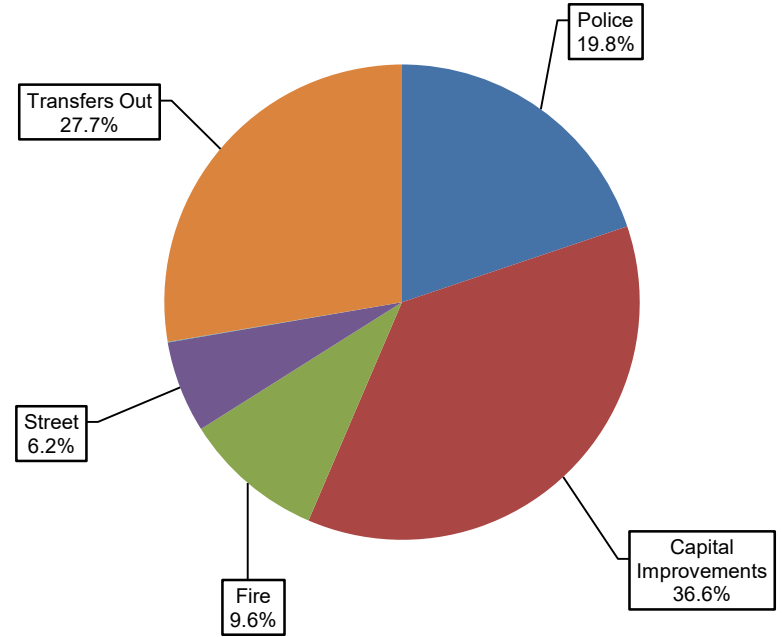
CAPITAL OUTLAY FUNDS BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Taxes	8,724,960	8,509,308	8,222,425	7,802,945
Licenses & Permits	111,265	64,845	122,618	101,332
Fines & Forfeitures	33,684	37,789	30,002	33,603
Investment Income	450,244	110,115	787,104	395,754
Transfers In	2,524,961	2,640,440	2,760,474	3,066,175
Miscellaneous	46,466	5,110	6,110	-
Intergovernmental	-	-	12,259	-
TOTAL REVENUE	11,891,579	11,367,607	11,940,992	11,399,809
Use / (Gain) of Fund Balance	8,274,549	14,421,046	11,212,857	(2,045,360)
TOTAL RESOURCES	20,166,129	25,788,653	23,153,850	9,354,449
PROPOSED EXPENDITURES:				
Police	1,317,376	2,636,987	2,696,987	1,855,866
Capital Improvements	5,461,692	4,881,407	4,881,407	3,424,192
Fire	201,232	1,119,684	1,319,684	897,676
Street	5,057,249	9,598,747	9,597,113	584,500
Sales Tax Capital Improvements	175	4,532	4,532	3,541
Transfers Out	8,016,405	7,098,208	4,205,038	2,588,674
Downtown Redevelopment	112,000	449,088	449,088	-
TOTAL EXPENDITURES	20,166,129	25,788,653	23,153,850	9,354,449

ESTIMATED REVENUES-CAPITAL PROJECTS
FY 2024-2025
Total \$11,399,809



ESTIMATED EXPENDITURES-CAPITAL PROJECTS
FY 2024-2025
Total \$9,354,449



CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
Gen Fund C/O Reserve (011) - Revenues	6,502	-	-	-
Gen Fund C/O Reserve (011) - Expenses	<u>(737,355)</u>	-	-	-
USE OF FUND BALANCE:	(730,854)	-	-	-
<hr/>				
Police C/O (021) - Revenues	1,660,036	1,772,718	1,830,733	2,094,794
Police C/O (021) - Expenses	<u>(1,317,376)</u>	<u>(2,636,987)</u>	<u>(2,696,987)</u>	<u>(1,855,866)</u>
TOTAL USE OF FUND BALANCE:	342,659	(864,269)	(866,254)	238,928
<hr/>				
Fire C/O (041) - Revenues	700,111	685,212	788,472	762,465
Fire C/O (041) - Expenses	<u>(201,232)</u>	<u>(1,119,684)</u>	<u>(1,319,684)</u>	<u>(897,676)</u>
TOTAL USE OF FUND BALANCE:	498,879	(434,472)	(531,212)	(135,211)
<hr/>				
Street Tax (065) - Revenues	617,981	584,206	675,110	646,012
Street Tax (065) - Expenses	<u>(324,584)</u>	<u>(1,630,653)</u>	<u>(1,629,019)</u>	<u>(584,500)</u>
TOTAL USE OF FUND BALANCE:	293,396	(1,046,447)	(953,910)	61,512
<hr/>				
Capital Improvements (157) - Revenues	1,291,130	1,141,477	3,892,732	5,074,833
Capital Improvements (157) - Expenses	<u>(915,296)</u>	<u>(2,405,528)</u>	<u>(2,405,527)</u>	<u>(3,424,192)</u>
TOTAL USE OF FUND BALANCE:	375,834	(1,264,051)	1,487,205	1,650,641
<hr/>				
Downtown Redev (194) - Revenues	9,996	40,805	54,817	15,620
Downtown Redev (194) - Expenses	<u>(112,000)</u>	<u>(449,088)</u>	<u>(449,088)</u>	-
TOTAL USE OF FUND BALANCE:	(102,004)	(408,283)	(394,271)	15,620

CAPITAL OUTLAY FUND SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
2002 G. O. Bond (269) - Revenues	4,255	2,640	3,197	1,790
2002 G. O. Bond (269) - Expenses	(94,129)	(193,757)	(193,757)	-
TOTAL USE OF FUND BALANCE:	(89,874)	(191,117)	(190,560)	1,790
2002 ELECTION G. O. Bond (270) - Revenues	239,767	40,865	427,492	195,070
2002 ELECTION G. O. Bond (270) - Expenses	(4,638,535)	(7,781,610)	(7,781,610)	-
TOTAL USE OF FUND BALANCE:	(4,398,768)	(7,740,745)	(7,354,118)	195,070
2002 ELECTION G. O. Bond (271) - Revenues	12,646	3,830	16,539	12,720
2002 ELECTION G. O. Bond (271) - Expenses	(1,408,779)	(39,331)	(39,331)	-
TOTAL USE OF FUND BALANCE:	(1,396,133)	(35,501)	(22,792)	12,720
2022 G.O. Bond (272) - Revenues	69,933	555	49,773	4,290
2022 G.O. Bond (272) - Expenses	(3,137,617)	(2,436,718)	(2,436,718)	-
TOTAL USE OF FUND BALANCE:	(3,067,684)	(2,436,163)	(2,386,945)	4,290
Sales Tax Capital Improvements (340)	7,279,224	7,095,299	4,202,128	2,592,215
Sales Tax Capital Improvements (340)	(7,279,224)	(7,095,297)	(4,202,128)	(2,592,215)
TOTAL USE OF FUND BALANCE:	(0)	2	(0)	-

FUND: POLICE CAPITALIZATION (021)
DEPARTMENT: POLICE (62)
DEPARTMENT HEAD: GREG WIPFLI

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
MATERIALS & SUPPLIES	11,655	22,875	22,875	145,116
OTHER SERVICES & CHARGES	1	86	86	67
CAPITAL OUTLAY	1,305,721	2,674,026	2,674,026	1,710,683
TOTAL	1,317,376	2,696,987	2,696,987	1,855,866

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
TAXES	143,866	140,312	145,952	144,079
FINES & FORFEITURES	33,684	37,789	30,002	33,603
INVESTMENT INTEREST	27,808	17,457	76,619	61,245
MISC - INSURANCE PROCEEDS	46,466	-	1,000	-
TRANSFERS	1,408,212	1,577,160	1,577,160	1,855,866
TOTAL	1,660,036	1,772,718	1,830,733	2,094,794

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	724,080	1,662,364	1,214,655	1,171,789	6/30/2022
6/30/2022	1,171,789	1,660,036	1,317,376	1,514,448	6/30/2023
6/30/2023	1,514,448	1,830,733	2,696,987	648,194	6/30/2024 - EST
6/30/2024	648,194	2,094,794	1,855,866	887,122	6/30/2025 - EST

FINAL BUDGET 2024-2025

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	145,116
TOTAL MATERIALS & SUPPLIES	145,116

OTHER SERVICES & CHARGES	
30-86 AUDIT	67
TOTAL OTHER SERVICES & CHARGES	67

CAPITAL OUTLAY	
40-01 VEHICLES	1,055,950
40-02 MACH, FURNITURE & EQUIPMENT	206,995
40-15 IOB	75,000
40-49 COMPUTERS	372,738
TOTAL CAPITAL OUTLAY	1,710,683

TOTAL DEPARTMENT REQUEST **1,855,866**

CAPITAL OUTLAY FY 24-25

Patrol Vehicles (8 Tahoes, 2 Trucks)	534,200
Detective Vehicle (1)	32,000
SIU Vehicle (1)	32,000
Equipment for Patrol Vehicles (10)	454,750
Detective Vehicle UP Fit	3,000
Radio Tower at Hospital (1/2 funded by Fire)	200,000
Rot-Iron Fencing/Gate Around Police Bay	75,000
Bait Car Camera System	6,995
Bulk SAN & Server License	372,738
TOTAL	1,710,683

(CONTINUED)

FUND: POLICE CAPITALIZATION (021)
DEPARTMENT: POLICE (62)
DEPARTMENT HEAD: WIPFLI
PAGE TWO

SMALL TOOLS & EQUIPMENT (20-35) FY 24-25

Ipad (1)	2,000
Handheld Radios (9)	31,500
Body Cameras (10)	21,500
Computers-25 desktop, 4 laptop	25,000
Fusion Bullet Trajectory Kit (1)	1,000
MCT Computers for Cars (10)	36,000
Pole Camera System (1)	2,000
BlueRidge Armor Ballistic Entry Shields (4)	13,600
Handheld Radars (11)	12,516
TOTAL	145,116

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

(20) MARKED PATROL UNITS, 2 SIU AND 4 INVESTIGATION UNITS	681,370
EQUIPMENT FOR VEHICLES	729,410
2 POLICE MOTORCYCLES/EQUIPMENT	59,000
HAND HELD RADIOS	55,500
MCT'S	93,629
BODY CAMERAS	74,269
TRAILER & SPEED SIGN	3,500
CAMERAS FOR LAB	7,500
THERMAL IMAGING DRONE	25,000
COMPUTERS	43,044
IPADS	17,167
(10) HAND HELD RADARS	9,549
RETRACTABLE GATE/PD BAY	28,156
GUN RANGE TARGET OPERATING SYSTEM	1,082
JAIL RECAPITALIZATION	218,700
FURNITURE	32,794
REMODEL (FLOOR, PAINT, 1ST & 2ND FLOOR BATHROOMS)	518,070
CYBER SECURITY MONITORING	24,000
(20) TICKET PRINTERS	25,000
RADIO SYSTEM MODEM	2,241
REGIONAL PARK CAMERAS	45
(5) LIC PLATE READER CAMS	25,000
TOTAL	2,674,026

FUND: FIRE CAPITALIZATION (041)
 DEPARTMENT: FIRE (64)
 DEPARTMENT HEAD: BERT NORTON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
MATERIALS & SUPPLIES	4,872	116,274	116,274	175,085
OTHER SERVICES & CHARGES	2	258	258	202
CAPITAL OUTLAY	176,847	1,203,152	1,203,152	722,389
DEBT SERVICE	19,512	-	-	-
TOTAL	201,232	1,319,684	1,319,684	897,676

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
TAXES	431,598	420,938	437,856	432,236
INTEREST	38,513	14,274	100,616	80,229
TRANSFERS (Fire 040)	230,000	250,000	250,000	250,000
TOTAL	700,111	685,212	788,472	762,465

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	1,263,814	910,333	386,221	1,787,926	6/30/2021
	1,787,926	679,939	201,232	2,266,633	6/30/2022
	2,266,633	788,472	1,319,684	1,735,421	6/30/2023
	1,735,421	762,465	897,676	1,600,209	6/30/2024 - EST
					6/30/2025 - EST

FINAL BUDGET 2024-2025

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	175,085
TOTAL MATERIALS & SUPPLIES	175,085

OTHER SERVICE AND CHARGES	
30-86 AUDIT	202
TOTAL OTHER SERVICE AND CHARGES	202

CAPITAL OUTLAY	
40-01 VEHICLES	200,000
40-02 EQUIPMENT	260,974
40-14 REMODEL/REFURBISH	70,000
40-15 IOB	150,000
40-49 COMPUTERS	41,415
TOTAL CAPITAL OUTLAY	722,389

TOTAL DEPARTMENT REQUEST **897,676**

CAPITAL OUTLAY FY 24-25

Radio Tower at Hospital (1/2 funded by Police)	200,000
Station Concrete Work	150,000
Flat Roof Coating	70,000
Hose Dryers	26,000
Training Center SCBAs	34,974
5 Yr Apparatus Recapitalization	200,000
Bulk SAN & Server License	41,415
TOTAL	722,389

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

CARPORT/FIRE PREV VEHICLE	30,000
(2) MULTI-BAND RADIOS	8,943
FIRE HOSE DRYERS	20,000
5 YR APPARATUS REPL PROGRAM	1,004,467
STATION 1 WINDOW REPL/REP	9,200
FURNITURE REPLACEMENT/CHAIRS/APPLIANCE	17,500
COMPUTER REPLACEMENTS	9,150
4 WRKSTATIONS/DUAL MONITORS	2,533
IPAD REPLACEMENT	2,400
5 YR FIRE TRUCK REPL	45,532
HOSES, MCD VEH - P4	715
BRUSH PUMPER	10,000
2 YR SERVICE SUPPORT VEHICLE	42,712
TOTAL	1,203,152

FUND: STREET TAX (065)
DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
MATERIALS & SUPPLIES	2,938	3,500	2,089	3,500
OTHER SERVICES	61,886	113,297	113,075	381,000
CAPITAL OUTLAY	259,760	1,506,583	1,506,583	200,000
TRANSFERS OUT	-	7,273	7,273	-
TOTAL	324,584	1,630,653	1,629,020	584,500

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
TAXES	575,464	561,240	583,808	576,315
INTEREST	42,517	22,966	91,302	69,697
TOTAL	617,981	584,206	675,110	646,012

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	1,868,157	546,775	310,517	2,104,415
6/30/2022	2,104,415	617,981	324,584	2,397,811
6/30/2023	2,397,811	675,110	1,629,020	1,443,901
6/30/2024	1,443,901	646,012	584,500	1,505,413

*Funding from Ordinance 3145. Sales Tax effective January 1, 2012.
 Restricted for Streets, Parks, Trails & Sidewalks and Public Transportation
 as approved by the City Council.*

FINAL BUDGET 2024-2025

TRAILS & SIDEWALKS (06)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	80,000
TOTAL CAPITAL OUTLAY	80,000
TOTAL DIVISION REQUEST	80,000

PARKS (23)	
CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	120,000
TOTAL CAPITAL OUTLAY	120,000
TOTAL DIVISION REQUEST	120,000

STREETS (66)	
OTHER SERVICES & CHARGES	
30-40 CONTRACTURAL	210,000
TOTAL OTHER SERVICES & CHARGES	210,000
TOTAL DIVISION REQUEST	210,000

PUBLIC TRANSPORTATION (87)	
MATERIALS & SUPPLIES	
20-41 SUPPLIES	3,500
TOTAL MATERIAL & SUPPLIES	3,500
OTHER SERVICES & CHARGES	
30-23 UPKEEP REAL PROPERTY	4,000
30-40 CONTRACTURAL	167,000
TOTAL OTHER SERVICES & CHARGES	171,000
TOTAL DIVISION REQUEST	174,500
TOTAL DEPARTMENT REQUEST	584,500

(CONTINUED)

FUND: STREET TAX (065)

DEPARTMENT: DEDICATED TAX: STREET / PARKS / TRAILS & SIDEWALKS / PUBLIC TRANSPORTATION

DEPARTMENT HEAD: VAUGHN SULLIVAN

PAGE TWO

FUND BALANCE ACTUAL AT 6-30-22				
DIVISION/DEPT	6/30/21 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/22 FUND BALANCE
STREETS - 66/09	284,366	135,336	29,814	389,888
PARKS - 23	548,344	135,336	63,178	620,502
TRAILS & SIDEWALKS - 06	303,143	135,336	155,028	283,451
PUBLIC TRANSPORTATION - 87	520,193	135,336	62,496	593,033
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	200,615	5,430	-	206,045
	<u>1,868,159</u>	<u>546,775</u>	<u>310,516</u>	<u>2,104,415</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/23 FUND BALANCE
STREETS - 66/09	389,888	143,866	59,240	474,514
PARKS - 23	620,502	143,866	194,235	570,133
TRAILS & SIDEWALKS - 06	283,451	143,866	6,285	421,032
PUBLIC TRANSPORTATION - 87	593,033	143,866	64,824	672,075
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	206,045	42,517	-	248,562
	<u>2,104,415</u>	<u>617,981</u>	<u>324,584</u>	<u>2,397,811</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/24 FUND BALANCE
STREETS - 66/09	474,514	145,952	480,138	140,328
PARKS - 23	570,133	145,952	677,993	38,092
TRAILS & SIDEWALKS - 06	421,032	145,952	282,273	284,711
PUBLIC TRANSPORTATION - 87	672,075	145,952	188,616	629,411
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	248,562	91,302	-	339,864
	<u>2,397,811</u>	<u>675,110</u>	<u>1,629,020</u>	<u>1,443,901</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-25				
DIVISION/DEPT	6/30/24 FUND BALANCE	25% SALES TAX REVENUES	ACTUAL EXPENSES	6/30/25 FUND BALANCE
STREETS - 66/09	140,328	144,079	210,000	74,406
PARKS - 23	38,092	144,079	120,000	62,170
TRAILS & SIDEWALKS - 06	284,711	144,079	80,000	348,789
PUBLIC TRANSPORTATION - 87	629,411	144,079	174,500	598,989
MISCELLANEOUS	11,500	-	-	11,500
INTEREST	339,864	69,697	-	409,561
	<u>1,443,901</u>	<u>646,012</u>	<u>584,500</u>	<u>1,505,413</u>

CONTRACTUAL FY 24-25

Embark Transit - Also funded in Fund 009-14 (87)	150,000
Cleaning Bus Stop Shelters (87)	17,000
Pavement Management System Eval (66)	90,000
Midstate Traffic Control (66)	120,000
TOTAL	377,000

CAPITAL OUTLAY FY 24-25

Trail Lighting (06)	80,000
Pool Liner 3 Yr Funding (23)	120,000
TOTAL	200,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

BOMBER TRAIL PH4 ENGINEER	50,000
WALKING TRAIL/ OPTIMIST P	50,000
SCIP 3 MATCH	75,000
SIDEWALKS	100,000
MIDWEST BLVD 29TH TO 10TH	51,854
CRUTCHO CREEK BRIDGE	14,300
MIDWEST BLVD MATCH (MULTI	325,000
EQUIPMENT FOR MAC	11,926
AQUATEK WHEELCHAIR	900
POOL GUTTER GRATES	5,000
POOL SHADE STRUCTURES	10,000
PLAYGROUND EQUIP REPL	15,138
SPRAY PARK RELOCATION	100,000
RAIL W TRAIL PH 2 & 3	5,250
SPIRIT PLAYGROUND (1ST YR	150,000
FRED MEYER BALLPARK DEMO	21,125
JOE B BARNES TRAIL BRIDGE	165,524
POOL LINER 3 YR FUNDING	180,000
FENCING AT MAC	11,000
WESTMINSTER/10TH RESURFACE	75,000
TOWN CTR PARK - P3	2,130
ROTO RENO MW TO DOUGLAS	280
RENO - MIDWEST TO DOUGLAS	13,704
BUS STOP SHELTERS	73,452
TOTAL	1,506,583

FUND: CAPITAL IMPROVEMENTS (157)
DEPARTMENT: CAPITAL IMPROVEMENT (57)
DEPARTMENT: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CAPITAL OUTLAY	915,296	2,405,358	2,405,358	3,424,192
TRANSFERS OUT	-	170	170	-
TOTAL	915,296	2,405,528	2,405,528	3,424,192

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TAXES	298,515	2,664,171	2,854,592	4,058,100
LICENSES & PERMITS	111,265	64,845	122,618	101,332
INTERGOVERNMENTAL	-	-	12,259	-
INTEREST	59,440	31,005	152,068	122,253
MISCELLANEOUS	-	5,110	5,110	-
TRANSFERS IN (340) Cap imp	821,910	746,085	746,085	793,149
TOTAL	1,291,130	3,511,216	3,892,732	5,074,833

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	2,538,212	1,021,773	513,348	3,046,637	6/30/2022
6/30/2022	3,046,637	1,291,130	915,296	3,422,471	6/30/2023
6/30/2023	3,422,471	3,892,732	2,405,528	4,909,675	6/30/2024 - EST
6/30/2024	4,909,675	5,074,833	3,424,192	6,560,316	6/30/2025 - EST

FINAL BUDGET 2024-2025

CAPITAL OUTLAY	
40-06 INFRASTRUCTURE	3,424,192
TOTAL CAPITAL OUTLAY	3,424,192

TOTAL DEPARTMENT REQUEST 3,424,192

CAPITAL OUTLAY FY 24-25

29th St Bridge Engineering	439,000
Air Depot - SE 15th to Reno	185,000
SE 29th - Douglas to Westminster	154,000
SE 15th Hiwassee Drainage	75,000
Stripe Phase 6	35,000
Reno / Glenhaven Signal Improvement	215,000
Sooner Road RR Crossing Repair	75,000
Resurface Shared CL Roads	60,000
Signal Phase 7	35,000
Drainage Infrastructure Repairs	500,000
Maple Drive / MW HS Pipe Replacement	175,000
Neighborhood Walmart Drainage Flume	250,000
Swr Line Ext 29 & Douglas (Original in Fund 194)	276,192
NE 23rd Sdkw Air Depot to SCIP	400,000
Mid Block School Flashers, Post Road	50,000
Air Depot - SE 15th to Reno Utility	500,000
TOTAL	3,424,192

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MIDWEST BLVD MATCH (MULTI	1,022,231
SE 29TH DOUGLAS ENGINEERI	99,542
SIGNAL PH 5 & STRIP ENGIN	127,829
SPRAY PARK RELOCATION	150,000
RAIL W TRAIL PH 2 & 3	176,411
REPL BRIDGE BEARING NE 36	250,000
SIGNALS PHASE 6 ENGINEERING	120,000
15TH ST CROSSING	13,526
WESTMINSTER/10TH RESURFACE	24,519
SE 29TH EAST OF POST	25,000
SIDEWALK FEES	5,300
29TH ST BRIDGE ENGINEERIN	391,000
TOTAL	2,405,358

FUND: DOWNTOWN REDEVELOPMENT (194)
 DEPARTMENT: REDEVELOPMENT (92)
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CAPITAL OUTLAY	112,000	449,088	449,088	-
TOTAL	112,000	449,088	449,088	-

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL	
SEWER PROJECT	100,280
SWR LINE EXT 29 & DOUGLAS	348,808
TOTAL	449,088

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
INTEREST	9,996	5,805	19,817	15,620
TRANSFERS	-	35,000	35,000	-
TOTAL	9,996	40,805	54,817	15,620

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	579,446	1,508	8,912	572,042	6/30/2022
6/30/2022	572,042	9,996	112,000	470,038	6/30/2023
6/30/2023	470,038	54,817	449,088	75,767	6/30/2024 - EST
6/30/2024	75,767	15,620	-	91,387	6/30/2025 - EST

FUND: 2002 G.O. BOND (269)
 DEPARTMENT: STREET BOND (69)
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CAPITAL OUTLAY	94,129	193,757	193,757	-
TOTAL	94,129	193,757	193,757	-

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUALS

ENGINEERING FOR SIGNAL PHASE 4	3,711
29th STREET BRIDGE	117,551
MIDWEST BLVD MATCH (MULTI YEAR)	72,495
TOTAL	193,757

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INTEREST	4,255	2,640	3,197	1,790
TOTAL	4,255	2,640	3,197	1,790

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	316,717	782	36,040	281,459	6/30/2022
6/30/2022	281,459	4,255	94,129	191,585	6/30/2023
6/30/2023	191,585	3,197	193,757	1,025	6/30/2024 - EST
6/30/2024	1,025	1,790	-	2,815	6/30/2025 - EST

FUND: 2018 ELECTION G.O. BOND (270)
 DEPARTMENT: VARIOUS
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES	34,232	10,574	10,574	-
CAPITAL OUTLAY	4,604,303	7,771,036	7,771,036	-
TOTAL	4,638,535	7,781,610	7,781,610	-

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INTEREST	174,928	8,670	275,263	27,910
TRANSFER IN	64,839	152,229	152,229	167,160
	239,767	160,899	427,492	195,070

CAPITAL OUTLAY EST ACT FY 23-24

REED BBALL COMPLEX-P3	1,804
MULTI ATH FACILITY-P3	9,617
SOCCER FACILITY RENOVATE	774,488
STREET REPAIR - P1	4,288,667
ANIMAL SHELTER - P4	1,124
PUB SFTY TCH IMPRVS-P4	155,303
P25 EQUIPMENT - P4	542,640
MID-AMERICA PARK - P3	1,887,938
HOSES, CMD VEH - P4	222
BREATHING APRTS - P4	323
POL/FIRE TRAINING- P4	14,519
TOWN CTR PARK - P3	94,391
TOTAL	7,771,036

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	28,243,800	286,330	15,709,396	12,820,734	6/30/2022
6/30/2022	12,820,734	239,767	4,638,535	8,421,966	6/30/2023
6/30/2023	8,421,966	427,492	7,781,610	1,067,848	6/30/2024 - EST
6/30/2024	1,067,848	195,070	-	1,262,918	6/30/2025 - EST

FUND: 2018 ELECTION G.O. BOND PROPRIETARY (271)
 DEPARTMENT: VARIOUS
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET	ACTUAL	BUDGET
		2023-24	2023-24	2024-25
CAPITAL OUTLAY	1,408,779	39,331	39,331	-
TOTAL	1,408,779	39,331	39,331	-

CAPITAL OUTLAY EST ACT FY 23-24

JC GOLF RENOVATION-P3	1,632
BOOSTER STATION RENOV-P2	37,699
TOTAL	39,331

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET	ACTUAL	BUDGET
		2023-24	2023-24	2024-25
INTEREST	12,646	3,830	16,539	12,720
	12,646	3,830	16,539	12,720

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	7,103,148	14,561	5,407,054	1,710,655	6/30/2022
6/30/2022	1,710,655	12,646	1,408,779	314,522	6/30/2023
6/30/2023	314,522	16,539	39,331	291,730	6/30/2024 - EST
6/30/2024	291,730	12,720	-	304,450	6/30/2025 - EST

FUND: 2022 ISSUE G.O. BOND (272)
 DEPARTMENT: VARIOUS
 DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CAPITAL OUTLAY	3,137,617	2,436,718	2,436,718	-
TOTAL	3,137,617	2,436,718	2,436,718	-

CAPITAL OUTLAY EST ACT FY 23-24	
POL/FIRE TRAINING- P4	2,436,718
TOTAL	2,436,718

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INTEREST	69,933	555	49,773	4,290
	69,933	555	49,773	4,290

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	-	5,705,417	124,665	5,580,752	6/30/2022
6/30/2022	5,580,752	69,933	3,137,617	2,513,068	6/30/2023
6/30/2023	2,513,068	49,773	2,436,718	126,123	6/30/2024 - EST
6/30/2024	126,123	4,290	-	130,413	6/30/2025 - EST

FUND: SALES TAX CAPITAL IMPROVEMENTS (340)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES & CHARGES				
Audit	175	4,532	4,532	3,541
TRANSFER OUT:				
Sewer (250)	6,457,139	6,345,680	3,452,511	-
Hotel (250)	-	-	-	1,795,525
Capital Improvement (157)	821,910	745,085	745,085	793,149
TOTAL	7,279,224	7,095,297	4,202,128	2,592,215

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
TAXES:				
Sales - Sewer	4,188,236	1,414,175	1,414,175	-
Sales - Cap Imp	2,607,868	2,540,110	2,610,114	2,592,215
Use - Sewer	479,415	175,928	175,928	-
INTEREST (Sewer Only)	3,706	2,913	1,911	-
TOTAL	7,279,224	4,133,126	4,202,128	2,592,215

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	-	6,848,251	6,848,251	- 6/30/2022
6/30/2022	-	7,279,224	7,279,224	- 6/30/2023
6/30/2023	-	4,202,128	4,202,128	(0) 6/30/2024 - EST
6/30/2024	(0)	2,592,215	2,592,215	(0) 6/30/2025 - EST

FY 23-24 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	745,085	1,865,029	1,414,175	4,024,289
Use	-	-	175,928	175,928
Interest	-	-	1,911	1,911
Total	745,085	1,865,029	1,592,014	4,202,128

FY 24-25 TAXES	CAP IMP F157	HOTEL 2011	SEWER 2011-A	TOTAL
Sales	796,690	1,795,525	-	2,592,215
Total	796,690	1,795,525	-	2,592,215

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-86 AUDIT - SEWER	2,182
30-86 AUDIT - HOTEL	1,359
TOTAL OTHER SERVICES & CHARGES	3,541

TRANSFERS OUT	
80-50 TRANSFERS OUT (250) - HOTEL	1,795,525
80-57 TRANSFERS OUT (157)	793,149
TOTAL TRANSFERS OUT	2,588,674

TOTAL DEPARTMENT REQUEST **2,592,215**

FUTURE DEBT REQUIREMENT

Hotel / Conference Center	
2019 Bond Series Deposit Requirements	
Principal Paid April 1st	740,000
Interest (April 1st & Sept 1st)	1,053,025
Trustee Fee	2,500
	<u>1,795,525</u>
<i>Revenue Bonds O/S \$27,775,000 as of 6/30/24</i>	
<i>Debt Service Matures April 1, 2048</i>	

G.O. Debt Fund

City of Midwest City, Oklahoma
Debt Service – Index (Governmental Debt Only)

<u>Fund / Department *Number</u>	<u>Fund / Department Description</u>	<u>Page Number</u>
350	Fund Summary	183
350	Summary of Outstanding Debt	184
350	Net Assessed Valuation	185
350	MWC Ad Valorem Tax Rate	186

* **Note:** Three digit codes represent the Fund Number
Two digit codes represent the Department Number

FUND: G. O. DEBT SERVICE (350)
DEPARTMENT: DEBT SERVICE (GENERAL OBLIGATION BONDS)
DEPARTMENT HEAD: TIATIA CROMAR

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
DEBT SERVICE	3,718,623	4,038,135	4,038,135	3,970,048
TRANSFER OUT	64,839	152,229	152,229	167,160
TOTAL	3,783,461	4,190,364	4,190,364	4,137,208

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
TAXES	3,953,380	3,681,897	3,927,372	3,754,590
INTEREST	64,839	152,229	152,229	167,160
TOTAL	4,018,219	3,834,126	4,079,601	3,921,750

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	2,395,523	3,589,395	3,238,214	2,746,704	6/30/2022
6/30/2022	2,746,704	4,018,219	3,783,461	2,981,462	6/30/2023
6/30/2023	2,981,462	4,079,601	4,190,364	2,870,699	6/30/2024 - EST
6/30/2024	2,870,699	3,921,750	4,137,208	2,655,241	6/30/2025 - EST

OUTSTANDING BONDS AS OF 6-30-24

2019 GO Bond Phase I (Maturity 4-1-2044)	16,700,000
2019 GO Bond Phase II (Maturity 6-1-2044)	14,500,000
2020 GO Bond Phase III (Maturity 6-1-2045)	5,775,000
2021 GO Bond Phase IV (Maturity 6-1-2046)	8,305,000
2022 GO Bond (Maturity 4-1-2038)	5,320,000
TOTAL	50,600,000

FINAL BUDGET 2024-2025

DEBT SERVICE	
70-01 PRINCIPAL	2,590,000
71-01 INTEREST	1,377,548
72-02 FISCAL AGENT FEES	2,500
TOTAL DEBT SERVICE	3,970,048

TRANSFERS	
80-85 2018 GO BONDS (270)	167,160
TOTAL TRANSFERS OUT	167,160

TOTAL DEPARTMENT REQUEST **4,137,208**

2019 GO Bond Phase I Payments	
Interest (April 1 & Oct 1)	531,060
Principal (April 1)	835,000
Fiscal Agent Fees	500
	<u>1,366,560</u>
2019 GO Bond Phase II Payments	
Interest (Dec 1 & Jun 1)	435,000
Principal (June 1)	725,000
Fiscal Agent Fees	500
	<u>1,160,500</u>
2020 GO Bond Phase III Payments	
Interest (Dec 1 & Jun 1)	132,688
Principal (June 1)	275,000
Fiscal Agent Fees	500
	<u>408,188</u>
2021 GO Bond Phase IV Payments	
Interest (Dec 1 & Jun 1)	172,400
Principal (June 1)	375,000
Fiscal Agent Fees	500
	<u>547,900</u>
2022 GO Bond Payments	
Interest (March 1 & September 1)	106,400
Principal (March 1)	380,000
Fiscal Agent Fees	500
	<u>486,900</u>
TOTAL	3,970,048

The Debt Service Fund is the fund established to pay the City of Midwest City's indebtedness for judgments against the City, and bond issues that have been approved by a vote of the citizens. These bonds have been issued for specific projects which Midwest City was unable to fund from normal revenue sources. This differs from the Capital Outlay requests of the department's budgets because of the large amount of money required for the projects.

The following is a description of the type of bond issue that the City utilizes:

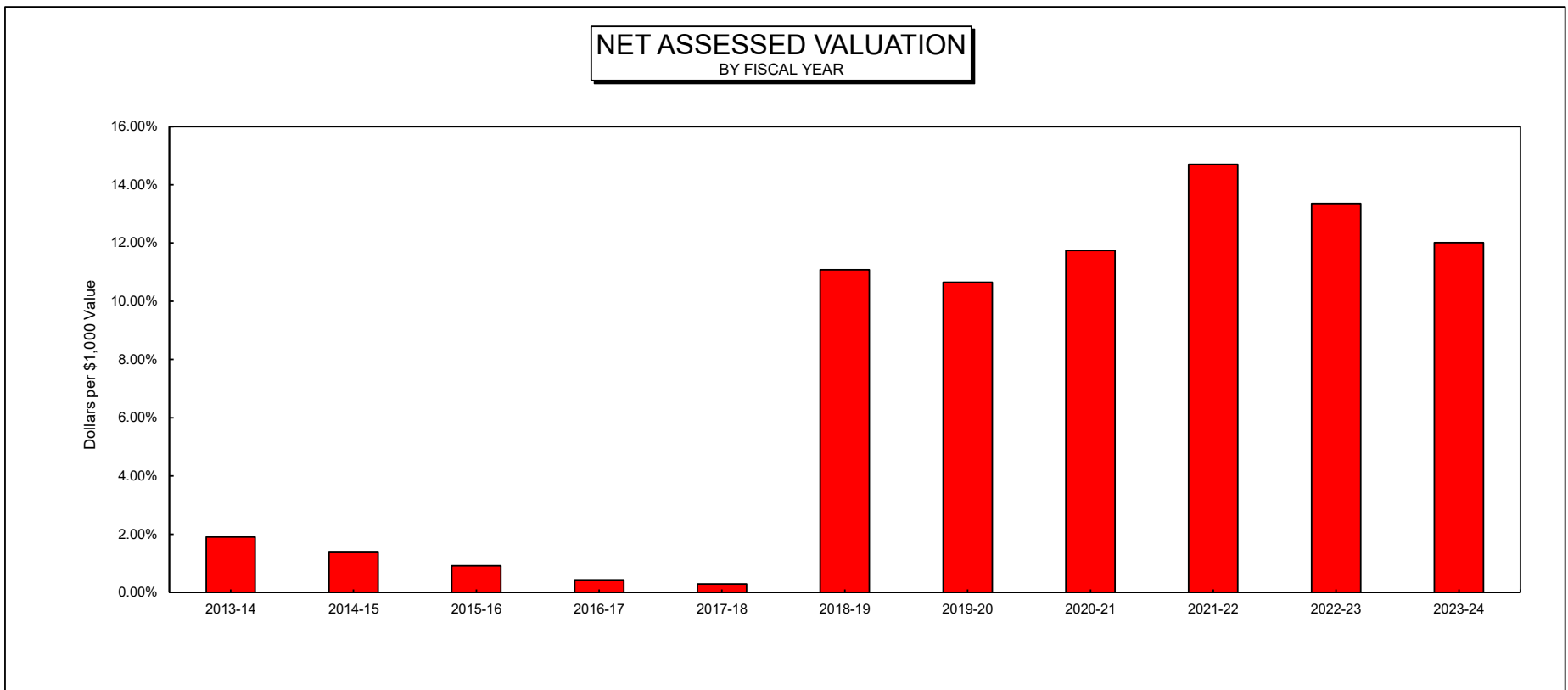
General Obligation Bond Issue: This type of bond must be voted upon by the citizens of Midwest City and is paid for by the citizens through the ad valorem tax process, such as property tax and personal property tax. No legal limit is set, but a rule of thumb is 25% of the assessed valuation. (See next page for more details of ad valorem taxes.)

DEBT SERVICE FUND - SUMMARY OF G.O. BONDS OUTSTANDING

TYPE BOND	ISSUE DATE	MATURITY DATE	ORIGINAL ISSUE AMT	PAID THRU 06/30/24	AMOUNT OUTSTANDING 07/01/24
G O 2019 - Phase I	04/01/19	04/01/44	20,000,000	3,300,000	16,700,000
G O 2019A - Phase II	06/01/19	06/01/44	17,250,000	2,750,000	14,500,000
G O 2020A - Phase III	06/01/20	06/01/45	6,550,000	775,000	5,775,000
G O 2021A - Phase IV	06/01/21	06/01/46	9,055,000	750,000	8,305,000
G O 2022	03/01/22	03/01/38	5,700,000	380,000	5,320,000
TOTALS			58,555,000	7,955,000	50,600,000

GENERAL STATISTICAL INFORMATION

Fiscal Year	Net Assessed Valuation	Outstanding Bonds End of Year	Ratio of Debt To Valuation
2013-14	289,374,229	5,500,000	1.90%
2014-15	291,744,529	4,100,000	1.41%
2015-16	296,030,326	2,700,000	0.91%
2016-17	304,059,153	1,300,000	0.43%
2017-18	330,156,570	975,000	0.30%
2018-19	341,997,736	37,900,000	11.08%
2019-20	352,794,185	37,575,000	10.65%
2020-21	361,418,461	42,430,000	11.74%
2021-22	376,844,043	55,400,000	14.70%
2022-23	398,116,367	53,190,000	13.36%
2023-24	421,333,455	50,600,000	12.01%

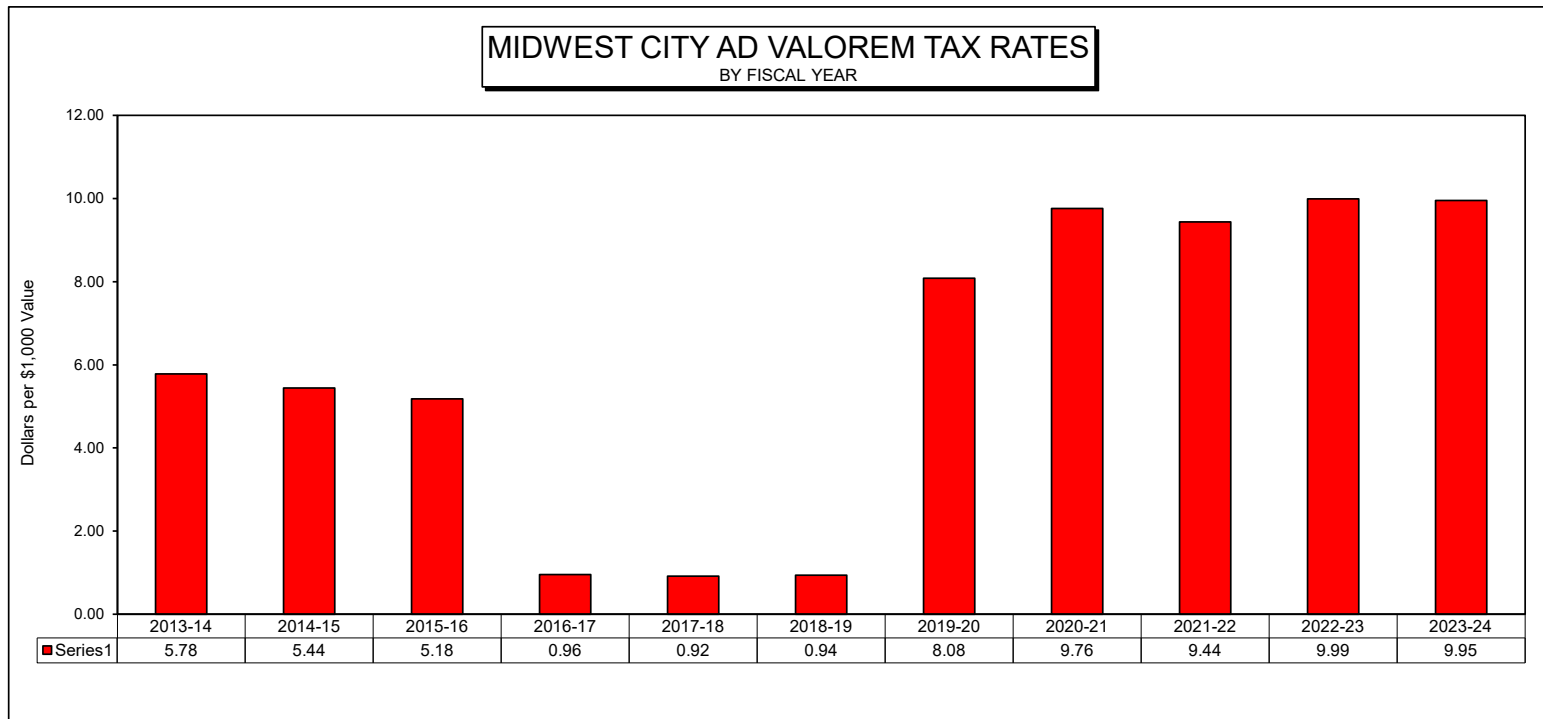


ACTUAL TAX RATES AS LEVIED PER \$1,000 ASSESSED VALUATION

Fiscal Year	City Tax Rate	County Tax Rate	Rose State College Tax Rate	MWC School Tax Rate	Choctaw School Tax Rate	Oklahoma City School Tax Rate	Crutcho School Tax Rate
2013-14	5.78	23.87	17.02	64.96	76.19	60.39	59.95
2014-15	5.44	23.58	20.33	70.32	76.18	59.36	59.02
2015-16	5.18	23.72	19.88	71.03	76.17	59.71	58.90
2016-17	0.96	23.81	19.65	70.64	76.17	59.36	60.51
2017-18	0.92	23.28	19.21	68.54	76.16	59.36	71.38
2018-19	0.94	23.64	18.92	66.72	76.15	58.84	73.05
2019-20	8.08	23.49	18.54	67.38	76.15	58.73	65.90
2020-21	9.76	23.38	18.39	71.23	76.15	59.44	66.60
2021-22	9.44	22.92	18.18	68.91	76.15	59.41	65.31
2022-23	9.99	23.05	18.03	65.57	76.15	28.95	62.85
2023-24	9.95	22.99	17.79	67.38	78.17	65.33	61.49

Note: There are four school districts within the City Limits of Midwest City. To know your total tax rate you would follow the below listed formula:

City Rate + County Rate + Rose State Rate + School Rate = Total Tax Rate



Internal Funds

City of Midwest City, Oklahoma

Internal Service

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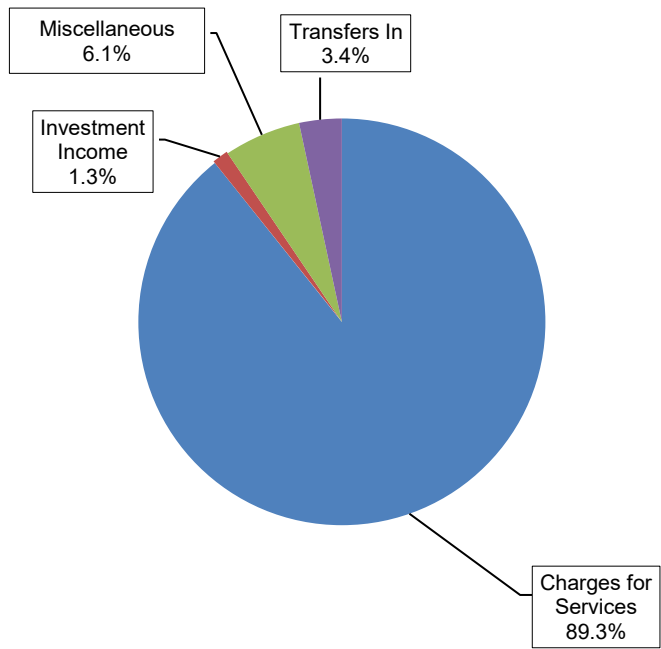
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081	Surplus Property	198
202	Risk Management	201
204	Workers Comp	203
240	Life & Health Benefits	205

* **Note:** Three digit codes represent the **Fund** Number
Two digit codes represent the **Department** Number

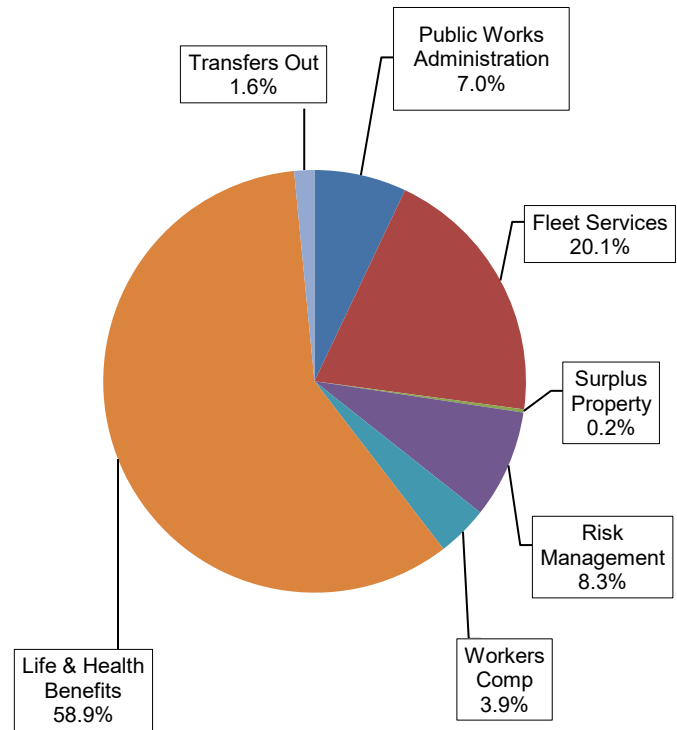
INTERNAL SERVICE FUNDS BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Charges for Services	14,891,114	16,931,672	16,243,915	17,746,263
Investment Income	160,626	119,935	326,552	251,950
Miscellaneous	1,011,287	875,135	882,131	1,210,550
Transfers In	-	112,816	445,620	674,352
TOTAL REVENUE	16,063,028	18,039,558	17,898,218	19,883,114
Use / (Gain) of Fund Balance	(138,898)	2,128,127	1,526,495	(268,570)
TOTAL RESOURCES	15,924,129	20,167,685	19,424,714	19,614,544
PROPOSED EXPENDITURES:				
Public Works Administration	1,139,345	1,629,886	1,530,415	1,380,173
Fleet Services	2,994,373	4,074,792	4,242,372	3,941,186
Surplus Property	59,209	61,298	50,125	47,979
Risk Management	1,405,906	1,776,173	1,678,826	1,625,525
Workers Comp	549,649	2,043,783	1,276,066	766,726
Life & Health Benefits	9,770,648	10,463,937	10,196,290	11,548,603
Transfers Out	5,000	117,816	450,620	304,352
TOTAL EXPENDITURES	15,924,129	20,167,685	19,424,714	19,614,544

ESTIMATED REVENUES-INTERNAL SERVICE
FY 2024 -2025
Total \$19,883,114



ESTIMATED EXPENSES-INTERNAL SERVICE
FY 2024-2025
Total \$19,614,544



INTERSERVICE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
Public Works Administration - Revenues	1,334,032	1,329,029	1,359,689	1,457,581
Public Works Administration - Expenses	(1,144,345)	(1,634,886)	(1,535,415)	(1,510,173)
USE OF FUND BALANCE:	189,688	(305,857)	(175,726)	(52,592)
Interservice - Revenues	2,894,724	3,678,400	3,690,347	3,952,088
Interservice - Expenses	(2,994,373)	(4,074,792)	(4,242,372)	(3,941,186)
TOTAL USE OF FUND BALANCE:	(99,649)	(396,392)	(552,025)	10,902
Surplus Property - Revenues	65,522	66,842	83,993	69,049
Surplus Property - Expenses	(59,209)	(61,298)	(50,125)	(47,979)
TOTAL USE OF FUND BALANCE:	6,313	5,544	33,868	21,070
Risk Management - Revenues	1,182,128	1,189,240	1,519,218	1,621,262
Risk Management - Expenses	(1,405,906)	(1,776,173)	(1,678,826)	(1,625,525)
TOTAL USE OF FUND BALANCE:	(223,778)	(586,933)	(159,608)	(4,263)
Workers Comp - Revenues	838,781	868,493	1,006,804	1,067,822
Workers Comp - Expenses	(549,649)	(2,156,599)	(1,721,686)	(941,078)
TOTAL USE OF FUND BALANCE:	289,132	(1,288,106)	(714,882)	126,744
Life & Health - Revenues	9,747,840	10,907,554	10,238,167	11,715,312
Life & Health - Expenses	(9,770,648)	(10,463,937)	(10,196,290)	(11,548,603)
TOTAL USE OF FUND BALANCE:	(22,808)	443,617	41,877	166,710

FUND: PUBLIC WORKS ADMINISTRATION (075)
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	815,491	885,775	837,264	849,602
BENEFITS	262,058	322,733	281,051	279,417
MATERIALS & SUPPLIES	4,507	7,042	7,123	11,154
OTHER SERVICES	40,977	63,337	53,979	62,169
CAPITAL OUTLAY	16,312	350,999	350,999	177,831
TRANSFER OUT	5,000	5,000	5,000	130,000
TOTAL	1,144,345	1,634,886	1,535,415	1,510,173

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	1,316,036	1,316,569	1,316,569	1,424,181
INTEREST	17,761	12,460	43,120	33,400
MISCELLANEOUS	235	-	-	-
TOTAL	1,334,032	1,329,029	1,359,689	1,457,581

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	630,577	1,503,127	1,271,043	862,661
6/30/2022	862,661	1,334,032	1,144,345	1,052,349
6/30/2023	1,052,349	1,359,689	1,535,415	876,623
6/30/2024	876,623	1,457,581	1,510,173	824,030

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	731,305
10-02 WAGES	66,960
10-03 OVERTIME	2,500
10-07 ALLOWANCES	15,340
10-10 LONGEVITY	14,455
10-11 SL BUYBACK	4,626
10-12 VL BUYBACK	2,390
10-13 PDO BUYBACK	4,225
10-14 SL INCENTIVE	5,120
10-17 ADDITIONAL INCENTIVE	1,125
10-95 1X SALARY ADJUSTMENT	1,556
TOTAL PERSONAL SERVICES	849,602

BENEFITS	
15-01 SOCIAL SECURITY	64,995
15-02 EMPLOYEES' RETIREMENT	109,570
15-03 GROUP INSURANCE	70,462
15-04 WORKERS COMP INSURANCE	5,706
15-06 TRAVEL & SCHOOL	13,450
15-13 LIFE	2,607
15-14 DENTAL	4,616
15-20 OVERHEAD HEALTH CARE COST	1,811
15-98 RETIREE INSURANCE	6,201
TOTAL BENEFITS	279,417

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,244
20-35 SMALL TOOL & EQUIPMENT	4,910
20-41 SUPPLIES	5,000
TOTAL MATERIALS & SUPPLIES	11,154

OTHER SERVICES & CHARGES	
30-01 UTILITIES	4,347
30-23 UPKEEP REAL PROPERTY	910
30-40 CONTRACTUAL	11,887
30-41 CONTRACTUAL LABOR	2,500
30-43 HARDWARE/SOFTWARE MAINT	29,949
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,000
30-85 INSURANCE-FLEET/LIABILITY	7,713
30-86 AUDIT	863
TOTAL OTHER SERVICES & CHARGES	62,169

(CONTINUED)

FUND: PUBLIC WORKS ADMINISTRATION (075)
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Public Works Director	1	1
Assistant Public Works Director	0.75	0.75
Public Works City Engineer	0.5	0.5
Chief Construction Inspector	0	0.75
Construction Inspector I	0.75	0
Office Manager	1	1
Secretary II	3	3
Cityworks Specialist (prev. GIS)	0	1
Safety Coordinator	0.8	0.8
Communications Coordinator- IT	0.105	0.105
Assistant City Manager	0.25	0.25
Communications & MKTG Director	0.25	0.25
TOTAL	8.405	9.405

PART TIME	FY 24-25	FY 23-24
Application Specialist	0.5	0

Added Public Works Director in place of Enviro Service Dir FY 17-18
 Added Asst Public Works Dir in place of Community Service Dir FY 17-18
 .05 GIS Coordinator moved back to Comm Dev (010-05) FY 17-18
 Moved GIS Analyst from Comm Dev (010-05) FY 17-18
 .25 Asst City Manager moved to .15 City Manager (010-01) & .10 to Risk (202) FY 17-18
 .25 City Manager moved from City Manager (010-01) FY 17-18
 Added .25 Communications Director from Communications Department (010-20) FY 18-19
 FY 20-21: Ch. Constr. Insp from Comm Dev (0510)
 FY 21-22 .25 City Engineer to Stormwater (061)
 FY 21-22: Chief Construction Inspector
 FY 22-23: moved .25 Chief Construction Inspector to Engineering (010-24)
 FY 22-23: moved .50 (Prev PWA City Engineer) City Engineer to Engineering (010-24)
 FY 22-23: added .75 Asst PWA Director
 FY 22-23: moved .50 Cityworks Specialist to IT (010-16)
 FY 24-25: Eliminated Chief Construction Inspector & added Construction Inspector I
 FY 24-25 Eliminated Cityworks Specialist (prev. GIS)
 FY 24-25 added .50 Application Specialist

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

Copier	8,400
Computer	1,400
Bldg A PWA Offices Renov	120,165
Fiber Optic	55,000
Front Office Furniture	2,070
Architect/Engineer SVC	160,000
PWA Computers	2,564
Computer Replacement	1,400
TOTAL	350,999

**PERSONNEL
 POSITIONS
 SUMMARY:**

2017-18 - 8.155
 2018-19 - 8.405
 2019-20 - 8.405
 2020-21 - 8.405
 2021-22 - 9.155
 2022-23 - 9.405
 2023-24 - 9.405
2024-25 - 8.405

CAPITAL OUTLAY

40-14 REMODEL	95,000
40-49 COMPUTERS	82,831
TOTAL CAPITAL OUTLAY	177,831

TRANSFER OUT TO OTHER FUNDS

80-24 L&H (240)	125,000
80-35 EMPLOYEE ACTIVITY (035)	5,000
TOTAL TRANSFER OUT TO OTHER FUNDS	130,000

TOTAL DEPARTMENT REQUEST

1,510,173

SOURCES OF REVENUE BY DEPARTMENT FY 24-25

Sanitation	187,137
Water	363,878
Wastewater	447,050
Street	291,103
Drainage	31,190
Storm Water	41,444
Golf	62,379
TOTAL	1,424,181

CAPITAL OUTLAY FY 24-25

Bldg A PWA Offices Renov	95,000
Bulk SAN & Server License	82,831
TOTAL	177,831

CONTRACTUAL DETAIL (30-40) FY 24-25

Pest Control	1,016
Unifirst	234
Standley Systems	1,437
Janitorial Services	3,500
Fire Alarm Monitoring for PWA	1,020
Cintas	800
Public Works Informational Material/Video	3,700
Amazon Prime Membership	180
TOTAL	11,887

HARDWARE/SOFTWARE MAINTENANCE DETAIL (30-43) FY 24-25

Cityworks Support	5,600
Central Square (Superior LLC)	13,915
Laserfiche	3,571
Internet	576
Office 365 Subscriptions (2 I-Pads)	405
Adobe Acrobat Pro	360
Microsoft 365	2,361
Tech Fund Distribution	3,161
TOTAL	29,949

**FUND: PUBLIC WORKS ADMINISTRATION (075)
DEPARTMENT: PUBLIC WORKS ADMINISTRATION (30)**

SIGNIFICANT EXPENDITURE CHANGES:

None.

STAFFING/PROGRAMS

During the past fiscal year, 2023-2024, Public Works Administration (PWA) was staffed by the Public Works Director, Assistant Public Works Director, PWA Office Manager, and 3 administrative assistants.

PWA is committed to providing excellent customer support and safe, dependable, efficient, and cost-effective essential services to the citizens of Midwest City through the operation and maintenance of critical public infrastructure and utilities.

PROGRAM DESCRIPTION

PWA provides managerial and administrative support to the functional divisions of the Public Works Department, including the Water Treatment Plant, Water Resource Recovery and Compost Facility, Line Maintenance, Golf Operations, Sanitation, Streets/Parks/Facilities/Drainage Maintenance, and Stormwater Quality. PWA also supports other city departments by tracking fiscal spending and project balances and managing invoice receipt and payment for G.O. Bond projects and capital improvement projects.

**2024-2025
GOALS AND OBJECTIVES**

1. Identify and evaluate current and future community needs by establishing priorities and conducting long and short range master planning.
2. Continue to provide excellent customer service to every one of Midwest City's residents through research, development and implementation of innovative operations and maintenance strategies.
3. Continue to provide support to all of the Public Works Divisions and their associated projects and programs.
4. Continue to generate detailed reports for the City Managers Office (CMO), city staff and elected officials.
5. Continue to implement and improve the Cityworks software program as it relates to all field applications, including Stormwater Quality, Sanitation, Streets, Drainage, Line Maintenance, Pretreatment, and Utilities Supply.

FUND: INTERSERVICE (080)
DEPARTMENT: FLEET SERVICES (25)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	769,904	805,324	784,590	842,878
BENEFITS	276,672	300,041	285,313	307,083
MATERIALS & SUPPLIES	1,793,518	2,500,444	2,507,547	2,516,500
OTHER SERVICES	108,925	162,296	173,085	172,225
CAPITAL OUTLAY	45,353	491,836	491,836	102,500
TOTAL	2,994,373	4,259,941	4,242,372	3,941,186

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
CHARGES FOR SERVICES	2,883,046	3,669,750	3,669,750	3,939,618
INVESTMENT INTEREST	11,675	8,650	20,365	12,470
MISCELLANEOUS	2	-	233	-
TOTAL	2,894,724	3,678,400	3,690,347	3,952,088

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	718,232	2,935,295	2,920,884	732,643
6/30/2022	732,643	2,894,724	2,994,373	632,994
6/30/2023	632,994	3,690,347	4,242,372	80,969
6/30/2024	80,969	3,952,088	3,941,186	91,871

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	756,607
10-02 WAGES	18,000
10-03 OVERTIME	2,500
10-07 ALLOWANCES	16,115
10-10 LONGEVITY	18,618
10-11 SICK LEAVE BUYBACK	4,616
10-12 VL BUYBACK	1,422
10-13 PDO BUYBACK	1,020
10-14 SICK LEAVE INCENTIVE	3,690
10-17 ADDITIONAL INCENTIVE	4,051
10-18 SEPARATION PAY	10,000
10-19 ON CALL	4,000
10-95 1 X SALARY ADJUSTMENT	2,239
TOTAL PERSONAL SERVICES	842,878

BENEFITS	
15-01 SOCIAL SECURITY	64,480
15-02 EMPLOYEES' RETIREMENT	115,483
15-03 GROUP INSURANCE	75,873
15-04 WORKERS COMP INSURANCE	5,740
15-06 TRAVEL & SCHOOL	6,000
15-07 UNIFORMS	6,300
15-13 LIFE	3,909
15-14 DENTAL	6,949
15-20 OVERHEAD HEALTH CARE COST	1,184
15-98 RETIREE INSURANCE	21,165
TOTAL BENEFITS	307,083

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	1,500,000
20-35 SMALL TOOLS & EQUIP	16,500
20-41 SUPPLIES	15,000
20-45 FUEL	985,000
TOTAL MATERIALS & SUPPLIES	2,516,500

(CONTINUED)

FUND: INTERSERVICE (080)
DEPARTMENT: FLEET SERVICES (25)
DEPARTMENT HEAD: TIM LYON
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Transportation Manager	1	1
Records Clerk	1	1
Secretary II	0.5	0.5
Lead Technician	1	1
Technician I	5	5
Technician II	4	4
Safety Coordinator	0.1	0.1
TOTAL	12.6	12.6

PART TIME	FY 24-25	FY 23-24
Technician I	0.5	0.5

CONTRACTUAL (30-40) FY 24-25

Pest Control	990
Safety Kleen (Contracted Amount)	3,300
Fire Alarm Sys Annual Monitoring (Contracted Amount)	360
Fire Alarm Annual Inspection (Contracted Amount)	400
Fire Extinguisher R & R (Contracted Amount)	750
Ameriworks/Occupational Testing	1,000
Cleaning Service for Offices and Bathrooms	4,500
Office Equipment Support	300
Shop Equipment Repairs	850
TOTAL	12,450

CAPITAL OUTLAY FY 24-25

Service Truck (Multi Yr Funding)	60,000
ADA Wall Mounted Vertical Lift Platform	25,000
Shop Equipment	10,000
Diagnostic Scan Tools	7,500
TOTAL	102,500

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 11.6
2018-19 - 12.6
2019-20 - 12.6
2020-21 - 12.6
2021-22 - 12.6
2022-23 - 12.6
2023-24 - 12.6
2024-25 - 12.6

OTHER SERVICES & CHARGES

30-01 UTILITIES	7,000
30-23 UPKEEP REAL PROPERTY	10,000
30-40 CONTRACTUAL	12,450
30-41 CONTRACTUAL LABOR	65,000
30-43 HARDWARE/SOFTWARE MAINT	12,903
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,000
30-81 ADVERTISING	20
30-85 INSURANCE - FLEET/LIABILITY	58,702
30-86 AUDIT	2,150
TOTAL OTHER SERVICES & CHARGES	172,225

CAPITAL OUTLAY

40-01 VEHICLE	60,000
40-02 EQUIPMENT	17,500
40-07 BUILDING	25,000
TOTAL CAPITAL OUTLAY	102,500

TOTAL DEPARTMENT REQUEST

3,941,186

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

SVC TRUCK (1ST YR FUNDING)	220,000
CNG SKID UNIT	20,000
CAR WASH HEATER	5,000
CNG SHOP EQUIPMENT	7,813
CNG APPROVED SHOP EQUIP	14,350
CNG APPROVED EQUIP	20,700
MOWER LIFT	1,650
DIAGNOSTIC SCAN TOOLS	25,500
CNG INDIRECT HEAT HEATERS	47,515
CNG SHOP MODIFICATION	60,000
FLEET OFFICE REMOD/FURN	4,391
OFFICE REMODEL	5,000
4 COMPUTERS WITH MONITORS	3,917
1 DIAGNOSTIC SOFTWARE PAC	1,000
4 POST HYDRAULIC VEH LIFT	20,000
QUICK LUBE SHOP EQUIP	10,000
ADA WALL MOUNT LIFT PLATF	25,000
TOTAL	491,836

FUND: INTERSERVICE (080)
DEPARTMENT: FLEET SERVICES (25)

SIGNIFICANT EXPENDITURE CHANGES FY 24-25

1. Additional multi-year funding for the purchase of a new service truck for Fleet Services roadside service operations.

PROGRAM DESCRIPTION

Fleet Services Department performs routine repairs and scheduled maintenance on 1,500 different pieces of equipment. Fleet also provides equipment acquisition; make ready and cost control services for all customer departments. Additionally, the Surplus property division of Fleet Services provides surplus property disposition.

MISSION STATEMENT

The mission of the Midwest City Fleet Services Department is to provide high quality, proactive, environmentally friendly, customer service oriented vehicle services for the City of Midwest City.

2024-2025 GOALS AND OBJECTIVES

CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring fleet operations and improving our methods to meet or exceed the private sector.

Offer a quick service program to minimize operator's downtime by having a dedicated oil change lane at Fleet.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

Continue to offer loaner cars for operators to use when assigned units are being repaired. By reducing downtime for our customer departments, we help increase the productivity and efficiency of their departmental operations.

CERTIFICATION:

Maintain the certification levels of our technician through the ASE program.

Train and certify technicians for alternative fuel vehicles.

GOING GREEN:

Continue to pursue hybrid and alternative fueled vehicles and alternative fuel fueling infrastructure grants. Purchase CNG powered heavy-duty trucks.

PRODUCTIVITY:

1. Train technicians to diagnose, maintain, and repair CNG vehicles.
2. Train technicians to diagnose, maintain, and repair the new CNG fueling station
3. Pursue the purchase of state of the art electronic test equipment and updated software for existing equipment.
4. Up-date the Fleet Services facility to allow us to perform repairs to CNG fueled vehicles safely.
5. Develop a quick lube program for oil changes and minor repairs.
6. Develop pro-active hydraulic hose program with the Sanitation department to help reduce vehicle down-time.
7. Provide training for technicians to help them obtain CDL licenses.

FUND: SURPLUS PROPERTY (081)
DEPARTMENT: SURPLUS PROPERTY (26)
DEPARTMENT HEAD: TIM LYON

FINAL BUDGET 2024-2025

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	34,469	31,041	21,613	23,343
BENEFITS	15,927	15,232	12,779	13,626
MATERIALS & SUPPLIES	651	1,050	1,712	1,200
OTHER SERVICES	8,162	10,600	10,645	9,810
CAPITAL OUTLAY	-	3,375	3,375	-
TOTAL	59,209	61,298	50,125	47,979

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	53,723	57,522	57,522	47,579
INTEREST	11,799	8,920	26,471	21,470
MISCELLANEOUS	0	400	-	-
TOTAL	65,522	66,842	83,993	69,049

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	119,209	50,942	48,758	121,393
6/30/2022	121,393	65,522	59,209	127,706
6/30/2023	127,706	83,993	50,125	161,574
6/30/2024	161,574	69,049	47,979	182,645

PERSONAL SERVICES	
10-01 SALARIES	22,576
10-07 ALLOWANCES	90
10-10 LONGEVITY	138
10-17 ADDITIONAL INCENTIVE	450
10-95 1 X SALARY ADJUSTMENT	89
TOTAL PERSONAL SERVICES	23,343

BENEFITS	
15-01 SOCIAL SECURITY	1,786
15-02 EMPLOYEES' RETIREMENT	3,268
15-03 GROUP INSURANCE	3,099
15-13 LIFE	155
15-14 DENTAL	191
15-20 OVERHEAD HEALTH CARE COST	47
15-98 RETIREE INSURANCE	5,080
TOTAL BENEFITS	13,626

MATERIALS & SUPPLIES	
20-35 SMALL TOOLS & EQUIPMENT	250
20-41 SUPPLIES	600
20-64 FLEET PARTS	249
20-65 FLEET LABOR	101
TOTAL MATERIALS & SUPPLIES	1,200

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	4,500
30-23 UPKEEP REAL PROPERTY	2,000
30-40 CONTRACTUAL	210
30-41 SELLER FEES	2,200
30-87 SHIPPING	400
30-89 EBAY FEES	500
TOTAL OTHER SERVICES & CHARGES	9,810

TOTAL DEPARTMENT REQUEST **47,979**

Note: Sales are recorded to the balance sheet.

(CONTINUED)

FUND: SURPLUS PROPERTY (081)
DEPARTMENT: SURPLUS PROPERTY (26)
DEPARTMENT HEAD: TIM LYON
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Secretary II	0.5	0.5
TOTAL	0.5	0.5

CONTRACTUAL (30-40) FY 24-25

Pest Control	210
TOTAL	210

**PERSONNEL
POSITIONS
SUMMARY:**

2017-18 - .5
2018-19 - .5
2019-20 - .5
2020-21 - .5
2021-22 - .5
2022-23 - .5
2023-24 - .5
2024-25 - .5

SOURCES OF REVENUE BY DEPARTMENT FY 24-25

Parks	598
General Fund	12,227
Hotel/Conference Center	2,666
Sanitation	9,614
Water	1,307
Sewer	3,228
Golf	962
Stormwater	1,148
Police	7,678
Fire	6,670
Emergency Operations	1,481
TOTAL	47,579

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

NORTH PARKING LOT FENCING	3,375
TOTAL	3,375

FUND: INTERSERVICE (081)
DEPARTMENT: SURPLUS PROPERTY DIVISION
SIGNIFICANT EXPENDITURE CHANGES FY 24-25

- 1. None

PROGRAM DESCRIPTION

SPD collects, processes and disposes of unneeded property generated by the City. This will be achieved while complying with city, state and federal regulations.

MISSION STATEMENT

SPD will efficiently and effectively collect, process, redistribute and dispose of unneeded surplus property generated by the City of Midwest City and its departments.

2024-2025 GOALS AND OBJECTIVES

CUSTOMER SERVICE:

Promote professionalism through our facility's appearance and the department's procedures. This will be accomplished by continually monitoring surplus operations and improving our methods to meet or exceed the private sector.

Our goals are to provide innovative solutions for surplus property disposition; give appropriate information on current procedures, policies and regulations; and provide assistance to support successful surplus business operations.

Promote the **Character First** program by identifying and rewarding individuals that exhibit great character traits.

PRODUCTIVITY:

Operating the surplus property division as a division of the Fleet Services department will allow us to properly monitor profits and losses associated with the disposition of surplus city property.

FUND: RISK (202)
DEPARTMENT: RISK MANAGEMENT (29)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	175,127	175,977	175,632	182,866
BENEFITS	52,972	66,071	57,902	66,834
MATERIALS & SUPPLIES	3,025	4,421	4,421	2,000
OTHER SERVICES	704,634	1,183,767	1,169,411	104,811
CAPITAL OUTLAY	-	2,450	2,450	-
INSURANCE RELATED	470,148	343,487	269,011	1,269,014
TOTAL	1,405,907	1,776,173	1,678,827	1,625,525

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
CHARGES FOR SERVICES	991,357	1,066,539	1,066,539	1,440,745
INVESTMENT INTEREST	12,193	9,885	6,625	6,165
MISCELLANEOUS	178,579	-	434	-
TRANSFERS IN	-	445,620	445,620	174,352
TOTAL	1,182,128	1,522,044	1,519,218	1,621,262

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	1,322,592	930,809	1,147,988	1,105,413
6/30/2022	1,105,413	1,182,128	1,405,907	881,634
6/30/2023	881,634	1,519,218	1,678,827	722,025
6/30/2024	722,025	1,621,262	1,625,525	717,762

Estimated Actual includes prior year required reserves of \$517,000. See detail on next page.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2023:
General Liability: \$290,000

PERMANENT STAFFING	FY 24-25	FY 23-24	PERSONNEL POSITIONS SUMMARY:
Risk Manager	1	1	2017-2018 - 1.45
City Manager	0.1	0.1	2018-2019 - 1.45
City Attorney	0.25	0.25	2019-2020 - 1.45
Safety Coordinator	0.1	0.1	2020-2021 - 1.45
TOTAL	1.45	1.45	2021-2022 - 1.45
			2022-2023 - 1.45
			2023-2024 - 1.45
			2024-2025 - 1.45

.10 City Manager moved from Asst. City Manager FY 21-22
.80 Safety Coord moved to PWA (075) FY 12-13
.10 Assistant City Manager moved from City Manager (10-01) FY 17-18
.25 City Attorney moved from City Attorney (010-04) FY 17-18
.25 Assistant City Attorney moved to Court (010-12) FY 17-18

FINAL BUDGET 2024-2025

PERSONAL SERVICES - OPERATIONAL (2910)	
10-01 SALARIES	165,621
10-07 ALLOWANCES	6,021
10-10 LONGEVITY	5,269
10-11 SL BUYBACK	3,094
10-12 VL BUYBACK	285
10-13 PDO BUYBACK	1,149
10-14 SICK LEAVE INCENTIVE	1,080
10-17 ADDITIONAL INCENTIVE	90
10-95 1X SALARY ADJUSTMENT	257
TOTAL PERSONAL SERVICES	182,866

BENEFITS - OPERATIONAL	
15-01 SOCIAL SECURITY	13,989
15-02 EMPLOYEES' RETIREMENT	25,601
15-03 GROUP INSURANCE	14,530
15-06 TRAVEL AND SCHOOLS	11,000
15-13 LIFE	450
15-14 DENTAL	916
15-20 OVERHEAD HEALTH CARE COST	348
TOTAL BENEFITS	66,834

MATERIALS & SUPPLIES - OPERATIONAL	
20-41 MATERIALS AND SUPPLIES	2,000
TOTAL MATERIALS & SUPPLIES	2,000

OTHER SERVICES & CHARGES - OPERATIONAL	
30-01 UTILITIES/COMMUNICATIONS	700
30-02 DRUG SCREENING	6,000
30-43 HARDWEARE/SOFTWARE MAINT.	4,762
30-44 PROFESSIONAL SERVICES (TPA)	42,000
30-51 OTHER GOVERNMENT EXPENSES	49,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	1,000
30-86 AUDIT EXPENSE	1,349
TOTAL OTHER SERVICES & CHARGES	104,811

TOTAL OPERATIONAL	356,511
--------------------------	----------------

INSURANCE RELATED / 24-25 (2965)

MATERIALS & SUPPLIES - INSURANCE RELATED	
20-63 FLEET FUEL	1,112
20-64 FLEET PARTS	931
20-65 FLEET LABOR	578
TOTAL MATERIALS & SUPPLIES	2,621

OTHER SERVICES & CHARGES - INSURANCE RELATED	
30-26 LIABILITY LAWSUITS	846,393
30-33 PROPERTY INSURANCE	420,000
TOTAL OTHER SERVICES & CHARGES	1,266,393

TOTAL INSURANCE RELATED / 24-25	1,269,014
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TOTAL DEPARTMENT REQUEST	1,625,525
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(CONTINUED)

FUND: RISK (202)
DEPARTMENT: RISK MANAGEMENT (29)
DEPARTMENT HEAD: TIM LYON
PAGE TWO

SOURCES OF REVENUE - FY 24-25

DEPARTMENT	LIABILITY	PROPERTY
Utility Services	3,697	-
Engineering & Construction Svcs	10,362	-
Street/Park Maintenance/Forestry	63,139	-
General Government	136,874	40,656
Neighborhood Services	42,119	4,635
Information Technology	5,494	-
Parks/Recreation/Pool	6,647	30,365
Senior Center	-	7,649
Reed Center	-	40,332
Hotel	-	48,908
Police Department	293,144	17,152
Fire Department	89,497	28,881
Sanitation	65,382	5,655
Water	17,181	56,696
Wastewater	75,937	145,900
Golf	16,987	8,066
Stormwater	5,001	4,635
Sewer Utility Line Maint.	37,480	-
Water Utility Line Maint.	35,438	-
Fleet Services	53,047	5,655
Public Works Administration	2,058	5,655
Drainage Division	11,808	-
CDBG	1,159	-
Hospital Authority	4,509	-
Economic Development Authority	-	12,748
Juvenile	197	-
TOTALS	977,157	463,588

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

(2) Desktop Computers	1,600
Ipad & Case	850
TOTAL	2,450

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 23-24 per actuarial report dated 6/30/2023)

	Required Reserves	Cash Flow:
INSURANCE RELATED / 22-23		
30-26 LIABILITY LAWSUITS	175,000	42,400
TOTAL INSURANCE RELATED / 22-23	175,000	42,400
INSURANCE RELATED / 21-22		
30-26 LIABILITY LAWSUITS	58,000	12,600
TOTAL INSURANCE RELATED / 21-22	58,000	12,600
INSURANCE RELATED / 20-21		
30-26 LIABILITY LAWSUITS	11,000	2,300
TOTAL INSURANCE RELATED / 20-21	11,000	2,300
INSURANCE RELATED / 19-20		
30-26 LIABILITY LAWSUITS	41,000	8,000
TOTAL INSURANCE RELATED / 19-20	41,000	8,000
INSURANCE RELATED / 18-19		
30-26 LIABILITY LAWSUITS	10,000	1,800
TOTAL INSURANCE RELATED / 18-19	10,000	1,800
INSURANCE RELATED / 17-18		
30-26 LIABILITY LAWSUITS	9,000	1,500
TOTAL INSURANCE RELATED / 17-18	9,000	1,500
INSURANCE RELATED / 16-17		
30-26 LIABILITY LAWSUITS	5,000	800
TOTAL INSURANCE RELATED / 16-17	5,000	800
INSURANCE RELATED / 15-16		
30-26 LIABILITY LAWSUITS	11,000	1,700
TOTAL INSURANCE RELATED / 15-16	11,000	1,700
INSURANCE RELATED / 14-15		
30-26 LIABILITY LAWSUITS	4,000	600
TOTAL INSURANCE RELATED / 14-15	4,000	600
INSURANCE RELATED / 13-14		
30-26 LIABILITY LAWSUITS	9,000	1,200
TOTAL INSURANCE RELATED / 13-14	9,000	1,200
INSURANCE RELATED / 12-13		
30-26 LIABILITY LAWSUITS	7,000	900
TOTAL INSURANCE RELATED / 12-13	7,000	900
TOTAL FOR PRIOR FISCAL YEARS	340,000	73,800

FUND: WORKERS COMP (204)
DEPARTMENT: RISK MANAGEMENT (29)
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
OTHER SRVCS AND CHGS	855	1,000	1,000	726
INSURANCE RELATED	548,794	2,042,783	1,275,067	766,000
TRANSFER OUT	-	112,816	445,620	174,352
TOTAL	549,649	2,156,599	1,721,687	941,078

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	765,320	813,683	813,683	940,352
INVESTMENT INTEREST	73,461	54,810	157,963	127,470
MISCELLANEOUS	-	-	35,158	-
TOTAL	838,781	868,493	1,006,804	1,067,822

	BUDGETARY	BUDGET		FUND	
	FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE
6/30/2021		3,795,625	784,315	657,266	3,922,674
6/30/2022		3,922,674	838,781	549,649	4,211,806
6/30/2023		4,211,806	1,006,804	1,721,687	3,496,923
6/30/2024		3,496,923	1,067,822	941,078	3,623,667
					6/30/2022
					6/30/2023
					6/30/2024 - EST
					6/30/2025 - EST

Estimated Actual includes prior year required reserves of \$1,129,100. See detail in Informational Only box.

The IBNR, incurred but not reported, per actuarial report as of 6/30/2023:
Workers Comp: \$ 668,000.

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES - INSURANCE RELATED	
30-07 WORKERS COMPENSATION	766,000
30-86 AUDIT	726
TOTAL OTHER SERVICES & CHARGES	766,726

TRANSFERS OUT	
80-29 RISK	174,352
TOTAL TRANSFERS OUT	174,352

TOTAL DEPARTMENT REQUEST 941,078

INFORMATIONAL ONLY: (Estimated for prior fiscal years in FY 23-24 per actuarial report dated 6/30/2023)

	Required Reserves (Exhibit 5-A)	Cash Flow: (Exhibit 8)
INSURANCE RELATED / 22-23		
30-07 WORKERS COMPENSATION	402,100	75,700
TOTAL INSURANCE RELATED / 22-23	402,100	75,700
INSURANCE RELATED / 21-22		
30-07 WORKERS COMPENSATION	206,000	37,900
TOTAL INSURANCE RELATED / 21-22	206,000	37,900
INSURANCE RELATED / 20-21		
30-07 WORKERS COMPENSATION	62,000	10,500
TOTAL INSURANCE RELATED / 20-21	62,000	10,500
INSURANCE RELATED / 19-20		
30-07 WORKERS COMPENSATION	47,000	7,300
TOTAL INSURANCE RELATED / 19-20	47,000	7,300
INSURANCE RELATED / 18-19		
30-07 WORKERS COMPENSATION	43,000	6,000
TOTAL INSURANCE RELATED / 18-19	43,000	6,000
INSURANCE RELATED / 17-18		
30-07 WORKERS COMPENSATION	12,000	1,500
TOTAL INSURANCE RELATED / 17-18	12,000	1,500
INSURANCE RELATED / 16-17		
30-07 WORKERS COMPENSATION	13,000	1,500
TOTAL INSURANCE RELATED / 16-17	13,000	1,500
INSURANCE RELATED / 15-16		
30-07 WORKERS COMPENSATION	21,000	2,200
TOTAL INSURANCE RELATED / 15-16	21,000	2,200
INSURANCE RELATED / 14-15		
30-07 WORKERS COMPENSATION	21,000	2,100
TOTAL INSURANCE RELATED / 14-15	21,000	2,100

(CONTINUED)

FUND: WORKERS COMP (204)
DEPARTMENT: RISK MANAGEMENT (29)
DEPARTMENT HEAD: TIM LYON
PAGE TWO

SOURCES OF REVENUE - FY 24-25

DEPARTMENT	W/COMP
Utility Services	4,389
Street/Park Maintenance/Forestry	50,675
General Government	134,221
Police Department	243,287
Fire Department	333,197
Sanitation	56,413
Water	11,213
Wastewater	21,044
Golf	4,124
Stormwater	3,387
Sewer Utility Line Maint.	30,269
Water Utility Line Maint.	31,505
Fleet Services	5,740
Public Works Administration	5,706
Drainage Division	1,391
CDBG	2,221
Hospital Authority	1,155
Juvenile	415
TOTALS	940,352

	Required Reserves (Exhibit 5-A)	Cash Flow (Exhibit 8)
INSURANCE RELATED / 13-14		
30-07 WORKERS COMPENSATION	20,000	1,800
TOTAL INSURANCE RELATED / 13-14	20,000	1,800
INSURANCE RELATED / Prior to 08-09		
30-07 WORKERS COMPENSATION	282,000	14,200
TOTAL INSURANCE RELATED / 08-09	282,000	14,200
TOTAL FOR PRIOR FISCAL YEARS	1,129,100	160,700

FUND: L & H - (240)
DEPARTMENT: BENEFITS (0310)
DEPARTMENT HEAD: TROY BRADLEY

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
BENEFITS	9,706,882	10,396,428	10,128,781	11,476,403
OTHER SERVICES	63,766	67,509	67,509	72,200
TOTAL	9,770,648	10,463,937	10,196,290	11,548,603

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CFS - PREMIUM	8,677,899	9,700,838	9,037,320	9,747,824
CFS - STOP LOSS	203,733	300,000	275,407	200,000
CFS - SUBROGATION	-	6,771	7,125	5,964
INTEREST	33,737	25,210	72,008	50,975
MISC. - Refund of Overpayments	905	-	7,711	-
MISCELLANEOUS - RX Rebates	820,637	864,718	829,992	1,200,000
MISC. - OIL ROYALTIES	10,930	10,017	8,604	10,550
TRANSFER IN (010)	-	-	-	125,000
TRANSFER IN (075)	-	-	-	125,000
TRANSFER IN (040)	-	-	-	125,000
TRANSFER IN (020)	-	-	-	125,000
TOTAL	9,747,840	10,907,554	10,238,167	11,715,312

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	1,440,177	10,618,791	9,465,171	2,593,797	6/30/2022
6/30/2022	2,593,797	9,747,840	9,770,648	2,570,989	6/30/2023
6/30/2023	2,570,989	10,238,167	10,196,290	2,612,867	6/30/2024 - EST
6/30/2024	2,612,867	11,715,312	11,548,603	2,779,576	6/30/2025 - EST

FINAL BUDGET 2024-2025

BENEFITS	
15-21 AGGREGATE STOP LOSS	37,000
15-39 LIFE INSURANCE	139,403
15-40 DENTAL	385,000
15-41 CLAIMS	4,945,000
15-42 PRESCRIPTIONS	4,255,000
15-43 ADMINISTRATION	525,000
15-44 OTHER FEES	24,000
15-45 INDIVIDUAL STOP LOSS	1,027,000
15-47 DENTAL PLAN - ADMIN EXP	27,000
15-48 WELLNESS	10,000
15-49 PRESCRIPTIONS - ACTIVE	55,000
15-50 PRESCRIPTIONS - PRE 65	15,000
15-51 PRESCRIPTIONS - POST 65	32,000
TOTAL BENEFITS	11,476,403

OTHER SERVICES & CHARGES	
30-40 CONTRACTURAL	60,200
30-86 AUDIT	12,000
TOTAL OTHER SERVICES & CHARGES	72,200

TOTAL DEPARTMENT REQUEST **11,548,603**

OTHER FEES (15-44)

Flu Shots	8,000
Research Fees (ACA-PCORI Fee)	4,000
American Fidelity ACA	12,000
TOTAL	24,000

CONTRACTUAL (30-40)

INSURICA Agreement	60,200
TOTAL	60,200

FUND: L&H (240)
DEPARTMENT: L&H (310)

SIGNIFICANT EXPENDITURE CHANGES:

Increases in health claims/costs, especially in prescription costs. Stop Loss premiums increasing. Life insurance premiums increasing.

STAFFING/PROGRAMS

The duties and responsibilities of managing the L&H Fund and employee interaction is handled by the HR staff and INSURICA, our benefits consultant. This department is committed to providing valuable and useful benefits to help attract and retain top talent. It also is dedicated to seeking opportunities to save costs for the employees and the City, to help keep health care costs down.

The L&H Department provides administration of benefits. It provides answers to questions and issues surrounding the health benefits programs to assist City employees with their overall health and wellness, along with their benefits and insurances.

PROGRAM DESCRIPTION

The L&H Department coordinates the City’s health, life, and voluntary insurance benefits programs and administers the City’s health and wellness program. Employees can go to the HR staff or INSURICA with questions about benefits, EOBs, billing, and benefits in general.

2024-2025 GOALS AND OBJECTIVES

1. Continue to seek out and identify cost-saving and cost-reducing measures and opportunities while providing the same level or better benefits.
2. Continue to educate employees on ways to most effectively use their benefits and reduce their total expenses.
3. Continue to resolve issues between employees and insurance administrators and other providers.
4. Educate employees about cost-saving prescription programs (like CRX and CVS/caremark Mail-in) and encourage use of these programs.
5. Find easier ways to administer and reconcile the L&H programs.

Enterprise Funds

City of Midwest City, Oklahoma

Enterprise

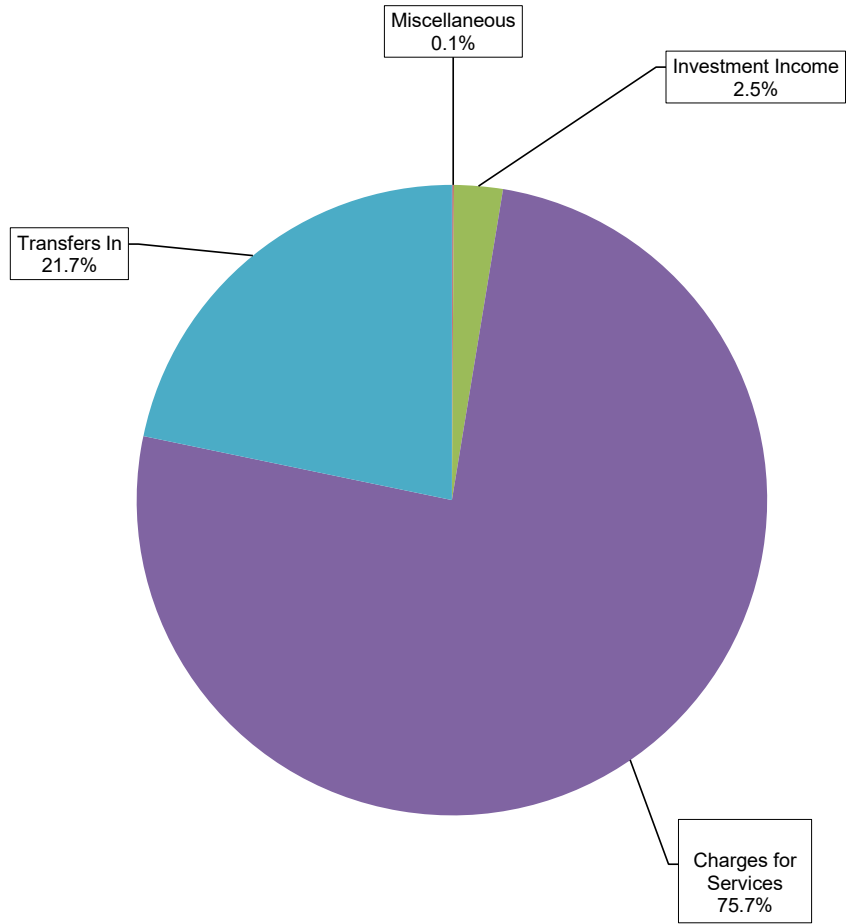
<u>*Number</u>	<u>Index Description</u>	<u>Page Number</u>
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193	MWC Utilities Authority	231
195	Hotel/Conference Center	232
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188	Capital Sewer	254
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250	Capital Improvement Revenue Bond	258

* **Note:** Three digit codes represent the **Fund** Number

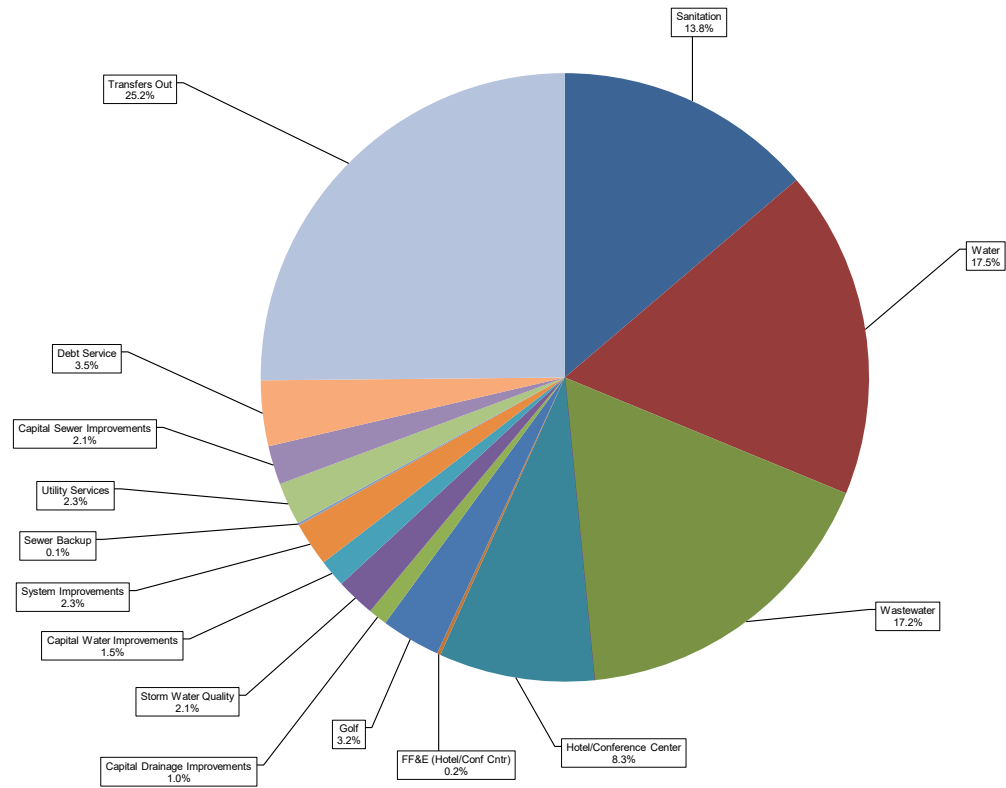
ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET AS AMENDED FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
ESTIMATED REVENUE:				
Licenses & Permits	12,750	18,302	9,123	14,298
Miscellaneous	95,822	11,775	338,685	37,133
Investment Income	1,024,462	681,151	1,872,359	1,429,149
Charges for Services	35,806,842	37,632,918	36,646,834	43,208,624
Transfers In	19,436,218	19,322,812	22,598,734	12,416,993
TOTAL REVENUE	56,376,095	57,666,958	61,465,734	57,106,196
Use / (Gain) of Fund Balance	(11,586,418)	12,161,799	16,886,726	(5,436,287)
TOTAL RESOURCES	44,789,678	69,828,757	78,352,461	51,669,909
PROPOSED EXPENSES:				
Sanitation	7,435,383	9,086,630	8,810,067	7,112,172
Water	6,138,441	9,086,015	8,906,579	9,017,802
Wastewater	6,363,763	9,872,778	9,569,602	8,898,398
MWC Utils Auth - Economic Dev	588	929,071	929,071	490
Hotel/Conference Center	3,688,737	4,341,613	3,758,391	4,274,219
FF&E (Hotel/Conf Cntr)	945,587	387,976	387,976	100,000
Golf	1,456,225	1,851,913	1,823,684	1,629,609
Capital Drainage Improvements	545,396	855,805	855,733	509,429
Storm Water Quality	593,327	1,895,982	1,716,813	1,075,123
Capital Water Improvements	110,764	4,725,131	3,735,131	756,500
System Improvements	21,652	3,720,087	3,720,087	1,202,400
Sewer Backup	1,595	15,000	8,053	68,285
Sewer Construction	86,778	1,380,568	1,380,568	-
Utility Services	1,033,141	1,153,824	1,120,424	1,164,609
Capital Sewer Improvements	529,872	1,086,546	1,086,546	1,067,478
Utilites Capital Outlay	167,958	167,958	397,767	-
Debt Service	1,225,831	6,257,874	10,682,874	1,795,525
Transfers Out	14,444,640	13,013,986	19,463,094	12,997,869
TOTAL EXPENSES	44,789,678	69,828,757	78,352,461	51,669,909
RESERVE OF FUND BALANCE				1,207,624

ESTIMATED REVENUES ENTERPRISE FUND
FY 2024-2025
Total \$57,106,196



**ESTIMATED EXPENSES ENTERPRISE FUND
FY 2024-2025
Total \$51,669,909**



BUDGET SUMMARY BY DEPARTMENT & CATEGORY - FISCAL YEAR 2024-2025 - EXPENDITURES

Fund Number	Fund Description	Personal Services	Benefits	Materials & Supplies	Other Services & Charges	Capital Outlay	Transfers & Reimbs	Debt Service	Department Request
190	Sanitation	1,222,857	571,657	1,631,518	3,154,540	531,600	763,936	-	7,876,108
191	Water	2,333,206	967,871	1,555,632	2,214,804	1,767,625	798,459	178,664	9,816,261
192	Sewer	2,824,966	1,119,426	1,190,282	2,192,721	1,571,003	772,099	-	9,670,497
193	Utilities	-	-	-	490	-	-	-	490
195	Hotel/Conference Cntr	1,977,670	239,827	622,961	1,433,762	-	207,579	-	4,481,798
196	Hotel/Conf Cntr FF&E	-	-	-	-	100,000	-	-	100,000
197	Golf	654,515	195,563	404,130	226,401	149,000	-	-	1,629,609
060	Capital Drainage	224,848	95,134	146,449	42,998	-	-	-	509,429
061	Storm Water Quality	346,889	138,698	116,573	301,386	171,577	41,907	-	1,117,030
172	Capital Water Imp.	-	-	-	1,500	755,000	-	-	756,500
178	System Improvements	-	-	-	2,400	1,200,000	-	-	1,202,400
184	Sewer Backup	-	-	-	68,285	-	-	-	68,285
187	Utility Services	615,561	234,590	18,658	285,800	10,000	-	-	1,164,609
188	Capital Sewer	-	-	-	101,500	965,978	-	-	1,067,478
230	Customer Deposits	-	-	-	-	-	45,030	-	45,030
250	Debt Service	-	-	-	-	-	10,368,859	1,795,525	12,164,384
TOTAL EXPENDITURES		10,200,512	3,562,766	5,686,203	10,026,587	7,221,783	12,997,869	1,974,189	51,669,909

ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
Sanitation (190) - Revenues	8,592,541	8,551,576	9,037,394	9,336,868
Sanitation (190) - Expenses	(8,199,319)	(9,850,566)	(9,574,003)	(7,876,108)
TOTAL USE OF FUND BALANCE:	393,222	(1,298,990)	(536,609)	1,460,760
Water (191) - Revenues	7,648,479	8,766,737	9,057,790	10,885,149
Water (191) - Expenses	(7,084,434)	(10,052,433)	(10,102,806)	(9,816,261)
TOTAL USE OF FUND BALANCE:	564,046	(1,285,696)	(1,045,016)	1,068,888
Sewer (192) - Revenues	8,420,198	8,984,549	9,158,536	8,806,910
Sewer (192) - Expenses	(7,135,862)	(10,644,877)	(10,341,701)	(9,670,497)
TOTAL USE OF FUND BALANCE:	1,284,336	(1,660,328)	(1,183,165)	(863,587)
MWC Utilities Authority (193) - Revenues	18,757	10,235	308,175	31,765
MWC Utilities Authority (193) - Expenses	(588)	(929,071)	(929,071)	(490)
TOTAL USE OF FUND BALANCE:	18,169	(918,836)	(620,896)	31,275
Reed Center/Hotel (195) - Revenues	3,657,697	5,424,007	4,277,127	5,493,033
Reed Center/Hotel (195) - Expenses	(3,836,697)	(4,547,599)	(3,923,145)	(4,481,798)
TOTAL USE OF FUND BALANCE:	(179,000)	876,408	353,982	1,011,235
FF&E Reserve (196) - Revenues	1,132,375	205,986	190,288	207,579
FF&E Reserve (196) - Expenses	(1,045,172)	(387,976)	(387,976)	(100,000)
TOTAL USE OF FUND BALANCE:	87,203	(181,990)	(197,688)	107,579

ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
Golf (197) - Revenues	2,124,491	2,054,080	1,817,392	1,940,832
Golf (197) - Expenses	(1,456,225)	(1,851,913)	(1,823,684)	(1,629,609)
TOTAL USE OF FUND BALANCE:	668,266	202,167	(6,292)	311,222
Capital Drainage (060) - Revenues	480,605	474,027	489,873	485,387
Capital Drainage (060) - Expenses	(545,396)	(855,805)	(855,733)	(509,429)
TOTAL USE OF FUND BALANCE:	(64,791)	(381,778)	(365,860)	(24,042)
Stormwater Quality (061) - Revenues	832,292	1,127,466	1,168,821	1,141,563
Stormwater Quality (061) - Expenses	(635,234)	(1,937,889)	(1,758,720)	(1,117,030)
TOTAL USE OF FUND BALANCE:	197,058	(810,423)	(589,900)	24,532
Capital Water Imp (172) - Revenues	1,502,278	487,577	530,856	853,485
Capital Water Imp (172) - Expenses	(110,764)	(4,725,131)	(3,735,131)	(756,500)
TOTAL USE OF FUND BALANCE:	1,391,514	(4,237,554)	(3,204,275)	96,985
Construction Loan Pmt (178) - Revenues	795,166	760,078	852,860	1,648,435
Construction Loan Pmt (178) - Expenses	(21,652)	(3,720,087)	(3,720,087)	(1,202,400)
TOTAL USE OF FUND BALANCE:	773,514	(2,960,009)	(2,867,227)	446,035
Sewer Backup (184) - Revenues	1,424	780	14,014	68,285
Sewer Backup (184) - Expenses	(1,595)	(15,000)	(8,053)	(68,285)
TOTAL USE OF FUND BALANCE:	(171)	(14,220)	5,961	-

ENTERPRISE FUND BUDGET SUMMARY - FISCAL YEAR 2024-2025

	PRIOR YEAR ACTUAL FY 22-23	CURRENT YEAR BUDGET FY 23-24	CURRENT YEAR ACTUAL (Est.) FY 23-24	BUDGET YEAR FINAL FY 24-25
Sewer Construction (186) - Revenues	1,804,606	1,584,860	1,743,150	1,502,725
Sewer Construction (186) - Expenses	(86,778)	(1,380,568)	(7,259,457)	-
TOTAL USE OF FUND BALANCE:	1,717,827	204,292	(5,516,307)	1,502,725
Utility Services (187) - Revenues	1,309,028	1,141,017	1,357,865	1,296,112
Utility Services (187) - Expenses	(1,033,141)	(1,153,824)	(1,120,424)	(1,164,609)
TOTAL USE OF FUND BALANCE:	275,888	(12,807)	237,441	131,503
Capital Sewer (188) - Revenues	820,425	798,933	843,017	839,021
Capital Sewer (188) - Expenses	(529,872)	(1,086,546)	(1,086,546)	(1,067,478)
TOTAL USE OF FUND BALANCE:	290,553	(287,613)	(243,529)	(228,457)
Utilities Capital Outlay (189) - Revenues	446,513	419,851	737,298	309,539
Utilities Capital Outlay (189) - Expenses	(167,958)	(167,958)	(397,767)	-
TOTAL USE OF FUND BALANCE:	278,555	251,893	339,531	309,539
Customer Deposits (230) - Revenues	28,449	15,395	59,329	45,030
Customer Deposits (230) - Expenses	(28,449)	(15,395)	(59,329)	(45,030)
TOTAL USE OF FUND BALANCE:	-	-	-	-
Debt Service (250) - Revenues	16,960,771	16,859,804	19,821,949	12,214,479
Debt Service (250) - Expenses	(12,870,542)	(16,506,119)	(21,268,827)	(12,164,384)
TOTAL USE OF FUND BALANCE:	4,090,228	353,685	(1,446,878)	50,095

FUND: ENTERPRISE - SANITATION (190)
DEPARTMENT: SANITATION (41)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	1,045,346	1,144,785	1,092,690	1,222,857
BENEFITS	449,330	566,312	505,870	571,657
MATERIALS & SUPPLIES	1,122,081	1,541,047	1,389,350	1,631,518
OTHER SERVICES	3,034,608	2,998,088	2,985,758	3,154,540
CAPITAL OUTLAY	1,784,019	2,836,398	2,836,398	531,600
TRANSFERS OUT	763,936	763,936	763,936	763,936
TOTAL	8,199,319	9,850,566	9,574,003	7,876,108

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
INTERGOVERNMENTAL	200,000	-	-	-
CHARGES FOR SERVICES	8,245,429	8,430,845	8,705,560	9,119,452
INTEREST	99,179	51,810	229,823	182,440
MISCELLANEOUS	47,932	9,390	42,480	34,976
TRANSFERS IN	-	59,531	59,531	-
TOTAL	8,592,541	8,551,576	9,037,394	9,336,868

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	4,703,029	7,901,433	6,906,968	5,697,494	6/30/2022
6/30/2022	5,697,494	8,592,541	8,199,319	6,090,716	6/30/2023
6/30/2023	6,090,716	9,037,394	9,574,003	5,554,108	6/30/2024 - EST
6/30/2024	5,554,108	9,336,868	7,876,108	7,014,868	6/30/2025 - EST

Excludes Capital Outlay & Transfers Out (329,029) 5% Reserve
6,685,839

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	1,058,806
10-02 WAGES	23,774
10-03 OVERTIME	73,000
10-07 ALLOWANCES	4,680
10-10 LONGEVITY	38,031
10-11 SL BUYBACK	3,052
10-12 VL BUYBACK	900
10-13 PDO BUYBACK	5,315
10-14 SICK LEAVE INCENTIVE	4,900
10-17 ADDITIONAL INCENTIVE	7,201
10-95 1X SALARY ADJUSTMENT	3,198
TOTAL PERSONAL SERVICES	1,222,857

BENEFITS	
15-01 SOCIAL SECURITY	93,549
15-02 EMPLOYEES' RETIREMENT	167,872
15-03 GROUP INSURANCE	190,229
15-04 WORKERS COMP INSURANCE	56,413
15-06 TRAVEL & SCHOOL	13,100
15-07 UNIFORMS	9,705
15-13 LIFE	5,584
15-14 DENTAL	14,943
15-20 OVERHEAD HEALTH CARE COST	1,692
15-98 RETIREE INSURANCE	18,571
TOTAL BENEFITS	571,657

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	57,552
20-35 SMALL TOOLS & EQUIP	4,500
20-41 SUPPLIES	54,720
20-49 CHEMICALS	6,000
20-54 VEHICLE ACCIDENT INSURANCE	2,500
20-63 FLEET FUEL	258,360
20-64 FLEET PARTS	828,315
20-65 FLEET LABOR	419,571
TOTAL MATERIALS & SUPPLIES	1,631,518

(CONTINUED)

FUND: ENTERPRISE - SANITATION (190)
DEPARTMENT: SANITATION (41)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Sanitation/Solid Waste Mgr	1	1
Residential Route Coord.	1	1
Commercial Route Coord.	1	1
Route Serviceperson	6	6
Equipment Operator II	9	9
TOTAL	18	18
PART TIME	FY 24-25	FY 23-24
Interns	2	2

2021-2022: Comm Route Coord replaced
2020-2021: Comm Route Coord position removed
2020-2021: Sanitation/Solid Waste Mgr .5 moved from Fund 061
2017-2018: Add Sanitation & Stormwater Mgr 50%

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

FRONT LOAD CNG COLLECTION	475,000
REAR LOADER TRUCK	203,446
GRAPPLE BULK WASTE COLLEC	277,765
ASL REFUSE COLL TRUCK	227,780
AUTO SIDE LOADER SW COLL	227,780
GRAPPLE COLLECTION TRUCK	285,765
CONTAINER DELIVERY TRUCK	190,000
HEATED POWER WASHER	15,000
TRANS STATION WALKING TRAIL	95,000
CONCRETE PAD BARN EXTENSION	7,600
(2000) 95 GAL POLY-CARTS	135,000
REPAIR/REBUILD 1/3 DUMPST	8,489
DUMPSTER REBUILD	73,679
CNG STATION	119,839
95 GALLON POLY-CARTS	85,808
VULCAN TRUCK SCALES	229,527
REPL/REBUILD DUMPSTERS	131,737
3 WIDE SINGLE TIER LOCKER	4,799
OFFICE COMPUTER REPL	1,200
10 IPADS/DIGITAL TRASH ROUTES	4,100
FLOORING/CABINETS STORAGE	10,000
AVL SOFTWARE	27,084
TOTAL	2,836,398

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 16.5
2018-19 - 16.5
2019-20 - 17.5
2020-21 - 17
2021-22 - 18
2022-23 - 18
2023-24 - 18
2024-25 - 18

OTHER SERVICES & CHARGES	
30-01 UTILITIES & COMMUNICATIONS	8,000
30-21 SURPLUS PROPERTY	9,614
30-22 PWA REMIBURSEMENT	187,137
30-23 UPKEEP REAL PROPERTY	8,000
30-40 CONTRACTUAL	2,501,962
30-41 CONTRACT LABOR	295,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	19,442
30-49 CREDIT CARD FEES	48,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,150
30-85 INSURANCE/FIRE, THEFT, LIAB	71,037
30-86 AUDIT	5,198
TOTAL OTHER SERVICES & CHARGES	3,154,540

CAPITAL OUTLAY	
40-02 EQUIPMENT	319,000
40-14 REMODEL	12,600
40-50 SOFTWARE	200,000
TOTAL CAPITAL OUTLAY	531,600

TRANSFER TO OTHER FUNDS	
80-33 GENERAL FUND (010)	763,936
TOTAL TRANSFER TO OTHER FUNDS	763,936

TOTAL DEPARTMENT REQUEST 7,876,108

CAPITAL OUTLAY FY 24-25

95 Gal Poly Carts	94,000
18ft Utility Trailer	5,000
40ft Walking Floor Trailer	140,000
Repair and Rebuild Dumpsters	80,000
Concrete Pad Barn Extension	7,600
Office Remodel	5,000
Automated Vehicle Location System Software	200,000
TOTAL	531,600

CONTRACTUAL (30-40) FY 24-25

Dataprose, LLC (Documents Inserts In Bills)	11,000
Ameriworks	200
GPS Insight, LLC (AVL Communication Fees)	1,236
Republic Services (Compactors & Roll-offs)	298,851
Republic services (Recycling)	1,179,405
Unifirst (mats & rags)	2,664
Everbridge, Inc.	12,757
Waste Management (East Oak Landfill Tipping Fees)	995,849
TOTAL	2,501,962

FUND: ENTERPRISE (190)
DEPARTMENT: SANITATION (41)

SIGNIFICANT EXPENDITURE CHANGES:

The City now offers a recycling convenience center for glass, metal, tires, and cardboard. We continue optimizing the quarterly curbside bulk trash collection service with additional collection equipment and roll-offs.

STAFFING/PROGRAMS

During the past fiscal year 2023-24, the Solid Waste department was staffed by: the sanitation manager, the residential route coordinator, the commercial route coordinator, six heavy equipment operators, six route servicepersons, and at least eight temporary laborers. All positions except the temporary laborers are full time permanent employees. This department remains committed to serving citizens of Midwest City by collecting and disposing of all residential and commercial solid waste, providing a number of residential recycling options, and offering bulky waste collection and disposal.

Working closely with Utility Customer Service and Public Works Administration (PWA), the solid waste department strives to meet the needs of every Midwest City resident or business six days a week, every week of the year. Additionally, the department continues to improve its communication with Fleet Services, Planning, Engineering and Construction Services, and the IT Department in order to improve the quality of services offered to its customers.

PROGRAM DESCRIPTION

Residential trash is collected weekly and recycling is collected every other week at the curb. Special pick-ups are available for a cost at the curb, and every resident receives curbside bulk collection four times a year. Commercial waste is collected in four, six, or eight yard dumpsters and picked up at least weekly based upon needs represented in service agreements. Compactors are also available to commercial customers and are serviced through a contract with Republic Services. There is also a self-service cardboard & glass recycling center that is open daily during daylight hours. Lastly, we provide free medical sharps disposal to every resident upon request as long as it is for private use.

2024-2025 Goals and Objectives:

1. Optimize the quarterly curbside bulk waste collection
2. Finish installing and implement an automatic vehicle location (AVL) system to track and trace equipment allowing development of a user interface with real time updates for both Utility Customer Service & PWA.
3. Complete a dumpster inventory that is GPS located. Document the condition and recommend a replacement schedule with the goal of digitizing it in CityWorks for inventory control purposes.
4. Evaluate the feasibility of offering a “roll-off” service.
5. Evaluate the feasibility of offering our own curbside recycling service.
6. Create a part-time auditor for container Inventory control.
7. Evaluate and improve our Super Recycler Program.

FUND: ENTERPRISE - WATER (191)
DEPARTMENT: UTILITIES - WATER (42)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	1,985,433	2,231,080	2,131,660	2,333,206
BENEFITS	763,320	927,806	841,167	967,871
MATERIALS & SUPPLIES	1,245,587	1,638,561	1,568,701	1,555,632
OTHER SERVICES	1,975,694	2,293,688	2,370,170	2,214,804
CAPITAL OUTLAY	168,407	1,816,217	1,816,217	1,767,625
DEBT SERVICE	-	178,663	178,664	178,664
TRANSFER OUT	945,992	1,196,227	1,196,227	798,459
TOTAL	7,084,434	10,282,242	10,102,806	9,816,261

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	7,510,042	7,405,517	7,510,956	10,695,289
INTEREST	80,882	45,825	187,305	144,830
MISCELLANEOUS	29,107	-	200	-
TRANSFERS IN	28,449	1,359,329	1,359,329	45,030
TOTAL	7,648,479	8,810,671	9,057,790	10,885,149

BUDGETARY	BUDGET	REVENUES	EXPENSES	FUND
FUND BALANCE:	FUND BAL.			BALANCE
6/30/2021	3,857,783	6,906,866	6,577,972	4,186,677
6/30/2022	4,186,677	7,648,479	7,084,434	4,750,723
6/30/2023	4,750,723	9,057,790	10,102,806	3,705,707
6/30/2024	3,705,707	10,885,149	9,816,261	4,774,595
				<u>(353,576) 5% Reserve</u>
				<u>4,421,019</u>

Excludes Capital Outlay & Transfers Out

FINAL BUDGET 2024-2025

PERSONAL SERVICES (4210 - WATER)	
10-01 SALARIES	1,203,068
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,843
10-10 LONGEVITY	50,729
10-11 SL BUYBACK	17,774
10-12 VL BUYBACK	4,932
10-13 PDO BUYBACK	7,608
10-14 SICK LEAVE INCENTIVE	13,950
10-17 ADDITIONAL INCENTIVE	5,701
10-27 SHIFT DIFFERENTIAL	7,900
10-95 1X SALARY ADJUSTMENT	3,227
TOTAL PERSONAL SERVICES - WATER	1,333,732

PERSONAL SERVICES (4230 - LINE MAINTENANCE CREW)	
10-01 SALARIES	935,117
10-03 OVERTIME	15,000
10-07 ALLOWANCES	3,852
10-10 LONGEVITY	20,841
10-11 SL BUYBACK	3,281
10-12 VL BUYBACK	671
10-13 PDO BUYBACK	1,440
10-14 SICK LEAVE INCENTIVE	4,850
10-17 ADDITIONAL INCENTIVE	6,201
10-19 ON CALL	5,200
10-95 1X SALARY ADJUSTMENT	3,021
TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW	999,474

TOTAL PERSONAL SERVICES	2,333,206
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BENEFITS (4210 - WATER)	
15-01 SOCIAL SECURITY	102,030
15-02 EMPLOYEE'S RETIREMENT	186,722
15-03 GROUP INSURANCE	199,299
15-04 WORKERS COMP INSURANCE	11,213
15-06 TRAVEL & SCHOOL	9,365
15-07 UNIFORMS	9,000
15-13 LIFE	5,633
15-14 DENTAL	14,452
15-20 OVERHEAD HEALTH CARE COST	1,707
15-98 RETIREE INSURANCE	18,571
TOTAL BENEFITS - WATER	557,993

(CONTINUED)

FUND: ENTERPRISE - WATER (191)
DEPARTMENT: UTILITIES - WATER (42)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Inv. Con. Technician	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Technician II	1	1
Maint. Supervisor II	1	1
Maint Technician	2	2
Chief Operator	1	1
Operator IV	2	2
Operator V	1	1
Operator	9	9
Crew Leader	6	6
Laborer	0.0	6.5
Meter Reader Coordinator	1	1
Meter Reader	2	2
Line Maintenance Supervisor	0.5	0.5
GIS Coordinator	0.16	0.16
Project Foreman	1	1
Certified Equip Operator	3.5	0
Field Service Tech	3	0
Line Locator	0.4	0
TOTAL	35.56	35.16

FY 24-25 Added 0.4 Line Locator
FY 21-22 Meter Reader Coordinator moved from Fund 187
FY 20-21 (2) Meter Readers moved from Fund 187

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 32.16
2018-19 - 32.16
2019-20 - 32.16
2020-21 - 34.16
2021-22 - 35.16
2022-23 - 35.16
2023-24 - 35.16
2024-25 - 35.56

BENEFITS (4230 - LINE MAINTENANCE CREW)	
15-01 SOCIAL SECURITY	76,460
15-02 EMPLOYEE'S RETIREMENT	139,926
15-03 GROUP INSURANCE	121,250
15-04 WORKERS COMP INSURANCE	31,505
15-06 TRAVEL & SCHOOL	7,500
15-07 UNIFORMS	10,500
15-13 LIFE	5,397
15-14 DENTAL	12,204
15-20 OVERHEAD HEALTH CARE COST	1,636
15-98 RETIREE INSURANCE	3,500
TOTAL BENEFITS - LINE MAINTENANCE CREW	409,878
TOTAL BENEFITS	967,871

MATERIALS & SUPPLIES (4210 - WATER)	
20-34 MAINTENANCE OF EQUIPMENT	60,000
20-35 SMALL TOOLS & EQUIPMENT	55,400
20-41 SUPPLIES	30,000
20-45 FUEL & LUBRICANTS	1,600
20-49 CHEMICALS	1,031,500
20-63 FLEET FUEL	54,802
20-64 FLEET PARTS	67,527
20-65 FLEET LABOR	67,503
TOTAL MATERIALS & SUPPLIES - WATER	1,368,332

MATERIALS & SUPPLIES (4230 - LINE MAINTENANCE CREW)	
20-34 MAINTENANCE OF EQUIPMENT	4,200
20-35 SMALL TOOLS & EQUIPMENT	53,100
20-41 SUPPLIES	130,000
TOTAL MATERIALS & SUPPLIES - LINE MAINTENANCE CREW	187,300
TOTAL MATERIALS & SUPPLIES	1,555,632

(CONTINUED)

FUND: ENTERPRISE - WATER (191)
DEPARTMENT: UTILITIES - WATER (42)
DEPARTMENT HEAD: PAUL STREETS
PAGE THREE

CAPITAL OUTLAY FY 24-25 (4210 - WATER)

Repl 15 Ton Air Unit/Heat	103,200
6 High Svc Pump Refurb/Replace	29,625
100 KW Generator (Multi Yr Funding)	15,600
500 KW Generator (Multi Yr Funding)	41,000
2 Automatic Flushing Stations	15,000
TOTAL	204,425

CAPITAL OUTLAY FY 24-25 (4230 - LINE MAINTENANCE CREW)

Pickup	50,000
Meter Tech Pickup	40,000
Mini Excavator and Trailer (Multi Yr & Dept Funding)	50,000
Electronic Utility Locator	8,200
Water Meters & Components	85,000
AMI Recapitalization (Multi Yr Funding)	1,300,000
Outdoor Cabinets AC Replacement	30,000
TOTAL	1,563,200

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

BUCKET TRUCK MULT DEPT FU	50,000
CYBER SERCURITY MONTORING	24,000
30" DUCKBILL CHECK VALVE	18,000
12" DUCKBILL CHECK VALVE	4,500
SUBMERSIBLE PUMP,MOTOR,CA	25,000
27 CU FT LABORATORY FRIDGE	7,500
(4) TURBIDITY METERS 4210	13,000
REPL 15 TON AIR UNIT/HEAT	86,800
TRACTOR W/FEL & BOOM MOWE	111,700
6 HIGH SVC PUMP REFURB/RE	45,000
CATERPILLAR GENERATOR	50,000
54" ZERO TURN MOWER	13,000
60 HP SUBMERSIBLE PUMP	25,000
TRACTOR W/LOADER & BUCKET	44,000
NORTHSIDE WATER IMPROV	1,000,000
125 HP VARIABLE FREQ DRIV	14,000
4X4 METER TECH VEHICLE	47,000
HEAVY DUTY TRUCK	68,000
4X4 CREW CAB LIGHTS & TOW	53,000
FORESTRY CUTTER FOR E88	13,000
EQUIP HAULER & TRAILER	15,000
150 ALLY WATER MTRS/COMPONENTS	437
IPAD REPLACEMENTS	280
WATER METERS & HARDWARE	85,000
IPAD & PRINTER REPLACE	3,000
Total	1,816,217

OTHER SERVICES & CHARGES (4210 - WATER)

30-01 UTILITIES & COMMUNICATIONS	200,000
30-21 SURPLUS PROPERTY	1,307
30-22 PWA REIMBURSEMENT	363,878
30-23 UPKEEP REAL PROPERTY	6,000
30-40 CONTRACTUAL	1,357,658
30-43 HARDWARE/SOFTWARE MAINT	20,201
30-49 CREDIT CARD FEES	20,000
30-72 MEMBERSHIPS & SUBSCRIPTIONS	2,700
30-85 INSURANCE	73,877
30-86 AUDIT	4,880
TOTAL OTHER SERVICES & CHARGES - WATER	2,050,501

OTHER SERVICES & CHARGES (4230 - LINE MAINTENANCE CREW)

30-23 UPKEEP REAL PROPERTY	3,500
30-40 CONTRACTUAL	64,000
30-41 CONTRACT LABOR	43,000
30-43 HARDWARE/SOFTWARE MAINT	9,985
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,500
30-85 INSURANCE/FIRE,THEFT,LIAB	35,438
30-86 AUDIT	4,880
TOTAL OTHER SERVICES & CHARGES - LINE MAINTENANCE CREW	164,303

TOTAL OTHER SERVICES & CHARGES

2,214,804

CAPITAL OUTLAY (4210 - WATER)

40-02 EQUIPMENT	204,425
TOTAL CAPITAL OUTLAY - WATER	204,425

CAPITAL OUTLAY (4230 - LINE MAINTENANCE CREW)

40-01 VEHICLES	90,000
40-02 EQUIPMENT	58,200
40-05 UTILITY PROPERTY	1,385,000
40-15 IOB	30,000
TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW	1,563,200

TOTAL CAPITAL OUTLAY

1,767,625

DEBT SERVICE (4210 - WATER)

71-02 INTEREST ON NOTES	31,132
73-02 PRINCIPAL ON NOTES	137,803
72-02 ADMIN FEE	9,729
TOTAL DEBT SERVICE	178,664

TRANSFER OUT TO OTHER FUNDS

80-13 STREET & ALLEY (013)	50,000
80-33 GENERAL FUND (010)	748,459
TOTAL TRANSFERS OUT TO OTHER FUNDS	798,459

TOTAL DEPARTMENT REQUEST

9,816,261

(CONTINUED)

FUND: ENTERPRISE - WATER (191)
 DEPARTMENT: UTILITIES - WATER (42)
 DEPARTMENT HEAD: PAUL STREETS
 PAGE FOUR

CONTRACTUAL (30-40) FY 24-25 (4210 - WATER)

Accurate Lab - TTHM's	16,000
Accurate Lab - SOC's	60,000
Accurate Lab - Chlorites & Bromates	2,000
Accurate Lab- Lead and Copper	2,800
Accurate Lab- Inhibitory Residue Test	800
Accurate Lab- UCMR 5	16,000
ODEQ - SUVA, Fluoride, Nitrate & TOC, Metals & VOC's	9,500
Iddex - Bac'ts	6,000
COMCD	991,688
Evoqua - DI Water	2,500
ERA- Proficiency Testing	1,000
Air Gas- Ultra Pure Nitrogen	1,500
Book Bindry - Lab	1,000
J.A. King - Lab Calibrations	2,750
Hach Turbidimeter - Inspection and Calibration	2,900
Lift Equipment Annual Inspection	2,000
Risk Management Plan	4,200
Well Pump Removal and Installation(6)	48,000
ODEQ Annual Fees	10,000
OWRB Annual Ground Water Admin. Fee	125
Unifirst- Mats, Lab Towels and Shop Towels	3,000
Fire Alarm and Extinguisher Annual Inspection	500
Cintas- Cleaning Supplies	2,500
USA Bluebook/ Fisher- Lab Supplies	9,000
Annual Storage Tank Inspection	1,895
Tank Cleaning	160,000
TOTAL	1,357,658

CONTRACTUAL (30-40) FY 24-25 (4230 - LINE MAINTENANCE CREW)

Verizon Data for iPad	4,000
Hepatitis B Vaccination	1,000
Carry Map Builder	1,000
Office Bug Treatments	350
Okie Locate	2,700
Tree Removal	1,200
Equipment Rental	1,500
Fire Monitoring	250
Job Postings	1,500
Stand by Phone	500
Contractor Repairs	50,000
TOTAL	64,000

DEBT REQUIREMENT

	COMCD construction loan	
9/15/2024 Principal		173,239
9/15/2024 Interest		36,640
9/15/2024 Admin fee		11,450
3/15/2025 Principal		175,058
3/15/2025 Interest		34,649
3/15/2025 Admin fee		10,828
		441,864
<i>COMCD loan O/S \$4,132,080 as of 6/30/25</i>		
<i>Debt Service Matures September 15, 2035</i>		

FUND: ENTERPRISE - WATER (191)
DEPARTMENT: PUBLIC WORKS
DIVISION: WATER TREATMENT PLANT (4210)

SIGNIFICANT EXPENDITURE CHANGES:

Significant expenditures that occurred in 2023-24 include:

- Installed Duckbill Check valves at Filter Plant and BPS.
- Repaired casing and installed pump at Well 52.
- Installed 150KW Standby Generator at Filter Plant.
- Began construction of the horizontal well.
- Began design of a new elevated water tank on the east side of Midwest City.
- Awarded a contract to execute a Water Master Plan.

STAFFING/PROGRAMS

During 2023-24, plant personnel were able to maintain award winning drinking water despite staff shortages, which required extensive overtime usage.

The Water Treatment Plant staff include a Chief Operator, Operator V, Maintenance Supervisor, Lab Technician, two Operator IV's, two Maintenance Technicians and nine Operators.

PROGRAM DESCRIPTION

During the past fiscal year, 2023-24, the Water Treatment Plant pumped 1,278,518,000 gallons of water between July 1, 2023, and February 29, 2024.

Water Treatment Plant provides Midwest City residents with quality drinking water by means of a thirteen (13) MGD water treatment facility.

Water supply is also supplemented by the addition of groundwater from eleven (11) Booster wells and eleven (11) Inline wells.

2024-2025
GOALS AND OBJECTIVES

1. Seek a rate adjustment to help fund increasing costs for materials and chemicals required to provide safe and reliable drinking water to customers.
2. Continue to strive for knowledge and new technology in the water field to produce quality water that meets or exceeds all current and future regulations set by EPA and the Oklahoma Department of Environmental Quality.
3. Operate and maintain the Water Treatment Plant and Well System in the most effective manner to maintain or reduce cost.
4. Continue professional interaction with citizens on calls relating to water quality, sewer back-ups, emergency water shut offs and taste and odor complaints.

FUND: ENTERPRISE (191)
DEPARTMENT: PUBLIC WORKS
DIVISION: WATER LINE MAINTENANCE (4230)

SIGNIFICANT EXPENDITURE CHANGES:

Water Meters and Components
Backhoe (Year 3 of 3)
Meter Tech. Vehicle
Pickup Truck
Mini-Excavator (Year1 of 2)
Line Locator
IPad and Computer replacement

STAFFING/PROGRAMS

During fiscal year 23-24 Water Line Maintenance operated with numerous vacancies. Funding for staffing includes half salary of the Line Maintenance Supervisor Locator, fully funded Project Foreman, six Crew Leaders, six and one half Certified Equipment Operators, Meter Coordinator and two Meter Technicians. Staff is completing water leak repairs, locates, AMI meter program maintenance just at a reduced pace. To perform the “action required” maintenance some preventative maintenance programs have been temporarily suspended (i.e. fire hydrant “age” replacement, hydrant and valve painting, meter box adjustment and yearly large valve operation).

PROGRAM DESCRIPTION

The Line Maintenance Division is responsible for 300 miles of water distribution pipe that ranges in size from 4” to 36”. There are 21,500+ water meters and 2,600 fire hydrants that are connected to the distribution mains. Line Maintenance is also responsible for providing the general visual location of the City owned water infrastructure and fiber optic line by means of flags and paint.

2024-2025 GOALS AND OBJECTIVES

1. Hire and maintain a full staff.
2. Repair or replace fire hydrant as needed. Restart the “age based” replacement program.
3. Receive funding that is allocated specifically to the replacement of end of life cycle water lines.
4. Maintain the Sensus AMI meter infrastructure. Use the data collected to provide a more thorough representation of the system-wide pressure and water loss percentage.
5. Complete the ODEQ required checklist of all identified items pertaining to the LCR mandate.

FUND: SEWER (192)
DEPARTMENT: UTILITIES - WASTEWATER (43)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	2,441,552	2,747,163	2,564,424	2,824,966
BENEFITS	927,653	1,102,769	973,779	1,119,426
MATERIALS & SUPPLIES	767,697	1,262,248	1,057,537	1,190,282
OTHER SERVICES	2,068,396	2,621,894	2,805,158	2,192,721
CAPITAL OUTLAY	158,465	2,168,704	2,168,704	1,571,003
TRANSFERS OUT	772,099	772,099	772,099	772,099
TOTAL	7,135,862	10,674,877	10,341,701	9,670,497

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	8,331,781	8,563,169	8,539,245	8,634,240
INTEREST	88,480	46,380	219,249	172,670
MISCELLANEOUS	(63)	-	25,042	-
TRANSFERS	-	375,000	375,000	-
TOTAL	8,420,198	8,984,549	9,158,536	8,806,910

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	2,796,456	7,937,598	6,445,313	4,288,741	6/30/2022
6/30/2022	4,288,741	8,420,198	7,135,862	5,573,077	6/30/2023
6/30/2023	5,573,077	9,158,536	10,341,701	4,389,912	6/30/2024 - EST
6/30/2024	4,389,912	8,806,910	9,670,497	3,526,326	6/30/2025 - EST
		Excludes Capital Outlay & Transfers Out		(366,370)	5% Reserve
				<u>3,159,956</u>	

FINAL BUDGET 2024-2025

PERSONAL SERVICES (4310 - SEWER)	
10-01 SALARIES	1,734,457
10-03 OVERTIME	25,000
10-07 ALLOWANCES	5,171
10-10 LONGEVITY	65,146
10-11 SL BUYBACK	8,228
10-12 VACATION BUYBACK	4,259
10-13 PDO BUYBACK	3,423
10-14 SL INCENTIVE	13,350
10-17 ADDITIONAL INCENTIVE	10,351
10-19 ON CALL	12,000
10-27 SHIFT DIFFERENTIAL	4,000
10-95 1X SALARY ADJUSTMENT	4,828
TOTAL PERSONAL SERVICES - SEWER	1,890,213

PERSONAL SERVICES (4330 - LINE MAINTENANCE CREW)	
10-01 SALARIES	876,928
10-03 OVERTIME	15,000
10-07 ALLOWANCES	4,332
10-10 LONGEVITY	11,899
10-11 SL BUYBACK	2,991
10-12 VACATION BUYBACK	671
10-13 PDO BUYBACK	1,460
10-14 SL INCENTIVE	5,950
10-17 ADDITIONAL INCENTIVE	7,501
10-19 ON CALL	5,000
10-95 1X SALARY ADJUSTMENT	3,021
TOTAL PERSONAL SERVICES - LINE MAINTENANCE CREW	934,753

TOTAL PERSONAL SERVICES 2,824,966

BENEFITS (4310 - SEWER)	
15-01 SOCIAL SECURITY	144,601
15-02 EMPLOYEES' RETIREMENT	264,630
15-03 GROUP INSURANCE	243,965
15-04 WORKERS COMP INSURANCE	21,044
15-06 TRAVEL & SCHOOL	5,500
15-07 UNIFORMS	15,500
15-13 LIFE	8,428
15-14 DENTAL	20,420
15-20 OVERHEAD HEALTH CARE COST	2,554
15-98 RETIREE INSURANCE	2,455
TOTAL BENEFITS - SEWER	729,097

(CONTINUED)

FUND: SEWER (192)
DEPARTMENT: UTILITIES - WASTEWATER (43)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Inventory Control Tech	0.5	0.5
Supply Supervisor	0.5	0.5
Lab Supervisor	1	1
Sludge Supervisor	1	1
Heavy Equip. Operator II	3	3
Lab Technician	1	1
Maint Supervisor II	1	1
Chief Operator	1	1
Operator V	1	1
Operator IV	3	3
Operator	7	7
Maint. Technician	5	5
GIS Coordinator	0.17	0.17
Environmental Chemist	2	2
Line Maint. Supervisor	0.5	0.5
Line Maint. Oper. Foreman	1	1
Line Maint. Crew Leader	4	4
Line Maint CCTV Chief Op	1	1
Line Maint. Cert. Equip Op	8.5	8.5
Line Maint. Pretreat Coord	1	1
Line Maint. Pretreat Tech	1	1
Line Locator	0.4	0
TOTAL	44.57	44.17

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 44.51
2018-19 - 44.51
2019-20 - 44.17
2020-21 - 39.17
2021-22 - 44.17
2022-23 - 44.17
2023-24 - 44.17
2024-25 - 44.57

FY 24-25 Added 0.4 Line Locator
FY 22-23 Added (1) CCTV Chief Operator
FY 21-22 Added (1) Operator and (4) Cert Equip Op positions not filled in FY 20-21
FY 20-21 (1) Operator and (4) Cert Equip Op positions not filled

BENEFITS (4330 - LINE MAINTENANCE CREW)	
15-01 SOCIAL SECURITY	71,509
15-02 EMPLOYEES' RETIREMENT	130,865
15-03 GROUP INSURANCE	120,941
15-04 WORKERS COMP INSURANCE	30,269
15-06 TRAVEL & SCHOOL	8,500
15-07 UNIFORMS	10,000
15-13 LIFE	5,397
15-14 DENTAL	11,212
15-20 OVERHEAD HEALTH CARE COST	1,636
TOTAL BENEFITS - LINE MAINTENANCE CREW	390,329
TOTAL BENEFITS	1,119,426

MATERIALS & SUPPLIES (4310 - SEWER)	
20-34 MAINTENANCE OF EQUIPMENT	361,000
20-35 SMALL TOOLS & EQUIPMENT	31,000
20-41 SUPPLIES	98,000
20-45 FUEL & LUBRICANTS	10,000
20-49 CHEMICALS	150,000
20-63 FLEET FUEL	99,681
20-64 FLEET PARTS	177,457
20-65 FLEET LABOR	135,844
TOTAL MATERIALS & SUPPLIES - SEWER	1,062,982

MATERIALS & SUPPLIES (4330 - LINE MAINTENANCE CREW)	
20-34 MAINTENANCE OF EQUIPMENT	15,000
20-35 SMALL TOOLS & EQUIPMENT	35,800
20-41 SUPPLIES	55,000
20-45 FUEL & LUBRICANTS	1,500
20-49 CHEMICALS	20,000
TOTAL MATERIALS & SUPPLIES - LINE MAINTENANCE CREW	127,300
TOTAL MATERIALS & SUPPLIES	1,190,282

(CONTINUED)

FUND: SEWER (192)
DEPARTMENT: UTILITIES - WASTEWATER (43)
DEPARTMENT HEAD: PAUL STREETS
PAGE THREE

CAPITAL OUTLAY FY 24-25 (4310 - SEWER)

Pump Replacement	100,000
Variable Frequency Drive Replacement	60,000
AWD Small SUV Vehicle Replacement	35,000
Compost Spreader	35,000
Laboratory Incubator	18,000
Automatic Sampler w/Refrigerator	15,000
Zero Turn Mower	15,000
Golf Cart Replacement	7,200
DO Probe and Controller	8,500
1 Ton Ser Truck	30,000
Front End Loader (Multi Year Funding)	82,000
Scada Software Upgrade	25,000
TOTAL	430,700

CAPITAL OUTLAY FY 24-25 (4330 - LINE MAINTENANCE CREW)

CCTV Unit Lease to own (Year 5 of 5)	21,303
(2) Nozzle Cameras	24,000
Heavy Duty Flusher Truck (Multi Year Funding)	125,000
HD Truck (Year 3 of 3)	25,000
1 Ton Truck (Multi Year Funding)	45,000
Phase 1 Hiwassee/Edgewood Lift Station (Split with 188)	900,000
TOTAL	1,140,303

CONTRACTUAL (30-40) FY 24-25 (4330 - LINE MAINTENANCE CREW)

Verizon data for iPad	4,500
Hepatitis B vaccination	1,500
Compliance sampling	8,000
Chemical root control	100,000
Office bug treatments	1,000
Okie Locate	3,200
Tree removal	2,000
Equipment rental	1,500
Job postings/ Job fair	1,250
Manhole / pipe emergency rehab	100,000
Sewer Right-away Clearing	50,000
Sewer Main Replace	100,000
TOTAL	372,950

OTHER SERVICES & CHARGES (4310 - SEWER)

30-01 UTILITIES & COMMUNICATIONS	776,200
30-21 SURPLUS PROPERTY	3,228
30-22 PWA REIMBURSEMENT	447,050
30-23 UPKEEP REAL PROPERTY	25,000
30-40 CONTRACTUAL	147,400
30-41 CONTRACT LABOR	40,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	24,458
30-49 CREDIT CARD FEES	15,000
30-72 MEMBERSHIPS/SUBSCRIPTIONS	2,500
30-85 INSURANCE/FIRE, THEFT, LIAB	221,837
30-86 AUDIT	3,467
TOTAL OTHER SERVICES & CHARGES - SEWER	1,706,140

OTHER SERVICES & CHARGES (4330 - LINE MAINTENANCE CREW)

30-23 UPKEEP REAL PROPERTY	13,000
30-40 CONTRACTUAL	372,950
30-41 CONTRACT LABOR	43,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	13,484
30-72 MEMBERSHIPS & SUBSCRIPTIONS	3,200
30-85 INSURANCE/FIRE, THEFT, LIAB	37,480
30-86 AUDIT	3,467
TOTAL OTHER SERVICES & CHARGES - LINE MAINTENANCE CREW	486,581

TOTAL OTHER SERVICES & CHARGES 2,192,721

CAPITAL OUTLAY (4310 - SEWER)

40-01 VEHICLES	65,000
40-02 EQUIPMENT	340,700
40-50 SOFTWARE	25,000
TOTAL CAPITAL OUTLAY - SEWER	430,700

CAPITAL OUTLAY (4330 - LINE MAINTENANCE CREW)

40-01 VEHICLES	70,000
40-02 EQUIPMENT	170,303
40-05 UTILITY PROPERTY	900,000
TOTAL CAPITAL OUTLAY - LINE MAINTENANCE CREW	1,140,303

TOTAL CAPITAL OUTLAY 1,571,003

TRANSFERS OUT (4310-SEWER)

80-33 GENERAL FUND REIMBURSEMENT	772,099
TOTAL TRANSFERS OUT	772,099

TOTAL DEPARTMENT REQUEST 9,670,497

(CONTINUED)

FUND: SEWER (192)
DEPARTMENT: UTILITIES - WASTEWATER (43)
DEPARTMENT HEAD: PAUL STREETS
PAGE FOUR

CONTRACTUAL (30-40) FY 24-25 (4310 - SEWER)

Cintas - Cleaning and First Aid Services	4,000
Unifirst	4,000
Engineering Services	50,000
Evoqua - Lab Water Service	6,000
Laboratory Equipment Calibration Services	750
Lift Equipment Annual Inspections	5,000
Scale Annual Inspection	5,000
Boiler Annual Inspection - Dept of Labor	150
Fire System and Extinguishers Annual Inspections	5,000
Outside Laboratory Sample Analyses	7,000
DEQ Permit Fees	17,500
Lift Station Alarm Services	7,500
Parts Washing Service - Safety Clean	1,500
Electrical Repairs/Service	5,000
Boiler Repairs/Service	5,000
HVAC Repairs/Service	5,000
SCADA Repairs/Service	7,500
Pest Control Services	2,500
EMD Millipore - Lab Water Service	4,000
Compost Advertising	5,000
TOTAL	147,400

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

BUCKET TRUCK MULT DEPT FUNDING	50,000
TRUCK W/DUMP BED	142,000
1/2 TON CREW CAB PICKUP	34,363
SUBMERSIBLE SOLIDS PUMP	6,871
1/2 TON PICKUP	35,000
CYBER SERCURITY MONTORING	24,000
3 PUMPS, MOTOR & VALVE	50,581
YSI DO PROBE & CONTROLLER	50
A-A LIFT STATION PUMP REP	235
STANDBY GENERATOR	25,000
ROOF MOUNTED HVAC UNIT	24,650
PRIMARY SLUDGE RECR PUMP	16,131
MAIN CONTROL BLDG ROOF REPLACEMENT	902,931
YALE GC050LX2 FORKLIFT	45,500
APPLE IPAD	1,000
2 SECURITY CAMERA'S WRRF	7,500
SCADA SYSTEM UPGRADE	44,395
CARGO VAN	29,000
ONE TON TRUCK	30,000
HD TRUCK	125,000
PRETREATMENT VEHICLE	52,307
HEAVY DUTY FLUSHER TRUCK	300,000
H2S DETECTORS (AIR MONITO	650
DEWATERING (TRASH) PUMP	1,498
LABORATORY DISHWASHER	26,000
CCTV INSPECTION UNIT LEAS	42,606
3 COMPUTERS	1,659
IPAD & PRINTER	1,486
IPAD REPLACEMENTS	1,283
IPAD, LAPTOP & COMPUTER MONITOR	3,510
AUTO SAMPLER W/FRIDGE	17,500
LABORATORY OVEN	5,000
WELDER/GENERATOR/TRAILER	15,000
LIFT STATION CONTROLLER	7,498
1 TON SER TRUCK YR 1 OF 2	35,000
HD TRUCK	50,000
NOZZLE CAMERA (4300)	13,500
TOTAL	2,168,704

FUND: ENTERPRISE (192)
DEPARTMENT: PUBLIC WORKS
DIVISION: WASTEWATER (4310)

SIGNIFICANT EXPENDITURE CHANGES:

Significant expenditures that occurred in 2023-24 include:

- WavTex™ Pilot Project Installation
- WRRF Media Evaluation and Movement
- Main Control Building Roof Replacement
- Wastewater Master Plan Development
- Edgewood Lift Station Pump Replacement

STAFFING/PROGRAMS

During the past fiscal year, 2023-24, The Water Resources Recovery Facility treated approximately 2,000,000,000 gallons of water. The Compost Facility has continued to sell compost with sales of over 1,267 cubic yards.

Fiscal year 2023-2024 has been especially busy for the staff of the WRR & Compost facilities. The WRRF has been experiencing reduced treatment process performance in the Moving Bed Biofilm Reactor (MBBR), which has led to additional tasks and monitoring for WRRF staff. The treatment process is currently being evaluated, and a pilot project involving a new type of media began in March 2024.

The WRR & Compost Facility is staffed by the chief operator, compost supervisor, operator V, lab supervisor, maintenance supervisor, two environmental chemists, one lab technician, five maintenance technicians, nine facility operators, and three heavy equipment operators.

PROGRAM DESCRIPTION

The Water Resources Recovery Facility treated approximately 2,000,000,000 gallons of wastewater. The treated effluent is environmentally friendly water that sustains all aquatic life. Compost generated from the Compost facility has become very popular and routinely sells out before all of the demand is met.

2024-2025 GOALS AND OBJECTIVES

1. Discharge effluent with no impact on the receiving waters.
2. Complete WavTex™ Pilot Project.
3. Produce Class A compost for consumer use.
4. Maintain Facility and all associated lift stations.
5. Operate in a safe efficient manner that will provide the greatest return on taxpayers' dollars.
6. Serve the citizens of Midwest City with three day per week brush intake and six day per week compost sales.

FUND: ENTERPRISE (192)
DEPARTMENT: PUBLIC WORKS
DIVISION: SEWER LINE MAINTENANCE (4330)

SIGNIFICANT EXPENDITURE CHANGES:

Chemical Root Control
Manhole rehabilitation
Nozzle camera (2)
CCTV sewer line inspection unit (year 5 of 5)
One ton (Year 1 of 2)
HD Excavation truck (year 3 of 3)
HD flusher truck (year 1 of 3)
Mini-Excavator (Year 1 of 2)
iPad and computer replacement

STAFFING/PROGRAMS

During fiscal year 23-24 Sewer Line Maintenance has operated with several vacancies. Sewer Line Maintenance has staffing opportunities for (1) ½ funded Line Crew Supervisor, (1) Operations Foreman, (1) Pretreatment Coordinator, (1) Pretreatment Technician, (5) Crew Leaders and (9 ½) Certified Equipment Operators.

PROGRAM DESCRIPTION

The Line Maintenance Division is responsible for 300+ miles of sewer collection pipe that ranges in size from 6” to 48”. Pretreatment personnel inspect grease interceptors, sand/oil separators and dental amalgam separators that help keep grease and grit out of the collection system.

Two permitted industries are continually monitored, inspected, and sampled for discharge compliance standards. Line Maintenance is also responsible for providing the general visual location of the City owned sewer infrastructure and fiber optic line by means of flags and paint.

2024-2025 GOALS AND OBJECTIVES

1. Hire and maintain a full staff.
2. Utilizing the CCTV unit, begin a video assessment program of the sewer system that gives visual confirmation of the effectiveness of preventative maintenance efforts, repair or replacement needs, chemical root treatment and the undisputable status of the sanitary sewer system.
3. Continue to utilize the SL-RAT to give a more accurate assessment of the sewer collection system, to ensure that preventative maintenance and CCTV measures are directed at the needed lines.
4. Recommend to engineering and receive funding for, sections of sanitary sewer lines that need replaced. Determinations and prioritization to be made by historical data and visual aids provided by the CCTV unit.
5. Begin an Inflow and Infiltration study using sewer flow meters throughout the collection system. This program is designed to identify major sources of rain event I & I, leading to a significant cost savings from not treating rain water at the WRRF.

FUND: MWC UTILITIES AUTH (193)
 DEPARTMENT: UTILITIES - (87)
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES	588	523	523	490
CAPITAL OUTLAY	-	928,548	928,548	-
TOTAL	588	929,071	929,071	490

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
INTEREST	18,757	10,235	41,099	31,765
ASSET RETIREMENT	-	-	267,076	-
TOTAL	18,757	10,235	308,175	31,765

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	951,917	61,125	818	1,012,224	6/30/2022
6/30/2022	1,012,224	18,757	588	1,030,393	6/30/2023
6/30/2023	1,030,393	308,175	929,071	409,496	6/30/2024 - EST
6/30/2024	409,496	31,765	490	440,771	6/30/2025 - EST

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-86 AUDIT	490
TOTAL OTHER SERVICES & CHARGES	490

TOTAL DEPARTMENT REQUEST **490**

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

SOLDIER CRK INDUST PARK	583,865
SITE IMPROVEMENTS	194,683
PROJECTS TO BE APPROVED	150,000
TOTAL	928,548

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	1,274,868	1,923,540	1,521,336	1,977,670
BENEFITS	199,044	270,010	231,658	233,827
OTHER SERVICES	1,715,601	1,718,972	1,604,355	1,439,761
COST OF SALES	499,862	429,091	401,042	622,961
TRANSFERS OUT	147,323	205,986	164,754	207,579
TOTAL	3,836,697	4,547,599	3,923,145	4,481,798

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	3,657,697	5,424,007	4,277,127	5,493,033
TOTAL	3,657,697	5,424,007	4,277,127	5,493,033

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	(249,597)	1,967,395	2,310,955	(593,157)
6/30/2022	(593,157)	3,657,697	3,836,697	(772,157)
6/30/2023	(772,157)	4,277,127	3,923,145	(418,175)
6/30/2024	(418,175)	5,493,033	4,481,798	593,060

FINAL BUDGET 2024-2025

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
PERSONAL SERVICES	62,904
BENEFITS	18,124
TOTAL DIVISION REQUEST	81,028
ROOMS - 4012	
PERSONAL SERVICES	626,354
BENEFITS	85,473
OTHER SERVICES & CHARGES	263,186
TOTAL DIVISION REQUEST	975,013
FOOD - 4013	
PERSONAL SERVICES	629,300
BENEFITS	33,517
OTHER SERVICES & CHARGES	383,593
TOTAL DIVISION REQUEST	1,046,410
TELEPHONE - 4014	
COST OF SALES	684
TOTAL DIVISION REQUEST	684
MISCELLANEOUS - 4015	
COST OF SALES	117,316
OTHER SERVICES & CHARGES	34,094
TOTAL DIVISION REQUEST	151,410

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)
DEPARTMENT HEAD: RYAN RUSHING
PAGE TWO

PERMANENT STAFFING	FY 24-25		FY 23-24	
	Full Time	Part Time	Full Time	Part Time
Accountant (City)	0.25	-	0.25	-
City Mgnr - Admin (City)	0.20	-	0.20	-
General Manager	1	-	1	-
Asst General Manager	1	-	1	-
Director of Rooms	-	-	-	-
Front Office Manager	-	-	-	-
AM/PM Front Desk Sprvs	1	-	1	-
Front Desk Clerks	3	1	3	1
Night Auditors	1	1	1	1
Housekeeping Manager	1	-	1	-
Housekeeping Supervisor	1	-	2	-
Inspectress	-	-	-	-
Room Attendants	8	6	6	4
House person	1	-	1	-
Lobby Attendant	1	-	2	1
Laundry Attendant	1	1	1	1
Food & Beverage Manager	-	-	-	-
Bartenders	1	1	1	2
Restaurant Supervisor	1	-	1	-
Restaurant Cooks	3	-	3	-
Restaurant Servers	1	1	1	1
Club Level Attendant	-	-	-	-
Facilities Manager	1	-	1	-
Maintenance Tech	2	-	2	1
Director of Sales & Mrktg	1	-	1	-
Sales Manager	2	-	2	-
Executive Meeting Manager	-	-	1	-
Sales Coordinator	1	-	1	-
Convention Services Mgr	-	-	1	-
Accounting Director	1	-	1	-
Accts Rec/Payroll Coord.	-	1	-	1
Executive Chef	1	-	1	-
Banquet Cooks	1	1	1	2
Dishwashers	1	1	1	1
Lead Cook	-	-	1	-
Banquet Manager	1	-	1	-

ADMINISTRATION - 4016	
PERSONAL SERVICES	292,751
BENEFITS	34,427
OTHER SERVICES & CHARGES	312,036

TOTAL DIVISION REQUEST 639,214

SALES & MARKETING - 4017	
PERSONAL SERVICES	214,635
BENEFITS	35,581
OTHER SERVICES & CHARGES	95,970

TOTAL DIVISION REQUEST 346,186

MAINTENANCE - 4018	
PERSONAL SERVICES	110,080
BENEFITS	15,759
OTHER SERVICES & CHARGES	201,113

TOTAL DIVISION REQUEST 326,952

FRANCHISE FEES - 4019	
COST OF SALES	280,746

TOTAL DIVISION REQUEST 280,746

ENERGY COST - 4020	
COST OF SALES	224,215

TOTAL DIVISION REQUEST 224,215

CAPITAL - 4021	
OTHER SERVICES & CHARGES	149,769
TRANSFERS (4% FF&E)	207,579

TOTAL DIVISION REQUEST 357,348

(CONTINUED)

FUND: HOTEL/CONFERENCE CENTER OPERATIONS (195)
 DEPARTMENT: HOTEL/CONFERENCE CENTER (40)
 DEPARTMENT HEAD: RYAN RUSHING
 PAGE THREE

(Continued) PERMANENT STAFFING	FY 24-25		FY 23-24	
	Full Time	Part Time	Full Time	Part Time
Banquet Captain	1	-	2	-
Banquet Setup	1	2	1	2
Banquet Servers	4	4	4	7
Banquet Bartenders	-	2	-	2
Security	-	-	1	1
TOTAL	44.45	22.00	49.45	28.00

PERSONNEL POSITIONS SUMMARY

- 2017-18 - 64.40 Full Time
- 2018-19 - 28.00 Part Time
- 2019-20 - 64.40 Full Time
- 2019-20 - 26.00 Part Time
- 2020-21 - 63.45 Full Time
- 2020-21 - 24.00 Part Time
- 2021-22 - 63.45 Full Time
- 2021-22 - 24.00 Part Time
- 2022-23 - 55.40 Full Time
- 2022-23 - 26.00 Part Time
- 2023-24 - 49.45 Full Time
- 2023-24 - 28.00 Part Time
- 2024-25 - 44.45 Full Time
- 2024-25 - 22.00 Part Time

Note: Part Time includes Occasional Staff

BEVERAGE - 4024	
PERSONAL SERVICES	41,646
BENEFITS	10,946
TOTAL DIVISION REQUEST	52,592
TOTAL DEPARTMENT REQUEST	4,481,798

FUND: FF&E RESERVE (196)
DEPARTMENT: HOTEL/CONFERENCE CENTER (40)
DEPARTMENT HEAD: RYAN RUSHING

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	1,200	-	-	-
BENEFITS	260	-	-	-
MATERIALS & SUPPLIES	54,442	10,492	10,492	-
OTHER SERVICES	239,612	197	197	-
CAPITAL OUTLAY	650,072	377,287	377,287	100,000
TRANSFERS OUT	99,585	-	-	-
TOTAL	1,045,172	387,976	387,976	100,000

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
TRANSFERS	1,132,375	231,521	190,288	207,579
TOTAL	1,132,375	231,521	190,288	207,579

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	601,752	5,374,928	5,342,746	633,934	6/30/2022
6/30/2022	633,934	1,132,375	1,045,172	721,137	6/30/2023
6/30/2023	721,137	190,288	387,976	523,449	6/30/2024 - EST
6/30/2024	523,449	207,579	100,000	631,028	6/30/2025 - EST

FINAL BUDGET 2024-2025

MUNICIPAL AUTHORITY ADMINISTRATION - 4010	
CAPITAL OUTLAY	
40-08 CONTINGENCIES	100,000
TOTAL CAPITAL OUTLAY	100,000
TOTAL DEPARTMENT REQUEST	100,000

CAPITAL OUTLAY FY 24-25

To Be Determined	100,000
TOTAL	100,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

PROPERTY IMPROVEMENT	241,834
TO BE DETERMINED	135,453
TOTAL	377,287

FUND: GOLF (197)
DEPARTMENT: GOLF (47/48)
DEPARTMENT HEAD: VAUGHN SULLIVAN

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
PERSONAL SERVICES	652,717	635,583	601,099	654,515
BENEFITS	187,487	184,771	183,134	195,563
MATERIALS & SUPPLIES	433,524	379,111	400,319	404,130
OTHER SERVICES	172,755	221,039	207,723	226,401
CAPITAL OUTLAY	5,509	141,000	141,000	149,000
DEBT SERVICE	4,233	290,409	290,409	-
TOTAL	1,456,225	1,851,913	1,823,684	1,629,609

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	2,093,716	2,047,430	1,773,437	1,914,182
INVESTMENT INTEREST	14,172	6,650	43,957	26,650
MISCELLANEOUS	6,678	-	(2)	-
ASSET RETIREMENT	9,926	-	-	-
TOTAL	2,124,491	2,054,080	1,817,392	1,940,832

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	176,485	459,107	646,644	(11,052)
6/30/2022	(11,052)	2,124,491	1,456,225	657,214
6/30/2023	657,214	1,817,392	1,823,684	650,923
6/30/2024	650,923	1,940,832	1,629,609	962,145
		Excludes Transfers Out & Capital Outlay		(74,030)
				5% Reserve
				888,114

A line of credit loan for up to \$200,000 split equally between Fund 123 - Park and Recreation and Fund 45 - Welcome Center was approved by City Council on April 9, 2019 to provide the cash for continuing golf course operations. The loan was paid off on April 30, 2024.

FINAL BUDGET 2024-2025

PERSONAL SERVICES (4710 - JOHN CONRAD)	
10-01 SALARIES	374,063
10-02 WAGES	150,000
10-03 OVERTIME	1,000
10-07 ALLOWANCES	4,512
10-10 LONGEVITY	11,845
10-11 SL BUYBACK-OVERBANK	5,339
10-12 VL BUYBACK - OVERBANK	1,939
10-13 PDO BUYBACK	1,776
10-14 SL INCENTIVE	4,995
10-17 ADDITIONAL INCENTIVE	1,665
10-95 1X SALARY ADJUSTMENT	2,319
TOTAL PERSONAL SERVICES - JOHN CONRAD	559,453

PERSONAL SERVICES (4810 - HIDDEN CREEK)	
10-01 SALARIES	40,623
10-02 WAGES	50,000
10-03 OVERTIME	200
10-07 ALLOWANCES	648
10-10 LONGEVITY	1,360
10-11 SL BUYBACK	686
10-12 VL BUYBACK	342
10-13 PDO BUYBACK	228
10-14 SL INCENTIVE	405
10-17 ADDITIONAL INCENTIVE	135
10-95 SALARY ADJUSTMENT	435
TOTAL PERSONAL SERVICES - HIDDEN CREEK	95,062

TOTAL PERSONAL SERVICES 654,515

BENEFITS (4710 - JOHN CONRAD)	
15-01 SOCIAL SECURITY	42,798
15-02 EMPLOYEES' RETIREMENT	57,323
15-03 GROUP INSURANCE	54,896
15-04 WORKERS COMP INSURANCE	2,887
15-06 TRAVEL & SCHOOL	680
15-07 UNIFORMS	1,800
15-13 LIFE	2,032
15-14 DENTAL	3,695
15-20 OVERHEAD HEALTH CARE COST	522
15-98 RETIREE INSURANCE	2,455
TOTAL BENEFITS - JOHN CONRAD	169,089

(CONTINUED)

FUND: GOLF (197)
DEPARTMENT: GOLF (47/48)
DEPARTMENT HEAD: VAUGHN SULLIVAN
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Golf Director	1	1
Golf Superintendent	1	1
Asst Golf Superintendent	1	1
Golf Car Mechanic	0	1
Groundskeeper	2	1
Club House Assistant	1	1
TOTAL	6	6
PART TIME STAFFING	FY 24-25	FY 23-24
	2	2
SEASONAL STAFFING	FY 24-25	FY 23-24
	25	25

PERSONNEL
POSITIONS
SUMMARY:

2017-18 - 6
2018-19 - 6
2019-20 - 6
2020-21 - 5
2021-22 - 3
2022-23 - 6
2023-24 - 6
2024-25 - 6

BENEFITS (4810 - HIDDEN CREEK)

15-01 SOCIAL SECURITY	7,272
15-02 EMPLOYEES' RETIREMENT	6,309
15-03 GROUP INSURANCE	10,468
15-04 WORKERS COMP INSURANCE	1,237
15-13 LIFE	450
15-14 DENTAL	697
15-20 OVERHEAD HEALTH CARE COST	42
TOTAL BENEFITS - HIDDEN CREEK	26,475

TOTAL BENEFITS **195,563**

MATERIALS & SUPPLIES (4710 - JOHN CONRAD)

20-27 FOOD & BEVERAGES	70,000
20-34 MAINTENANCE OF EQUIPMENT	21,500
20-35 SMALL TOOL AND EQUIPMENT	10,250
20-41 SUPPLIES	16,000
20-49 CHEMICALS	96,500
20-55 PRO SHOP SUPPLIES	68,500
20-63 FLEET FUEL	18,631
20-64 FLEET PARTS	6,617
20-65 FLEET LABOR	5,882
20-66 IRRIGATION UPKEEP	4,000
20-67 GOLF CART MAINTENANCE	2,500
20-71 BOTANICAL	32,750
TOTAL MATERIALS & SUPPLIES - JOHN CONRAD	353,130

MATERIALS & SUPPLIES (4810 - HIDDEN CREEK)

20-27 FOOD & BEVERAGES	16,000
20-34 MAINTENANCE OF EQUIPMENT	3,000
20-41 SUPPLIES	4,000
20-49 CHEMICALS	15,000
20-55 PRO SHOP SUPPLIES	5,500
20-66 IRRIGATION UPKEEP	2,500
20-67 GOLF CART MAINTENANCE	1,000
20-71 BOTANICAL	4,000
TOTAL MATERIALS & SUPPLIES - HIDDEN CREEK	51,000

TOTAL MATERIALS & SUPPLIES **404,130**

(CONTINUED)

FUND: GOLF (197)
DEPARTMENT: GOLF (47/48)
DEPARTMENT HEAD: VAUGHN SULLIVAN
PAGE THREE

CONTRACTUAL (4710 - JOHN CONRAD) FY 24-25

Fire Inspection	170
Alarm Monitoring	300
TOTAL	470

CONTRACTUAL (4810 - HIDDEN CREEK) FY 24-25

Alarm Monitoring	300
Golf Cart Lease	12,321
Fire Inspection	170
TOTAL	12,791

CAPITAL OUTLAY (4710 - JOHN CONRAD) FY 24-25

UTV W/ Slide-In Spray Rig	50,000
Utility Cart	10,000
Backhoe Attachment	12,000
Safety Fence	25,000
TOTAL	97,000

CAPITAL OUTLAY (4810 - HIDDEN CREEK) FY 24-25

Used Gator	12,000
Pull Behind 5 Gang Mower	20,000
Used Tee Mower	20,000
TOTAL	52,000

OTHER SERVICES & CHARGES (4710 - JOHN CONRAD)	
30-01 UTILITIES & COMMUNICATIONS	21,000
30-21 SURPLUS PROPERTY	962
30-22 PWA REIMBURSEMENT	31,190
30-23 UPKEEP REAL PROPERTY	15,500
30-40 CONTRACTUAL	470
30-41 CONTRACT LABOR	2,000
30-43 HARDWARE/SOFTWARE MAINTENANCE	2,097
30-49 CREDIT CARD FEES	55,000
30-56 POINT OF SALE FEES	720
30-72 MEMBERSHIPS & SUBSCRIPTIONS	1,450
30-85 INSURANCE/FIRE, THEFT, LIAB	17,537
30-86 AUDIT	489
TOTAL OTHER SERVICES & CHARGES - JOHN CONRAD	148,415

OTHER SERVICES & CHARGES (4810 - HIDDEN CREEK)	
30-01 UTILITIES & COMMUNICATIONS	11,000
30-22 PWA REIMBURSEMENT	31,190
30-23 UPKEEP REAL PROPERTY	1,500
30-40 CONTRACTUAL	12,791
30-49 CREDIT CARD FEES	13,500
30-85 INSURANCE/FIRE, THEFT, LIAB	7,516
30-86 AUDIT	489
TOTAL OTHER SERVICES & CHARGES - HIDDEN CREEK	77,986

TOTAL OTHER SERVICES & CHARGES **226,401**

CAPITAL OUTLAY (4710- JOHN CONRAD)	
40-02 EQUIPMENT	72,000
40-15 IOB	25,000
TOTAL CAPITAL OUTLAY	97,000

CAPITAL OUTLAY (4810 HIDDEN CREEK)	
40-02 EQUIPMENT	52,000
TOTAL CAPITAL OUTLAY	52,000

TOTAL CAPITAL OUTLAY **149,000**

TOTAL DEPARTMENT REQUEST **1,629,609**

FUND: GENERAL
DEPARTMENT: MUNICIPAL GOLF (197)

SIGNIFICANT EXPENDITURE CHANGES:

STAFFING/PROGRAMS

PROGRAM DESCRIPTION

Increased chemical budget from Pre renovation budget to increase turf quality for new facility. This will also include additional native areas throughout the course.

2024 – 2025 OBJECTIVE

Regional golf objective is always focused towards improving both John Conrad and Hidden Creek facilities and never being satisfied with just maintaining both facilities. I am always seeking better procedures to benefit the entire operations. Making sure every player enjoys their experience is my number one objective.

2024-2025 GOALS AND OBJECTIVES

1. Continue strong relationship with new superintendent and making sure expectations remain high on what is expected for the quality of the facility. Mr. Riley is doing an outstanding job to this point.
2. Continue the new policies we have in place to keep the record number of players at John Conrad.
3. Improve landscaping around the Club House and finish parking lot islands with a low maintenance clean gravel look.
4. Continue our volunteer program to enhance the overall experience and customer service for players and guests.

FUND: CAPITAL DRAINAGE (060)
DEPARTMENT: DRAINAGE IMPROVEMENTS (072)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
PERSONAL SERVICES	212,695	215,923	213,770	224,848
BENEFITS	86,053	90,924	89,384	95,134
MATERIALS & SUPPLIES	118,165	123,053	124,498	146,449
OTHER SERVICES	112,508	123,949	126,124	42,998
CAPITAL OUTLAY	15,975	301,956	301,956	-
TOTAL	545,396	855,805	855,733	509,429

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	2024-25
CHARGES FOR SERVICES	471,220	469,052	472,074	471,442
INTEREST	7,651	4,175	16,999	13,145
MISCELLANEOUS	1,733	800	800	800
TOTAL	480,605	474,027	489,873	485,387

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	710,067	473,355	673,791	509,631	6/30/2022
6/30/2022	509,631	480,605	545,396	444,840	6/30/2023
6/30/2023	444,840	489,873	855,733	78,979	6/30/2024 - EST
6/30/2024	78,979	485,387	509,429	54,938	6/30/2025 - EST

Excludes Capital Outlay (25,471) **5% Reserve**
29,466

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARY	208,144
10-03 OVERTIME	500
10-07 ALLOWANCES	2,305
10-10 LONGEVITY	10,422
10-11 SL BUYBACK	546
10-12 VL BUYBACK	272
10-13 PDO BUYBACK	182
10-14 SICK LEAVE INCENTIVE	225
10-17 ADDITIONAL INCENTIVE	1,125
10-19 ONCALL	550
10-95 1X SALARY ADJUSTMENT	577
TOTAL PERSONAL SERVICES	224,848

BENEFITS	
15-01 SOCIAL SECURITY	17,201
15-02 EMPLOYEES' RETIREMENT	31,479
15-03 GROUP INSURANCE	36,419
15-04 WORKER'S COMP INSURANCE	1,391
15-06 TRAVEL & SCHOOL	1,000
15-07 UNIFORMS	1,600
15-13 LIFE	1,008
15-14 DENTAL	2,739
15-20 OVERHEAD HEALTH CARE COST	306
15-98 RETIREE HEALTH INSURANCE	1,991
TOTAL BENEFITS	95,134

MATERIALS & SUPPLIES	
20-41 SUPPLIES	32,500
20-63 FLEET FUEL	12,977
20-64 FLEET PARTS	65,169
20-65 FLEET LABOR	35,803
TOTAL MATERIALS & SUPPLIES	146,449

(CONTINUED)

FUND: CAPITAL DRAINAGE (060)
DEPARTMENT: DRAINAGE IMPROVEMENTS (072)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Street Supervisor	0.25	0.25
Equipment Operator III	1	1
Equipment Operator II	2	2
TOTAL	3.25	3.25

FY 22-23 moved .50 Street Project Supervisor to 010-09 Street

**PERSONNEL
POSITIONS
SUMMARY:**

2017-18 - 3.75
2018-19 - 3.75
2019-20 - 3.75
2020-21 - 3.75
2021-22 - 3.75
2022-23 - 3.25
2023-24 - 3.25
2024-25 - 3.25

OTHER SERVICES & CHARGES	
30-22 PWA REIMBURSEMENT	31,190
30-85 INSURANCE-FIRE, THEFT, LIAB	11,808
TOTAL OTHER SERVICES & CHARGES	42,998

TOTAL DEPARTMENT REQUEST 509,429

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL	
CCTV INSPECTION UNIT (4th YR FUNDING)	31,956
TRACKHOE (7th YR FUNDING)	270,000
TOTAL	301,956

FUND: ENTERPRISE (060)
DEPARTMENT: PUBLIC WORKS
DIVISION: CAPITAL DRAINAGE

SIGNIFICANT EXPENDITURE CHANGES:

Significant expenditures in FY 23/24 were related to addressing sinkholes associated with stormwater infrastructure.

STAFFING/PROGRAMS

This department is staffed by three full time employees: two Equipment Operator IIs and an Equipment Operator III. Department supervision is conducted by the Street Project Manager at 50% of his salary and the Street/Parks Supervisor at 25% of his salary.

PROGRAM DESCRIPTION

Capital Drainage Division is responsible for the maintenance and repair of all improved drainage structures, unimproved drainage ditches within city rights-of-way, drainage channels, and creeks. When time allows, they audit every improved drainage channel in the corporate boundary of Midwest City. All drainage complaints that are determined to be the responsibility of the City are resolved or addressed as they are funded. Lastly, they are responsible for making the necessary repairs or improvements as identified during annual bridge inspections.

2024-2025 GOALS AND OBJECTIVES

1. Repair or replace damaged or deteriorated pipes, with priority given to those with high likelihood to cause public safety concerns.
2. Continue to repair or replace broken and deteriorated concrete-lined channels.
3. Continue regular inspections of drainage structures and channels.
4. Continue to work on any funded improvements to Soldier Creek, Crutcho Creek, and all tributaries in Midwest City.
5. Continue to work on bridge inspection repairs when identified.
6. Execute or manage special projects for Engineering and Construction Services on behalf of the Public Works Department or City Manager's Office.

FUND: STORM WATER QUALITY (061)
DEPARTMENT: STORM WATER QUALITY (61)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	269,172	349,891	247,493	346,889
BENEFITS	93,252	132,833	88,873	138,698
MATERIALS & SUPPLIES	48,625	90,818	65,096	116,573
OTHER SERVICES	164,877	1,192,452	1,151,147	301,386
CAPITAL OUTLAY	17,401	164,204	164,204	171,577
TRANSFERS OUT	41,907	41,907	41,907	41,907
TOTAL	635,234	1,972,105	1,758,720	1,117,030

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
LICENSES & PERMITS	3,150	3,510	1,843	2,771
INTERGOVERNMENTAL	-	34,216	-	-
CHARGES FOR SERVICES	803,827	784,041	778,034	1,089,650
INTEREST	24,899	13,330	60,858	47,785
TRANSFERS	-	325,000	325,000	-
MISCELLANEOUS	416	1,585	3,086	1,357
TOTAL	832,292	1,161,682	1,168,821	1,141,563

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE
6/30/2021	1,183,745	794,106	685,864	1,291,987
6/30/2022	1,291,987	832,292	635,234	1,489,045
6/30/2023	1,489,045	1,168,821	1,758,720	899,145
6/30/2024	899,145	1,141,563	1,117,030	923,677

Excludes Capital Outlay & Transfers Out (45,177) **5% Reserve**
878,500

	<u>2022</u>	<u>2023</u>	<u>EST 2024</u>	<u>BUDGET 2025</u>
CHARGES TO OTHER CITIES	50,933	66,716	40,438	52,696

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	298,380
10-02 WAGES	25,000
10-03 OVERTIME	8,500
10-07 ALLOWANCES	2,381
10-10 LONGEVITY	4,938
10-11 SL BUYBACK	2,178
10-12 VL BUYBACK	1,087
10-13 PDO BUYBACK	390
10-14 SICK LEAVE INCENTIVE	1,800
10-17 ADDITIONAL INCENTIVE	900
10-19 ON CALL	550
10-95 SALARY ADJUSTMENT	785
TOTAL PERSONAL SERVICES	346,889

BENEFITS	
15-01 SOCIAL SECURITY	26,537
15-02 EMPLOYEES' RETIREMENT	45,064
15-03 GROUP INSURANCE	44,178
15-04 WORKER'S COMP INSURANCE	3,387
15-06 TRAVEL & SCHOOL	8,500
15-07 UNIFORMS	3,700
15-13 LIFE	1,371
15-14 DENTAL	3,091
15-20 OVERHEAD HEALTH CARE COST	415
15-98 RETIREE INSURANCE	2,455
TOTAL BENEFITS	138,698

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	5,000
20-35 SMALL TOOLS AND EQUIPMENT	14,400
20-41 SUPPLIES	50,250
20-49 CHEMICALS	14,500
20-63 FLEET FUEL	5,331
20-64 FLEET PARTS	17,176
20-65 FLEET LABOR	9,916
TOTAL MATERIALS & SUPPLIES	116,573

(CONTINUED)

FUND: STORM WATER QUALITY (061)
DEPARTMENT: STORM WATER QUALITY (61)
DEPARTMENT HEAD: PAUL STREETS
PAGE TWO

PERMANENT STAFFING	FY 24-25	FY 23-24
Asst Public Works Director	0.25	0.25
Storm Water Project Supervisor	1	1
Storm Water Quality Tech	3	3
GIS Coordinator	0.17	0.17
TOTAL	4.42	4.42

PART TIME	FY 24-25	FY 23-24
Storm Water Technician	0.5	0.5

FY 23-24 Replace 2 seasonal with 1 Part Time
 FY 22-23 Replaced City Engineer with Asst PWA director
 FY 21-22 Eliminated PT Intern
 FY 21-22 .25 City Engineer from PWA (075)
 FY 20-21 Added Part-time intern
 FY 20-21 SW Manager moved to Fund 190
 Lab Technician eliminated FY 19-20
 .5 Storm Water Manager moved to Fund 190 FY 17-18

CAPITAL OUTLAY FY 24-25

Safety Storage Locker	10,000
1/2 Ton 4x4 Extended Cab Truck	55,000
Multiparameter Water Quality Meter	9,600
3/4 Ton 4x4 Extended Cab Truck	75,000
IDEXX Quanti-Tray Sealer	6,000
CCTV Inspection Unit	15,977
TOTAL	171,577

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MOTORIZED HAND TRUCK	6,000
CCTV INSPECTION UNIT LEASE	31,954
HACH FH950 FLOW METER FOR MEASURING STREAM FLOW	8,000
CONCRETE HHW LOCKER AREA	52,500
STORAGE LOCKER DOORS/SHELVES	4,000
OUTDOOR EMERG SHOWER	5,500
SAFETY STORAGE LOCKER	50,000
COMPUTERS AND IPADS	6,250
TOTAL	164,204

PERSONNEL POSITIONS SUMMARY:

2017-18 - 5.33
 2018-19 - 5.33
 2019-20 - 4.67
 2020-21 - 4.17
 2021-22 - 4.42
 2022-23 - 4.42
 2023-24 - 4.42
2024-25 - 4.42

OTHER SERVICES & CHARGES

30-01 UTILITIES & COMMUNICATIONS	14,500
30-21 SURPLUS PROPERTY	1,148
30-22 PWA REIMBURSEMENT	41,444
30-23 UPKEEP REAL PROPERTY	12,000
30-40 CONTRACTUAL	165,550
30-43 HARDWARE/SOFTWARE	46,967
30-49 CREDIT CARD FEES	4,500
30-72 MEMBERSHIPS & SUBSCRIPTIONS	4,600
30-85 INSURANCE - FIRE, THEFT, LIAB	9,636
30-86 ANNUAL AUDIT	1,041
TOTAL OTHER SERVICES & CHARGES	301,386

CAPITAL OUTLAY

40-01 VEHICLES	130,000
40-02 EQUIPMENT	41,577
TOTAL CAPITAL OUTLAY	171,577

TRANSFERS

80-33 GENERAL FUND (010)	41,907
TOTAL TRANSFERS	41,907

TOTAL DEPARTMENT REQUEST

1,117,030

CONTRACTUAL (30-40) FY 24-25

Household Hazardous Waste Disposal (5X \$15K)	75,000
Sustainable Landscaping Pilot	30,000
Janitorial for 8726 SE 15th St.	5,500
Public Education Development	5,000
Water Quality Replicate Samples	4,500
Unifirst - Mats, rugs, and lab towels	2,000
Emergency Spill Response	20,000
TV and electronics disposal	3,000
Bacteria Source Tracking	20,000
MAC fire systems monitoring \$45 X 12	550
TOTAL	165,550

FUND: ENTERPRISE
DEPARTMENT: STORMWATER QUALITY 61

SIGNIFICANT EXPENDITURE CHANGES:
N.A.

STAFFING/PROGRAMS

During the past fiscal year, 2023-2024, the Stormwater Quality Management Department was staffed by: one stormwater project supervisor, three stormwater quality technicians and Stormwater/GIS Intern(s). All positions except the Interns are full time permanent employees. Stormwater Quality Management remains committed to serving citizens of Midwest City by maintaining and improving stormwater quality in creeks and waterways.

The department strives to educate and involve citizens in the prevention of stormwater pollution and conducts water quality screening to detect, track and eliminate pollutants affecting water quality. Additionally, it enforces Midwest City's stormwater ordinances and provides safe and proper disposal of unwanted household hazardous waste to all Midwest City residents.

PROGRAM DESCRIPTION:

The purpose of the Stormwater Quality Management Department is to promote public health, safety and welfare by maintaining and improving the quality of stormwater discharging to conveyances within Midwest City and all receiving waters of the State. Stormwater Quality has been tasked with ensuring that any applicable regulations set forth by the Oklahoma Department of Environmental Quality (ODEQ) and Environmental Protection Agency regarding stormwater discharges are being met. In order to maintain compliance with these regulations, Stormwater Quality has implemented several distinct programs such as:

- 1. Construction Site Inspections**
- 2. Illicit Discharge Detection and Elimination (IDDE).**
- 3. Municipal Good Housekeeping**
- 4. Household Hazardous Waste Disposal**
- 5. Public Education and Involvement**
- 6. Citizen Complaint Response**

2024-2025 Goals and Objectives:

Provide a safe and clean environment for our residents through the following:

1. Distribution of educational materials to increase public awareness and participation in City Programs including Household Hazardous Waste Disposal, Recycling, and Adopt-a-Spot. We will achieve this by conducting public education and outreach activities, including presenting educational material quarterly at the Neighborhood Association meetings, attending events such as Association Celebration, National Night Out, etc. and creating various educational materials to be distributed to city employees and residents.
2. Continue operation of the Household Hazardous Waste program. Utilize feedback from residents to increase participation, thus decreasing illicit dumping into the stormwater system. Provide opportunities for surrounding municipalities to schedule mobile collection events as part of the HHW program.
3. Partner with Mid-Del and Choctaw-Nicoma Park School Districts and other civic organizations in order to develop an environmental education outreach program.

Support the Clean Water Act and the updated ODEQ permitting through the following:

1. Continue with Stormwater construction inspections to help ensure site compliance with City ordinances, ODEQ regulations, and the Clean Water Act. Follow-up with non-compliance issues to ensure that each site is acting with a sense of urgency when erosion and sediment control issues arise.
2. Develop and implement an industrial stormwater permit program and a commercial cosmetic cleaning program.
3. Meet all terms and conditions of the City's Stormwater Management Plan as required by ODEQ. Modify such plans when a new ODEQ permit is issued and implement required TMDL elements as required. This includes modifications being made to the current water quality-monitoring program set forth for sections of Crutcho Creek and the North Canadian River to monitor Total Coliform, E. coli, and Enterococci bacteria.
4. Develop and implement an education and training program for builders, contractors, and developers in regard to the Clean Water Act, NPDES permitting, and City Ordinances.
5. Research and develop new opportunities for public education and involvement activities to further the public's knowledge of environmental protection.

FUND: CAPITAL WATER IMPROVEMENTS (172) (Walker Fund)
DEPARTMENT: CAPITAL WATER IMPROVEMENT (49)
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
OTHER SERVICES	953	1,500	1,500	1,500
CAPITAL OUTLAY	109,811	4,723,631	3,733,631	755,000
TOTAL	110,764	4,725,131	3,735,131	756,500

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
LICENSES & PERMITS	5,325	9,025	3,230	6,102
CHARGES FOR SERVICES	455,664	455,197	418,735	763,658
INTEREST	51,289	23,355	108,891	83,725
TRANSFERS IN	990,000	-	-	-
TOTAL	1,502,278	487,577	530,856	853,485

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	1,703,190	454,148	31,208	2,126,130	6/30/2022
6/30/2022	2,126,130	1,502,278	110,764	3,517,644	6/30/2023
6/30/2023	3,517,644	530,856	3,735,131	313,369	6/30/2024 - EST
6/30/2024	313,369	853,485	756,500	410,354	6/30/2025 - EST

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	1,500
TOTAL OTHER SERVICES & CHARGES	1,500

CAPITAL OUTLAY	
40-02 EQUIPMENT	205,000
40-05 UTILITY IMPROVEMENTS	450,000
40-08 CONTINGENCIES	100,000
TOTAL CAPITAL OUTLAY	755,000

TOTAL DEPARTMENT REQUEST 756,500

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

HEAVY DUTY TRUCK	60,000
1/2 TON TRUCK	48,000
1 TON CREW CAB PICKUP	35,200
DEWATERING (TRASH) PUMP	1,569
590 SN CASE BACKHOLE	100,000
CEILING IN FILTER BAY	95,000
EXT PAINT - WATER PLNT TWR	120,000
NE 10TH & ROSEWOOD WTR LN	49,245
WATER METERS	28,470
WELL LINE/MIDWEST BLVD	59,103
TRUCK	44,784
ENG FOR TIMBER RIDGE TWR	650,000
NW 23RD WL SPENCER-DOUGLAS	50,000
WATER METER & COMPONENTS	4,460
HORIZONTAL WATER WELL/REH	250,000
IPAD & COMPUTER REPL	2,800
ARPA HORIZ WTR WELL REHAB	1,750,000
ANNUAL WATER MTRS/COMPONENTS	65,000
REED WATERLINE	220,000
CONTINGENCIES (EMERG REPAIRS)	100,000
TOTAL	3,733,631

CAPITAL OUTLAY FY 24-25

Water Well Rehab	150,000
Tractor W/FEL & Boom Mower (4210)	150,000
590 SN Case Backhoe (4230)	55,000
SCADA Improvements	300,000
Contingencies (Emergency Repairs)	100,000
TOTAL	755,000

FUND: SYSTEM IMPROVEMENTS (178)
 DEPARTMENT: DEBT SERVICE (42)
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES	1,552	2,400	2,400	2,400
CAPITAL OUTLAY	20,101	3,717,687	3,717,687	1,200,000
TOTAL	21,652	3,720,087	3,720,087	1,202,400

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	715,458	717,328	659,899	1,497,880
INTEREST	79,708	42,750	192,961	150,555
TOTAL	795,166	760,078	852,860	1,648,435

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	3,428,570	703,801	302,484	3,829,887	6/30/2022
6/30/2022	3,829,887	795,166	21,652	4,603,401	6/30/2023
6/30/2023	4,603,401	852,860	3,720,087	1,736,174	6/30/2024 - EST
6/30/2024	1,736,174	1,648,435	1,202,400	2,182,209	6/30/2025 - EST

FOR BUDGET BOOK ONLY, FUND NAME CHANGED FROM CONSTRUCTION
 LOAN PAYMENT TO SYSTEM IMPROVEMENTS.

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-49 CREDIT CARD FEES	2,400
TOTAL OTHER SERVICES & CHARGES	2,400

CAPITAL OUTLAY	
40-05 UTILITY IMPROVEMENTS	1,200,000
TOTAL CAPITAL OUTLAY	1,200,000

TOTAL DEPARTMENT REQUEST 1,202,400

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

EASTSIDE BOOSTER PH1	726,132
ROOFS AT WATER PLANT	450,000
REHAB 2 WELLS	70,000
EASTSIDE DIST IMP PH4	169,639
WRDA 25% MATER WATER IMPR	1,666,667
RENO WATER LINE	11,413
WRDA BOOSTER ENGINEERING	200,000
BOOSTER STATION RENOV-P2	3,990
24" VALVES REPL (MIDWEST	140,000
FELIX PL BOOSTER VALVE	30,000
WELL LINE/MIDWEST BLVD	149,846
HORIZONTAL WATER WELL/REH	100,000
TOTAL	3,717,687

CAPITAL OUTLAY FY 24-25

Reno Water Line Air Depot to Midwest Blvd	200,000
Midwest Blvd Water Line RR NE 16th to NE 23rd	100,000
Water Line Replacement City Wide	500,000
Roofs at Water Plant	400,000
TOTAL	1,200,000

FUND: SEWER BACKUP (184)
 DEPARTMENT: SEWER BACKUP CLAIMS (43)
 DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
OTHER SERVICES	1,595	15,000	8,053	68,285
TOTAL	1,595	15,000	8,053	68,285

REVENUES	ACTUAL 2022-23	AMENDED BUDGET 2023-24	ESTIMATED ACTUAL 2023-24	BUDGET 2024-25
CHARGES FOR SERVICES	1	-	11,000	66,000
INTEREST	1,423	780	3,014	2,285
TOTAL	1,424	780	14,014	68,285

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-02 CLAIMS	68,285
TOTAL OTHER SERVICES & CHARGES	68,285
TOTAL DEPARTMENT REQUEST	68,285

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	80,124	208	1,890	78,442	6/30/2022
6/30/2022	78,442	1,424	1,595	78,271	6/30/2023
6/30/2023	78,271	14,014	8,053	84,232	6/30/2024 - EST
6/30/2024	84,232	68,285	68,285	84,232	6/30/2025 - EST

ORDINANCE APPROVED IN 08-09, THE MINIMUM IS \$50,000.
 WHEN THE FUND BALANCE FALLS BELOW THE THRESHOLD, THE UTILITY ASSESSMENT IS PLACED BACK ON THE UTILITY BILL.

FUND: SEWER CONSTRUCTION (186)
DEPARTMENT: SEWER CONSTRUCTION (46)
DEPARTMENT HEAD: PAUL STREETS

EXPENDITURES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
MATERIALS & SUPPLIES	-	515,176	515,176	-
OTHER SERVICES	-	169,000	169,000	-
CAPITAL OUTLAY	86,778	696,392	696,392	-
TRANSFERS OUT (250)	-	5,878,888	5,878,888	-
TOTAL	86,778	7,259,456	7,259,456	-

REVENUES	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUAL	BUDGET
	2022-23	2023-24	2023-24	2024-25
CHARGES FOR SERVICES	1,440,190	1,425,464	1,418,767	1,426,100
INTEREST	135,591	71,590	204,417	76,625
MISCELLANEOUS	-	-	2	-
TRANSFER IN (250)	228,825	119,964	119,964	-
TOTAL	1,804,606	1,617,018	1,743,150	1,502,725

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
6/30/2021	5,345,887	1,427,164	439,511	6,333,540	6/30/2022
6/30/2022	6,333,540	1,804,606	86,778	8,051,367	6/30/2023
6/30/2023	8,051,367	1,743,150	7,259,456	2,535,061	6/30/2024 - EST
6/30/2024	2,535,061	1,502,725	-	4,037,786	6/30/2025 - EST

Sewer Fee (1,418) Reserve
4,036,368

The sewer plant note was paid off March 1, 2024

FINAL BUDGET 2024-2025

ESTIMATED FUND BALANCE RESERVE FROM SEWER FEE	
Fiscal Year 11-12	255,423
Fiscal Year 12-13	290,471
Fiscal Year 13-14	205,781
Fiscal Year 14-15	105,606
Fiscal Year 15-16	174,491
Fiscal Year 16-17	91,696
Fiscal Year 17-18	198,422
Fiscal Year 18-19	349,571
Fiscal Year 19-20	387,221
Fiscal Year 20-21	1,036,722
Fiscal Year 21-22	1,344,712
Fiscal Year 22-23	1,440,190
Fiscal Year 23-24 Estimated	(5,878,888)
TOTAL	1,418

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL	
FIBER INSTALLATION	11,491
SCADA HARDWARE-FOR PLANT	9,603
WAVETEX MEDIA	159,731
DAVIT CRANE	15,567
23RD SEWER LINE SERVICE	500,000
TOTAL	696,392

FUND: UTILITY SERVICES (187)
DEPARTMENT: CITY CLERK (50) UTILITY SERVICES
DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
PERSONAL SERVICES	550,365	582,247	570,072	615,561
BENEFITS	205,105	230,295	214,634	234,590
MATERIALS & SUPPLIES	10,354	19,118	15,433	18,658
OTHER SERVICES	264,958	283,456	281,577	285,800
CAPITAL OUTLAY	2,359	38,708	38,708	10,000
TOTAL	1,033,141	1,153,824	1,120,424	1,164,609

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	2023-24	2023-24	2024-25
CHARGES FOR SERVICES	1,296,891	1,134,802	1,322,157	1,267,172
INTEREST	12,045	6,215	35,708	28,940
MISCELLANEOUS	93	-	-	-
TOTAL	1,309,028	1,141,017	1,357,865	1,296,112

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	465,084	1,174,349	1,070,271	569,162	6/30/2022
6/30/2022	569,162	1,309,028	1,033,141	845,050	6/30/2023
6/30/2023	845,050	1,357,865	1,120,424	1,082,491	6/30/2024 - EST
6/30/2024	1,082,491	1,296,112	1,164,609	1,213,994	6/30/2025 - EST

Excludes Transfers Out & Capital Outlay (57,730) 5% Reserve
1,156,264

FINAL BUDGET 2024-2025

PERSONAL SERVICES	
10-01 SALARIES	572,431
10-03 OVERTIME	200
10-07 ALLOWANCES	2,790
10-10 LONGEVITY	18,300
10-11 SL BUYBACK	5,237
10-12 VL BUYBACK	970
10-13 PDO BUYBACK	2,444
10-14 SICK LEAVE INCENTIVE	5,200
10-17 ADDITIONAL INCENTIVE	6,301
10-95 1X SALARY ADJUSTMENT	1,688
TOTAL PERSONAL SERVICES	615,561

BENEFITS	
15-01 SOCIAL SECURITY	47,090
15-02 EMPLOYEES' RETIREMENT	86,179
15-03 GROUP INSURANCE	72,728
15-04 WORKER'S COMP INSURANCE	4,389
15-06 TRAVEL & SCHOOL	4,000
15-13 LIFE	2,947
15-14 DENTAL	5,575
15-20 OVERHEAD HEALTH CARE COST	1,184
15-98 RETIREE INSURANCE	10,498
TOTAL BENEFITS	234,590

MATERIALS & SUPPLIES	
20-34 MAINTENANCE OF EQUIPMENT	300
20-35 SMALL TOOLS & EQUIPMENT	4,920
20-41 SUPPLIES	10,000
20-63 FLEET FUEL	1,831
20-64 FLEET PARTS	710
20-65 FLEET LABOR	897
TOTAL MATERIALS & SUPPLIES	18,658

(CONTINUED)

FUND: UTILITY SERVICES (187)
DEPARTMENT: CITY CLERK (50) UTILITY SERVICES
DEPARTMENT HEAD: SARA HANCOCK
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PERMANENT STAFFING	FY 24-25	FY 23-24
City Clerk	0.5	0.5
Billing Technician	0.5	0.5
Office Manager - City Clerk	1	1
Utility Service Clk/Trainer	1	1
Utility Service Clerk II	2	2
Utility Service Clerk	4	4
Staff Accountant	0.25	0.25
Code Officer	0.25	0.25
TOTAL	9.5	9.5

PERSONNEL
POSITIONS
SUMMARY:
2017-18 - 12.25
2018-19 - 12.25
2019-20 - 13.05
2020-21 - 11.05
2021-22 - 10.05
2022-23 - 9.5
2023-24 - 9.5
2024-25 - 9.5

Code Officer funded 25% in 187 Util Services & 75% 010-1510 in FY 22-23
Meter Reader Coordinator moved to Fund 191 in FY 21-22
Meter Readers moved to Fund 191 in FY 20-21
Code Officer funded 80% in 187 Util Services & 20% 010-1510 in FY 18-19
Accountant changed to Staff Accountant .25 FY 17-18

CONTRACTUAL (30-40) FY 24-25

Billing - Outsource	174,000
Shred Bin	253
Lockbox Fees	11,700
Verizon	500
Ads - Employment Testing	1,000
TOTAL	187,453

OTHER SERVICES & CHARGES

30-40 CONTRACTUAL	187,453
30-43 HARDWARE/SOFTWARE MAINTENANCE	90,650
30-49 CREDIT CARD FEES	3,500
30-72 MEMBERSHIPS/SUBSCRIPTIONS	500
30-85 INSURANCE/FIRE,THEFT,LIAB	3,697
TOTAL OTHER SERVICES & CHARGES	285,800

CAPITAL OUTLAY

40-14 REMODEL	10,000
TOTAL CAPITAL OUTLAY	10,000

TOTAL DEPARTMENT REQUEST

1,164,609

CAPITAL OUTLAY FY 24-25

Flooring	10,000
TOTAL	10,000

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

(8) COMPUTERS & WIDE MONITORS	6,308
HP LASERJET ENTERPRISE	1,300
TS 240-75 w/INKJET DIGITAL CHECK SCANNER	1,200
HP LASER JET PRO M404N	400
CANNON 0651c002 DESKTOP SCANNER	600
UTIL BLLG REMODEL DESIGN	25,000
8 CHAIRS	2,400
WIRELESS HEADSET SYSTEM	500
HP LASERJET PRO	1,000
TOTAL	38,708

FUND: UTILITY SERVICES (187)
DEPARTMENT: CITY CLERK

PROGRAM DESCRIPTION

The Utility Service Fund is responsible for the following functions:

Utility Customer Service
Utility Billing
Code Enforcement Officer

Customer Service Division:

Staffing/Programs

The Customer Service Department is staffed by one Office Manager, one Utility Service Trainer, one Billing Technician, and five Customer Service Representatives. Our department remains committed to providing excellent customer service in a timely and efficient manner.

Program Description

Customer service provides exceptional service to over 20,000 water, sewer and sanitation customers each month. Customer service works closely with each customer to set up new accounts, process transfers or final accounts. Customer service is

responsible for all utility billing and posting over 21,000 payments a month. Customer service issues over 3,000 new licenses and permits a year and processes approximately 2,000 renewals. Customer service investigates and works to provide information and resolve all customer inquiries.

Code Enforcement Officer:

The City Clerk Code Enforcement division is staffed by one full time Code Officer. This division remains committed to dealing with quality of life issues.

Program Description

The Code Officer is to enforce codes and ordinances adopted by the City's elected officials that are not enforced through the Fire Prevention Bureau, Building Officials or Police Department. Actions taken by officer interact with each of these other local enforcement agencies, in addition to county and state agencies, and closely support their efforts.

The Code Enforcement Officer for Utility Billing is responsible for the enforcement of City ordinances, which pertain to utility accounts, food establishment license, alcohol license, food trucks, childcare facilities, nuisances, peddlers/solicitors, and condemning of properties identified by the Police Department as an attractive nuisance.

2024-2025 GOALS AND OBJECTIVES

Customer Service Division:

1. Continue to promote Internet services available to customers to allow for ACH and recurring credit card payments online.
2. Implement effective strategies to ensure customer receives solutions to issues involving their bills.
3. Improve Customer Service with continual training and positive supervision.
4. Continue to cross train customer service clerks to be efficient in all areas of department.
5. Work with Public Works to ensure any billing issues or resolved in a timely manner.
6. Promote the website to give citizens additional information about utility services and payment options.

Code Enforcement Division:

1. Continue a proactive approach to Code Enforcement.
2. Continue to improve our codes and procedures to allow for better enforcement.

3. Continue to educate citizens and business on code enforcement violations.
4. Continue personal development through licensing by the International Code Council.

FUND: CAPITAL SEWER (188) (STROTHMANN FUND)
DEPARTMENT: SEWER IMPROVEMENTS
DEPARTMENT HEAD: ROBERT STREETS

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
OTHER SERVICES	127,375	633,618	633,618	101,500
CAPITAL OUTLAY	402,497	452,928	452,928	965,978
TOTAL	529,872	1,086,546	1,086,546	1,067,478

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	
LICENSES & PERMITS	4,275	5,767	4,050	5,425
CHARGES FOR SERVICES	784,927	776,066	759,843	770,526
INTEREST	31,223	17,100	79,124	63,070
TOTAL	820,425	798,933	843,017	839,021

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	FUND BALANCE	
	746,434	779,490	33,069	1,492,855	6/30/2022
	1,492,855	820,425	529,872	1,783,408	6/30/2023
	1,783,408	843,017	1,086,546	1,539,879	6/30/2024 - EST
	1,539,879	839,021	1,067,478	1,311,422	6/30/2025 - EST

Note: Increase in Charges for Services 9/1/2020.

FINAL BUDGET 2024-2025

OTHER SERVICES & CHARGES	
30-40 CONTRACTUAL	100,000
30-49 CREDIT CARD FEES	1,500
TOTAL OTHER SERVICES & CHARGES	101,500

CAPITAL OUTLAY	
40-02 EQUIPMENT	65,978
40-05 UTILITY PROPERTY	900,000
TOTAL CAPITAL OUTLAY	965,978

TOTAL DEPARTMENT REQUEST **1,067,478**

CAPITAL OUTLAY FY 23-24 ESTIMATED ACTUAL

MISC SEWER REPLACE/REHAB/MANHOLE	51,442
1/2 TON PICKUP	1,486
SOONER ROSE SEWER UPGRADE	350,000
CARBURETOR ALLEY SEWER LINE	50,000
TOTAL	452,928

CONTRACTUAL FY 24-25

Sewer Main Replace (Pipe Burst/Trench Cut)	100,000
TOTAL	100,000

CAPITAL OUTLAY FY 24-25

Phase 1 Hiwassee/Edgewood Lift Station (Split w/ 192)	900,000
CCTV Inspection Unit	15,978
Mini Excavator and Trailer (Split w/ 191)	50,000
TOTAL	965,978

FUND: UTILITIES CAPITAL OUTLAY (189)
DEPARTMENT: CAPITAL OUTLAY
DEPARTMENT HEAD: TIM LYON

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET	ACTUAL	
	2023-24	2023-24	2023-24	
DEBT SERVICE	167,958	397,768	397,767	-
TOTAL	167,958	397,768	397,767	-

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET	ACTUAL	
	2023-24	2023-24	2023-24	
INTEREST	278,555	251,892	339,530	309,539
TRANSFER IN (191)	167,958	397,768	397,768	-
TOTAL	446,513	649,660	737,298	309,539

FY 18-19 - Municipal Authority began receiving interest on Sooner Town Center loan.

BUDGETARY	BUDGET			FUND	
FUND BALANCE:	FUND BAL.	REVENUES	EXPENSES	BALANCE	
6/30/2021	2,128,424	410,261	167,958	2,370,727	6/30/2022
6/30/2022	2,370,727	446,513	167,958	2,649,282	6/30/2023
6/30/2023	2,649,282	737,298	397,767	2,988,812	6/30/2024 - EST
6/30/2024	2,988,812	309,539	-	3,298,351	6/30/2025 - EST

NOTE: AMRS loan paid off in April 2024.

(CONTINUED)

FUND: UTILITIES CAPITAL OUTLAY (189)
DEPARTMENT: CAPITAL OUTLAY
DEPARTMENT HEAD: TIM LYON
PAGE TWO

FUND BALANCE ACTUAL AT 6-30-23				
DIVISION/DEPT	6/30/22 FUND BALANCE	REVENUES & TRANSFERS	EST. ACTUAL EXPENSES	6/30/23 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	187,583	48,553	-	236,136
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	167,958	167,958	342,848
GENERAL GOVT - STC LOAN INT	1,056,491	230,001	-	1,286,492
	<u>2,370,728</u>	<u>446,512</u>	<u>167,958</u>	<u>2,649,282</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-24				
DIVISION/DEPT	6/30/23 FUND BALANCE	REVENUES & TRANSFERS	EST. ACTUAL EXPENSES	6/30/24 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	236,136	113,643	-	349,779
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,848	397,768	397,767	342,849
GENERAL GOVT - STC LOAN INT	1,286,492	225,887	-	1,512,379
	<u>2,649,282</u>	<u>737,298</u>	<u>397,767</u>	<u>2,988,813</u>

FUND BALANCE ESTIMATED ACTUAL AT 6-30-25				
DIVISION/DEPT	6/30/24 FUND BALANCE	REVENUES & TRANSFERS	EST. ACTUAL EXPENSES	6/30/25 FUND BALANCE
GENERAL GOVT - CNG	302	-	-	302
INTEREST	349,779	309,539	-	659,318
SANITATION - TRANS STATION	783,504	-	-	783,504
UTILITY SERVICES - AMRS	342,849	-	-	342,849
GENERAL GOVT - STC LOAN INT	1,512,379	-	-	1,512,379
	<u>2,988,813</u>	<u>309,539</u>	<u>-</u>	<u>3,298,352</u>

FUND: CUSTOMER DEPOSITS (230)
 DEPARTMENT: NON-DEPARTMENTAL
 DEPARTMENT HEAD: SARA HANCOCK

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET	ACTUAL	BUDGET
	2023-24	2023-24	2023-24	2024-25
TRANSFERS OUT	28,449	59,329	59,329	45,030
TOTAL	28,449	59,329	59,329	45,030

REVENUES	ACTUAL	AMENDED	ESTIMATED	
	2022-23	BUDGET	ACTUAL	BUDGET
	2023-24	2023-24	2023-24	2024-25
INTEREST	28,449	59,329	59,329	45,030
TOTAL	28,449	59,329	59,329	45,030

FINAL BUDGET 2024-2025

TOTAL TRANSFERS	
80-91 WATER (FUND 191)	45,030
TOTAL TRANSFERS	<u>45,030</u>
TOTAL DEPARTMENT REQUEST	<u>45,030</u>

FUND: CAPITAL IMPROVEMENTS REVENUE BOND (250)
DEPARTMENT: DEBT SERVICE (REVENUE BONDS) (42)
DEPARTMENT HEAD: TIATIA CROMAR

EXPENDITURES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
DEBT SERVICE (2019) Hotel/Conf	1,081,725	1,792,525	1,792,525	1,793,025
DEBT SERVICE (2020 Sewer Note)	139,606	8,884,349	8,884,349	-
DEBT SERVICE (Fiscal Agent Fees)	4,500	6,000	6,000	2,500
TRANSFER OUT (186)	228,825	119,964	119,964	-
TRANSFER OUT (010)	10,431,471	10,440,455	10,440,455	-
TRANSFER OUT (196)	984,415	25,535	25,535	10,368,859
TOTAL	12,870,542	21,268,828	21,268,828	12,164,384

REVENUES	ACTUAL	AMENDED	ESTIMATED	BUDGET
	2022-23	BUDGET 2023-24	ACTUAL 2023-24	BUDGET 2024-25
INTEREST	72,160	73,669	50,095	50,095
TRANSFERS IN:				
Sales Tax (010) General	10,431,471	10,440,455	10,440,455	10,368,859
Sales Tax (340)	6,457,139	6,345,680	3,452,511	1,795,525
User Fee (186) - Sewer	-	5,878,888	5,878,888	-
TOTAL	16,960,771	22,738,692	19,821,949	12,214,479

BUDGETARY FUND BALANCE:	BUDGET FUND BAL.	REVENUES	EXPENSES	BOND PRIN BAL ADJUSTMENT	FUND BALANCE
6/30/2021	(40,093,180)	16,074,675	16,436,812	-	(40,455,317) 6/30/2022
6/30/2022	(40,455,317)	16,960,771	12,870,542	-	(36,365,089) 6/30/2023
6/30/2023	(36,365,089)	19,821,949	21,268,828	7,335,000	(30,476,968) 6/30/2024 - EST
6/30/2024	(30,476,968)	12,214,479	12,164,384	740,000	(29,686,873) 6/30/2025 - EST

NOTE: The negative fund balance is due to the debt being paid from the Fund 250 with the asset showing in Fund 195, Hotel Conference Center and the Sewer Plant Fund being recorded in Fund 186, Sewer Construction.

FINAL BUDGET 2024-2025

DEBT SERVICE	
70-08 PRINCIPAL (2019 BOND SERIES)	740,000
71-08 INTEREST (2019 BOND SERIES)	1,053,025
72-02 FISCAL AGENT FEES	2,500
TOTAL DEBT SERVICE	1,795,525

TRANSFERS OUT	
80-33 TRANSFERS OUT (010)	10,368,859
TOTAL TRANSFERS OUT	10,368,859

TOTAL DEPARTMENT REQUEST **12,164,384**

DEBT REQUIREMENT

Hotel / Conference Center (2019 Bond Series)	
4/1/2025 Principal	740,000
10/1/2024 Interest	526,513
4/1/2025 Interest	526,512
Trustee Fee	2,500
	1,795,525
<i>Revenue Bonds O/S \$27,775,000 as of 6/30/24</i>	
<i>Debt Service Matures April 1, 2048</i>	

Capital Outlay - All Funds with Project Codes

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(009) City Manager	Misc Equipment	10,000	012501	40-02
		10,000		
(009) Neighborhood Services	1/2 Ton Ext Cab 4x4 Truck	50,000	152501	40-01
(009) Neighborhood Services	Ice Machine Replacement	5,500	152502	40-02
(009) Neighborhood Services	Replace Flooring in 4 Meeting Rooms	15,000	152503	40-14
		70,500		
(009) Information Technology	Bulk SAN & Server License	217,016	162501	40-49
(009) Information Technology	Access Control	30,000	162502	40-49
(009) Information Technology	Vehicle Lights & Safety Equipment	20,000	162503	40-01
(009) Information Technology	Broadcast System	30,000	162504	40-50
		297,016		
(009) Engineering & Const Svc	4WD Extended Cab Pickup	55,000	242501	40-01
(009) Engineering & Const Svc	3 Air Handler Unit Replacements	285,000	242502	40-02
(009) Engineering & Const Svc	Small SUV	43,000	242503	40-01
(009) Engineering & Const Svc	1st Floor Tile Replacement	30,000	242504	40-14
(009) Engineering & Const Svc	Study Electrical Service & Master Plan	25,000	242505	40-14
(009) Engineering & Const Svc	Sidewalk Reconstruction	100,000	242506	40-06
(009) Engineering & Const Svc	Remodel South Vestibule Outside Council Chamber	7,000	242507	40-14
		545,000		
(009) Senior Center	Color Printer/Scanner	6,000	552501	40-02
(009) Senior Center	Handicapped BR Remodel	50,000	552004	40-14
		56,000		
SUBTOTAL (009) CAPITAL OUTLAY		978,516		
(013) Street & Alley	Infrastructure	470,000	092403	40-06
(013) Street & Alley	Infrastructure Other Than Building	50,000	092501	40-15
		520,000		
(014) Technology	Various Tools for IT Department	35,000	142501	40-02
		35,000		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(021) Police	Patrol Vehicles (8 Tahoes, 2 Trucks)	534,200	622501	40-01
(021) Police	Detective Vehicle (1)	32,000	622502	40-01
(021) Police	SIU Vehicle (1)	32,000	622503	40-01
(021) Police	Equipment for Patrol Vehicles (10)	454,750	622504	40-01
(021) Police	Detective Vehicle UP Fit	3,000	622505	40-01
(021) Police	Radio Tower at Hospital (1/2 funded by Fire)	200,000	622506	40-02
(021) Police	Wrought-Iron Fencing/Gate Around Police Bay	75,000	622507	40-15
(021) Police	Bait Car Camera System	6,995	622508	40-02
(021) Police	Bulk SAN & Server License	372,738	622509	40-49
		1,710,683		
(041) Fire Department	Radio Tower at Hospital (1/2 funded by Police)	200,000	622506	40-02
(041) Fire Department	Station Concrete Work	150,000	642501	40-15
(041) Fire Department	Flat Roof Coating	70,000	642502	40-14
(041) Fire Department	Hose Dryers	26,000	642503	40-02
(041) Fire Department	Training Center SCBAs	34,974	642504	40-02
(041) Fire Department	5 Yr Apparatus Recapitalization	200,000	642505	40-01
(041) Fire Department	Bulk SAN & Server License	41,415	642506	40-49
		722,389		
(045) Welcome Center	Debris Blower	12,000	742501	40-02
(045) Welcome Center	Gator TX Turf	15,000	742502	40-02
(045) Welcome Center	Rotary Brush Mower	9,000	742503	40-02
(045) Welcome Center	Trail Cutting Edge Blade	6,000	742504	40-02
		42,000		
(061) Storm Water Quality	Safety Storage Locker	10,000	612501	40-02
(061) Storm Water Quality	1/2 Ton 4x4 Extended Cab Truck	55,000	612502	40-01
(061) Storm Water Quality	Multiparameter Water Quality Meter	9,600	612503	40-02
(061) Storm Water Quality	3/4 Ton 4x4 Extended Cab Truck	75,000	612504	40-01
(061) Storm Water Quality	IDEXX Quanti-Tray Sealer	6,000	612505	40-02
(061) Storm Water Quality	CCTV Inspection Unit	15,977	612101	40-02
		171,577		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(065) Dedicated Tax 2012	Pool Liner (3 Yr Funding) (23)	120,000	232301	40-06
(065) Dedicated Tax 2012	Trail Lighting (06)	80,000	062501	40-06
		200,000		
(070) Emergency Operations	Remodel	6,500	212501	40-14
(070) Emergency Operations	Pro Q & A Software for EMD	9,396	212401	40-50
(070) Emergency Operations	Scheduling Software	6,000	212502	40-50
(070) Emergency Operations	A/C Condensor-Heater	17,500	212503	40-02
		39,396		
(075) Public Works Authority	Bldg A PWA Offices Renovation	95,000	302204	40-14
(075) Public Works Authority	Bulk SAN & Server License	82,831	302501	40-49
		177,831		
(080) Fleet Services	Service Truck (Multi Yr Funding)	60,000	252201	40-01
(080) Fleet Services	ADA Wall Mounted Vertical Lift Platform	25,000	252401	40-07
(080) Fleet Services	Shop Equipment	10,000	252501	40-02
(080) Fleet Services	Diagnostic Scan Tools	7,500	252502	40-02
		102,500		
(123) Parks & Recreation	Park Master Plan	250,000	062502	40-06
(123) Parks & Recreation	Mid-America Security Cameras	40,000	062503	40-02
(123) Parks & Recreation	Tennis & Basketball Court Resurface & Upgrade	100,000	062504	40-15
(123) Parks & Recreation	Mid-America Basketball Court	400,000	062505	40-06
(123) Parks & Recreation	Light Barn Extension	200,000	062506	40-07
(123) Parks & Recreation	Safety Fence (Split with Fund 197)	25,000	062507	40-15
(123) Parks & Recreation	Spirit Playground	200,000	232001	40-06
		1,215,000		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(157) Capital Improvements	29th St Bridge Engineering	439,000	692202	40-06
(157) Capital Improvements	Air Depot - SE 15th to Reno	185,000	572501	40-06
(157) Capital Improvements	SE 29th - Douglas to Westminster	154,000	572502	40-06
(157) Capital Improvements	SE 15th Hiwassee Drainage	75,000	572503	40-06
(157) Capital Improvements	Stripe Phase 6	35,000	572504	40-06
(157) Capital Improvements	Reno / Glenhaven Signal Improvement	215,000	572505	40-06
(157) Capital Improvements	Sooner Road RR Crossing Repair	75,000	572506	40-06
(157) Capital Improvements	Resurface Shared CL Roads	60,000	572507	40-06
(157) Capital Improvements	Signal Phase 7	35,000	572508	40-06
(157) Capital Improvements	Drainage Infrastructure Repairs	500,000	572509	40-06
(157) Capital Improvements	Maple Drive / MW HS Pipe Replacement	175,000	572510	40-06
(157) Capital Improvements	Neighborhood Walmart Drainage Flume	250,000	572511	40-06
(157) Capital Improvements	Swr Line Ext 29 & Douglas (Original in Fund 194)	276,192	921501	40-06
(157) Capital Improvements	NE 23rd Sdkw Air Depot to SCIP	400,000	572512	40-06
(157) Capital Improvements	Mid Block School Flashers, Post Road	50,000	572513	40-06
(157) Capital Improvements	Air Depot - SE 15th to Reno Utility	500,000	572514	40-06
		3,424,192		
(172) Capital Water Improvements	590 SN Case Backhole	55,000	492304	40-02
(172) Capital Water Improvements	Water Well Rehab	150,000	492501	40-05
(172) Capital Water Improvements	SCADA Improvements	300,000	492502	40-05
(172) Capital Water Improvements	Tractor W/FEL & Boom Mower	150,000	422207	40-02
(172) Capital Water Improvements	Contingencies	100,000	492503	40-08
		755,000		
(178) System Improvements	Roof at Water Plant (Multi Yr Funding)	400,000	421602	40-05
(178) System Improvements	Reno Water Line Air Depot to Midwest Blvd	200,000	422501	40-05
(178) System Improvements	Water Line Replacement City Wide	500,000	422502	40-05
(178) System Improvements	Midwest Blvd Water Line RR NE 16th to NE 23rd	100,000	422503	40-05
		1,200,000		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(187) Utility Services	Flooring	10,000	502501	40-14
		10,000		
(188) Capital Sewer	Phase 1 Hiwassee/Edgewood Lift Station (4330)(Split with Fund 192)	900,000	432501	40-05
(188) Capital Sewer	CCTV Inspection Unit	15,978	612101	40-02
(188) Capital Sewer	Mini Excavator and Trailer (Split with Fund 191)	50,000	422504	40-02
		965,978		
(190) Sanitation	95 Gal Poly Carts	94,000	412501	40-02
(190) Sanitation	18ft Utility Trailer	5,000	412502	40-02
(190) Sanitation	40ft Walking Floor Trailer	140,000	412503	40-02
(190) Sanitation	Repair and Rebuild Dumpsters	80,000	412504	40-02
(190) Sanitation	Concrete Pad Barn Extension	7,600	412405	40-14
(190) Sanitation	Office Remodel	5,000	412505	40-14
(190) Sanitation	Automated Vehicle Location System Software	200,000	412506	40-50
		531,600		
(191) Water	Repl 15 Ton Air Unit/Heat (4210)	103,200	422206	40-02
(191) Water	6 High SVC Pump Refurb/Repl (4210)	29,625	422208	40-02
(191) Water	100 KW Generator (Multi Yr Funding) (4210)	15,600	422505	40-02
(191) Water	500 KW Generator (Multi Yr Funding) (4210)	41,000	422506	40-02
(191) Water	2 Automatic Flushing Stations (4210)	15,000	422507	40-02
(191) Water	Pickup (4230)	50,000	422508	40-01
(191) Water	Meter Tech Pickup (4230)	40,000	422509	40-01
(191) Water	Mini Excavator and Trailer (4230) (Split with Fund 188)	50,000	422504	40-02
(191) Water	Electronic Utility Locator (4230)	8,200	422510	40-02
(191) Water	Water Meters and Components (4230)	85,000	422511	40-05
(191) Water	AMI Recapitalization (Multi Yr Funding) (4230)	1,300,000	422512	40-05
(191) Water	Outdoor Cabinets AC Replacement (4230)	30,000	422513	40-15
		1,767,625		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(192) Sewer	Pump Replacement (4310)	100,000	432502	40-02
(192) Sewer	Variable Frequency Drive Replacement (4310)	60,000	432503	40-02
(192) Sewer	AWD Small SUV Vehicle Replacement (4310)	35,000	432504	40-01
(192) Sewer	Compost Spreader (4310)	35,000	432505	40-02
(192) Sewer	Laboratory Incubator (4310)	18,000	432506	40-02
(192) Sewer	Automatic Sampler w/Refrigerator (4310)	15,000	432507	40-02
(192) Sewer	Zero Turn Mower (4310)	15,000	432508	40-02
(192) Sewer	Golf Cart Replacement (4310)	7,200	432509	40-02
(192) Sewer	DO Probe and Controller (4310)	8,500	432510	40-02
(192) Sewer	1 Ton Ser Truck (4310)	30,000	432408	40-01
(192) Sewer	Front End Loader (Multi Year Funding) (4310)	82,000	432511	40-02
(192) Sewer	Scada Software Upgrade (4310)	25,000	432512	40-50
(192) Sewer	CCTV Inspection Unit Lease (4330)	21,303	612101	40-02
(192) Sewer	(2) Nozzle Cameras (4330)	24,000	432513	40-02
(192) Sewer	HD Flusher Truck (Multi Year Funding) (4330)	125,000	432514	40-02
(192) Sewer	HD Truck (4330)	25,000	432310	40-01
(192) Sewer	1 Ton Truck (Multi Year Funding) (4330)	45,000	432515	40-01
(192) Sewer	Phase 1 Hiwassee/Edgewood Lift Station (4330)(Split with Fund 188)	900,000	432501	40-05
		1,571,003		
(196) FF & E Reserve	To Be Determined	100,000	402501	40-08
		100,000		
(197) Golf	UTV W/ Slide-In Spray Rig (4710)	50,000	472501	40-02
(197) Golf	Utility Cart (4710)	10,000	472502	40-02
(197) Golf	Backhoe Attachment (4710)	12,000	472503	40-02
(197) Golf	Safety Fence (4710) (Split with Fund 123)	25,000	062507	40-15
(197) Golf	Used Gator (4810)	12,000	482501	40-02
(197) Golf	Pull Behind 5 Gang Mower (4810)	20,000	482502	40-02
(197) Golf	Used Tee Mower (4810)	20,000	482503	40-02
		149,000		
(220) Animals Best Friend	Chevy 2500 4wd Crew Cab with 6.5 Bed	59,000	102501	40-01
(220) Animals Best Friend	Ricoh IM C4510 Copier	7,800	102502	40-02
		66,800		

CAPITAL OUTLAY - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT	ACCOUNT
(353) Eco Dev Auth	NW 23rd WL Spencer-Douglas (Split with Fund 172)	87,054	492308	40-05
(353) Eco Dev Auth	SCIP Signs	70,000	952501	40-05
		157,054		
(425) Hospital Authority - 9010	Medical District Utilities	2,000,000	902401	40-05
(425) Hospital Authority - 9010	Hospital District	2,000,000	902301	40-06
(425) Hospital Authority - 9050	Equipment	500,000	902501	40-02
(425) Hospital Authority - 9050	Utility Property	500,000	902502	40-05
(425) Hospital Authority - 9050	Projects to be Approved	5,000,000	902503	40-08
(425) Hospital Authority - 9060	Resurface 29th St to Midwest Blvd	200,000	902202	40-06
(425) Hospital Authority - 9060	Projects to be Approved	500,000	902504	40-08
		10,700,000		
GRAND TOTAL CAPITAL OUTLAY		27,313,144		

Small Tools & Equipment - All Funds with Project Codes

**SMALL TOOLS EQUIPMENT - ALL FUNDS
Request for Fiscal Year 2024-2025**

Department	Project Description	FY 24-25 Request	PROJECT
(009) City Manager	Computers	10,600	012502
		10,600	
(009) Finance	Computers and Laptop	6,000	082501
		6,000	
(009) Street Department	Plate Compactor	3,500	092502
(009) Street Department	Skid Sprayer	3,000	092503
(009) Street Department	Rototiller	3,000	092504
		9,500	
(009) Court	Maryann Desktop Replacement	1,300	122501
(009) Court	Court Laptop Replacement	2,000	122502
		3,300	
(009) Neighborhood Services	9 Computers with wide monitors	13,500	152504
		13,500	
(009) Information Technology	Computers (10 @ 1500 each)	15000	162505
(009) Information Technology	Color Laserjet Printer	1000	162506
		16,000	
(009) Emergency Operations Center	Computer & Monitor for 911 Coordinator	1,500	182501
		1,500	
(009) Engineering & Const Svc	Computer with Monitor	1,500	242508
		1,500	
(009) Senior Center	Treadmill	1,500	552502
		1,500	
SUBTOTAL (009) SMALL TOOLS & EQUIPMENT		63,400	

SMALL TOOLS EQUIPMENT - ALL FUNDS
Request for Fiscal Year 2024-2025

Department	Project Description	FY 24-25 Request	PROJECT
(021) Police	Ipad (1)	2,000	622510
(021) Police	Handheld Radios (9)	31,500	622511
(021) Police	Body Cameras (10)	21,500	622512
(021) Police	Computers-25 desktop, 4 laptop	25,000	622513
(021) Police	Fusion Bullet Trajectory Kit (1)	1,000	622514
(021) Police	MCT Computers for Cars (10)	36,000	622515
(021) Police	Pole Camera System (1)	2,000	622516
(021) Police	BlueRidge Armor Ballistic Entry Shields (4)	13,600	622517
(021) Police	Handheld Radars (11)	12,516	622518
		145,116	
(030) Police State Seizures	Misc Equipment less than \$5000.	5,000	622519
		5,000	
(031) Special Police Projects	Misc Equipment less than \$5000.	5,000	622520
		5,000	
(037) Police Impound Fees	Misc Tools and Equipment less than \$5,000	5,000	622521
		5,000	
(041) Fire Department	28 sets Bunker Gear	128,800	642507
(041) Fire Department	4 Computer	4,800	642508
(041) Fire Department	2 Ipads	2,400	642509
(041) Fire Department	Appliances	4,500	642510
(041) Fire Department	8 Recliners	9,600	642511
		150,100	
(061) Storm Water Quality	Ruggedized Laptop	2,000	612506
(061) Storm Water Quality	(4) Portable Radios	10,000	612507
		12,000	
(070) Emergency Operations	(5) ECC Monitors	5,000	212504
(070) Emergency Operations	Panic Alarm Computer	1,500	212505
(070) Emergency Operations	(2) 24/7 Heavy Duty Chairs for ECC	7,000	212506
(070) Emergency Operations	Computer & Monitor for 911 Coordinator	1,500	212507
		15,000	

**SMALL TOOLS EQUIPMENT - ALL FUNDS
Request for Fiscal Year 2024-2025**

Department	Project Description	FY 24-25 Request	PROJECT
(075) Public Works Authority	Professional Voice Recorder w/Transcription Kit	1,000	302502
(075) Public Works Authority	Laptop Replacement	2,400	302503
		3,400	
(080) Fleet Services	6 Computers	9,000	252503
		9,000	
(187) Utility Services	Laptop	2,000	502502
		2,000	
(190) Sanitation	Desktop Computer w/Curved Monitor	1,200	412507
		1,200	
(191) Water	3 CPU w/wide Monitors (4210)	4,500	422514
(191) Water	3 CPU w/2 Monitors (4210)	3,900	422515
(191) Water	PH/Fluoride Meter (4210)	2,000	422516
(191) Water	4 Turbidimeters (4210)	12,000	422517
(191) Water	Computer (4230)	1,500	422518
(191) Water	Ipad Replacement/Repair (4230)	1,600	422519
		25,500	
(192) Sewer	DO Probe (4310)	3,000	432516
(192) Sewer	pH Meter (4310)	4,200	432517
(192) Sewer	Turbidimeter (4310)	4,800	432518
(192) Sewer	9 CPU w/wide Monitors (4310)	13,500	432519
(192) Sewer	Ruggedized Laptop Replacement (4310)	2,500	432520
(192) Sewer	(2) Computer Replacements (4330)	3,000	432521
		31,000	
(197) Golf	Spreader for Greens	1,200	472504
(197) Golf	Moisture Meter for Greens	1,300	472505
(197) Golf	Computer	2,000	472506
		4,500	
GRAND TOTAL SMALL TOOLS & EQUIPMENT		477,216	